

Minutes



ORDINARY MEETING OF COUNCIL

MINUTES

17 DECEMBER 2025

UNCONFIRMED

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ATTENDANCE:

Councillors Present

- **Cr Tanya Milligan (Mayor) (via Teams)**
- **Cr Chris Wilson (Deputy Mayor) (Chairperson)**
- **Cr Michael Hagan**
- **Cr Anthony Wilson**
- **Cr Cheryl Steinhardt**
- **Cr Julie Reck**
- **Cr David Neuendorf**

Officers Present

- **Dan McPherson, Acting Chief Executive Officer**
- **Amanda Pugh, Group Manager Community & Regional Prosperity**
- **Micah Edwards, Group Manager Infrastructure**
- **Craig Drew, Acting Group Manager People, Customer & Corporate Services**
- **Scott Greensill, Senior Advisor to the Acting CEO**
- **Bella Greinke, Project Officer**
- **Petrina Metcalf, Council Business Officer**
- **Neil Williamson, Principal Engagement and Communications**
- **Alena Higgins, Team Leader Communications**
- **Dee Stewart, Acting Chief Financial Officer (part of meeting)**
- **Tye Casten, Community Engagement Officer (part of meeting)**
- **John Holdcroft, Principal Disaster Management (part of meeting)**
- **Julie Lyons, Senior Property Officer (part of meeting)**
- **Jason Harm, Manager Communities (part of meeting)**
- **Ali Mundey, Events Officer (part of meeting)**
- **Martin Bennett, Environmental Officer (part of meeting)**
- **Matthew Lennon, Manager Infrastructure Design and Asset Management (part of meeting)**
- **Annette Doherty, Manager Planning, Policy and Community Wellbeing (part of meeting)**
- **Wanda Schoenfisch, Principal Procurement (part of meeting)**

1.0 MEETING OPENED

The Mayor, Cr Milligan as Chairperson, opened the meeting at 9:00am and welcomed all present.

MOTION

THAT due to Mayor Tanya Milligan attending the meeting via teleconference and unable to reasonably chair the meeting, Council resolve the Deputy Mayor, Cr Chris Wilson, assume the role of Chairperson for the duration of this meeting, in accordance with the provisions of the *Local Government Act 2009* and Council's adopted Code of Meeting Practice.

Moved By: Cr Milligan

Seconded By:

Cr J Reck

Resolution Number: 24-28/0456

CARRIED

7/0

1.1 Acknowledgement of Country

The Chairperson acknowledged the traditional owners of the land on which the meeting is being held.

1.2 Opening Prayer

Ps. Jing Luan led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

No Leave Of Absence.

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences

Author: Petrina Metcalf, Council Business Officer
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of the recently deceased persons from within, or associated with, the Lockyer Valley Region.

RESOLUTION

THAT letters of condolence be forwarded to the families of the recently deceased persons from within, or associated with, the Lockyer Valley Region.

Moved By: Cr A Wilson **Seconded By:** Cr C Steinhardt
Resolution Number: 24-28/0457

CARRIED
7/0

4.0 DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

Scott Greensill, Senior Advisor to the Acting CEO, informed the meeting that he has a conflict of interest in Item 15.1 'Appointment of Interim Chief Executive Officer'. The nature of the interest is that he is an applicant in the matter. The Senior Advisor to the Acting CEO advised that he would leave the meeting room (including any area set aside for the public) while the matter is discussed and voted upon.

5.0 MAYORAL MINUTE

No Mayoral Minute.

6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes - 19 November 2025

Author: Dan McPherson, Acting Chief Executive Officer
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 19 November 2025 be taken as read and confirmed.

RESOLUTION

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 19 November 2025 be taken as read and confirmed.

Moved By: Cr D Neuendorf **Seconded By:** Cr J Reck
Resolution Number: 24-28/0458

CARRIED
7/0

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

8.0 COMMITTEE REPORTS

8.1 Receipt of the Unconfirmed Minutes of the Lockyer Valley Traffic Safety Working Group Meeting - 10 November 2025

Author: Tanya Krieger, Business Support Officer

Responsible Officer: Matthew Lennon, Manager Infrastructure Design and Asset Management

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 10 November 2025.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 10 November 2025.

Moved By: Cr M Hagan

Seconded By: Cr A Wilson

Resolution Number: 24-28/0459

**CARRIED
7/0**

LOCKYER VALLEY TRAFFIC SAFETY WORKING GROUP

MEETING MINUTES

REGIONAL COUNCIL



GROUP NAME:	Lockyer Valley Traffic Safety Working Group		
CHAIRPERSON:	Matthew Lennon	MINUTES:	Tanya Krieger
TIME OF MEETING:	10:00am - 11:00am		
DATE OF MEETING:	Monday, 10 November 2025		
LOCATION OF MEETING:	Via Microsoft Teams		

ATTENDANCE

PRESENT	LVRC	QPS	TMR
Matthew Lennon	Glen Thomas (Helidon)	Anita Sullivan	Rebecca Roberts
Ben Cameron	Rowland Browne (Gatton)	Alicia Heritage	James Wood - Translink
Tanya Krieger	Jo Goodwin (Highway Patrol)	Kerri Rudder	
	Damian Van Den Berg (Laidley)		

APOLOGIES	LVRC	QPS	TMR
Cr Michael Hagan		Chris Arama	Kimberley Reese - Translink

AGENDA ITEMS

Date Raised	Description	Record Matters for Action					Responsible Officer																	
10/11/2025	Apologies if applicable	<ul style="list-style-type: none"> Apologies – as noted above. 					All to note																	
10/11/2025	Outstanding Actions ECM 3814317	<ul style="list-style-type: none"> Refer to the outstanding actions items document. 					All to note																	
	Traffic Incidents Lockyer Valley Region (QPS Officers)	<table border="1"> <thead> <tr> <th colspan="6">Laidley</th> </tr> <tr> <th>Dates</th><th>Injuries</th><th>Non-Injuries</th><th>Fatalities</th><th>Hit & Runs</th><th>Total</th></tr> </thead> <tbody> <tr> <td>13/08/2025 – 04/11/2025</td><td>7</td><td>7</td><td>1</td><td>14</td><td>29</td></tr> </tbody> </table>					Laidley						Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Total	13/08/2025 – 04/11/2025	7	7	1	14	29
Laidley																								
Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Total																			
13/08/2025 – 04/11/2025	7	7	1	14	29																			
		<ul style="list-style-type: none"> Fatality – Warrego Highway - Single vehicle crash – Centre of Highway. Driver exited vehicle and walked/fell into Laidley Creek (Drowning). Drug Driving. Traffic Crash no injury - No patterns identified. Traffic Crash with Injury - Warrego Highway - Meaning to Stop / Plainland - Most crashes linked to major intersection entering the highway. Traffic Crash Hit and Runs - Shopping Centres/ Highway - An increase in persons refusing to provide details at the scene – education? No other contributing circumstances with environment, road or signage identified. All other accidents resulted due to driver error. 																						
		<table border="1"> <thead> <tr> <th colspan="6">Helidon</th> </tr> <tr> <th>Dates</th><th>Injuries</th><th>Non-Injuries</th><th>Fatalities</th><th>Hit & Runs</th><th>Misc</th></tr> </thead> <tbody> <tr> <td>13/08/2025 – 09/11/2025</td><td>2</td><td>3</td><td>0</td><td>5</td><td>1 x departmental 11</td></tr> </tbody> </table>					Helidon						Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Misc	13/08/2025 – 09/11/2025	2	3	0	5	1 x departmental 11
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13/08/2025 – 09/11/2025	2	3	0	5	1 x departmental 11																			

	<p>With Injury:</p> <ul style="list-style-type: none"> • Ossian St, Murphys Creek - Single vehicle traffic crash. Appears to be a suicide attempt. Show cause notice sent to TMR. Minor injuries. Awaiting results of blood test. • Spa Water Rd, Derrymore - Single motorcycle crash. Lost control on corner. Minor injuries <p>Hit & Run:</p> <ul style="list-style-type: none"> • Grantham Scrub Rd, Veradilla - Single vehicle crash into a pole. No injury. Investigation revealed driver swerved for kangaroo and lost control. • Blanchview Rd, Blanchview - Two vehicle traffic crash. Vehicle attempting to turn into driveway and slight contact from vehicle that overtook the turning vehicle. Still being investigated. • Toowoomba Connection Rd, Postmans Ridge - Drug affected offender crashed vehicle into barriers and field fence. Located by dog squad and arrested for numerous offences. • Toowoomba Connection Rd, Withcott - Vehicle travelling on wrong side of road and cause minor damage to another vehicle. Vehicle details unknown. • Warrego Hwy, Heildon - Two vehicle traffic crash. Truck v car. Details of truck unknown. <p>No Injury:</p> <ul style="list-style-type: none"> • Toowoomba Connection Rd, Withcott - Side swipe. Two vehicle traffic crash. TIN issued for failing to give way. • Toowoomba Connection Rd, Postmans Ridge - Possible hooning activity and crashed into fence. Issued infringements to the driver. • Toowoomba Connection Rd, Postmans Ridge - Single vehicle westbound collided with wire ropes. Mechanical failure. <p>Reported by Public:</p> <ul style="list-style-type: none"> • Gatton Heildon Rd, Grantham - Two vehicle traffic crash. Truck v car. Rear ended. Truck details not known.
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<ul style="list-style-type: none"> No other contributing circumstances with environment, road or signage identified. <p>All other accidents resulted due to driver error, honing or careless driving.</p>						
Gatton						
Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Total	
07/08/2025- 28/10/2025	9	5	0	11 (Mainly minor damage when parking)	25	

- 2x Injury Traffic crashes Cross Road and Tenthill Creek Road Lower Tenthill (intersection). Increased traffic on this road due to roadworks on Gatton-Helidon Road. Looks to have resolved itself due to Gatton-Helidon Road now open but will have to monitor these roads with any intended bypass closures.
 - Traffic Crash 1 - Unit 1 failed to give way to Unit 2 who was oncoming. Unit 1 stated he just did not see Unit 2 coming. Unit 1 was seriously injured from the crash and was transported by airlift to Brisbane PA. Police to follow up with Unit 1 driver and ensure health and wellbeing, offer referrals and possible infringement of fail to give way.
 - Traffic Crash 2 - Unit 1 has been travelling south on Tenthill Creek Road away from Gatton. Unit 1 has been travelling behind a truck as it approached the cross intersection of Cross Road, Lower Tenthill Road and Tenthill Creek Road. Unit 1 has turned right to travel onto Lower Tenthill Road and has pulled into the path of Unit 2. Unit 2 was heading north on Tenthill Creek Rd towards Gatton.
- No other contributing circumstances with environment, road or signage identified. All other accidents resulted due to driver error.

Concerns have been brought to LVR and TMR's attention by drivers who regularly service this location and have reported serious risks associated with departing the stop.

The key issues identified are as follows:

Matthew
Lennon

Matthew
Lennon

10/11/2025

Gatton Bus Stop on Warrego Highway

		<ul style="list-style-type: none"> • Presence of an overpass bridge preventing vehicles from safely keeping left (affects westbound direction). • Lack of sealed road for vehicles to keep left (affects both eastbound and westbound directions). • Lack of reduced speed limits for approaching traffic (affects both eastbound and westbound directions). • Signage directing heavy vehicles to remain in the left lane due to the proximity of the weigh station (affects both eastbound and westbound directions). • Impeded visibility due to a sweeping corner when approaching the stops (affects both eastbound and westbound directions). • Impeded visibility due to a sweeping corner when merging back onto the highway (affects both eastbound and westbound directions). <p>In addition, heavy vehicles, including B-double trucks, pass the bus stops at speeds of up to 100 km/h. When the buses re-enter the highway, they must do so at low speed before accelerating. This creates a critical collision risk, as heavy vehicles require longer distances to adjust speed, leaving the buses particularly vulnerable while merging with high speed traffic.</p> <ul style="list-style-type: none"> - LVR and TMR have been approached regarding bus stops servicing Gatton UQ, located west of BP and McDonald's. - LVR and TMR are unsure who owns these bus stops; Translink was involved with the design, but consultation was limited when they were installed. - James will investigate any historical information on ownership. The stops themselves were built to a standard design style. - James will connect Antia with TMR's infrastructure team for further discussion. - TMR advised that this matter should be taken offline. Matt will share existing correspondence with TMR to assist in next steps.
10/11/2025	Terms of Reference	<p>Thank you for your feedback. All amendments have been made and the document has now been finalized. A copy will be distributed shortly.</p> <p>Specific changes include:</p> <ul style="list-style-type: none"> - Separating out details related to the speed review for clarity.

		<ul style="list-style-type: none"> - Clearly stating that electrical officials are not involved in this process. 	All
10/11/2025	General Business	<p>TMR Update:</p> <ul style="list-style-type: none"> - TMR is happy to provide an update on planning activities currently underway. They are progressing through planning rounds for future years, with significant focus on upgrades along the Warrego Highway near Plainland. - Funding has been committed for improvements at the Summerholm intersection, including the addition of a dedicated turn lane. - TMR is working with LVRC on flood mitigation measures in Gattton, specifically around the Patrice Street bridge. - Street lighting upgrades are planned for Tenthill Road in front of the hotel. TMR is coordinating with Energy Queensland to install flag lighting on existing poles, aiming to improve visibility and reduce undesirable behaviour in the area. <p>Translink:</p> <ul style="list-style-type: none"> - Any queries regarding the Laidley to Plainlands Bus Services using Laidley Plainlands Road and review for new estates, can be either provided contact details for the Ipswich Office or be forwarded to the Ipswich school transport email - stipswich@translink.com.au <p>Kerri:</p> <ul style="list-style-type: none"> - Ma Ma Creek Road. Tree trimming and vegetation maintenance have been completed, improving sight distance and overall visibility in the area. <p>LVRC - Intersection of Golf Links Drive and Spencer Street: Concerns raised about the eastbound merge into one lane and the addition of a right-turn pocket, with some confusion around following line markings.</p> <ul style="list-style-type: none"> - QPS: No issues have been reported to date. - TMR: Will review any existing planning and assess the area for potential road safety improvements. While undertaking the William and Spencer Street project, 	All

10/11/2025	Next Meeting	TMR will also consider this location. If Council receives enquiries, they should forward them to TMR for inclusion in their review list. - LVR: Matt will share correspondence when it becomes available.	February 2026
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Meeting opened: 10:00am
Meeting closed: 10:45am

ECM Doc ID:



8.2 Receipt of the Unconfirmed Minutes of the Lake Apex Community Advisory Committee Meeting - 18 November 2025

Author: Sara Rozynski, Personal Assistant Infrastructure
Responsible Officer: Micah Edwards, Group Manager Infrastructure

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 18 November 2025.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Lake Apex Community Advisory Committee meeting held on 18 November 2025.

Moved By: Cr M Hagan **Seconded By:** Cr C Steinhardt
Resolution Number: 24-28/0460

CARRIED

7/0

LAKE APEX COMMUNITY ADVISORY COMMITTEE (LACAC) MEETING MINUTES

REGIONAL COUNCIL



ATTENDANCE

PRESENT	
Name	Position Title
Cr Michael Hagan	Councillor – Infrastructure
Cr Cheryl Steinhardt	Councillor – Environment and Regulatory Services
Cr Anthony Wilson	Councillor – Sport and Recreation
Alan Wilson	Lockyer Valley Billy Cart Association
Annette Doherty	Manager Planning, Policy and Community Wellbeing
Brendan Sippel	Principal Parks, Recreation and Cemeteries

APOLOGIES			
ITEM	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER
1.	Apolo^gies if Applicable <i>(Chair)</i>	<ul style="list-style-type: none"> Apologies as above. 	NA
2.	Confirmation of previous minutes <i>(Chair)</i>	<ul style="list-style-type: none"> Minutes from 19 August 2025 moved by Alan Willson and seconded Di Lewin ECM 5175809. 	NA
3.	Outstanding Actions <i>(Chair)</i>	<ul style="list-style-type: none"> Refer to the outstanding actions items document FCM 3161961 	NA
4.	South East Queensland City Deal Public Initiatives Funding project – Public art project Update <i>(Alan Willson)</i>	<ul style="list-style-type: none"> The panel has evaluated the results however due to confidentiality Alan is unable to discuss the process in detail but did mention it was very educational process. Results will be announced at end of November 2025. Project to be completed by 2027. 	NA
5.	Park Vandalism <i>(Di Lewin behalf of FOLA)</i>	<ul style="list-style-type: none"> The last working bee undertaken approx. 1 week ago, it was noticed the bird hide was used as a 'party venue', fortunately sustained no graffiti, however glass was found in the bird hide from alcohol bottles. It was mentioned it's a bad look for Gatton and the parklands. Vandalism and anti-social behaviour is occurring in the bird hide mostly on weekends. Group discussion was held about how to deter this anti-social behaviour took place. Lighting up areas can sometimes attract anti-social behaviour, so advised not to install further lighting. Di mentioned there is a camera onsite facing the bird hide, however is unsure what it is used for. Look at a project/budget submission in 2025/26 budget. 	8.2
ACTION: Request allocation for CCTV to monitor the bird hide area in the 2026/27 budget.		Brendan	

ITEM	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER	BY WHEN
6.	Parkrun Signage (Jesse)	<ul style="list-style-type: none"> Jesse recently spoke with Parkrun. With the new footpaths now in place, they've requested that directional signage be reinstated. Parkrun is also interested in installing bollards along the route, each marked with the kilometre distance. The route is quite complex, with multiple turns, so this would require around 20 bollards in total. A group discussion took place about the design of the bollards/signage. Bollards would stand approximately 1.2m tall. It was proposed a mixture of footpath signage and bollards be installed. 	Jesse	
7.	Carpark Update (Brendan)	<p>ACTION: Jesse to liaise further with parkrun and send through images of proposed designs.</p> <p>Stage 2 has commenced with works targeted for completion by December 2025. The works include:</p> <ul style="list-style-type: none"> Replacement of bitumen footpaths. Procurement underway for: <ul style="list-style-type: none"> Linemarking Signage Vegetation Bollards and handrail Feedback from FOLA - Di mentioned that quite a bit of water pooled in the newly constructed area, but it drained away shortly after into the Lake, which was great to see. Cr Fagan questioned whether directional arrows will be installed on the new footpaths to guide pedestrians/bike riders to keep left. 	Brendan	
8.	General Business	<p>ACTION: Brendan to request further information about new footpath directional arrows.</p> <p>Brendan</p> <ul style="list-style-type: none"> Due to the rain and season, mowing has increased. <p>Di (FOLA)</p> <ul style="list-style-type: none"> FOLA asked about plans for the old carpark site. Brendan advised that once the additional footpath in that area is completed, the space will be covered with loam and turfed. FOLA is planning to replace its existing signage and relocate it to a more prominent spot within the parklands sometime next year. FOLA are having a raffle at the Christmas carnival to help raise awareness about their committee. 	FYI	NA

ITEM	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER	BY WHEN
Cr Hagan	<ul style="list-style-type: none"> Discussion held about changing the meeting time to accommodate attendees as there is a lack of attendance. <ul style="list-style-type: none"> Fiona - prior to the meeting she advised that anytime after 1.30pm would suit. Di - Monday and Wednesday afternoons, other commitments. Barry - can't do Tuesdays or Thursdays. Alan - anytime. Committee were reminded they can send another representative from their group if they are unable to attend. <p>ACTION: Sara to email the committee requesting more appropriate time for meeting to be held.</p>			
Jesse Godwin	<ul style="list-style-type: none"> It was proposed to install goal posts near the basketball area, towards the historical society to provide another free activity for the community. FOLA has no objection, provided they're not placed where nesting areas could be impacted. A concern was raised that adding these goal posts might discourage people from joining local clubs. <p>ACTION: Jesse to provide map of area proposed to discuss further at the next meeting.</p>	Jesse		March 2026

Next meeting: March 2026
Open 9:01am
Closed 9:41am

8.3

Receipt of the Unconfirmed Minutes of the Local Disaster Management Group Meeting - 2 October 2025

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Local Disaster Management Group meeting held on 2 October 2025.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Local Disaster Management Group meeting held on 2 October 2025.

Moved By: Cr M Hagan

Seconded By:

Cr J Reck

Resolution Number: 24-28/0461

CARRIED

7/0

Minutes



LOCAL DISASTER MANAGEMENT GROUP

MINUTES

MEETING THEME:
SEASONAL BRIEFING AND
ARRANGEMENTS

2 OCTOBER 2025

10:00 AM



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AGENCY DEFINITIONS

<i>LVRC</i>	Lockyer Valley Regional Council
<i>SES</i>	State Emergency Service
<i>QAS</i>	Queensland Ambulance Service
<i>QFD</i>	Queensland Fire Department
<i>QPS</i>	Queensland Police Service
<i>DTMR</i>	Department of Transport and Main Roads
<i>BOM</i>	Bureau of Meteorology
<i>QCS</i>	Queensland Corrective Services
<i>UU</i>	Urban Utilities
<i>DDMG</i>	District Disaster Management Group
<i>RFS</i>	Rural Fire Services
<i>QRA</i>	Queensland Reconstruction Authority

ATTENDANCE

Members

Mayor Tanya Milligan (Chair)
Cr Michael Hagan (Deputy Chair)
Ian Church, Local Disaster Coordinator
John Holdcroft, LVRC
Michelle Kocsis, LVRC (Deputy)
Graham Wade, SES
Rowland Browne, QPS
Terry Kowald, Queensland Health
Allison McGregor, Queensland Health (Deputy)
Peter Roberts, QFD

Advisors

Craig Berry, QPS XO
Matthew Kelly, QPS EMC
Anil Sesathpura Dewage, DTMR
Grant Higgs, NBN
Taylor Walker, QCS
Tamera Walsh, UU (via Teams)
Susan Frost, UQ (via Teams)
Penelope Philipson, SEQWater (via Teams)
Themelina Johns, UU (via Teams)
Anna Wheildon, Red Cross
Linda Roberts, Lockyer Community Centre

Observers/Other Attendees

Bella Greinke, Secretariat
Dan McPherson, Local Recovery Coordinator / Deputy Local Disaster Coordinator
Amanda Pugh, Deputy Local Disaster Coordinator
Ruby Washband, LVRC

Tim Chittenden, RFS
Jonathon Ormond, QAS
Lee Mimtram, QFD/ RFS
Neil Crothers, QCS
Ashley Fry, QCS
Casey McConnel, EMC QPS
Ashley Pringle, EMC QPS
Jessica Eadie, QFD/RFS

Apologies

Chris Wilson, LVRC
Annette Doherty, LVRC
Madonna Gibson, LVRC
Steve Kerwin, Energex
Trish Cutler, TMR
Annabelle Johnstone, Department of Families, Seniors, Disability Services and Child Safety

1. MEETING OPENED

The meeting commenced at 10:01am and the Chair, Mayor Milligan, welcomed all present. The Chair asked all present to introduce themselves and acknowledged those online.

2. APOLOGIES AND CHANGES IN MEMBERSHIP

Apologies

Refer previous page.

Changes in Membership

- Penelope Philipson, Deputy Advisor, SEQWater
- Trish Cutler, Deputy Advisor, Department of Transport and Main Roads
- Lesa Butler, Deputy Advisor, Queensland Reconstruction Authority
- Peter Roberts, Member, Queensland Fire Department

3. PRESENTATIONS

Item 3.2 “Overview of National Climate Risk Assessment” was discussed before item 3.1 “BOM – Seasonal Outlook”.

3.2 LVRC – Overview of National Climate Risk Assessment

Council’s Principal of Disaster Management, presented to the group an Overview of National Climate Risk Assessment, highlighting risks such as increased extreme heat, drought, vector-borne diseases, disruptions to supply chains, and impacts on agriculture and infrastructure. The assessment provides new data for use by governments, communities, and businesses to inform adaptation strategies. The presentation has been distributed with these minutes for information.

3.1 BOM – Seasonal Outlook

BOM representative, James Pescott, presented to the group on the weather outlook for the coming season. The presentation has been distributed with these minutes for information.

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Local Disaster Management Group Ordinary Meeting Minutes - 12 June 2025

Author: Bella Greinke, Project Officer
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Local Disaster Management Group meeting held on 12 June 2025 be taken as read and confirmed.

RESOLUTION

THAT the minutes of the Ordinary Local Disaster Management Group meeting held on 12 June 2025 be taken as read and confirmed.

Moved By: I Church **Seconded By:** R Browne
Resolution Number: LDMG/0067

CARRIED

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

2 OCTOBER 2025

5. BUSINESS ARISING FROM MINUTES

5.1 Actions Arising From Previous Meetings

Author: Michelle Kocsis, Disaster Management Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Officer's Recommendation:

THAT the Local Disaster Management Group receive and note the Action Register, as attached to this report.

RESOLUTION

THAT the Local Disaster Management Group receive and note the Action Register.

Moved By: I Church **Seconded By:** G Wade
Resolution Number: LDMG/0068

CARRIED

MOTION

THAT the Chair of the Local Disaster Management Group send correspondence to the State Disaster Coordinator advocating for continued support toward the QDF Masterclass training sessions.

Moved By: J Holdcroft **Seconded By:** M Hagan
Resolution Number: LDMG/0069

CARRIED

Key Discussion Points:

The LDMG was updated on actions from previous meetings, including public information messaging, accommodation for staff, alternative resupply routes, the Mount Whitestone landslip plan, property buybacks, and QDF Masterclass training initiatives. While discussing the Masterclass training initiatives, the group discussed the level of support received and agreed to advocate for further support via letter from the Chair of the LDMG to the State Disaster Coordinator.

There was no further discussion in relation to this item.

6. LOCAL DISASTER COORDINATOR AND COMMITTEE REPORTS

6.1 Local Disaster Management Plan Version 7.2

Author: John Holdcroft, Principal Disaster Management
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The purpose of this report is to present the Local Disaster Management Plan – Draft Version 7.2 to the Local Disaster Management Group for their endorsement.

Officer's Recommendation:

THAT the Local Disaster Management Group endorse the Local Disaster Management Plan – Draft Version 7.2, prior to presentation to the Lockyer Valley Regional Council for adoption.

RESOLUTION

THAT the Local Disaster Management Group:

1. Endorse the Local Disaster Management Plan – Version 7.2, with amendments provided by agencies, prior to presentation to the Lockyer Valley Regional Council for adoption.
2. Undertake an exercise on a natural hazards risk assessment, following the release of an updated risk assessment framework from QRA.

Moved By:

M Hagan

Seconded By:

I Church

Resolution Number: LDMG/0070

CARRIED

Key Discussion Points:

The LDMG discussed the review and alignment of the Local Disaster Management Plan (LDMP), version 7.2, with agency and organisational plans, emphasising the need for ongoing communication, stakeholder engagement, and regular updates to ensure accuracy and relevance. It was noted that agencies should ensure their roles, responsibilities and actions are accurately reflected in the document. Discussion included how much detail from agency operational plans should be included in the LDMP, with consensus that references or summaries are sufficient, and sensitive information can be redacted as needed. The group also discussed that a natural hazards risk assessment has not been undertaken in sometime, and this would prove beneficial to the group, and as such will be undertaken following updates to the process by QRA.

During the discussion, Council's Principal Disaster Management outlined plans for regular check-ins with agencies to maintain up-to-date information and foster two-way communication, to ensure the LDMP remains current and actionable.

There was no further discussion in relation to this item.

6.2 Somerset Lockyer Area Fire Management Group - Lockyer Valley Regional Council Bushfire Risk Mitigation Plan

Author: Michelle Kocsis, Disaster Management Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

The Somerset Lockyer Area Fire Management Group has developed the Lockyer Valley Regional Council Operation Sesbania Bushfire Risk Mitigation Plan for the period 1 June 2025 to 1 January 2026.

Officer's Recommendation:

THAT the Local Disaster Management Group endorse the Somerset Lockyer Area Fire Management Group's Lockyer Valley Regional Council Bushfire Risk Mitigation Plan, as attached to this report.

RESOLUTION

THAT the Local Disaster Management Group note the Somerset Lockyer Area Fire Management Group's Lockyer Valley Regional Council Bushfire Risk Mitigation Plan.

Moved By: R Browne **Seconded By:** G Wade
Resolution Number: LDMG/0071

CARRIED

Key Discussion Points:

Discussion was held on the Bushfire Mitigation Plan developed by the Somerset Lockyer Area Fire Management Group's. Key points raised were in relation to high-risk area identification, community engagement, and the evolving nature of bushfire risk and neighbourhood safer places. The LDMG was advised the Area Fire Management Group holds regular meetings to identify high-risk areas and coordinate mitigation efforts among landholders, government agencies, and Council, with ongoing updates to the mitigation plan.

There was no further discussion in relation to this item.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

2 OCTOBER 2025

6.3 Receipt of Agency Status Reports

Author: Bella Greinke, Project Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Agency status reports have been submitted by the following agencies to be received and noted by the Local Disaster Management Group.

Officer's Recommendation:

THAT the Local Disaster Management Group receive and note the following agency status reports:

- Lockyer Valley Regional Council;
- Queensland Ambulance Service;
- Queensland Police Service;
- SES;
- Lockyer Community Centre;
- Red Cross;
- Dept. Families, Seniors, Disability Services and Child Safety (Community Recovery); and
- Urban Utilities

RESOLUTION

THAT the Local Disaster Management Group receive and note the following agency status reports:

- Lockyer Valley Regional Council;
- Queensland Ambulance Service;
- Queensland Police Service;
- SES;
- Lockyer Community Centre;
- Red Cross;
- Dept. Families, Seniors, Disability Services and Child Safety (Community Recovery); and
- Urban Utilities

Moved By: M Hagan

Seconded By:

R Browne

Resolution Number: LDMG/0072

CARRIED

Key Discussion Points:

Agencies listed above provided an overview of their reports as needed.

Council's Principal Disaster Management did highlight the recent Council to Council Capacity Building Pilot Program which formalises support between local government areas during disaster events, including deployments for recovery and operational assistance, and discussed ongoing efforts to address funding and logistical challenges.

There was no further discussion in relation to this item.

UNCONFIRMED

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

2 OCTOBER 2025

6.4 Mt Whitestone Quarterly Report - September 2025

Author: Bella Greinke, Project Officer
Responsible Officer: Ian Church, Chief Executive Officer

Summary:

Quarterly report for Mt Whitestone landslip presented to be received and noted by the Local Disaster Management Group.

Officer's Recommendation:

THAT the Local Disaster Management Group receive and note the Mt Whitestone Quarterly Report September 2025, as attached to this report.

RESOLUTION

THAT the Local Disaster Management Group receive and note the Mt Whitestone Quarterly Report September 2025.

Moved By: J Holdcroft **Seconded By:** I Church
Resolution Number: LDMG/0073

CARRIED

Key Discussion Points:

The DTMR representative present provided an update on the Mount Whitestone landslip, reporting on monitoring, risk levels, and a recent exercise simulating a district-level event to assess their ability to manage destructive incidents. Recent reports indicate mixed but generally reduced movement. Monitoring and advisory signage remain in place, and risk levels are being maintained.

There was no further discussion in relation to this movement.

7.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT the Local Disaster Management Group receive and note the following items for information:

- 7.1 - Neighbourhood Safer Places in Lockyer Valley Regional Council Local Government Area**
- 7.2 - SEQWater Annual Dams Emergency Action Plans Review**
- 7.3 - Training Needs Analysis**

Moved By: R Browne

Seconded By: J Holdcroft

Resolution Number: LDMG/0074

CARRIED

7.1

Neighbourhood Safer Places in Lockyer Valley Regional Council Local Government Area

Author:

Michelle Kocsis, Disaster Management Advisor

Responsible Officer:

Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to inform the Lockyer Valley Local Disaster Management Group of approved Neighbourhood Safer Places in the Lockyer Valley Local Government Area.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points:

Brief discussion was held around recognised Neighbourhood Safer Places (NSP) within the Lockyer Valley local government area and how these are determined. Comments were made around updated criteria for designated NSP's, which has resulted in only one remaining within the Lockyer Valley.

There was no further discussion in relation to this item.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

2 OCTOBER 2025

2025

7.2 SEQWater Annual Dams Emergency Action Plans Review

Author: Michelle Kocsis, Disaster Management Advisor
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

The purpose of this report is to advise the Local Disaster Management Group that Council has received updated Dam Emergency Action Plans (EAPs) from Seqwater.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points:

A brief overview of this report was provided.

There was no discussion on this item.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

2 OCTOBER 2025

2025

7.3 Training Needs Analysis

Author: Bella Greinke, Project Officer
Responsible Officer: Ian Church, Chief Executive Officer

Purpose:

Training Needs Analysis attached for information.

The attachment for this report has also been provided separately for readability.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points:

QFD Emergency Management Coordinator (EMC) outlined training requirements for new and existing LDMG members, emphasising the importance of disaster management and planning courses, and scheduled upcoming training sessions to ensure compliance and preparedness.

There was no further discussion in relation to this item.

8. GENERAL BUSINESS

8.1 New Zealand Disaster Management Arrangements incl. New Zealand Delegate Visit to Lockyer Valley

The LDMG was told about a recent visit from a New Zealand delegate as part of the LGMA International Managers Exchange program. As part of the program, the delegate spent time with Council's Disaster Management team exchanging information on their approach to disaster management and training.

8.2 Other General Business

Laidley Flood Mitigation

Comments were made around the Laidley flood mitigation project and a request was made to include a report to present at the next meeting of the LDMG.

State Disaster Coordination Priorities and Involvement

QFD EMC relayed the state government's disaster management priorities for the 2025-26 season, noting the four priorities are protection of life, protection of property, critical infrastructure, and rapid transition to recovery, with a focus on proactive management and timely interventions. Advice received is the state government will continue to maintain a high level of oversight during disasters, with more direct involvement in local disaster management and increased deployment of personnel and other resources as needed.

MOTION

THAT the Chair of the Local Disaster Management Group send correspondence to the State Disaster Coordinator regarding the application of the Queensland Disaster Management Arrangements (QDMA) roles and responsibilities.

Moved By: Cr T Milligan

Seconded By: J Holdcroft

Resolution Number: LDMG/0075

CARRIED

Other Agency Updates

Other agencies within the room provided updates as needed. Any further clarification can be sought directly from agency representatives.

7. MEETING CLOSED

There being no further business, the meeting closed at 12:12pm.

9.0 DEPUTATIONS/PRESENTATIONS

No Deputations/Presentations.

10.0 EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Performance v Budget - 30 November 2025

Author: Kylie King, Financial Accountant; Dee Stewart, Acting Chief Financial Officer
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 30 November 2025.

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 November 2025.

RESOLUTION

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 30 November 2025.

Moved By: Cr D Neuendorf **Seconded By:** Cr J Reck
Resolution Number: 24-28/0462

CARRIED
7/0

Executive Summary

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 30 November 2025.

At 30 November 2025, revenues are above target and expenditures are under target. Variations have been investigated and will be presented to Council at this Council meeting to seek adoption of an amendment to the budget where required.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 30 November 2025.

Operating Revenue - Year to date target \$35.53 million actual \$36.77 million or 103.49%
At 30 November 2025, overall operating revenue for the year to date is on target.

Rates and Utility Charges (Gross) on target

The first rates levy for 2025/2026 was issued on the 13 August with a due date of 17 September 2025. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 94.67% of the rates levy was collected as at 11 November 2025.

Charges and Fees above budget by \$0.78 million

This favourable variance is predominantly due to Development Assessment fees and charges (\$0.60 million) and Building and plumbing fees and charges (\$0.23 million).

Operating Grants and Subsidies on target.

This line item is on budget, but this is due to QRA, Roads to Recovery and Financial Assistance Grants payments offsetting each other. There is a timing delay with QRA receipts of emergency works (-\$0.75 million) and counter disaster funding (-\$0.55 million) from QRA. The claims have been submitted, and the money will be received from QRA in the coming months. Roads to Recovery payment is higher than anticipated with both the 2024/25 and 2025/26 allocations to be recognised in this year (\$0.42 million). Further offsetting the above is a timing variance for the Financial Assistance Grants for the second quarter. This was received in November but were budgeted to be received in December (\$0.80 million).

Operating Expenditure - Year to date target \$37.39 million actual \$34.33 million or 91.82%

Goods and Services under budget by \$3.04 million

Variations are mostly due to timing differences at this stage of the financial year. Where variances are of a permanent nature, they have been reviewed as part of the current budget review.

- Regional Development operating projects including water initiatives underspent \$1.58 million
- Tourism Forest Hill Silos project underspent \$0.99 million
- Growth and policy operating projects underspent \$0.70 million
- Development assessment consultants overspent \$0.21 million
- Resilient Rivers underspent by \$0.29 million
- Waste contractors underspent by \$0.35 million
- ICT operating projects and software maintenance underspent \$0.39 million
- Rural Fire underspent \$0.13 million
- Asset Management operating projects and contractors underspent by \$0.24 million
- Civil Operations and Recoverable works contractors overspent by \$0.45 million
- Facilities power and contractors overspent by \$0.16 million.

Capital Project Expenditure – Year to date target \$12.40 million actual \$12.77 million or 102.94%

At 30 November 2025, Council has expended \$12.77 million on its capital works program with a further \$11.80 million in committed costs for works currently in progress.

Council has spent \$9.33 million on the delivery of infrastructure projects with the main focus of the 2025/2026 capital works program moving away from the restoration of flood damaged roads under the REPA program and moving towards the renewal of existing assets. \$26.10 million has been included in the capital works budget for roads and related infrastructure. Additional detail is provided in the capital works program within the attachment.

The First Budget Review will include requested carry-forward balances for capital work in progress at 30 June. Once adopted, this will increase the capital budget for the year.

Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 30 November 2025, Council had \$73.2 million in current assets compared to \$16.82 million in current liabilities with a ratio of 4.35:1. This means that for every dollar of current liability, there is \$4.35 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 30 November 2025, there has been a net cash outflow of \$2.52 million with \$2.01 million inflow from operating activities, a net cash outflow of \$4.53 million from investing activities including capital revenue and expenditure. The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. Historically, to maintain adequate working capital, it is estimated that Council needs around \$15 million cash at any one time. This is in addition to cash that is constrained for specific purposes. As at 30 November, Council's cash balance was \$57.95 million. Unexpended grant funds, which are restricted to be spent in accordance with the terms of the grant, are \$12.58 million.

Sustainability Measures

The Local Government Sustainability Framework represents the Department's approach to working with Queensland Councils on sustainability challenges. It covers both financial and non-financial indicators.

The financial sustainability measures are included in Council's monthly financial report. This is not a mandatory requirement of the new sustainability framework but it is good financial practice to do so.

Council has met or favourably exceeded targets, based on the five year average, set by the Department for the Lockyer Valley Regional Council. Graphical representation of Council's financial performance for each of the sustainability measures has been included as an attachment to this report.

Strategic Implications

Corporate Plan

Leadership and Council Outcome:

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- Compliant with relevant legislation.

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2025-26 Budget.

Legislation and Policy

In accordance with section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council.

Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Consultation

Internal Consultation

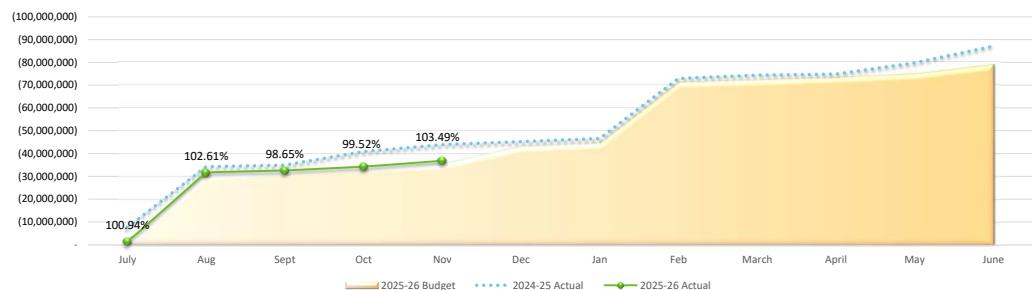
- Managers and Group Managers
- Finance Team
- Portfolio Councillor Consultation

Attachments

1 Monthly Finance Report - November 2025 14 Pages
2 Sustainability Indicators - November 2025 1 Page

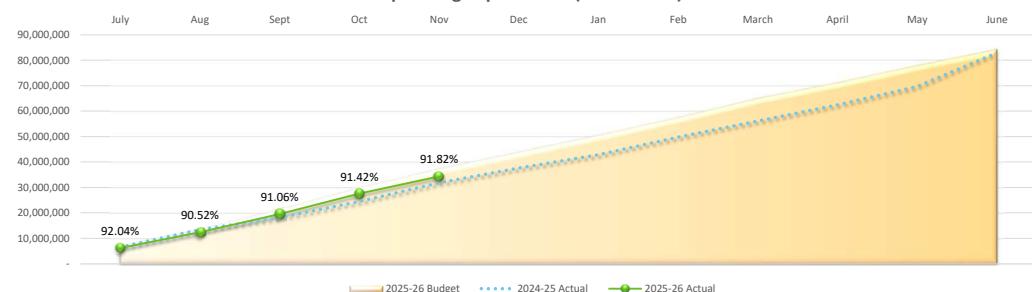
LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue and Expenditure Dashboard
For the Period Ending 30th November, 2025

Operating Revenue (Cumulative)



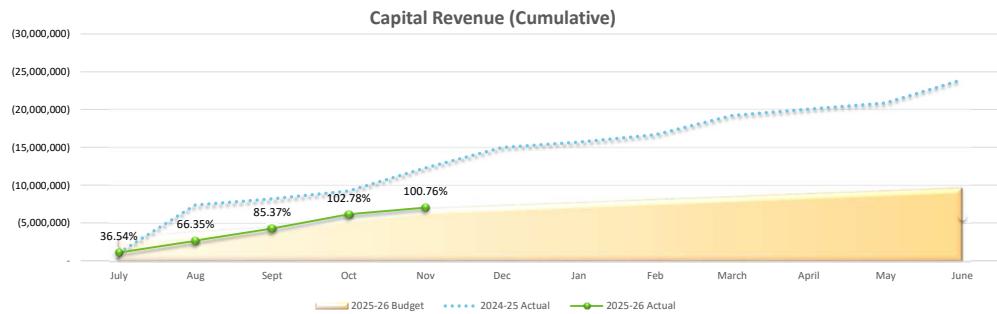
REVENUE TO DATE by Type	Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subsidies and Contributions and Donations	Operating Contract/Reco vable Works	Revenue - Other Revenue	Profit from Investments	Total
Actual	(26,542,396)	1,098,013	(2,966,891)	(1,494,002)	(4,311,595)	(732,503)	(525,225)	(1,295,642)	(36,770,242)
Budget	(26,448,646)	1,067,136	(2,184,603)	(1,344,401)	(4,308,782)	(720,000)	(437,500)	(1,153,544)	(35,530,340)
Variance	(93,750)	30,878	(782,288)	(149,601)	(2,813)	(12,503)	(87,725)	(142,099)	(1,239,902)
Target %	99.65%	97.19%	73.63%	89.99%	99.93%	98.29%	83.30%	89.03%	103.49%
Movement to Prior Month Target %	→	→	↑	→	→	↑	→	→	→

Operating Expenditure (Cumulative)



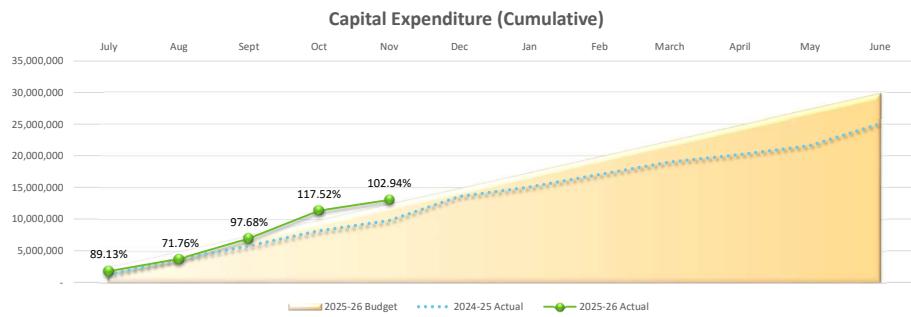
EXPENDITURE TO DATE by Type	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	14,244,354	13,122,347	75,272	6,889,483	34,331,456
Budget	14,081,318	16,161,002	52,771	7,094,726	37,389,817
Variance	163,036	(3,038,655)	22,501	(205,243)	(3,058,360)
Target %	98.86%	123.16%	70.11%	102.98%	91.82%
Movement to Prior Month Target %	→	→	↑	→	→

LOCKYER VALLEY REGIONAL COUNCIL
Capital Revenue and Expenditure Dashboard
For the Period Ending 30th November, 2025



REVENUE TO DATE by Type	Profit (Loss)			Note: Graph above is reflecting capital grants and subsidies and developer contributed assets only
	Capital Grants, Subsidies and Contributions	on Disposal of Non Current Assets	Total	
Actual	(7,053,517)	-	(7,053,517)	
Budget	(7,000,000)	-	(7,000,000)	
Variance	53,517	-	53,517	
Target %	100.76%	-	100.76%	

Movement to Prior Month Target %



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Community and Regional Prosperity			Total
		Executive Office	Infrastructure	Regional Prosperity	
Actual	315,972	120,973	9,332,864	2,996,832	12,766,641
Budget	474,896	56,250	10,874,499	995,833	12,401,478
Target %	66.53%	215.06%	85.82%	300.94%	102.94%

Movement to Prior Month Target %

Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For the Period Ending November

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	52,895,626	26,542,396	26,448,646	93,750	0.35%
Discount	(2,134,271)	(1,098,013)	(1,067,136)	(30,878)	2.89%
Charges and Fees	5,565,144	2,966,891	2,184,603	782,288	35.81%
Interest	3,360,356	1,494,002	1,344,401	149,601	11.13%
Operating Grants and Subsidies	12,168,360	4,311,595	4,308,782	2,813	0.07%
Operating Contributions and Donations	1,090,000	732,503	720,000	12,503	1.74%
Revenue - Contract/Recoverable Works	1,200,000	525,225	437,500	87,725	20.05%
Other Revenue	2,380,645	1,295,642	1,153,544	142,099	12.32%
Profit from Investments	2,392,047	-	-	-	0.00%
Total Recurrent Revenue	78,917,907	36,770,242	35,530,340	1,239,902	3.49%
Capital Revenue					
Capital Grants, Subsidies and Contributions	10,533,874	7,053,517	7,000,000	53,517	0.76%
Gain on Sale	-	62,931	-	62,931	0.00%
Total Revenue	89,451,781	43,886,690	42,530,340	1,356,349	3.19%
Capital Income	-	238,971	-	238,971	0.00%
Total Income	89,451,781	44,125,660	42,530,340	1,595,320	3.75%
Expenses					
Recurrent Expenses					
Employee Costs	32,459,406	14,244,354	14,081,318	163,036	1.16%
Goods and Services	34,644,852	13,122,347	16,161,002	(3,038,655)	-18.80%
Finance costs	126,650	75,272	52,771	22,501	42.64%
Depreciation	17,027,343	6,889,483	7,094,726	(205,243)	-2.89%
Total Recurrent Expenses	84,260,251	34,331,456	37,389,817	(3,058,360)	-8.18%
Capital Expenses	-	18,038	-	18,038	0.00%
Total Expenses	84,260,251	34,349,494	37,389,817	(3,040,323)	-8.13%
Net Recurrent Result/Operating Surplus/(Deficit)	(5,342,344)	2,438,785	(1,859,477)	4,298,262	-231.15%
NET RESULT AFTER CAPITAL ITEMS	5,191,530	9,776,166	5,140,523	4,635,643	90.18%

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the Period Ending 30 November, 2025

	2025-2026 Annual Budget	2025-2026 YTD Actuals
<u>Cash flows from operating activities:</u>		
Receipts		
Receipts from customers	73,654,000	38,662,021
Dividend received	-	-
Interest received	3,360,000	1,494,002
Payments		
Payments to suppliers and employees	(66,799,000)	(38,142,124)
Interest expense	-	-
Net cash inflow (outflow) from operating activities	10,215,000	2,013,900
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	10,534,000	6,356,762
Payments for property, plant and equipment	(29,764,000)	(12,791,133)
Payments for investment property	-	-
Distributions received from joint ventures and associates	1,760,000	546,315
Proceeds from sale of property plant and equipment	347,000	1,356,370
Net cash inflow (outflow) from investing activities	(17,122,000)	(4,531,686)
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	-	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	-	-
Net increase (decrease) in cash and cash equivalents held	(6,908,000)	(2,517,786)
Cash and cash equivalents at beginning of the financial year	44,273,000	60,463,205
Cash and cash equivalents at end of the financial year	37,365,000	57,945,419

**LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 30 November, 2025**

	2025-2026 Annual Budget	2025-2026 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	37,365,000	51,945,419
Cash investments	-	6,000,000
Trade and other receivables	4,660,000	7,305,786
Inventories	752,000	799,887
Contract Receivable	12,275,000	5,279,887
Non-current assets classified as held for sale	-	1,866,521
Total Current Assets	55,052,000	73,197,499
<u>Non Current Assets</u>		
Trade and other receivables	14,735,000	14,734,969
Equity investments	36,894,000	33,550,835
Investment properties	1,926,000	-
Property, plant and equipment	893,212,000	874,632,816
Intangible assets	34,000	33,590
Total Non Current Assets	946,801,000	922,952,210
TOTAL ASSETS	1,001,853,000	996,149,709
<u>Current Liabilities</u>		
Trade and other payables	12,125,000	3,289,418
Provisions	11,517,000	8,693,362
Contract Liability Grants	1,495,000	4,836,219
Total Current Liabilities	25,137,000	16,818,999
<u>Non Current Liabilities</u>		
Provisions	48,948,000	48,795,880
Total Non Current Liabilities	48,948,000	48,795,880
TOTAL LIABILITIES	74,085,000	65,614,879
NET COMMUNITY ASSETS	927,768,000	930,534,830
<u>Community Equity</u>		
Retained surplus (deficiency)	494,538,000	488,118,341
Asset revaluation surplus	438,574,000	437,264,704
Reserves	-	2,713,000
Current Surplus/(Deficit)	(5,343,000)	2,438,785
TOTAL COMMUNITY EQUITY	927,768,000	930,534,830

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended November, 2025

CAPITAL WORKS PROGRAM SUMMARY

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget
INFRASTRUCTURE					
Camping Grounds	50,000	112,673	-	112,673	(62,673)
Capital Program Delivery	16,428,846	5,741,114	8,590,613	14,331,727	2,097,119
Cemetery	123,000	22,306	76,889	99,195	23,806
Depot	200,000	19,952	20,420	40,372	159,628
DRFA New Event - REPA	5,750,000	1,258,531	1,427,487	2,686,018	3,063,982
Facilities	1,349,953	630,388	194,856	825,244	524,709
Fleet	1,945,000	1,392,802	564,715	1,957,517	(12,517)
Parks & Open Spaces	252,000	155,099	149,751	304,850	(52,850)
Total for Group	\$ 26,098,799	\$ 9,332,864	\$ 11,024,731	\$ 20,357,595	\$ 5,741,204

PEOPLE AND BUSINESS PERFORMANCE

Governance and Property	146,750	9,359	1,521	10,880	135,871
Information Communication Technology	415,000	227,291	186,941	414,232	768
Public Order & Safety	-	68,033	-	68,033	(68,033)
Transfer Stations	188,000	-	9,326	9,326	178,674
Waste Disposal	240,000	11,290	455,921	467,211	(227,211)
Waste Minimisation	150,000	-	-	-	150,000
Total for Group	\$ 1,139,750	\$ 315,972	\$ 653,709	\$ 969,681	\$ 170,069

COMMUNITY AND REGIONAL PROSPERITY

Community Events	-	1,332	-	1,332	(1,332)
Growth & Policy	-	627,691	8,025	635,716	(635,716)
Regional Development	2,390,000	2,364,859	3,750	2,368,609	21,391
Tourism Initiatives	-	2,949	880	3,829	(3,829)
Total for Group	\$ 2,390,000	\$ 2,996,832	\$ 12,655	\$ 3,009,487	-\$ 619,487

EXECUTIVE OFFICE

Disaster Management	135,000	120,973	112,126	233,099	(98,099)
Total for Group	\$ 135,000	\$ 120,973	\$ 112,126	\$ 233,099	-\$ 98,099
Total for Council	\$ 29,763,549	\$ 12,766,641	\$ 11,803,221	\$ 24,569,862	\$ 5,193,686

CAPITAL WORKS PROGRAM							
	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution
INFRASTRUCTURE							
Cost Centre: Parks & Open Spaces							
Program: Parks and Open Space Projects							
24/25 Laidley Rec. Res. Shelter Replacement	77,000	69,966	-	69,956	(69,956)	77,000	100
25/26 Laidley Rec. Res. Shelter Replacement	-	74,600	-	74,600	2,400	-	100
Lea Biggs Redevelopment (SEQCSP)	22,000	6,070	24,870	30,940	(30,940)	-	0
Laidley Recreation Reserve Signage	153,000	112,613	12,613	9,387	-	22,000	0
Playground Repairs	-	112,613	116,732	36,268	-	153,000	100
Parks and Open Spaces Projects Total	252,000	155,099	149,751	304,850	(52,850)	252,000	5
Cost Centre: Capital Program Delivery							
Program: Asphalt Resurfet Programme							
25/26 AC Renewal Program	300,000	-	-	-	300,000	-	300,000
Asphalt Resurfet Programme Projects Total	300,000	-	-	-	300,000	-	300,000
Program: Bridge Renewal Programme							
24/25 Bridge Renewals - Minor Works	-	1,232	12,750	13,982	(13,982)	-	Not applicable
Bridge Minor Works	200,000	-	-	-	200,000	-	0
Mahon Bridge (BRB)	-	2,959,717	74,638	3,034,354	(3,034,354)	-	100
Bridge Renewal Programme Projects Total	200,000	2,950,249	87,388	3,048,337	(2,848,337)	200,000	95
Program: Culvert Renewal Programme							
Flagstone Crk Rd Llyalyde-Culvert Renew	652,179	-	-	-	652,179	652,179	0
MaMailiVale Rd Culvert, MaMaili-Renewal	10,000	-	-	-	10,000	0	0
SpaWater Rd Culvert, Heiltoona-Renewal	74,550	-	-	-	74,550	74,550	0
Culvert Renewal Programme Projects Total	736,729	-	-	-	736,729	736,729	0
Program: Future Design Works Programme							
Footpath Miss Links - Jones Roads (SEQCSP)	-	3,710	6,520	10,230	(10,230)	-	60
Footpath Miss Links - William St (SEQCSP)	300,000	-	4,226	4,226	(4,226)	-	70
Future Design Bucket, All-Future Design	-	33,775	80,009	113,784	(113,784)	-	300,000
Gehrke Road, Plainland (Dev Funded)	-	-	-	-	-	-	Not applicable
John Street South, Laidley	1,778,679	465,508	284,732	750,240	1,028,438	-	100
Jones Road, Witcott Widening (FDW)	-	1,450	1,450	(1,450)	-	-	20
Mountain Road, Summerholm Drainage (FDW)	-	7,293	3,540	10,833	(10,833)	-	0
Old Laidley - Forest Hill Road (BS)	-	559,433	75,466	634,899	(634,899)	-	100

	Budget	Actual	Committed	Total (includes committed costs)		Remaining Budget	Total Amount of Council Contribution	Design Completion %	Construction Completion %	Comments
Preston Boundary Road Guardrail	-	411	-	411	(411)	(4,647)	(4,647)	-	-	Budget from future design bucket.
Spencer Street Gatton (CNLGG)	-	1,567	3,080	4,647	(4,647)	-	-	95	95	Not applicable
Subdivision Renewals	-	24,830	26,697	51,527	(51,527)	-	-	77	77	Project being finalised. Carry forward budget from 24/25.
Subdivision Renewals, Various	200,000	1,165	-	1,165	198,835	-	200,000	75	75	Not applicable
Summerholm Road Landslip (FDW)	-	720	-	720	(720)	-	-	0	0	Carry forward budget from 24/25.
Tenhill Creek Road - Stage 2	-	9,795	80,324	90,119	(90,119)	-	-	5	0	Scope complete. Works underway
William Street Gatton	-	4,828	-	4,828	(4,828)	-	-	0	0	Carry forward budget from 24/25.
Future Design Works Programme Projects Total	2,278,679	1,118,712	560,368	1,679,080	599,599	-	2,278,679	100	100	Carry forward budget from 24/25.
Program: Footpath Renewal Programme										
Alfred Street Laidley	9,500	-	-	9,500	-	4,750	4,750	0	0	0
CBD Pavers, Ldly - Footpath Renew	60,000	4,020	-	4,020	55,980	-	60,000	10	10	0
Edward Street Laidley	8,500	-	-	8,500	4,250	-	4,250	0	0	0
Fairway Drive, Hatton Vale	67,465	19,248	42,104	61,352	63,253	337,303	337,302	100	100	Works Stage Stage 1 (culverts) complete. Stage 2 re commence February 2025.
Goodwin Street - Stage 1 Laidley	11,000	-	-	-	11,000	5,500	5,500	0	0	0
Goodwin Street - Stage 2 Laidley	7,000	-	-	-	7,000	3,500	3,500	0	0	0
Jones Road Withcott	37,1426	22,073	-	22,073	349,333	185,713	185,713	75	75	Under design.
Patrick St, Ldly - Footpath Renewal	75,000	-	-	-	75,000	-	75,000	0	0	0
Patrick Street Footpath Renewal [SECCSP]	-	3,200	-	3,200	(3,200)	-	-	2	0	Carry forward budget from 24/25.
Thomas Street Laidley	13,750	427	-	427	13,323	6,875	6,875	5	0	0
Footpath Renewal Programme Projects Total	1,230,781	48,968	42,104	91,073	1,139,708	547,891	682,890			
Program: Floodway Renewal Programme										
MBerryman Rd, MBerryman-Floodway Renew	95,000	-	-	-	950,000	-	950,000	100	0	Design completed in previous years. Currently planned for delivery in Feb 2025. External QRA funding received.
Redbank Crk Rd Floodway, Adare-Renewal	120,000	-	-	-	120,000	-	120,000	0	0	Not applicable
Schlutes Rd, Blenheim-Floodway Renewal	30,000	2,035	-	2,035	27,965	-	30,000	5	5	Design only.
Sutcliffes Rd/F Stone Crk-Floodway Renew	-	-	-	-	30,000	-	30,000	0	0	Not applicable
Floodway Renewal Programme Projects Total	1,130,000	2,035	-	2,035	1,127,965	-	1,130,000			
Program: Gravel Resheet Programme										
25/26 Gravel Resheet program	700,000	-	-	-	700,000	-	700,000	0	0	To be delivered by operations team.
Gravel Resheet Programme Projects Total	700,000	-	-	-	700,000	-	700,000			
Program: Other Infrastructure Projects										
Disability access program	50,000	4,393	-	4,393	45,607	-	50,000	5	0	Survey being undertaken.
Gatton Depot Compliance Measures Stage 1	-	618	8,248	8,865	(8,865)	(712)	-	100	100	Works complete. Carry forward budget from 24/25.
Heddon Town Entry	-	712	-	712	-	-	-	0	0	Stage 2 commenced and anticipating all works complete prior to the end of December. Carry forward budget from 24/25.
Lake Apex Car Park (SEQLP)	-	396,292	243,238	639,530	(639,530)	-	100,000	10	0	Planning underway.
Robinson Road, Gatton - Road Upgrades	100,000	9,873	75	9,948	90,052	-	50,000	0	0	Not applicable
Smith Street Stormwater Pit Upgrade	50,000	-	-	-	50,000	-	50,000	100	100	Carry forward budget from 24/25.
Survey Equipment	100,000	67,514	-	67,514	(67,514)	-	-	0	0	Not applicable
Survey Equipment GNSS Fleet	-	55,325	-	55,325	44,675	-	100,000	0	0	

Program: Other Infrastructure Projects Projects Total	Budget	Actual	Committed	Total (Includes committed costs)	Remaining Budget	Total Amount of Council Funding	Design Completion %	Construction Completion %	Comments	
	300,000	480,440	1,037	328,926	809,366	(509,366)	300,000	30	0	Carry forward budget from 24/25.
<i>Program: Pavement Renewal Programme</i>										
Bags Road, Wittcott (SEQCSP)	-	346,706	115,014	461,720	(461,720)	-	-	Not applicable	Not applicable	
Branchview Rd, Branchview - Landlip Remed	50,000	3,702	6,059	9,761	(9,761)	-	100	100	Work Complete. Small carry forward budget from 24/25.	
Caleys Court, Locksore-Pt Men Renewal	50,098	-	-	-	-	50,000	0	Not applicable	Design only.	
Capital Pavement Repairs	250,000	-	-	-	250,000	50,098	0	Not applicable	Design only.	
Chadwick Rd, Grotton - Pavement Renewal	36,082	-	-	-	36,082	250,000	0	0	Strategy developed	
Dippe Road, Thornton - Pavement Renewal	50,000	4,022	4,022	45,978	-	50,000	5	Not applicable	Design only.	
Gavin Road, Plainland - Pavement Renewal	26,769	-	-	26,769	-	26,769	0	Not applicable	Design only.	
Grantham Scrub Road	169,000	10,329	63,806	72,135	96,885	169,000	100	85	Works will be completed prior to end of December.	
Jims Road, Blantheim - Pavement Renewal	10,778	-	-	-	10,778	0	0	0	Strategy developed	
Kessling Dr, Ldy-Pt Men Renewal	11,715	-	-	-	11,715	11,715	0	0	Design only.	
Lyne Road, Morton Vale (SEQCSP)	-	9,313	14,629	23,942	(23,942)	-	100	100	Work Completed. Carry forward budget from 24/25.	
Paradise Rd, Mt Sylvia - Pavement Renewal	23,430	-	-	-	23,430	-	0	Not applicable	Design only.	
Pike Street, Laidley - Pavement Renewal	53,250	-	-	-	53,250	-	0	Not applicable	Design only.	
Railway St, Ldy - Pavement Renewal	14,620	-	-	-	14,620	-	0	Not applicable	Design only.	
SummerholmRd,Summerholm-Landslip Remed	75,000	-	-	75,000	-	75,000	0	0	Not applicable	
<i>Program: Seab Renewal Programme</i>										
Tenthill Creek Drainage Upgrade (SEQCSP)	-	214,472	-	214,472	(214,472)	100	90	Project mostly completed. Budget to be transferred from operational to capital in Budget Review 1. Seeding from the funding body to undertake additional works on Tenthill Creek Road with the underspurs (resal area with Blackspot).		
Tenthill Creek Lower Tenthill (BS)	187,500	3,951	-	3,651	183,849	187,500	50	0	Procurement underway.	
Tenthill Ropetley Rockside 'hardt (TBS)	1,487,966	71,691	288,152	359,843	1,128,123	743,983	80	0	Prelim works underway. Assessing what will works can be done in February with remaining budget.	
ThillCk/S'hardt/Ropetley/Rockside Rd (BS)	36,500	359	-	359	36,141	36,500	50	0	Procurement underway. Design component previously done as part of Black Spot submission.	
ThillCk/Winwill Cntr/Old Ropetley (BS)	37,000	359	-	359	36,641	37,000	50	0	Procurement underway. Design component previously done as part of Black Spot submission.	
Vale Court, Summerholm - Pavement Renewal	17,069	-	-	17,069	-	17,069	0	Not applicable	Design only.	
<i>Program: Seab Renewal Programme Projects Total</i>										
24/25 Bitumen Reseal Program (RTR)	-	11,692	-	11,692	(1,692)	-	Not applicable	100	Carry forward budget from 24/25.	
25/26 Bitumen Reseal Program (RTR)	-	-	-	-	-	Not applicable	20	20	Contractor Engaged. Cost incurred has been a development of scope throughout the network. Worked the \$1.4M in commitments has prioritised roads. 300K needs to be distributed to AC Renewal project and the SEQCS Reseal programs. Strategic in place to ensure Council do not go over the \$6M but has versatility in the PU to enable change of roads if need be.	
<i>Seab Renewal Programme Projects Total</i>	6,000,000	340,779	7,065,936	7,405,715	(1,405,715)	1,483,331	4,516,669	5,998	5,998	(5,998)
<i>Program: Stormwater Renewal Programme</i>	6,000,000	352,471	7,065,936	7,418,407	(1,418,407)	1,483,331	4,516,669	30	30	
<i>24/25 Stormwater Pit Upgrade Program</i>	-	-	-	-	-	-	-	-	-	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Council Funding		Design Completion %	Construction Completion %	Comments
						Total Funding	Council Contribution			
Anthony Court, Sunnephallm Drainage - Part from F	42,600	86,558	13,056	99,614	(57,014)	42,600	42,600	100	95	Rain and additional requests has resulted in over expenditure.
Cochrane St, Gatton-n-Swater Upgrade	42,600	8,193	-	8,193	34,407	42,600	1,00	95	0	Alternative solution undertaken and minor works remaining.
Douglas McInnes Dr, Ldly-Swater Upgrade	52,0330	3,832	6,275	10,107	510,823	520,930	75	0	0	Design ongoing.
Gatton North Feasibility-Swater Upgrade	200,000	8,152	-	8,152	191,848	200,000	10	0	0	Design procurement.
Mountain Rd, Ldly - Swater upgrade	159,750	201	9,00	1,101	158,649	159,750	90	0	0	Design ongoing.
Stormwater Renewal Programme Projects Total	965,880	112,935	20,231	133,156	832,714	965,880				
Cost Centre: DRFA New Event - REPA										
<i>Program: REPA Programme</i>										
DRFA - Feb 2022 - LVRC.0075 Sealed Zone 8	-	34,857	93,421	128,278	(128,278)	-	-	100	95	One job outstanding (cultural heritage site).
DRFA - Jan 2024 - (sub. TBD) Flood Gages	-	3,475	4,56	3,931	(3,931)	-	-	Not applicable	Not applicable	
DRFA - Jan 2024 - - LVRC.0102 Unsealed Zone 10	-	(6,057)	-	(6,057)	6,057	-	-	Not applicable	100	
DRFA - Jan 2024 - - LVRC.0103 Unsealed Zone 8	-	(134,534)	-	(134,534)	251,007	(251,007)	-	Not applicable	100	
DRFA - Jan 2024 - - LVRC.0104 Unsealed Zone 5	-	445,191	167,930	613,121	(613,121)	-	-	Not applicable	100	
DRFA - Jan 2024 - - LVRC.0105 Unsealed Zone 1	-	234,541	41,513	276,154	(276,154)	-	-	Not applicable	100	
DRFA - Jan 2024 - - LVRC.0107 Unsealed Zone 3	-	28	-	28	(28)	-	-	Not applicable	100	
DRFA - Jan 2024 - - LVRC.0108 Unsealed Zone 7	-	140,729	22,782	163,510	(163,510)	-	-	Not applicable	100	
DRFA - Jan 2024 - - LVRC.0109 Unsealed Zone 9	-	187,081	15,209	202,290	(202,290)	-	-	Not applicable	100	
DRFA - Jan 2024 - - LVRC.0114 Sealed Roads	-	148,340	196,084	344,219	(344,219)	-	-	Not applicable	60	
DRFA - Jan 2024 - - REPA Project Mgt	-	74,140	168,708	243,848	(243,848)	-	-	Not applicable	Not applicable	
DRFA - TC Alfred - LVRC.0130 Ladley Clk W Rd	-	38,277	43,685	81,952	(81,952)	-	-	3	0	
DRFA - TC Alfred - REPA Project Mgt	-	66,774	257,777	324,550	(324,550)	-	-	Not applicable	Not applicable	
REPA	5,000,000	-	-	-	5,000,000	5,000,000	-	Not applicable	Not applicable	REPA Budget Holding Project.
REPA	750,000	-	-	-	750,000	750,000	-	Not applicable	Not applicable	REPA Budget Holding Project.
TC Alfred - IRW - Ladley Footpath	-	9,879	-	9,879	(9,879)	-	-	Not applicable	100	
REPA Programme Projects Total	5,750,000	1,242,590	1,394,206	2,636,796	3,113,204	5,750,000				
Program: REPA Complementary Works Programme										
<i>Program: Depot Projects</i>										
DRFA - Jan 2024 - - Comp Works	-	15,940	33,281	49,222	(49,222)	-	-	Not applicable	Not applicable	Some comp works have begun, full scope TBD, dependant on QPA approvals.
REPA Complementary Works Programme Projects Total	-	15,940	33,281	49,222	(49,222)	-				
Cost Centre: Depot										
<i>Program: Fleet Projects</i>										
Gatton Depot Compliance Measures Stage2	200,000	10,230	20,420	30,650	169,350	200,000	30	5	100	Ice machine installed.
Depot Projects Projects Total	200,000	19,952	20,420	40,372	159,628	200,000				
Cost Centre: Fleet										
<i>Program: Fleet Projects</i>										
2023/2024 Fleet Purchases	1,875,000	347,911	2,075	349,986	(349,986)	1,875,000	Not applicable	Not applicable	Not applicable	
2025/2026 Fleet Purchases	159,196	560,339	719,535	1,155,465	160,000	1,715,000	Not applicable	Not applicable	Not applicable	

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Council Funding		Design Completion %	Construction Completion %	Comments
						Total Funding	Council Contribution			
24/25 Fleet Purchases	-	349,177	2,282	351,459	(351,459)	-	-	-	-	Carry/forward budget from 24/25.
Materials Handler (Asset Sales)	-	536,517	20	536,537	(536,537)	-	-	-	-	Not applicable
SES Troop Carrier	-	-	-	-	70,000	62,246	7,754	-	-	Not applicable
Fleet Projects Projects Total	1,945,000	1,392,802	564,715	1,957,517	(12,517)	222,246	1,722,754			
Cost Centre: Cemetery										
<i>Program: Cemetery Projects</i>										
Design Comp-Future Cemetery Work at Ldy	50,000	953	3,872	4,825	45,175	50,000	25	Not applicable	Not applicable	Not applicable
Forest Hill Cemetery Fence Replacement	18,000	13,693	5,17	14,210	3,790	18,000	0	Not applicable	Not applicable	Not applicable
Gatton Cemetery Seam Strips - Section 10	55,000	7,659	72,500	80,199	(25,59)	55,000	30	100	Not applicable	Not applicable
Cemetery Projects Projects Total	123,000	22,306	76,889	99,195	23,805	123,000	0			
Cost Centre: Camping Grounds										
<i>Program: Camping Grounds Projects</i>										
LakeDyer Site Improvement Program Stage1	50,000	-	-	-	-	50,000	0	100	0	Pre-regs still progressing. 3x seam strips scheduled for 5/12.
Camping Grounds Projects Projects Total	50,000	112,673	-	112,673	(62,673)	50,000	0			
Cost Centre: Facilities										
<i>Program: Facilities Projects</i>										
Accessibility Improvements (LRC4)	-	4,255	-	4,255	(4,255)	100	100	Project complete. Carry forward budget from 24/25.		
Gatton Shire Hall/Doors Replacement	38,349	2,374	-	2,374	35,975	38,349	10	Not applicable	Not applicable	Insurance claim. Budget Review 1.
Gatton Shire Hall/Stage Lift	55,776	23,919	-	23,919	31,857	55,776	20	0	0	Investigation underway. Design only component.
Gatton Tennis Court -Repairs/CourtResurf	85,000	-	-	-	85,000	0	0	0	0	Stakeholder liaison in progress.
GTR Admin Roof Works & Relocation Costs	-	65,843	1,220	67,063	(67,063)	Not applicable	50	Not applicable	Not applicable	Stakeholder liaison in progress.
Hall Damage Roof Repairs and Comp Works	200,070	105,584	72,325	177,909	22,161	200,070	100	50	50	Complementary works include box guttering and staining. Carry forward budget from 24/25.
Laidley Pool Repairs after TCA	-	87,582	3,990	91,572	(91,572)	Not applicable	100	0	0	Completed.
LEC Building Compliance Works	265,000	20,102	10,567	30,659	234,331	265,000	25	0	0	In progress.
LVCC - Fire Compliance Works to Building	-	612	-	612	(612)	20	0	0	0	Contractor engaged. Works to be scheduled.
LVCC Replace of non-compliant Softfall	15,758	-	19,515	19,515	(3,757)	15,758	100	0	0	Not applicable
LVSAC Pool Heating Replacement (SECCSP)	-	232,467	0	232,467	(232,467)	Not applicable	98	Carry/forward budget from 24/25.		
Netball Court Design Package	-	3,530	-	3,530	(3,530)	60	60	Not applicable	Not applicable	Carry forward budget from 24/25.
Procurement Building Renovations	90,000	16,572	56,468	73,040	16,960	90,000	75	0	0	Carry forward budget from 24/25.
Replacement of HVAC Pool Blankets	-	44,369	12,129	56,498	(56,498)	20	20	Budget from review 1.		
Replacement of two Ovens LCC	-	23,180	-	23,180	(23,180)	Not applicable	100	Budget from review 1.		
Facilities Projects Projects Total	749,953	630,388	176,213	806,601	(56,648)	749,953	0			
<i>Program: Laidley Safeyards</i>										
Laidley Safeyards Improvement Program	600,000	-	18,643	18,643	581,357	600,000	10	0	0	Scoping underway.
Laidley Safeyards Projects Total	600,000	-	18,643	18,643	581,357	600,000	10			

Cost Centre: Governance and Property	Budget			Actual		Committed		Total (Includes committed costs)	Remaining Budget	Total Amount of Council Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Program: Legal Services Projects	\$ 26,998,799	\$ 9,332,864	\$ 11,024,731	\$ 20,357,595	\$ 5,741,204					\$ 9,177,451	\$ 16,321,348			
Land Asset Management Project	146,750	-	-	-	-	146,750	(10,880)			146,750		Not applicable	15	
Subdivision Gattton Saleyards	146,750	9,359	1,521	10,880	135,870					146,750		Not applicable		
Legal Services Projects Total	146,750	9,359	1,521	10,880	135,870					146,750				
Cost Centre: Information Communication Technology														
Program: Information Communication Technology Projects														
25/26 Mobile Device Renewals	45,000	19,036	-	19,036	25,964					45,000	80	25		
Audio Visual Renewals	-	87,531	480	88,011	(88,011)					100	100			
CCTV Hardware Renewals	50,000	1,513	26,307	27,820	22,180					50,000	80	20		
Endpoint Hardware Renewals	245,000	115,221	160,154	275,375	(30,375)					245,000	80	25		
Firewall Hardware Renewals	60,000	-	-	-	60,000					60,000	40	0		
ICT Hardware Replacement/Renewals	-	3,990	-	3,990	(3,990)					15,000	Not applicable	100		
UPS Renewal	15,000	-	-	15,000	-					15,000	50	0		
Information Communication Technology Projects Total	415,000	227,291	186,941	414,252	768					415,000				
Cost Centre: Waste Disposal														
Program: Waste Disposal Projects														
Design for Cell 6	200,000	-	-	-	-	200,000				0	0			
Irrigation Pump	40,000	-	28,800	28,800	11,200					200,000	Not applicable	80		
Old Gattton Landfill Leachate Trench	-	11,290	427,121	438,411	(438,411)					40,000	Not applicable	40		
Waste Disposal Projects Total	240,000	11,290	455,921	467,211	(227,211)					240,000	Not applicable			
Cost Centre: Transfer Stations														
Program: Transfer Station Projects														
Generator for Treatment Plant/Road	8,000	-	9,326	9,326	(1,326)					8,000	Not applicable	0		
HWare/Comms network upgrade -Waste sites	100,000	-	-	-	100,000					100,000	Not applicable	0		
Skip Bins	60,000	-	-	-	60,000					60,000	Not applicable	0		

Cost Centre: Transfer Stations

Program: Transfer Station Projects

Process for drafting specification and tender to commence October 2022 with aim to have finalised design completed by June 2025 for construction tender.

Supplier has met with landfill crew this week to confirm configuration setup. Unit is being assembled at present.

Carry forward budget from 24/25.

This unit will replace one currently on loan from fleet. It will be same specification as the unit at the existing Willcott transfer station site (for future integration to Solar power system).

This IT equipment is to support upgraded software's system for weighbridges. The software tender process is in progress.

This is standard equipment. It requires review of existing equipment to identify replacements and where the new bins will be deployed.

	Budget	Actual	Committed (includes committed costs)	Remaining Budget	Total Funding		Council Contribution	Design Completion %	Construction Completion %	Comments
					Total (includes committed costs)	Remaining Budget				
Tanks/Plumbing/Pumps-Waste Site Huts	20,000	-	-	20,000	-	20,000	-	20,000	0	This program is to upgrade water supply on transfer station sites. It will eliminate the need for monthly water delivery to sites. Currently working through with plumbers.
Transfer Station Projects Projects Total	188,000	-	9,326	9,326	178,674	-	188,000	-	-	
Cost Centre: Waste Minimisation										
Program: Waste Minimisation										
Composting Pads Treatment Plant, Road	150,000	-	-	150,000	-	150,000	-	150,000	0	
Waste Minimisation Projects Total	150,000	-	-	150,000	-	150,000	-	150,000	0	
Cost Centre: Public Order & Safety										
Program: Public Order and Safety Projects										
CCV Hardware Renewals	-	68,033	-	68,033	(68,033)	-	-	-	100	Carry forward budget from 24/25.
Public Order and Safety Projects Projects Total	-	68,033	-	68,033	(68,033)	-	-	-	100	Carry forward budget from 24/25.
Total for Group	\$ 1,139,750	\$ 315,972	\$ 653,709	\$ 969,681	\$ 170,069	\$ -	\$ 1,139,750	-	-	
COMMUNITY AND REGIONAL PROSPERITY										
Cost Centre: Regional Development										
Program: Regional Developments Projects										
Strategic Land Acq-Demo-Costs-Napier St	50,000	-	-	50,000	-	50,000	-	50,000	0	
Regional Developments Projects Total	2,340,000	2,364,859	3,750	2,368,609	(28,609)	-	2,340,000	2,340,000	80	
Cost Centre: Tourism Initiatives										
Program: Tourism Projects										
FH Rec/Graz Park & View Silos (SEQL)	-	227	-	227	(227)	-	-	-	85	
FH Silo Viewing & Camp Areas	-	2,723	880	3,602	(3,602)	-	-	-	5	
Tourism Projects Total	-	2,949	880	3,829	(3,829)	-	-	-	5	Carry forward budget from 24/25.
Cost Centre: Community Events										
Program: Regional Developments Projects										
Christmas Garlands	-	1,332	-	1,332	(1,332)	-	-	-	100	
Regional Developments Projects Total	-	1,332	-	1,332	(1,332)	-	-	-	100	
Cost Centre: Growth & Policy Projects										
Program: Growth and Policy Projects										

	Budget	Actual	Committed	Total (includes committed costs)		Remaining Budget	Total Amount of Council Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Flood Mitigation Options Laidley	-	7,428	8,025	15,453	(15,453)	-	-	-	35	35	Carry forward budget from 24/25.
Laidley Disaster Ready Project Phase 1	-	620,263	-	620,263	(620,263)	-	-	-	0	0	Purchase of land for flood mitigation project. Carry forward budget from 24/25 and Budget review 1.
<i>Growth and Policy Projects Projects Total</i>	-	627,691	8,025	635,716	(635,716)	-	-	-	25	25	
Total for Group	\$ 2,390,000	\$ 2,996,832	\$ 12,655	\$ 3,009,487	\$ 619,487	\$ -	\$ 2,390,000	\$ -			
EXECUTIVE OFFICE											
<i>Cost Centre: Disaster Management</i>											
<i>Program: Disaster Management Projects</i>											
Existing Equipment Upgrades	100,000	-	31,235	31,235	68,765	-	100,000	10	0	0	Contract award for Base Station Upgrade. Works to be carried out upon completion of Gattton office roof works.
Flood Cameras in new locations (SECCSP)	-	28,900	-	28,900	(28,900)	-	-	-	75	75	Carry forward budget from 24/25. Hardwae is installed. Awaiting Bureau issue of Comms IDs and commissioning. Survey of sensors to be undertaken. Update from Bureau on 24/11/2025. The team responsible for these tasks has changed in the last 12 months and a new team is currently being stood up and will be operational in the new year. Depending on severe weather events etc. the tasks associated with progressing 3rd party new station requests may be temporarily deprioritised.
New Rain Gauges / Cameras	-	92,073	44,436	136,599	(136,599)	-	90	0	0	0	Principal Disaster Management approved flood camera to be installed to capture images at Sandy Creek (Gantham) crossing Sandy Creek Road floodway near Bowells Road. Contract award for supply and install. Delivery timing to be confirmed.
<i>Disaster Management Projects Projects Total</i>	-	35,000	36,455	36,455	(1,455)	-	35,000	20	0	0	
Total for Group	\$ 135,000	\$ 120,973	\$ 112,126	\$ 233,099	\$ 98,099	\$ -	\$ 135,000	\$ -			
Total for Council	\$ 29,763,549	\$ 12,766,641	\$ 11,803,221	\$ 24,569,862	\$ 5,193,686	\$ 9,177,451	\$ 20,586,098	\$ -			



10.2 2026 Budget Review, Capital Works Carried Forward and Updated Long Term Financial Forecast

Author: Kacey Bachmann, Management Accountant; Dee Stewart, Acting Chief Financial Officer

Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the amended 2025-26 Budget and Long-Term Financial Forecast as set out in the attachments.

Officer's Recommendation:

THAT Council adopt the amended 2025-26 Budget and Long-Term Financial Forecast as set out in the attachment titled 2025-26 Budget and Long-Term Financial Forecast.

RESOLUTION

THAT Council adopt the amended 2025-26 Budget and Long-Term Financial Forecast as set out in the attachment titled 2025-26 Budget and Long-Term Financial Forecast.

Moved By: Cr D Neuendorf **Seconded By:** Cr M Hagan
Resolution Number: 24-28/0463

CARRIED
7/0

Executive Summary

In adopting its budget, several assumptions are used by Council which need to be updated periodically based on changes in actual results. The budget review has included a review of those major variations which have occurred since the budget was adopted including carry forward capital works. Where Council amends its budget, its Long-Term Financial Forecast must also be updated.

The changes include adjustments to operating income and expenditure, and capital income and expenditure. Forecasts are regularly reviewed and have been updated to reflect the changes in the current economy.

The updated Long-Term Financial Forecast incorporates the recommended budget changes.

Proposal

A review of actual financial performance against the budget has been conducted. The review focused on those major variations where impacts are currently known including additional grants and fees and charges income received and the identification of capital carry forward projects. A further budget review will be conducted during the year to review ongoing budget variations.

Table 1 shows the operational income and expense items which require amending at this point in time:

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Charges and Fees	\$87,800	<ul style="list-style-type: none"> • \$250,000 Development Application fees • \$161,500 Plumbing and Drainage fees • \$18,000 Saleyard fees • -\$40,000 Building Applications • -\$300,000 Registration fees • -\$1,700 Facility hire fees
2	Revenue	Interest Income	\$534,398	<ul style="list-style-type: none"> • Investment income increase as per LTFF forecast
3	Revenue	Operational Grants & subsidies	\$2,726,354	<ul style="list-style-type: none"> • \$36,568 SEQ Koala Threat Management project • \$93,000 SEQ Restore and Reconnect project • \$131,250 Growth Management project • \$26,653 QRA Park Clean Up • \$1,205,206 Roads to Recovery • \$450,000 Counter Disaster Operations • \$166,184 Financial Assistance Grant funding adjustment • -\$100,000 Drainage Project • \$717,493 due to accounting treatment of operating grants
4	Revenue	Operating Contributions and Donations	\$71,000	<ul style="list-style-type: none"> • \$100,000 contribution from TMR • -\$29,000 Resilient Rivers Projects
5	Revenue	Other Revenue	\$310,718	<ul style="list-style-type: none"> • \$314,718 Insurance claims • -\$4,000 Sponsorships & Fees
TOTAL Revenue			\$3,730,270	Net increase in revenue
1	Expenditure	Employee Costs	-\$9,550	<ul style="list-style-type: none"> • -\$6,550 for Training, Conferences and associated expenses • -\$3,000 adjustment to allowances
2	Expenditure	Materials and Services	\$2,163,509	<ul style="list-style-type: none"> • \$7,000 QTM open day • \$461,760 shortfall State Waste Levy • \$35,101 underspend Illegal Dumping program • \$17,863 QRA Flood Risk Management Round 1 funded program • \$139,320 Flood Information Portal funded project • \$235,490 Housing Support funded Program Stream 1 • \$30,280 Laidley Disaster Ready funded project • \$25,000 Regional Significant Landscape Study • \$500,000 for Development Assessments support • \$73,135 SEQ Koala Threat Management funded project

				<ul style="list-style-type: none"> • \$93,000 SEQ Restore and Reconnect funded project • \$83,940 Asset Management Plans • \$12,000 Laidley Saleyards clean up • \$100,000 Legislative monitoring Waste • \$30,000 Garbage truck turnarounds • \$5,000 Third Party insurance settlements • \$282,000 Electricity • \$9,630 Subscriptions and Licenses • \$36,500 Repairs, maintenance and materials • \$34,500 RADF carry over from 24/25 • \$85,000 Roof repair relocation costs • \$50,000 Water and sewerage charges • -\$30,085 Resilient Rivers Projects • -\$5,000 Procurement Consultant fees • -\$100,000 Drainage project to capital • -\$15,000 maintenance of vacant land blocks • -\$30,000 Compost testing • -\$18,000 Bores Land permit • \$3 773 co-contribution to switch board • Other minor movements to reflect current operations and adjustments to business delivery.
3	Expenditure	Depreciation	-\$328,856	• Based on March quarter Index rate
TOTAL Expenditure			\$1,825,103	Net increase in expenditure
NET TOTAL			\$1,905,167	Overall net increase in the 2025-26 operating result.

The changes to the operational and capital budget will have a positive impact on the projected operating deficit, increasing by \$1.9M to a forecast position at 30 June 2026 of -\$3.435M, as well as an overall increase to the capital works program budget.

The Management Team is continuing to monitor their budgets to risk manage variances within their respective branch budgets with reporting to the Executive Leadership Team on variances also occurring.

Table 2 shows the changes to capital income and expense items which require amendment in this budget review:

TABLE 2 – CAPITAL BUDGET AMENDMENTS

Item	Revenue / Expenditure	Description	Amount Increase / (Decrease)	Comments
1	Revenue	Capital Revenue	\$930,000	<ul style="list-style-type: none"> • \$500,000 Gatton and Laidley Playground repairs (Government Election Commitment Funded) • \$430,000 Sculptures (Public Arts Initiative)

TOTAL Revenue			\$930,000	Net increase in revenue
2	Expenditure	Capital Works	\$981,702	<p>All movements are detailed in the Capital Works Program Report Attachment 2.</p> <p>New Projects:</p> <ul style="list-style-type: none"> • \$500,000 Gatton and Laidley Playground repairs (Government Election Commitment Funded) • \$20,000 Roller doors replaced at Laidley Depot • \$10,000 Ice machine replaced at Gatton Depot • \$45,000 Gatton administration roof works and associated workplace relocation costs • \$15,000 Laidley Pool extension of Splash reach lift • \$60,000 Replacement of Pool blankets at Lockyer Valley Aquatic Centre • \$47,608 New Hot Water System and new copper piping at Lockyer Valley Cultural Centre • \$47,000 Replacement pipe works at Colonial Café at Lockyer Valley Cultural Centre • \$34,510 LED lighting at Gatton Administration building • \$150,000 Laidley Pool reopening after Tropical Cyclone Alfred • \$35,000 Non-slip resurfacing in seating area at Lockyer Valley Aquatic Centre • \$38,000 Replacement of ovens at Laidley Cultural Centre • \$430,000 Sculptures (Public Arts Initiative) <p>Other amendments:</p> <ul style="list-style-type: none"> • \$15,000 24/25 Laidley Recreation Reserve Shelter Replacement • -\$217,118 Lawlers Road • -\$100,000 Hail damaged written off vehicles' replacement • \$72,188 Renovations of Amenities block Lake Dyer (LRCI4) • \$16,000 Carpet replacement at Lockyer Valley Cultural Centre • -\$44,560 Design Sports fields • -\$38,000 24/25 Facility appliance replacements • -\$67,252 Accessibility improvements (LRCI4)

			<ul style="list-style-type: none"> • \$50,000 Hail damage roof repairs and comp works • -\$58,000 Laidley Cultural Centre kitchen upgrade • -\$80,000 Design of Projection room at Gatton Shire Hall • -\$81,244 Realignment of subdivisions • \$81,244 Gatton Saleyards subdivisions • -\$70,000 Asphalt extension at the rear of Materials Recovery Facility • -\$32,990 Asphalt replacement at Materials Recovery Facility • \$102,990 Design and reconfiguration of Gatton Transfer site • \$1,326 Generator for Treatment Plant Road site
TOTAL Expenditure	\$981,702	Net increase in expenditure	

In addition to the above, Management has identified capital works as at 30 June 2025 that will be completed in the 2025-26 financial year. These carry forward works will require an increase to the capital budget of \$18,545,954. Sufficient cash is available to cover these works from unspent budget as a result of works not finalised during the 2024-25 financial year.

A detailed listing of the carry forward projects is included in Attachment 2, with a summary included in Table 3 per organisational unit.

TABLE 3 – CAPITAL CARRY FORWARD SUMMARY

Organisational Unit	Amount	Funded
Infrastructure	\$13,605,774	\$6,592,158
Executive Office	\$196,930	\$131,380
People and Business Performance	\$1,736,686	\$0
Community and Regional Prosperity	\$3,006,564	\$1,928,972
TOTAL	\$18,545,954	\$8,652,510

The total capital works budget for 2025-26 is proposed at \$49.29M. A further detailed review of project delivery and phasing will be undertaken to identify any projects which may not be completed in the 2025-26 year. The outcomes of any timing adjustments will be presented as part of the final budget review to ensure accurate budget and cash flow forecasts.

Options

Option 1

THAT Council adopt the amended 2025-26 Budget and Long-Term Financial Forecast as set out in the attachment titled 2025-26 Budget and Long-Term Financial Forecast.

Or

Option 2

THAT Council do not adopt the amended 2025-26 Budget and Long-Term Financial Forecast as set out in the attachment titled 2025-26 Budget and Long-Term Financial Forecast.

Or

Option 3

THAT Council proposed adjustments to the presented amended 2025-26 Budget and Long-Term Financial Forecast as set out in the attachment titled 2025-26 Budget and Long-Term Financial Forecast.

Previous Council Resolutions

1 July 2025 Ordinary Council Meeting: 2025-2026 Annual Budget and Long-Term Financial Forecast, Resolution 24-28/0339.

Critical Dates

30 June 2026

Strategic Implications

Corporate Plan

Leadership and Council:

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- Compliant with relevant legislation

Finance and Resource

To maintain sound financial management practices, a periodic review of financial performance is required. Council's Management Team has carried out a review of major changes to income and expenditure for the year to the end of October 2025. As a result of this review, it is recommended that Council amend its 2025-26 Budget and associated Long-Term Financial Forecast to better reflect the current forecasted position at 30 June 2026.

Legislation and Policy

Section 170 (3) of the Local Government Regulation 2012 'The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year'.

Risk Management

Key Corporate Risk Category:

FE1

Reference and Risk Description:

Finance and Economic

Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.

Consultation

Portfolio Councillor Consultation

Council Workshop

Following previous meetings and summary of actual financial performance Vs budget reports presented to Council, Council is aware that a budget review is to be presented to update both the operational and capital budget.

Internal Consultation

The proposed budget amendments contained in the attachments have been reviewed by relevant Group Managers and Branch Managers.

Attachments

- 1 2025-26 Budget and Long-Term Financial Forecast 5 Pages
- 2 2025-26 Capital Works Program 10 Pages

Lockyer Valley Regional Council									
2025/2026 Budget and Long Term Financial Forecast									
Statement of Income and Expenditure									
	2026 \$	2026 \$	2027 \$	2028 \$	2029 \$	2030 \$	2031 \$	2032 \$	2033 \$
Original Budget	Proposed Budget	Movement	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Revenue									
Recurrent Revenue									
Rates & Utility Charges									
Less: Discounts									
Net rates and utility charges									
Fees and charges									
Sales, contract and recoverable works									
Operational Grants & subsidies									
Interest received									
Other recurrent income									
Total Recurrent Revenue	78.92M	82.65M	81.74M	85.14M	88.70M	91.72M	94.90M	98.20M	101.65M
Capital revenue:									
Capital Grants									
Developer Contributions									
Gain/(loss) on sale of property, plant & equipment									
Total Capital revenue	10.54M	20.12M	9.55M	5.15M	5.06M	7.23M	6.13M	6.31M	6.75M
Total Revenue	89.45M	102.77M	13.37M	86.90M	90.20M	97.85M	101.21M	104.96M	108.41M
Expenses									
Recurrent Expenses									
Employee costs									
Materials and services									
Depreciation and amortisation									
Finance costs									
Total Recurrent Expenses	84.26M	86.08M	1.82M	81.61M	84.87M	87.65M	90.95M	94.31M	97.95M
Net Result adjusted for Capital Items	5.19M	16.68M	11.45M	5.29M	5.33M	8.29M	6.90M	6.90M	7.07M
Net Recurrent Result/Operating Surplus/(Deficit)	(5.34M)	(3.435M)	1.905M	0.135M	0.271M	1.056M	0.769M	0.583M	0.258M

Lockyer Valley Regional Council 2025/2026 Budget and Long Term Financial Forecast Statement of Financial Position										
	2026 Proposed Budget	2027 \$ Forecast	2028 \$ Forecast	2029 \$ Forecast	2030 \$ Forecast	2031 \$ Forecast	2032 \$ Forecast	2033 \$ Forecast	2034 \$ Forecast	2035 \$ Forecast
Current Assets										
Cash assets and cash equivalents	49.97M	49.02M	48.96M	43.34M	41.60M	39.97M	38.72M	37.49M	34.62M	31.53M
Other inventory	0.72M	0.72M	0.72M	0.72M	0.72M	0.72M	0.72M	0.72M	0.72M	0.72M
Contract Assets	3.79M	3.79M	3.79M	3.79M	3.79M	3.79M	3.79M	3.79M	3.79M	3.79M
Receivables	4.18M	4.21M	4.39M	4.61M	4.78M	4.95M	5.12M	5.32M	5.51M	5.72M
Prepayments	0.66M	0.66M	0.66M	0.66M	0.66M	0.66M	0.66M	0.66M	0.66M	0.66M
Non-current assets held for sale	1.87M	1.87M	1.87M	1.87M	1.87M	1.87M	1.87M	1.87M	1.87M	1.87M
Total Current Assets	61.19M	60.27M	60.39M	54.98M	53.41M	51.96M	50.87M	49.84M	47.17M	44.28M
Non-Current Assets										
Land held for development or sale	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associates	34.73M	35.41M	36.13M	36.85M	37.57M	38.29M	39.01M	39.73M	40.45M	41.17M
Property, plant and equipment	872.21M	902.85M	935.08M	977.16M	1015.76M	1055.85M	1151.24M	1195.74M	1243.72M	1293.91M
Intangible assets	0.02M	0.00M	-	-	-	-	-	-	-	0.10M
Capital works in progress	53.86M	53.86M	53.86M	53.86M	53.86M	53.86M	53.86M	53.86M	53.86M	-
Other non-current assets	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M	14.74M
Total Non Current Assets	975.55M	1006.85M	1039.80M	1082.60M	1121.92M	1162.73M	1204.99M	1250.20M	1298.90M	1349.92M
TOTAL ASSETS	1036.74M	1067.12M	1101.19M	1137.58M	1175.33M	1214.68M	1255.86M	1300.04M	1346.07M	1394.21M
Current Liabilities										
Trade and other payables	8.18M	7.14M	7.39M	7.59M	7.83M	8.08M	8.36M	8.56M	8.80M	9.04M
Contract liabilities	4.05M	4.05M	4.05M	4.05M	4.05M	4.05M	4.05M	4.05M	4.05M	4.05M
Borrowings	-	-	-	-	-	-	-	-	-	-
Employee payables/provisions	8.52M	8.52M	8.52M	8.52M	8.52M	8.52M	8.52M	8.52M	8.52M	8.52M
Other provisions	2.54M	2.56M	2.59M	2.61M	2.64M	2.67M	2.69M	2.72M	2.75M	2.77M
Other current liabilities	4.53M	4.53M	4.53M	4.53M	4.53M	4.53M	4.53M	4.53M	4.53M	4.53M
Total Current Liabilities	27.81M	26.79M	27.07M	27.30M	27.57M	27.84M	28.15M	28.38M	28.64M	28.91M
Non-Current Liabilities										
Trade and other payables	1.00M	1.00M	1.00M	1.00M	1.00M	1.00M	1.00M	1.00M	1.00M	1.00M
Borrowings	-	-	-	-	-	-	-	-	-	-
Employee payables/provisions	0.37M	0.47M	0.57M	0.67M	0.77M	0.87M	0.97M	1.07M	1.17M	1.27M
Other provisions	45.89M	45.86M	45.84M	45.81M	45.79M	45.76M	45.73M	45.71M	45.68M	45.65M
Total Non Current Liabilities	47.26M	47.33M	47.41M	47.48M	47.55M	47.63M	47.70M	47.77M	47.85M	47.92M
TOTAL LIABILITIES	75.06M	74.13M	74.48M	74.78M	75.12M	75.47M	75.85M	76.15M	76.49M	76.83M
Net community assets	961.68M	992.99M	1025.71M	1062.80M	1100.21M	1139.21M	1180.01M	1223.89M	1269.58M	1317.38M
Community Equity										
Asset revaluation reserve	483.98M	490.01M	517.40M	546.20M	576.70M	608.81M	642.59M	679.70M	718.62M	759.49M
Retained surplus/(deficiency)	497.70M	505.98M	508.32M	516.60M	523.51M	530.40M	537.41M	544.20M	550.96M	557.89M
TOTAL COMMUNITY EQUITY	961.68M	992.99M	1025.71M	1062.80M	1100.21M	1139.21M	1180.01M	1223.89M	1269.58M	1317.38M

Lockyer Valley Regional Council

2025/2026 Budget and Long Term Financial Forecast

Statement of Cash Flows

	2026 Proposed Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast	2034 Forecast	2035 Forecast
Cash flows from operating activities:										
Receipts from customers	82.22M	76.86M	80.20M	83.86M	86.98M	90.17M	93.48M	96.88M	100.45M	104.14M
Payment to suppliers and employees	(69.53M)	(65.60M)	(66.86M)	(68.94M)	(71.32M)	(73.81M)	(76.66M)	(78.91M)	(81.44M)	(84.08M)
Interest received	3.89M	3.09M	3.13M	3.00M	2.94M	2.93M	2.93M	2.94M	2.91M	2.84M
Finance costs	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Net cash inflow (outflow) from operating activities	16.58M	14.35M	16.48M	17.93M	18.61M	19.29M	19.75M	20.31M	21.92M	22.90M
Cash flows from investing activities:										
Payments for property, plant and equipment	(49.29M)	(21.75M)	(22.78M)	(32.04M)	(27.89M)	(28.58M)	(29.05M)	(30.31M)	(32.91M)	(34.27M)
Subsidies, donations and contributions for new capital expenditure	20.12M	5.05M	4.86M	7.25M	6.36M	6.43M	6.54M	6.66M	6.76M	6.87M
Proceeds from sale of property, plant and equipment	0.35M	0.31M	0.48M	0.34M	0.34M	0.34M	0.36M	0.36M	0.46M	0.50M
Net transfer (to) from cash investments	1.76M	1.08M	0.90M							
Net cash inflow (outflow) from investing activities	(27.07M)	(15.30M)	(16.54M)	(23.55M)	(20.35M)	(20.91M)	(21.00M)	(22.14M)	(24.79M)	(25.99M)
Cash flows from financing activities:										
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-
Repayment of borrowings	-	-	-	-	-	-	-	-	-	-
Net cash inflow (outflow) from financing activities	(10.49M)	(0.95M)	(0.06M)	(5.62M)	(1.74M)	(1.63M)	(1.25M)	(1.23M)	(2.87M)	(3.09M)
Cash at beginning of reporting period	60.46M	49.97M	49.02M	48.96M	42.34M	41.60M	39.97M	38.72M	37.49M	34.62M
Cash and cash equivalents at end of the financial year	49.97M	49.02M	48.96M	43.34M	41.50M	39.97M	38.72M	37.49M	34.62M	31.53M

Lockyer Valley Regional Council
2025/2026 Budget and Long Term Financial Forecast

Statement of Changes in Equity

	2026 Proposed Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast	2034 Forecast	2035 Forecast
Asset revaluation surplus										
Opening balance	439.98M	463.98M	490.01M	517.40M	546.20M	576.70M	608.81M	642.59M	679.70M	718.62M
Increase in asset revaluation surplus	24.00M	26.02M	27.39M	28.80M	30.51M	32.11M	33.78M	37.10M	38.92M	40.87M
Closing balance	463.98M	490.01M	517.40M	546.20M	576.70M	608.81M	642.59M	679.70M	718.62M	759.49M
Retained surplus										
Opening balance	481.01M	497.70M	502.98M	508.32M	516.60M	523.51M	530.40M	537.41M	544.20M	550.96M
Net result	16.68M	5.29M	5.33M	8.29M	6.90M	6.90M	7.01M	6.78M	6.77M	6.93M
Closing balance	497.70M	502.98M	508.32M	516.60M	523.51M	530.40M	537.41M	544.20M	550.96M	557.89M
Total										
Opening balance	921.00M	961.68M	992.99M	1025.71M	1062.80M	1100.21M	1139.21M	1180.01M	1223.89M	1269.58M
Net result	16.68M	5.29M	5.33M	8.29M	6.90M	6.90M	7.01M	6.78M	6.77M	6.93M
Increase in asset revaluation surplus	24.00M	26.02M	27.39M	28.80M	30.51M	32.11M	33.78M	37.10M	38.92M	40.87M
Closing balance	961.68M	992.99M	1025.71M	1062.80M	1100.21M	1139.21M	1180.01M	1223.89M	1269.58M	1317.38M

Lockyer Valley Regional Council

2025/2026 Budget and Long Term Financial Forecast

Relevant Measures of Financial Sustainability

Ratio	Calculation	Target	2025/2026 Budget	Forecast 2026/2027	Forecast 2027/2028	Forecast 2028/2029	Forecast 2029/2030	Forecast 2030/2031	Forecast 2031/2032	Forecast 2032/2033	Forecast 2033/2034	Forecast 2034/2035	5 Year Forecast	2024/2025 Average
1. Council Controlled Revenue Ratio	Net Rates, Levies and Charges and Fees and Charges/Total Operating Revenue	Not Applicable	68.3%	72.9%	73.6%	74.2%	74.8%	74.9%	75.2%	75.5%	75.9%	76.2%	69.3%	
2. Population Growth Ratio	Previous year estimated population/Previous year estimated population	Not Applicable	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%	1.6%
3. Operating Surplus Ratio	Operating Result/Total Operating Revenue (excluding Capital Items)	> 0%	4.15%	0.17%	0.32%	1.13%	0.84%	0.61%	0.26%	0.02%	0.01%	0.01%	8.5%	
4. Operating Cash Ratio	Operating Result and Depreciation and Amortisation and Finance Costs/Total Operating Revenue	> 0%	16.0%	20.9%	21.1%	21.9%	21.8%	21.5%	22.1%	22.3%	22.4%	26.88%		
5. Unrestricted Cash Expense Cover Ratio	Total Cash and Equivalent and Current Investments And Available Ongoing QTC Working Capital facility, less Externally restricted Cash/Total Operating Expenditure less Depreciation and Amortisation less Finance Costs	3 months	8.7	9.1	8.8	7.5	7.0	6.5	6.0	5.7	5.1	4.5		
6. Asset Sustainability Ratio	Capital Expenditure on Replacement of Infrastructure Assets (Renewals)/Depreciation/Expenditure on Infrastructure Assets	> 80%	181.3%	87.4%	89.6%	111.3%	88.1%	88.6%	86.8%	84.5%	92.0%	91.5%	186.7%	
7. Asset Consumption Ratio	Written Down Replacement Cost of Depreciable Infrastructure Assets/Current Replacement Cost of Depreciable Infrastructure Assets	> 60%	77.0%	76.9%	76.8%	77.1%	77.1%	77.2%	77.2%	77.3%	77.6%	77.9%	76.5%	
8. Asset Renewal Funding Ratio	Total of Planned Capital Expenditure on Infrastructure Asset Renewals over 10 years/Total of Required Capital Expenditure on Infrastructure Asset Renewals over 10 years	Not applicable	96.0%	na										
9. Leverage Ratio	Book Value of Debt/Total Operating and Depreciation and Amortisation	0 - 3 times	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.9 times	

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended October, 2025

CAPITAL WORKS PROGRAM						
	2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding Council Contribution
INFRASTRUCTURE						
Cost Centre: Parks & Open Spaces						
Program: Parks and Open Spaces Projects						
Jean Biggs Redevelopment (SEQCSP)	-	351,649	351,649	29,239	240,000	111,649
24/25 Laidley Rec Res Shelter Replacement	-	54,569	15,000	69,569	69,566	69,569
25/26 Laidley Rec Res Shelter Replacement	77,000	13,000	77,000	74,352	-	77,000
Roperhill Comm Sport Cent Shade Shelter			13,000	-	-	13,000
Laidley Recreation Reserve Signage			22,000	12,613	-	22,000
Gatton and Laidley Playground Repairs (Government Election Commitment Funded)		500,000	500,000	500,000	-	-
Playground Repairs			162,890	2,622	740,000	162,890
Parks and Open Spaces Projects Projects Total	252,000	9,890	515,000	1,196,108	188,791	456,108
Cost Centre: Capital Program Delivery						
Program: Asphalt Resheet Programme						
25/26 AC Renewal Program	300,000	300,000	300,000	300,000	300,000	300,000
Asphalt Resheet Programme Projects Total	300,000	-	-	-	-	300,000
Program: Bridge Renewal Programme						
24/25 Bridge Renewals - Minor Works	-	49,799	49,799	13,900	-	49,799
Bridge Improvements		25,691	25,691	-	-	25,691
Bridge Minor Works		200,000	200,000	-	-	200,000
Mahon Bridge (BRP)			3,647,227	3,264,436	2,814,595	832,632
Bridge Renewal Programme Projects Total	200,000	3,722,717	-	3,922,717	3,278,336	1,108,122
Program: Culvert Renewal Programme						
Flagstone Crk Rd Lilydale-Culvert Renewal	652,179	652,179	-	-	-	652,179
MacMallydale Rd Culvert, MamaCrik-Renewal	10,000	50,000	-	-	-	50,000
SpaWater Rd Culvert, Healdon/Spa-Renewal	74,550	74,550	-	-	-	74,550
Culvert Renewal Programme Projects Total	736,729	40,000	-	776,729	-	-

	2026 Adopted Budget	Carry Forward from 25/26 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
<i>Program: Future Design Works Programme</i>							
Anthony Court, Summerholm Drainage (FDW)	42,600	-	-	42,600	47,399	-	42,600
Cochrane/Maitland/Riddell/Stubbersfield	-	-	-	43,617	-	43,617	-
Fairway Dr Footpath Missing Link(SEQCSP)	-	-	-	16,282	8,766	16,282	-
Footpath Miss Links - Jones Road(SEQCSP)	-	-	-	3,833	4,606	3,833	-
Future Design Bucket, All Future Design	300,000	-	10,878	310,878	-	310,878	-
Gehrke Road, Plainland (Dev Funded)	-	202,246	-	202,246	113,456	-	202,246
John Street South, Laidley	-	-	-	1,778,679	610,352	-	1,778,679
Jones Road, Wittcott Widening (FDW)	-	-	-	-	1,450	-	-
Spa Water Road Culvert	-	-	-	66,900	-	66,900	-
Mountain Road, Summerholm Drainage (FDW)	-	-	-	9,906	-	-	-
Old Laidley - Forest Hill Road (BS)	-	402,383	-	402,383	628,441	402,383	-
Spencer Street Gatton (CNLGG)	-	11,432	-	11,432	4,647	-	11,432
Preston Boundary Road Guardrail	-	13,532	-	13,532	411	-	13,532
Subdivision Renewals	-	196,630	-	196,630	1,017	-	196,630
Summerholm Road Landslip (FDW)	-	200,000	-	200,000	930	-	200,000
Laidley CBD Accessibility Review (SEQCSP)	-	99,535	-	99,535	478	-	-
Tenhill Creek Road - Stage 2	-	-	-	88,791	99,535	-	-
William Street Gatton	-	-	-	2,423	-	-	-
<i>Future Design Works Programme Projects Total</i>	2,321,279	1,067,268	-	3,388,547	1,523,073	565,650	2,822,897
<i>Program: Footpath Renewal Programme</i>							
Aiffred Street Laidley	9,500	9,500	-	4,750	4,750	-	-
CBD Pavers, Ldy-Footpath Renew	60,000	60,000	2,752	-	60,000	-	-
Edward Street Laidley	8,500	8,500	-	4,250	4,250	-	-
Fairway Drive, Hatton Vale	674,605	674,605	14,723	337,303	337,303	-	-
Goodwin Street Stage 1 Laidley	11,000	11,000	-	5,500	5,500	-	-
Goodwin Street Stage 2 Laidley	7,000	7,000	-	3,500	3,500	-	-
Jones Road Withcott	371,426	371,426	18,786	185,713	185,713	-	-
Patrick Street Footpath Renewal(SEQCSP)	18,386	18,386	2,548	18,386	75,000	75,000	-
Patrick St, Ldy- Footpath Renewal	75,000	75,000	-	-	6,875	6,875	-
Thomas Street Laidley	13,750	13,750	13,750	-	-	-	-
<i>Footpath Renewal Programme Projects Total</i>	1,230,781	18,386	-	1,249,167	38,809	566,277	682,890

	2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
<i>Program: Floodway Renewal Programme</i>							
Mt Berryman Rd, Mt Berryman-Floodway Renew	950,000			950,000	-	-	950,000
Redbank Ck Rd Floodway, Adare-Renewal	120,000			120,000	-	-	120,000
Schlatters Rd, Blenheim-Floodway Renewal	30,000			30,000	-	-	30,000
Surcliffes Rd/F'stone Ck-Floodway Renew	30,000			30,000	-	-	30,000
Floodway Renewal Programme Projects Total	1,130,000	-	-	1,130,000	-	-	1,130,000
<i>Program: Gravel Resheet Programme</i>							
25/26 Gravel Resheet program	700,000	546,057		1,246,057	-	440,681	805,376
Gravel Resheet Programme Projects Total	700,000	546,057	-	1,246,057	-	440,681	805,376
<i>Program: Other Infrastructure Projects</i>							
Disability access program	50,000			50,000	4,393	-	50,000
Gatton Central Drainage Upgrade - Design	-	168,556		168,556	-	-	168,556
Helidon Township Entry	-	-		712	-	-	-
Lake Apex Car Park (SEQLP)	-	631,079		631,079	557,405	517,775	113,304
Lawlers Road	-	1,300,000		1,082,882	-	-	1,082,882
Lockyer Creek Rd Helidon Profile (LRC14)	94,496	(217,118)		94,496	-	94,496	-
Robinson Road, Gatton - Road Upgrades	100,000			100,000	9,948	-	100,000
Smith Street Stormwater Pit Upgrade	50,000	29,827		79,827	-	-	79,827
Surveyor Equipment	-	70,611		70,611	22,238	70,611	-
Surveyor Equipment GNSS Fleet	100,000	86,957		86,957	67,514	-	86,957
Other Infrastructure Projects Total	300,000	2,381,526	(217,118)	2,464,408	652,212	682,882	1,781,526
<i>Program: Pavement Renewal Programme</i>							
24/25 Pavement Rehab (SEQCSP)	-	668,532		668,532	302,742	668,532	-
Berlin Road Pavement Rehab (SEQCSP)	-	164,285		164,285	-	164,285	-
Biggs Road, Withcott (SEQCSP)	-	383,936		383,936	9,761	383,936	-
Blanchview Rd/Blanchview - Landslip Remed	50,000			50,000	-	-	50,000
Caley's Court, Lockrose-P'ment Renewal	50,098			50,098	-	-	50,098
Capital Pavement Repairs	250,000			250,000	-	-	250,000
Chadwick Rd, Gatton - Pavement Renewal	36,082			36,082	-	-	36,082
Dippel Road, Thornton - Pavement Renewal	50,000			50,000	2,096	-	50,000
Gavin Road, Plainland - Pavement Renewal	26,769			26,769	-	-	26,769
Grantham Scrub Road	169,000			169,000	7,183	169,000	-
Jims Road, Blenheim - Pavement Renewal	10,778			10,778	-	-	10,778
Kessling Dr, Ldly- P'ment Renewal	11,715			11,715	-	-	11,715
Lyne Road, Morton Vale (SEQCSP)	-	113,211		113,211	23,942	-	23,942
Paradise Rd, Mt Sylvia-P'ment Renewal	23,430			23,430	-	-	23,430

	2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
Pike Street, Laidley - Pavement Renewal	53,250	14,620		53,250	-	-	53,250
Railway St, Ldy - Pavement Renewal	75,000			14,620	-	-	14,620
Summerholm Rd, Summerholm-Landslip Remediation				75,000	-	-	75,000
Market Drive Gattton Pavement Rehab				57,024	-	-	57,024
Tenthill Creek Drainage Upgrade (SEQCSP)				500,000	219,560	500,000	-
Tenthill Creek, Lower Tenthill (BS)				500,000	219,560	500,000	-
Tenthill Ropetley Rockside 'Hardt' (TDS)	187,500			187,500	1,710	187,500	-
T'hillCk/S'hardt/RopetleyRockside Rd(BS)	1,487,966	83,565		1,571,531	354,748	743,983	827,548
Vale Court, Summerholm - P'ment Renew	36,500			36,500	-	36,500	-
Pavement Renewal Programme Projects Total	2,586,777	1,970,553		4,557,330	921,742	3,003,947	1,553,383
<i>Program: Seal Renewal Programme</i>							
24/25 Bitumen Reseal Program (RTR)	-			11,692	-	-	-
25/26 Bitumen Reseal Program (RTR)	6,000,000			428,241	1,483,331	4,516,669	4,516,669
Seal Renewal Programme Projects Total	6,000,000			6,000,000	439,933	1,483,331	4,516,669
<i>Program: Stormwater Renewal Programme</i>							
Cochrane St, Gattton-S'water Upgrade	42,600			42,600	8,193	-	42,600
24/25 Stormwater Pit Upgrade Program				30,000		-	30,000
Douglas McInnes Dr, Ldy-S'water Upgrade	520,930			520,930	8,275	-	520,930
Gattton North Feasibility-S'water Upgrade	200,000			200,000	6,516	-	200,000
Mountain Rd, Ldy - S'water Upgrade	159,750			159,750	1,101	-	159,750
Stormwater Renewal Programme Projects Total	923,280	30,000		953,280	24,085	-	953,280
Cost Centre: DRFA New Event - REPA							
<i>Program: REPA Programme</i>							
DRFA - Feb 2022 - LVRC.0070 Sealed Zone 8	-			-	128,278	-	-
DRFA - Jan 2024 - Flood Gauge Repairs	-			-	3,014	-	-
DRFA - Feb 2022 - REPA Project Mgt	-			-	(6,057)	-	-
DRFA - Jan 2024 - LVRC.0102 Unsealed Zone 10	-			-	251,007	-	-
DRFA - Jan 2024 - LVRC.0103 Unsealed Zone 8	-			-	613,121	-	-
DRFA - Jan 2024 - LVRC.0104 Unsealed Zone 5	-			-	276,154	-	-
DRFA - Jan 2024 - LVRC.0106 Unsealed Zone 1	-			-	28	-	-
DRFA - Jan 2024 - LVRC.0107 Unsealed Zone 3	-			-	163,510	-	-
DRFA - Jan 2024 - LVRC.0108 Unsealed Zone 7	-			-	202,290	-	-
DRFA - Jan 2024 - LVRC.0109 Unsealed Zone 9	-			-	175,976	-	-
DRFA - Jan 2024 - LVRC.0114 Sealed Roads	-			-	90,082	-	-
DRFA - Jan 2024 - REPA Project Mgt	-			-	-	-	-

	2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
DRFA - TC Alfred - Laidley Creek West Road	-	-	-	-	81,962	-	-
DRFA - TC Alfred - REPA Project Mgt	5,000,000	-	-	5,000,000	324,550	-	-
REPA	750,000	-	-	750,000	-	5,000,000	-
TC Alfred - IRW - Laidley Footpath	-	-	-	9,879	9,879	750,000	-
REPA Programme Projects Total	5,750,000	-	-	5,750,000	2,313,795	5,750,000	-
<i>Program: REPA Complementary Works Programme</i>							
DRFA - Jan 2024 - Comp Works	-	882,994	-	882,994	49,222	-	882,994
REPA Complementary Works Programme Projects Total	-	882,994	-	882,994	49,222	-	882,994
Cost Centre: Depot							
<i>Program: Depot Projects</i>							
Replace Roller Doors at Laidley Depot	-	-	20,000	20,000	-	-	20,000
Gatton Depot of Compliance Measures Stage2	-	-	10,000	10,000	9,468	-	10,000
Depot Projects Projects Total	200,000	-	30,000	200,000	25,219	-	200,000
				230,000	34,686	-	230,000
Cost Centre: Fleet							
<i>Program: Fleet Projects</i>							
2023/2024 Fleet Purchases	-	701,561	701,561	349,986	-	701,561	-
Materials Handler (Asset Sales)	-	560,000	560,000	536,537	-	560,000	-
2025/2026 Fleet Purchases	1,875,000	100,000	(100,000)	1,875,000	409,382	160,000	1,715,000
Hail Damage W-Off Vehicle Replacements	-	-	-	-	-	-	-
24/25 Fleet Purchases	70,000	-	70,000	351,459	-	-	-
SES Troop Carrier	-	-	-	-	62,246	-	62,246
Fleet Projects Projects Total	1,945,000	1,361,561	(100,000)	3,206,561	1,647,365	222,246	2,984,315
Cost Centre: Cemetery							
<i>Program: Cemetery Projects</i>							
Gatton Cemetery Sean Strips	55,000	57,127	112,127	80,159	-	112,127	-
Gatton Cemetery Shed Installation	-	113,942	113,942	-	-	113,942	-
Design Comp-Future Cemetery Work at Laidley	50,000	-	50,000	4,825	-	50,000	-
Forest Hill Cemetery Fence Replacement	18,000	-	18,000	14,210	-	18,000	-
Cemetery Projects Projects Total	123,000	171,069	-	294,069	99,195	-	294,069

Cost Centre: Facilities	Program: Facilities Projects	2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution	
Cost Centre: Camping Grounds									
<i>Program: Camping Grounds Projects</i>									
Lake Dyer Site Improvement Program Stage1		50,000	-	111,812	72,188	50,000	-	50,000	
Renovation of Amenities Block Lake Dyer (LRC4)		50,000	-	111,812	72,188	184,000	112,673	184,000	
Camping Grounds Projects Total						234,000	112,673	234,000	
Cost Centre: Facilities									
<i>Program: Facilities Projects</i>									
Carpet Replacement Locket Valley Cultural Centre		-	-	44,560	16,000	16,000	-	16,000	
Design Sports Fields		-	-	(44,560)	(44,560)	-	-	-	
24/25 Facility Appliance Replacements		-	38,000	(38,000)	-	-	-	-	
Accessibility Improvements (LRC4)		-	72,252	(67,252)	5,000	3,560	-	5,000	
Capital component for Gatton Admin Roof Works & Associated Workplace Relocation Costs (offices set up at North St & old Laidley Gym) Office Furniture and IT Hardware		-	-	-	-	-	-	-	
Gatton Shire Hall Doors Replacement		-	45,000	45,000	71,506	45,000	45,000	45,000	
Design for Gatton Shire Hall Stage Lift - construction in review 2 or 2027 budget		38,349	38,349	1,630	-	-	38,349	38,349	
Gatton Tennis Court -Repairs/Court Resurfacing		55,776	55,776	19,668	-	-	55,776	55,776	
Hail Damage Roof Repairs and Comp Works		85,000	85,000	-	-	-	85,000	85,000	
Laidley Saleyards Improvement Program		200,070	200,070	250,070	165,690	-	250,070	250,070	
UEC Building Compliance Works		600,070	600,070	800,000	18,643	-	800,000	800,000	
LVCC - Fire Compliance Works to Building		265,000	265,000	265,000	21,319	-	265,000	265,000	
LVCC Replace of non-comp Playground Softfall		15,758	15,758	-	612	-	15,758	15,758	
UVAC Pool Heating Replacement (SEQCSP)		-	242,825	242,825	231,895	-	242,825	242,825	
Netball Court Design Package		-	42,000	42,000	3,530	-	42,000	42,000	
Procurement Building Renovations - Design and Construction		90,000	10,540	100,540	16,864	-	100,540	100,540	
Laidley Pool Extension of Splash Reach Lift		-	15,000	15,000	-	-	15,000	15,000	
LVAC Replacement of 5 Pool Blankets including installation		-	60,000	60,000	56,498	-	60,000	60,000	
Watermain Renewal Laidley Showgrounds		-	64,546	64,546	-	-	64,546	64,546	
Laidley Cultural Centre Kitchen Upgrade		-	58,000	(58,000)	-	-	-	-	
Design Gatton Shire Hall Projection Room (\$80k budget moved to cover additions, \$20 remaining in carryovers for design only		-	100,000	(80,000)	20,000	-	20,000	20,000	

	2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
LVCC Installation of new Hot Water System and new copper piping installed in Roof			47,608	47,608	47,608	47,608	47,608
LVCC Colonial Café Replacement Pipe Works			47,000	47,000	47,000	47,000	47,000
LED Lighting Gattton Admin Building	-	34,510		34,510		34,510	34,510
Laidley, Pool Reopening after Tropical Cyclone Alfred (Pending Insurance Claim)	-	150,000	150,000	150,000	150,000	150,000	150,000
LV5AC Non-Slip Resurfacing in Seating Area	-	35,000	35,000	35,000	35,000	35,000	35,000
Replacement of two Ovens at LCC have been installed	-	38,000	38,000	23,180	-	38,000	2,472,982
<i>Facilities Projects Projects Total</i>		1,349,953	872,723	250,306	2,472,982	634,594	
Total for Group		\$ 26,098,799	\$ 13,605,774	\$ 550,376	\$ 40,254,949	\$ 11,968,511	\$ 16,289,609
PEOPLE AND BUSINESS PERFORMANCE							
Cost Centre: Governance and Property							
<i>Program: Legal Services Projects</i>							
Realignment, subdivid, sale Tryhorn St		81,244	(81,244)				
Subdivision Gatton Saleyards		18,290	81,244	99,534	10,880		
Land Asset Management Project		146,750		146,750			
<i>Legal Services Projects Projects Total</i>		146,750	99,534	246,284			146,750
Cost Centre: Information Communication Technology							
<i>Program: Information Communication Technology Projects</i>							
25/26 Mobile Device Renewals	45,000	29,341	(29,341)	74,341	19,036	74,341	0
24/25 Mobile Device Renewals	-	29,341	(29,341)	0	-	-	0
Audio Visual Renewals	-	86,375		86,375	87,531	86,375	
CCTV Hardware Renewals	50,000	34,589	(34,589)	84,589	1,513	84,589	
CCTV Hardware Renewals	-	34,589	(34,589)	(0)	68,033	(0)	
Endpoint Hardware Renewals	245,000	245,000		115,221	-	245,000	
Endpoint Hardware Renewals	-	60,000		60,000	-	60,000	
Firewall Hardware Renewals	60,000	140,240	140,240	3,990	-	140,240	
ICT Hardware Replacement/Renewals	-	10,500		10,500	-	10,500	
Library People Counter Renewals	-	4,636		4,636	-	4,636	
Network Switch Renewals	-	29,660		29,660	-	29,660	
Server Renewals	-	10,000		10,000	-	10,000	
Satellite Phone Renewals	-	21,560		(21,560)	-	-	

Program: <i>Information Communication Technology Projects</i>	Projects	Total	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
UPS Renewal	15,000	46,000	21,560	36,550	-	36,560
Wireless Access Point Renewals	-	-	46,000	-	-	46,000
<i>Information Communication Technology Projects Total</i>	<i>415,000</i>	<i>412,901</i>	<i>827,901</i>	<i>295,323</i>	<i>-</i>	<i>827,901</i>
Cost Centre: Waste Disposal						
<i>Program: Waste Disposal Projects</i>						
Asphalt Extension rear (MRF)	70,000	(70,000)	-	-	-	-
Laidley Leachate Tank Replacement	125,000	-	125,000	-	-	125,000
Old Gattton Landfill Leachate Trench	756,411	-	756,411	-	-	756,411
Design and Reconfiguration Gattton site	239,851	102,990	342,841	-	-	342,841
Irrigation Pump	200,000	200,000	-	-	-	200,000
<i>Waste Disposal Projects Total</i>	<i>240,000</i>	<i>1,191,262</i>	<i>32,990</i>	<i>1,464,252</i>	<i>28,800</i>	<i>240,000</i>
Cost Centre: Transfer Stations						
<i>Program: Transfer Station Projects</i>						
Materials Recov Fac Asphalt Replacement	32,990	(32,990)	-	-	-	-
Generator for Treatment plant Road	8,000	1,326	9,326	-	-	9,326
HWare/Comms network upgrade -Waste sites	100,000	-	100,000	-	-	100,000
Skip Bins	60,000	-	60,000	-	-	60,000
Tanks/Plumbing/Pumps-Waste Site Huts	20,000	-	20,000	-	-	20,000
<i>Transfer Station Projects Total</i>	<i>188,000</i>	<i>32,990</i>	<i>(31,664)</i>	<i>189,326</i>	<i>-</i>	<i>189,326</i>
Cost Centre: Waste Minimisation						
<i>Program: Waste Minimisation</i>						
Composting Pads-Treatment Plant Road	150,000	150,000	-	-	-	150,000
<i>Waste Minimisation Projects Total</i>	<i>150,000</i>	<i>-</i>	<i>150,000</i>	<i>-</i>	<i>-</i>	<i>150,000</i>
Total for Group	\$ 1,139,750	\$ 1,736,686	\$ 1,326	\$ 2,877,762	\$ 773,414	\$ 2,877,762

		2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
COMMUNITY AND REGIONAL PROSPERITY								
Cost Centre: Regional Development								
<i>Program: Regional Developments Projects</i>								
Strategic Land Acq-Democosts Napier St		50,000			50,000		50,000	
Strategic Land Acquisition		2,340,000	117,198		2,457,198	2,628,613	-	2,457,198
<i>Regional Developments Projects Projects Total</i>		2,390,000	117,198		2,507,198	2,628,613	-	2,507,198
Cost Centre: Tourism Initiatives								
<i>Program: Tourism Projects</i>								
FH Rec Grids Park & View Silos (SEQL)		-	2,085,425	2,085,425	-	1,650,000	435,425	
FH Silo Viewing & Camp Areas		-	138,014	138,014	3,602	-	138,014	
Public Arts Initiative - Sculptures Lake Apex		-	430,000	430,000	-	430,000	-	
<i>Tourism Projects Projects Total</i>		-	2,223,439	430,000	2,653,439	3,602	2,080,000	573,439
Cost Centre: Community Events								
<i>Program: Regional Developments Projects</i>								
Christmas Centrepiece		6,252	6,252		-	-	6,252	
Christmas Garlands		14,954	14,954		-	-	14,954	
<i>Regional Developments Projects Projects Total</i>		-	21,205	-	21,205	-	-	21,205
Cost Centre: Growth & Policy								
<i>Program: Growth and Policy Projects</i>								
Flood Mitigation Options Laidley		-	53,879	53,879	15,453	-	53,879	
Laidley Disaster Ready Project Phase 1 (Narda levee)		300,000	300,000	300,000	278,972	-	21,028	
Laidley Disaster Ready Project Phase 1 (land purchase)		-	290,843	290,843	630,263	-	290,843	
<i>Growth and Policy Projects Projects Total</i>		-	644,722	-	635,716	278,972	-	365,750
Total for Group		\$ 2,390,000	\$ 3,006,564	\$ 430,000	\$ 5,826,564	\$ 3,267,932	\$ 2,358,972	\$ 3,467,592

Cost Centre: Disaster Management <i>Program: Disaster Management Projects</i>	2026 Adopted Budget	Carry Forward from 24/25 to 25/26	Additional Budget Amendments	Final Amended 25/26 Capital Works Budget	Total (includes committed costs)	Final Amended Total Funding	Council Contribution
Existing Equipment Upgrades							
Flood Cameras in new locations (SEQCSP)	100,000	63,357		100,000	31,235	63,357	100,000
Flood Warning Infra Network (QRA,FWIN)	-	108,023		63,357	28,900	-	-
Flood Warning System Upgrade		25,550		108,023	111,889	68,023	40,000
New Rain Gauges / Cameras	35,000	35,000		25,550	-	-	25,550
<i>Disaster Management Projects Total</i>	<i>135,000</i>	<i>196,930</i>	<i>-</i>	<i>331,930</i>	<i>172,024</i>	<i>131,380</i>	<i>200,550</i>
Total for Group	\$ 135,000	\$ 196,930	\$ -	\$ 331,930	\$ 172,024	\$ 131,380	\$ 200,550
Total for Council	\$ 29,763,549	\$ 18,545,954	\$ 981,702	\$ 49,291,205	\$ 16,181,881	\$ 18,759,961	\$ 30,531,245

10.3 Additional Funding Recommendation for Major Community Grants Program, Round 1, 2025/26

Author: Tye Casten, Community Engagement Officer
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Purpose:

The purpose of this report is to present additional information provided by UQG Rugby Union Club Inc. regarding their application for Round 1 of the 2025/26 Major Community Grants Program. This report seeks Council's consideration on whether the new information is sufficient to change the original assessment outcome and determine if funding should now be awarded to the organisation.

Officer's Recommendation:

THAT Council approve an allocation of \$2,239 from the remaining Round 1, 2025/26 Major Community Grants Program budget to the UQG Rugby Union Club Inc. as recommended by the Community Grants Review Committee, based on the additional information provided in support of their application.

RESOLUTION

THAT Council approve an allocation of \$2,239 from the remaining Round 1, 2025/26 Major Community Grants Program budget to the UQG Rugby Union Club Inc. as recommended by the Community Grants Review Committee, based on the additional information provided in support of their application.

Moved By: Cr A Wilson **Seconded By:** Cr M Hagan
Resolution Number: 24-28/0464

CARRIED
7/0

Executive Summary

This report outlines the recommendation from the Community Grants Review Committee regarding UQG Rugby Union Club Inc., which was unsuccessful in Round 1 of the 2025/26 Major Community Grant program. Following notification of the initial assessment, the organisation submitted additional information clarifying that they are not financially connected to UQ Gatton and that the clubhouse was constructed using a Gambling Community Benefit Fund grant. Although located on UQ grounds, the building was designed on stumps to be removable to ensure the club retains ownership and covers all maintenance costs from its own funds.

After reviewing this supplementary information, the Community Grants Review Committee determined that the organisation's project to restore the clubhouse deck and timber skirting aligns with the objectives of the Major Community Grant program. The Committee therefore recommends Council approve funding of \$2,239, representing the remaining balance of the Round 1 budget for the 2025/26 program, to support the organisation's initiative.

Proposal

Council is asked to consider allocating the remaining \$2,239 from Round 1 of the 2025/26 Major Community Grant program to UQG Rugby Union Club Inc. This recommendation follows a review of additional information provided by the organisation after the initial assessment, which clarified their independence from UQ Gatton and confirmed that the clubhouse, although located on UQ grounds, is owned and maintained by the club. The Community Grants Review Committee believes this allocation will achieve program objectives and ensure full utilisation of the Round 1 budget. The original request was \$3,580, meaning the organisation will need to fund the shortfall from other sources. If awarded funds now, the organisation will be ineligible to apply for Round 2 of the program.

This recommendation is based on the organisation's eligibility, alignment with program objectives, and the opportunity to utilise remaining funds without affecting other commitments. The objective is to enable UQG Rugby Union Club Inc. to restore the clubhouse deck and timber skirting, ensuring the facility remains safe and functional for community use. Expected outcomes include improved clubhouse infrastructure, enhanced safety, and continued community engagement through sporting activities.

Below is a list of pros and cons for consideration:

Pros:

- Preserves a community-owned facility.
- Improves safety and usability for members and visitors.
- Strengthens community connections through sport.
- Fully utilises remaining Round 1 budget.
- Supports a local organisation and community infrastructure.
- Demonstrates Council responsiveness to valid additional information.

Cons:

- Organisation receives less than requested, requiring additional fundraising.
- Organisation becomes ineligible for Round 2, limiting future opportunities.
- May set a precedent for reconsidering applications post-assessment.

The project aligns with Council's strategic objectives to foster community participation and maintain local infrastructure.

If this grant is approved, and UQG Rugby Union Club Inc subsequently advise they can't raise the funds to meet the balance of the project, they would have the option to decline the grant and apply for the full amount in the next round. There is no guarantee they would be funded in the next round as each round is assessed on its own merit and level of competition for the funding.

Options

Council has the following options:

1. That Council approve the club's application to the remaining \$2,239 within the Round 1 budget as per the officer's recommendation on behalf of the Community Grants Review Committee.
2. That Council approve a funding allocation between \$1,000 and \$2,239 from the remaining Round 1 budget, noting the officer's recommendation to allocate the full amount of \$2,239 on behalf of the Community Grants Review Committee.

3. That Council deny the funding request, resulting in no allocation from the remaining Round 1 budget and advises the organisation they are welcome to apply again in the next round, providing all relevant information to assist with an accurate assessment.

Previous Council Resolutions

This report relates to the Major Community Grants Program Round 1 2025/2026 allocation, which was presented to the 15 October 2025 Ordinary Council Meeting; resolution number 24-28/0422.

Critical Dates

Round 2 of the 2025/26 Major Community Grants Program opens on 15 February 2026. A decision on the current application is required beforehand to allow the club time to apply if unsuccessful in Round 1.

In line with the Community Grants and Assistance Procedure, approved funding must be spent within 12 months of notification of success.

If funding is allocated, the club must be notified and provide an invoice to Council before the end of the 2025/26 financial year to receive funds.

Strategic Implications

Corporate Plan

Lockyer Community

- A community with fair and reasonable access to services.

Finance and Resource

An annual budget of \$70,000 is allocated to Category 1 – Major Community Grants Program, split into two rounds of \$35,000 each. In Round 1, \$32,761 was awarded, leaving \$2,239 to supplement the second round within this financial year's budget.

Legislation and Policy

UQG Rugby Union Club Inc's application to Round 1 of the 2025/26 Major Community Grants Program has been assessed in accordance with the *Community Grants and Assistance Policy* and the *Community Grants and Assistance Procedure*.

According to the *Guidelines for local government administration of community grants* (October 2009), "It should be noted that while there is no right of appeal against a decision to approve or refuse to grant, decisions in relation to grants are still subject to the *Judicial Review Act*". All appeals are otherwise treated in accordance with Council's Complaints Management Process.

To ensure total transparency in the assessment process, the *Guidelines for local government administration of community grants* (October 2009) stress the importance that there be a separation of responsibilities so that the person making the decision is different from the person assessing the applications.

Risk Management

Key Corporate Risk Code and Category:

EC1 Environment and Community

Key Corporate Risk Descriptor:

Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile, and identity

Consultation

Portfolio Councillor Consultation

The information forming the basis of this report and its recommendation was provided to the Mayor and Councillor A. Wilson for review in their capacity as members of the Community Grant Review Committee.

Internal Consultation

The additional information attached to this report was provided to Council's Community Engagement Officer on 28 October 2025 and, on the same day, distributed to the review committee comprising the Mayor, Councillor A. Wilson, the Principal Engagement and Communications Officer, and the Manager Communities.

Attachments

There are no attachments for this report.

10.4

Local Disaster Management Group Terms of Reference v.2.0

Author: John Holdcroft, Principal Disaster Management
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's adoption of the Terms of Reference for the Lockyer Valley Local Disaster Management Group (LDMG).

Officer's Recommendation:

THAT Council adopt the Lockyer Valley Local Disaster Management Terms of Reference, version 2.0, as attached to this report.

RESOLUTION

THAT Council adopt the Lockyer Valley Local Disaster Management Terms of Reference, version 2.0, as attached to these minutes.

Moved By: Cr Milligan

Seconded By: Cr M Hagan

Resolution Number: 24-28/0465

CARRIED

7/0

Executive Summary

As part of good governance practices, a review of the Lockyer Valley Local Disaster Management Group Terms of Reference has been undertaken. This review identified the following amendments:

- Inclusion of responsibilities for the Liaison Officer role.
- Addition of requirements for participation and support of all LDMG activities.
- Alignment with Queensland Disaster Management Training Framework requirements.
- Minor updates to legislative references.

These changes ensure the Terms of Reference remain current and provide clear guidance on member roles and responsibilities. The updated document supports strong governance and effective management.

Proposal

The Local Disaster Management Group's Terms of Reference outline the roles, responsibilities and expectations of members, ensuing strong governance and effective management of the Group.

Prior to being presented to Council, the draft Terms of Reference V2.0 were endorsed by the Local Disaster Management Group on 3 October 2024.

Options

- Approve the document as presented.
- Approve the document with revisions.
- Do not approve the document.

Previous Council Resolutions

The previous version of the Lockyer Valley Local Disaster Management Group Terms of Reference (version 1.0) was adopted by Council on 15 September 2021, Resolution Number 20-24/0412.

Critical Dates

There are no critical dates relating for this document.

Strategic Implications

Corporate Plan

This document aligns with Councils Corporate Plan 2022-2027 - Lockyer Community: Foster community resilience and coordinate the community's response to disaster events.

Finance and Resource

There are no additional financial or resource implications to this report as existing disaster management arrangements cover the governance of the Local Disaster Management Group and associated plans.

Legislation and Policy

The *Disaster Management Regulation 2014* Part 3 prescribes, for section 38(1) of the *Disaster Management Act*, the way the Local Disaster Management Group must conduct the Groups business and meetings.

Risk Management

Key Corporate Risk Code and Category: FE2 – Finance and Economic.

Key Corporate Risk Descriptor: Decision making governance, due diligence, accountability and sustainability.

Consultation

Portfolio Councillor Consultation

Chair of the Local Disaster Management Group, Mayor, Councillor Tanya Milligan was consulted on the updates to the Terms of Reference.

Internal Consultation

CEO, Mr Ian Church the Local Disaster Coordinator for the Lockyer Valley Regional Council was consulted on the updates to the Terms of Reference.

External Consultation

Local Disaster Management Group members were consulted on the changes to the Terms of Reference.

Community Engagement

No community engagement was required.

Attachments

1  Local Disaster Management Group Terms of Reference v.2.0 13 Pages

Terms of Reference



Local Disaster Management Group Terms of Reference

August 2021

Approved by resolution at the Ordinary Council meeting of xx/xx/xxxx.

Endorsement by the Lockyer Valley Local Disaster Management Group as of xx/xx/xxxx.

UNPUBLISHED

Document Control

This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
1.0		Document Development		August 2021
V2.0		Major Review	MK MG	DRAFT June 24
V2.0		<ul style="list-style-type: none">• Addition of Liaison Officer role responsibility.• Addition of participation and support requirements of all LDMG activities.• Compliance with Queensland Disaster Management Training Framework requirements• Minor legislative reference amendments.	John Holdcroft	24/06/2024

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1. Establishment

The Lockyer Valley Local Disaster Management Group (LDMG) is established under section 29 of the *Disaster Management Act 2003* (the Act).

2. Authorising Environment

This document should be read in conjunction with the following legislative instruments:

- Disaster Management Act 2003
- Disaster Management Regulation 2014

The following instruments contribute to the authorising environment of this document:

- Standard for Disaster Management in Queensland issued pursuant to section 16N of the *Disaster Management Act 2003*.
- Disaster Management Strategic Policy Statement issued by the Queensland Government.
- Queensland Prevention, Preparedness, Response and Recovery Disaster Management Guideline issued pursuant to section 63 of the *Disaster Management Act 2003*.
- Queensland Disaster Management Training Framework issued in accordance with section 16A(c) of the *Disaster Management Act 2003*.

3. Purpose and Role

Lockyer Valley Regional Council, through the LDMG, retains primary responsibility for managing disaster events contained within the local government area¹.

4. Scope and Limitations

The LDMG is unable to direct entities on how to conduct their business and operations, including that of Lockyer Valley Regional Council. The LDMG is committed to the principles of leadership, partnership, public safety and performance².

¹ Section 4A, *Disaster Management Act 2003*, Guiding Principles

² Office of the Inspector General Emergency Management, (2021). Standard for Disaster Management in Queensland

Group: Executive Office
Branch: Disaster Management
Approved:
Date Approved:
ECM: 4159827

Effective Date:
DRAFT Version 2.0
Review Date: 15/09/2024
Superseded/Revoked:

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5. Functions

The LDMG has the following functions pursuant to the Act³:

- a) To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State.
- b) To develop effective disaster management, and regularly review and assess the disaster management.
- c) To help the local government for its area to prepare a local disaster management plan.
- d) To identify, and provide advice to, the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area.
- e) To ensure the community is aware of ways of mitigating the adverse effects of an event and preparing for, responding to and recovering from a disaster.
- f) To manage disaster operations in the area under policies and procedures decided by the State group.
- g) To provide reports and make recommendations to the relevant district group about matters relating to disaster operations.
- h) To identify, and coordinate the use of, resources that may be used for disaster operations in the area.
- i) To establish and review communication systems within the LDMG and with the relevant district and other local groups in the disaster district, for use when a disaster happens.
- j) To ensure information about a disaster in the area is promptly given to the relevant district group.
- k) To perform other functions given to the group under the Act.
- l) To perform a function incidental to any of the previous functions mentioned.

6. Membership

The LDMG consists of the following members:

- Chairperson and Deputy Chairperson (under section 34 of the *Disaster Management Act 2003* and pursuant to 10 of the *Disaster Management Regulation 2014*). The member appointed as Chairperson or Deputy Chairperson must be a Councillor of Lockyer Valley Regional Council.
- Local Disaster Coordinator (under section 35 of the *Disaster Management Act 2003*). The member appointed as Local Disaster Coordinator must be the Chief Executive Officer (CEO) or an employee of Lockyer Valley Regional Council.
- Persons appointed as members of the group by Lockyer Valley Regional Council.
- At least one person nominated by the Chief Executive of the Department.

³ Section 30, *Disaster Management Act 2003*, Functions

Members are appointed to the LDMG for the purpose of ensuring that it is able to meet its functions. Members are appointed on the basis of:

- a) Their ability to represent their agency and commit their agency to contribute to the LDMG's business.
- b) Their knowledge of the Queensland Disaster Management Arrangements, or their ability to rapidly acquire this knowledge.
- c) Their knowledge of the organisation, business and agenda of the LDMG and the Lockyer Valley Local Disaster Management Plan, or their ability to rapidly acquire this knowledge.
 - a. It is the member's responsibility to obtain and inform with appropriate information between the Local Disaster Management Group and their organisation.
- d) Appointments as members are endorsed by the Chairperson of the LDMG.
- e) Information obtained is for their knowledge for critical decision making and strategic planning to combat the disaster event.
- f) Information is not to be distributed outside of their organisation and reporting management structure.
- g) To participate and support all Local Disaster Management Group activities.

A member of the LDMG may, with the approval of the Chairperson, appoint by signed notice, another person as the person's deputy. The deputy may attend LDMG meetings in the member's absence and exercise the member's functions and powers under the Act at the meeting. A deputy attending a group meeting is to be counted in deciding if there is a quorum for the meeting.

6.1 Categories of Membership

The LDMG has three membership categories, these being:

- a) LDMG Executive – full voting rights
- b) Core Member – full voting rights.
- c) Advisor – no voting rights.

6.1.1 LDMG Executive

The LDMG Executive Members are the Chairperson and the Local Disaster Coordinator (or their respective deputies as required).

6.1.1.1 Chairperson

In compliance with the *Disaster Management Act 2003*, Council appoints the Mayor as the Chairperson. A suitably appropriate Councillor, as nominated by the Chairperson, is to be appointed as the Deputy Chairperson of the Group.

6.1.1.2 Local Disaster Coordinator

In compliance with section 35 of the *Disaster Management Act 2003*, Council appoints the Chief Executive Officer or an appropriately trained Officer of Council as the Local Disaster Coordinator (s.36) *The LDC functions are to coordinate Disaster operations for the Group, to report regularly to the Group about disaster operations, to ensure as far as practicable, that any strategic decisions of the local Group about disaster operations are implemented.*

The LDC has an exclusively operational response coordination function and will not at any time replace the policy decision-making role of the LDMG.

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6.1.2 Core Members⁴

The LDMG core group consists of the following members:

- Lockyer Valley Regional Council, Principal Disaster Management or authorised Deputy
- Queensland Police Service, Officer in Charge (Gatton) or authorised Deputy
- State Emergency Service (SES), Regional Director or authorised Deputy
- Queensland Fire Department, Inspector Area Director Toowoomba Division or authorised Deputy
- Queensland Ambulance Service, Officer in Charge (Laidley) or authorised Deputy
- Queensland Health, Director of Nursing (Laidley Hospital) or authorised Deputy Services

6.1.3 Advisors

The Local Disaster Management Group may be supported by agencies other than permanent members to provide an advisory role for hazard or threat specific events. Whilst advisors assist in the Local Disaster Management Group's decision-making processes through the provision of expertise, they do not hold any voting rights and do not contribute to forming a quorum for the group.

Representatives in the advisor group are there to support to the Local Disaster Management Group. Information obtained is for their knowledge and their organisation on how they can best support the LDMG. Information is not to be distributed outside of their organisation and reporting management structure. It is the Advisor's responsibility to obtain and inform with appropriate information between the LDMG and their organisation. The Chairperson is authorised to invite Advisors and other persons to the Local Disaster Management Group.

In order for an agency to become an Advisor, a written submission needs to be received by Council's Principal Disaster Management for the Local Disaster Coordinator and/or Chair to approve. Alternatively, the Local Disaster Coordinator or Chair may approach a particular agency or industry to provide their expertise to the LDMG Group, to better inform the group for endorsement and/or decision making.

With the approval of the Chairperson, a Deputy Advisor may be appointed. In the instance that an Advisor is unable to attend a meeting or perform their role for any reason, the Deputy Advisor is able to perform their role to the full ability.

A list of Advisors to the Local Disaster Management Group is maintained by the Secretariat and can be found in the *Lockyer Valley Local Disaster Management Group - LDMG - Contact List*.

⁴ Section 14, Disaster Management Regulation 2014, Meeting deputies for particular members

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7. Obligations of Membership

7.1 Core Member

Each member has the following obligations to maintain their status with the LDMG:

- a) Be nominated and maintain that nomination by the organisation that they represent.
- b) Fully comply at the earliest opportunity with mandatory requirements of the Queensland Disaster Management Training Framework issued pursuant to the Act⁵.
- c) Attend all scheduled (non-disaster operations) LDMG meetings.
- d) Submit, or arrange for a deputy to submit, a written member status report for each meeting five business days prior to the meeting.
- e) Submit a written response regarding disaster planning consultation and endorsement for all disaster plans.
- f) Participate actively in meetings and exercises.
- g) Provide updates as to absences from their members (e.g. annual leave) and changes in contact information.
- h) Maintain their own situational awareness for weather events.
- i) Ensure that a liaison officer for their agency is present at the LDCC as the liaison point of contact (if required), and ensure plans are in place for continuity of agency representation in the LDCC during extended operations.
- j) To participate and support all Local Disaster Management Group activities.

7.2 Deputy Member

Each deputy member has the following obligations to maintain their status with the LDMG:

- a) Be nominated and maintain that nomination by the organisation that they represent.
- b) Fully comply at the earliest opportunity with mandatory requirements of the Queensland Disaster Management Training Framework issued pursuant to the Act¹².
- c) Attend scheduled (non-disaster operations) meetings in the absence of the Member.
- d) Participate actively in meetings and exercises in which they attend.
- e) Provide updates as to absences from their deputy member role (e.g. annual leave) and changes in contact information.
- f) Maintain their own situational awareness for weather events.
- g) Ensure that a liaison officer for their agency is present at the LDCC as the liaison point of contact (if required), and ensure plans are in place for continuity of agency representation in the LDCC during extended operations.
- h) To participate and support all Local Disaster Management Group activities.

⁵ Section 16A(c) Disaster Management Act 2003, Functions of the Chief Executive

7.3 Advisory Member

Each advisory member has the following obligations to maintain their status with the LDMG:

- a) Be nominated and maintain that nomination by the organisation that they represent.
- b) Fully comply at the earliest opportunity with mandatory requirements of the Queensland Disaster Management Training Framework issued pursuant to the Act¹³.
- c) Attend at a minimum one scheduled (non-disaster operations) meeting each calendar year.
- d) Submit or arrange to submit a written member status report for each meeting five business days prior to the meeting.
- e) Participate actively in meetings and exercises in which they attend.
- f) Provide updates as to absences from their advisor role (e.g. annual leave) and changes in contact information.
- g) Maintain their own situational awareness for weather events.
- h) Ensure that a liaison officer for their agency is present at the LDCC as the liaison point of contact (if required), and ensure plans are in place for continuity of agency representation in the LDCC during extended operations.
- i) To participate and support all Local Disaster Management Group activities.

8. Secretariat

Lockyer Valley Regional Council will function as the Secretariat of the LDMG.

8.1 Secretariat Functions

The Secretariat has the following functions:

- a) Arranging, communicating and documenting meetings in accordance with legislative requirements.
- b) Maintaining and updating the terms of reference.
- c) Facilitating the appointment including induction and cessation of members to the LDMG.
- d) Maintaining a register of members and advisors with contact information and distributing this after changes and prior to the conclusion of each calendar year.
- e) Maintaining a process of monitoring and reporting participation and attendance at meetings, training, exercises and presentations by members.
- f) Facilitating LDMG Training Needs Analysis distribution by Queensland Police Service prior to each regular LDMG meeting.

9. Meetings

9.1 Meeting Classification

Meetings will be classified as:

- **Ordinary:** prearranged meetings to discuss general business, arrangements and other matters.
- **Extraordinary:** meetings that are a result of the activation of the Queensland Disaster Management Arrangements.

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9.2 Meeting Frequency and Occurrence

The LDMG will meet at least three times per year. Each calendar year the themes of the meeting will be, respectively:

- a) Continuous Improvement
- b) Planning and Preparedness
- c) Seasonal Briefing and Arrangements

Note: there is flexibility on the times, dates and themes of meetings to meet emerging trends, issues, events, or to optimise attendance.

At a minimum, the LDMG is required to meet at least every six months⁶, or upon written request by the Minister, the Chairperson of the Toowoomba District Disaster Management Group or one half of members of the LDMG⁷.

9.3 Quorum

A quorum⁸ for the LDMG is established as

- One half of the members, plus one; or
- If one half of the members is not a whole number, the next highest whole number.

9.4 Presiding at Meetings⁹

The Chairperson of the LDMG is to preside at all meetings in which he/she is present. If the Chairperson is absent from a meeting of the LDMG, but the Deputy Chairperson is present, the Deputy Chairperson is to preside.

If the Chairperson and Deputy Chairperson are both absent from a meeting —

- a) The member of the LDMG nominated by the chairperson is to preside; or
- b) If the Chairperson does not nominate a member under paragraph (a) — the member nominated by the Deputy Chairperson is to preside.
- c) In the instance that no person is nominated by either the Chairperson or Deputy Chairperson, the meeting will not proceed.

9.5 Conduct of Meetings¹⁰

The LDMG may hold meetings or allow members of the LDMG to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen.

A member who takes part in a meeting of a disaster management group, under regulation 17 of the *Disaster Management Regulation 2014*, is taken to be present at the meeting.

⁶ Section 12, *Disaster Management Regulation 2014*, Time and place of the meeting

⁷ Section 12, *Disaster Management Regulation 2014*, Time and place of the meeting

⁸ Section 13, *Disaster Management Regulation 2014*, Quorum

⁹ Section 16, *Disaster Management Regulation 2014*, Presiding at meetings

¹⁰ Section 17, *Disaster Management Regulation 2014*, Conduct of meetings

A resolution is validly made by a disaster management group, even if it is not passed at a meeting of the group, if

- a) A majority of the members of the group gives written agreement to the resolution; and
- b) Notice of the resolution is given under procedures approved by the group.

9.6 Notice of Resolution

When resolutions are proposed outside of a meeting, for example by email, notice of a resolution is to be provided, unless emergent circumstances exist.

9.7 Minutes¹¹

The Secretariat, on behalf of the LDMG, must maintain minutes of meetings and copies of these are to be made available to members following each meeting.

9.8 Correspondence

Where the following correspondence is sent or received under the name of the Lockyer Valley Local Disaster Management Group, it will be listed in the agenda under the following headings and subheadings:

- Notification or profiling of member agencies:
 - Operational/incident matters
 - Change in protocol for Group membership
 - Resources used to deliver services in the Prevention, Preparedness, Response and Recovery (PPRR) process
 - Specialist training opportunities
- Membership
 - New appointments, cessations, proxy representatives
- Group doctrine, governance:
 - Feedback and endorsement of Local Disaster Management Plan, Sub Plans, other relevant documents and doctrine, e.g. change of status, location, time
 - Dam Emergency Action Plans
- Miscellaneous (inclusions will be at the discretion of the Secretariat).

All correspondence that pertains to the governance, membership, operations and administration of the LDMG will be made available for inspection upon request to the Secretariat via email:

LockyerValleyLDMG@lvrc.qld.gov.au.

LDMG correspondence does not include correspondence to or between individual member organisations. Each organisation will be responsible for maintaining communications in accordance with their organisational procedures.

9.9 Observers and Special Guests

Observers and special guests may attend the LDMG meeting upon approval from either the Chairperson, Deputy Chairperson, Local Disaster Coordinator, Deputy Local Disaster Coordinator or Secretariat. Observers and special guests do not have voting rights and as such they do not contribute to consideration of deciding if there is a quorum.

¹¹ Section 18, *Disaster Management Regulation 2014*, Minutes

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10. Reporting

Members and Advisors are required to submit a written Agency Status Report formatted as per the template provided by LVRC, 10 days prior to scheduled LDMG meetings.

Members should ensure they are available and appropriately briefed to actively participate in LDMG activities to ensure that plans, projects and operations use the full potential of their agency or function, while recognising any limitations.

Members and Advisors are required to submit a situation report for their agency during disaster operations for inclusion in the LDMG Situation Report. Reports to be submitted daily by 1000hrs unless advised otherwise.

Reporting in relation to an event may be required by agencies when the LDMG is not activated. Members and advisors will provide a report, upon request from the Local Disaster Coordinator or their delegate.

11. Sub Committees of the Local Disaster Management Group

Two sub-groups of the LDMG have been established:

- Local Recovery Group
- Bushfire Sub Committee

Other sub-groups may be established to address specific functions within disaster management arrangements.

11.1 Local Recovery Group

The LDMG may appoint a LRC to coordinate recovery at the local level. The LRC is appointed by the Chairperson and may be appointed pre-emptively. The person appointed should not be the same person appointed as the LDC.

Both the Chair of the Local Recovery Group and the Local Recovery Coordinator hold Advisor membership of the Local Disaster Management Group and as such, do not have voting rights.

11.2 Bushfire Sub Committee

The Chair of the Bushfire Sub Committee is an Advisor member of the Local Disaster Management Group and does not have voting rights.

12. Amendments

Minor and inconsequential amendments to these terms of reference may be authorised by the Local Disaster Coordinator or delegate and recorded in the Document Control section of this document.

Substantial or material amendments must be adopted by Council resolution and endorsement of the Lockyer Valley Local Disaster Management Group.

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13. Appendix A: Acknowledgements

- I acknowledge that I have been issued with, read, understood and agree with the Lockyer Valley Local Disaster Management Group Terms of Reference.
- I acknowledge and agree that I will undertake the roles and responsibilities required for my position within the Lockyer Valley Local Disaster Management Group.

Full Name	Organisation	Signature	Date

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10.5 Recovery Sub Plan Version 4.0

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

Purpose:

The purpose of this report is to seek Council approval of the Recovery Sub Plan Version 4.0, a sub plan of the Lockyer Valley Local Disaster Management Plan.

Officer's Recommendation:

THAT Council adopt the Recovery Sub Plan Version 4.0, a sub plan of the Local Disaster Management Plan, as attached.

RESOLUTION

THAT Council adopt the Recovery Sub Plan Version 4.0, a sub plan of the Local Disaster Management Plan, as attached to these minutes.

Moved By: Cr M Hagan **Seconded By:** Cr D Neuendorf
Resolution Number: 24-28/0466

**CARRIED
7/0**

Executive Summary

The Recovery Sub Plan, a sub plan of the Lockyer Valley Local Disaster Management Plan, has undergone a review to ensure its currency and effectiveness. The plan provides a structured framework for the Local Disaster Management Group to coordinate recovery planning and operations following disaster events within the Lockyer Valley. It outlines principles and strategies that ensure recovery efforts restore, or improve, communities after the impact of an event.

Proposal

The Recovery Sub Plan Version 4.0 has been reviewed and updated as part of the plan review process. The Local Disaster Management Group endorsed the Recovery Sub Plan Version 4.0 at the meeting held on 3 October 2024.

While there have been no changes to the intent of this document, significant changes have been made to streamline its layout and enhance readability. This has included the use of links to further information and update to templates to reflect current practices.

Options

1. Approve the Recovery Sub Plan Version 4.0 as presented.
2. Approve the Recovery Sub Plan Version 4.0 with amendments.
3. Not approve the Recovery Sub Plan Version 4.0.

Previous Council Resolutions

The Ordinary Council Meeting of 14 August 2019 resolved to adopt Version 3.0 if the Recovery Sub Plan as per the resolution below:

RESOLUTION

THAT Council adopt the Recovery Sub Plan version 3.0, a sub plan of the Local Disaster Management Plan.

Moved By: Cr Hagan Seconded By: Cr McLean

Resolution Number: 16-20/1466

CARRIED

5/0

Strategic Implications

Corporate Plan

Lockyer Community

- Foster community resilience and coordinate the community's response to disaster events.

Lockyer Leadership and Council

- Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values
- Compliant with relevant legislation.

Finance and Resource

Staff resourcing implications as part of the review process are addressed through existing budget allocations.

Legislation and Policy

The Plan was reviewed in accordance with legislative requirements under s.59 of the *Disaster Management Act 2003*.

Risk Management

LCL1 – Legal compliance and liability.

Consultation

Portfolio Councillor Consultation

Councillor Juie Reck, as Chair of the Local Recovery Group, was provided opportunity to review the Recovery Sub Plan following the incorporation of all other feedback into the revised document.

Internal Consultation

Council-appointed leads for each recovery function - Human and Social, Economic, Building, Roads and Transport, and Environment - were invited to review the relevant sections of the plan. Their feedback was integrated into the final version where appropriate.

External Consultation

Members of the Local Disaster Management Group were requested to provide feedback on the updated document prior to submission for adoption at the Local Disaster Management Group Meeting of 3 October 2024.

Attachments

1  Recovery Sub Plan Version 4.0 58 Pages



Lockyer Valley Local Disaster Management Sub Plan

Recovery

Version 4.0



Endorsement and Approval

Endorsement by resolution LDMG/-56 at the Lockyer Valley Local Disaster Management Group Meeting of 03/10/2024.

Approval by resolution XXXXXX at the Lockyer Valley Regional Council Ordinary Meeting of XXXXXX.

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ADMINISTRATION AND GOVERNANCE

AUTHORISING ENVIRONMENT

This plan is prepared by Lockyer Valley Regional Council (LVRC) as a sub plan of the Lockyer Valley Local Disaster Management Plan (LDMP).

PURPOSE

The purpose of this sub plan is to provide a framework for the Lockyer Valley Local Disaster Management Group (LDMG) to coordinate recovery planning and operations within the Lockyer Valley local government area.

The Recovery Sub Plan is a supporting document to the LDMP and must be read in conjunction with it.

OBJECTIVE

The key objectives of this sub plan are to:

- outline the roles and responsibilities of government and non-government agencies for the delivery of recovery services following a disaster event.
- document the process for the coordination of recovery operations in the Lockyer Valley local government area.

DISTRIBUTION

This sub plan is not publicly available and is not for distribution and/or release to persons or agencies other than those identified in the LDMP.

ACTIVATION

This sub plan will be activated in conjunction with the Lockyer Valley LDMP.

REVIEW AND AMENDMENTS

This sub plan will be reviewed as required by Section 59 of the *Disaster Management Act 2003*, with relevant amendments made and distributed. Any proposed amendments to this plan should be forwarded in writing to:

Lockyer Valley Local Disaster Coordinator
Lockyer Valley Regional Council
26 Railway Street
Gatton, Qld. 4343

Amendments made to the plan can be found at [APPENDIX A – Version Control and Record of Amendments](#).

OVERVIEW

RECOVERY CONTEXT

To ensure an understanding of the various terminology used within the recovery context, definitions (as sourced from the [Queensland Disaster Management Lexicon](#)) are provided in [APPENDIX B – Definitions](#).

BUILDING RESILIENCE

While resilience building activities should be incorporated into all phases of disaster management, recovery provides an opportunity to consider resilience outcomes across all recovery functions – building, human and social, economic, environment and roads and transport. Rather than a reactive approach to recovery in response to events, it should be planned to integrate resilience into recovery measures to minimise the impacts of future disaster events on local communities.

Communities often want to contribute to, and drive, their own recovery and resilience. Recovery efforts provide the opportunity to develop locally led and community-based solutions to the impacts of disasters, ensuring that recovery and resilience planning places both community need and values at their heart to deliver better outcomes for communities to strengthen resilience.

The [Queensland Strategy for Disaster Resilience 2022 – 2027](#) provides an overarching framework to guide and coordinate the delivery of strategic actions to improve the resilience of Queensland communities.

KEY MESSAGES

The keys to good community recovery and resilience building:

- Recovery should form part of the planning process during disaster response.
- The Recovery Committee Chair and Recovery Coordinator should attend LDMG meetings and briefs to ensure a good understanding of the emerging recovery needs.
- A community that is prepared for disasters by having necessary arrangements in place will be a more resilient community and one that will recover more quickly than a community that is not prepared.
- Community-led recovery is encouraged and needs to be flexible, dependent on the type of event and expected timeframe of recovery.
- An event that requires significant recovery also provides the opportunity to make a community more resilient for future events.

RECOVERY PRINCIPLES

Queensland has adopted the National Principles for Disaster Recovery¹ which recognise that successful recovery relies on:

- Understanding the context
- Recognising complexity
- Using community-led approaches
- Coordination of all activities
- Communicating effectively
- Acknowledging and building capacity

While each of the above are equally part of ensuring effective recovery, the understanding of the context and the recognition of complexity are seen as foundation factors.

The detail on the next page describe all six principles in more detail.



Figure 1 - National Principles for Disaster Recovery

¹ Source: [Australian Disaster Resilience Handbook Collection – Handbook 2 – Community Recovery](#)

UNDERSTAND THE CONTEXT

Successful recovery is based on an understanding of the community context, with each community having its own history, values and dynamics. Recovery should:

- acknowledge existing strengths and capacity, including past experiences.
- appreciate the risks and stressors faced by the community.
- be respectful of and sensitive to the culture and diversity of the community.
- support those who may be facing vulnerability.
- recognise the importance of the environment to people and to their recovery.
- be acknowledged as requiring a long-term sustained effort as needed by the community.
- acknowledge that the impact upon the community may extend beyond the geographical boundaries where the disaster occurred.

RECOGNISE COMPLEXITY

Successful recovery is responsive to the complex and dynamic nature of both emergencies and the community. Recovery should recognise that:

- disasters lead to a range of effects and impacts that require a variety of approaches; they can also leave long-term legacies.
- information on impacts is limited at first and changes over time.
- affected individuals and the community have diverse needs, wants and expectations, which can evolve rapidly.
- responsive and flexible action is crucial to address immediate needs.
- existing community knowledge and values may challenge the assumptions of those outside of the community.
- conflicting knowledge, values and priorities among individuals, the community and organisations may create tensions.
- emergencies create stressful environments where grief or blame may also affect those involved.
- over time, appropriate support for individuals and communities, from within and outside, can cultivate hope and individual and collective growth

USE COMMUNITY-LED APPROACHES

Successful recovery is community-centred, responsive and flexible, engaging with community and supporting them to move forward. Recovery should:

- assist and enable individuals, families and the community to actively participate in their own recovery.
- recognise that individuals and the community may need different levels of support at various times.
- be guided by the community's priorities.
- channel effort through pre-identified and existing community assets, including local knowledge, existing community strengths and resilience.
- build collaborative partnerships between the community and those involved in the recovery process.
- recognise that new community leaders often emerge during and after a disaster, who may not hold formal positions of authority.
- recognise that different communities may choose different paths to recovery.

COORDINATE ALL ACTIVITIES

Successful recovery requires a planned, coordinated approach between community and partner agencies, based on continuing assessment of impacts and needs. Recovery should:

- have clearly articulated and shared goals based on desired outcomes.
- be flexible, taking into account changes in community needs or stakeholder expectations.
- be guided by those with experience and expertise, using skilled, authentic and capable community leadership.
- be at the pace desired by the community and seek to collaborate and reconcile different interests and time frames.
- reflect well-developed community planning and information gathering before, during and after a disaster.
- have clear decision-making and reporting structures and sound governance, which are transparent and accessible to the community.
- demonstrate an understanding of the roles, responsibilities and authority of organisations involved and coordinate across agencies to ensure minimal service provision disruption.
- be part of an emergency management approach that integrates with response operations and contributes to future prevention and preparedness.
- be inclusive, availing of and building upon relationships created before, during and after the emergency.



COMMUNICATE EFFECTIVELY

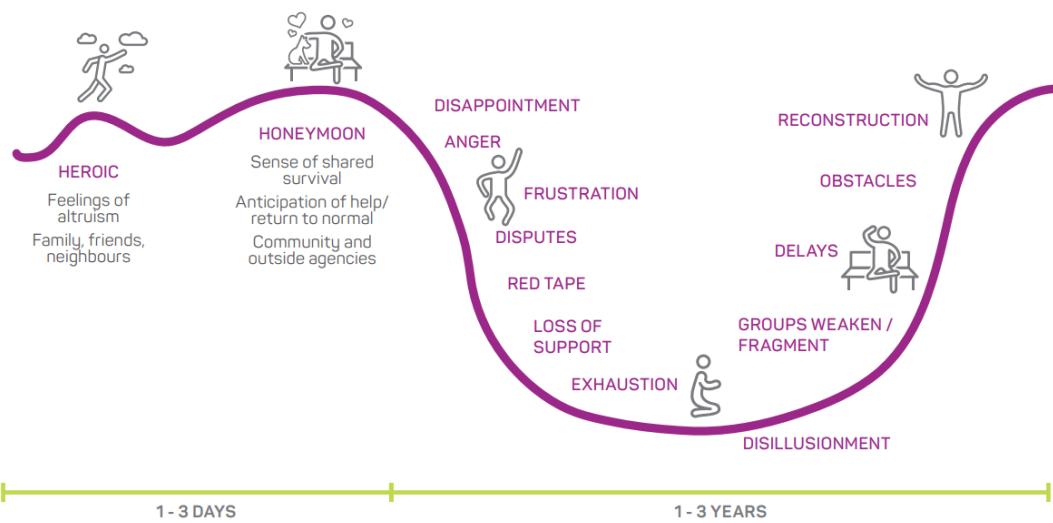
Successful recovery is built on effective communication between the affected community and other partners. Recovery should:

- recognise that communication should be two-way, and that input and feedback should be encouraged.
- ensure that information is accessible to audiences in diverse situations, addresses a variety of communication needs, and is provided through a range of media and networks.
- establish mechanisms for coordinated and consistent communications between all service providers, organisations and individuals and the community.
- ensure that all communication is relevant, timely, clear, accurate, targeted, credible and consistent.
- identify trusted sources of information and repeat key recovery messages to enable greater community confidence and receptivity.

RECOGNISE AND BUILD CAPACITY

Successful recovery recognises, supports and builds on individual, community and organisational capacity and resilience. Recovery should:

- assess capability and capacity requirements before, during and after a disaster.
- support the development of self-reliance, preparation and disaster mitigation.
- quickly identify and mobilise community skills, strengths and resources.
- develop networks and partnerships to strengthen capacity, capability and resilience.
- provide opportunities to share, transfer and develop knowledge, skills and training.
- recognise that resources can be provided by a range of partners and from community networks.
- acknowledge that existing resources may be stretched, and that additional resources may be sought.
- understand that additional resources may only be available for a limited period, and that sustainability may need to be addressed.
- understand when and how to step back, while continuing to support individuals and the community as a whole to be more self-sufficient when they are ready.
- be evaluated to provide learning for future and improved resilience.



Taken from [Australian Disaster Resilience Handbook Collection, Handbook 2, Community Recovery](#).



PHASES OF RECOVERY

Recovery operations will be undertaken across three phases:

1. Post-impact relief and early recovery
2. Recovery and reconstruction
3. Transition

The progression of these phases is represented in Figure 1.

Key actions for each stage can be found in the table below. For detailed checklists refer to the [Australian Disaster Resilience Handbook Collection Toolkit 2-1 Community Recovery Checklists](#).

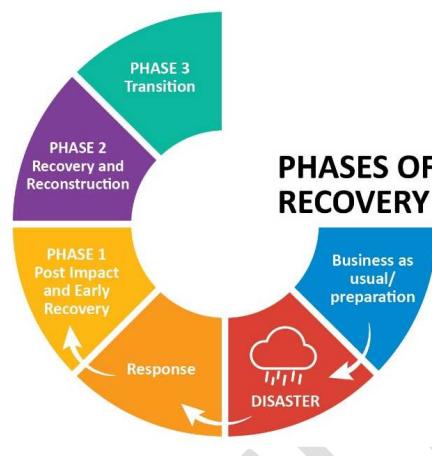


Figure 3 - Phases of Recovery

POST IMPACT RELIEF AND EARLY RECOVERY (IMMEDIATE/SHORT TERM)	RECOVERY AND RECONSTRUCTION (MEDIUM TERM RECOVERY)	TRANSITION (LONG TERM RECOVERY)
<p>This phase of recovery starts at the same time as response and addresses:</p> <ul style="list-style-type: none"> • the immediate provision of shelter, food, and clothing. • the restoration of affected utilities and communications. • clearance of debris and other hazards resulting from an event. • impact and damage assessments. • planning to support recovery needs. • establishment of recovery groups. <p><i>This phase concludes when all disaster response activities are assumed by relevant agencies for recovery and reconstruction.</i></p>	<p>This phase continues past the response phase and includes:</p> <ul style="list-style-type: none"> • integrated execution of recovery and reconstruction activities. • continued coordination of ongoing impact assessments, community engagement, communication and collaboration between recovery groups at all levels. • monitoring of progress against plans to ensure provision of the required resources and capability and to maintain activity momentum. <p><i>This phase concludes when the progressive achievement of key milestones enables the transition of responsibilities to the relevant agencies/services.</i></p>	<p>During the transition phase, key actions include:</p> <ul style="list-style-type: none"> • progressive handover of recovery and reconstruction responsibilities to the agencies or organisations that would normally support the functional area. • lessons identified and improvements implemented to increase resilience. <p><i>This phase concludes when all recovery and reconstruction responsibilities are managed as business as usual.</i></p>

Table 1 - Phases of Recovery Key Actions²

The transition or **Stand Down** from formal recovery is part of the planning process. It is staged and conducted in conjunction with an appropriate public information strategy.

² Source: PPRR Disaster Management Guideline, Section 6.5.3 Phases of recovery - [Prevention preparedness response and recovery disaster management guideline | Disaster Management | Queensland Government](#)



RECOVERY FUNCTIONS

Effective recovery requires a collaborative, multidisciplinary approach across all levels of government, non-government agencies and the community.

This recovery sub plan recognises the fundamental and inter-related functions of recovery as being:



The roles and responsibilities of each group is outlined in **APPENDIX F**.

STATE GOVERNMENT FUNCTIONAL LEAD AGENCIES

The responsibilities for each of the functions at a state level are detailed in the Queensland Recovery Plan³. State functional lead agencies for recovery have direct correlation to the relevant agency's core business activities to ensure alignment, appropriate skill sets and sufficient capabilities and are detailed in the table below.

RECOVERY FUNCTION	STATE FUNCTIONAL LEAD
HUMAN AND SOCIAL	Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts
ECONOMIC	Department of State Development and Infrastructure
BUILDING	Department of Housing, Local Government, Planning and Public Works
ROADS AND TRANSPORT	Department of Transport and Main Roads
ENVIRONMENTAL	Department of Environment, Science and Innovation

Table 2 - State Functional Lead Agencies⁴

³ [Queensland Recovery Plan, Sub-plan to the Queensland State Disaster Management Plan, June 2023](#).

⁴ [Queensland Recovery Plan, Sub-plan to the Queensland State Disaster Management Plan and Queensland Recovery Plan June 2023 \(ara.qld.gov.au\)](#)

LOCAL RECOVERY ARRANGEMENTS

Local government is recognised as the frontline for disaster management primarily due to the benefit of localised knowledge, networks and the services that they provide directly to the community. Council is responsible for coordinating disaster management arrangements including response, recovery and building the region's resilience through community engagement strategies.

Recovery operations need to be flexible, dependent on the type of event and the expected timeframe of recovery. The arrangements are based on a collaborative approach across all levels of government, non-government agencies and the community.

To be effective, recovery needs to be properly organised, resourced and funded. This may mean that some of the ordinary business of Council will need to be re-prioritised during recovery operations and additional resourcing may be required. Council has an expectation that the greater share of resourcing community recovery will come from Federal and State Government resources.

COMMUNITY-LED RECOVERY

The community plays a major role in disaster recovery to assist in decision-making, provision of resources, and building on the resilience and leadership already present within communities.

Community-led recovery should engage and encourage those affected by an event to actively participate in their own recovery. Disaster-affected communities understand their needs. Empowering communities to create their own solutions can improve overall social cohesion which is critical to sustainable recovery outcomes.

LOCAL DISASTER MANAGEMENT GROUP RECOVERY RESPONSIBILITIES

The Lockyer Valley Local Disaster Management Group (LDMG) is responsible for disaster recovery operations on behalf of the Lockyer Valley community in collaboration with identified state level functional lead and support agencies.

When required after the initial impact of an event, the Chair of the LDMG or the Local Disaster Coordinator will activate the Local Recovery Group as a **subgroup** of the LDMG.

The need for a Local Recovery Group will be dependent on a number of factors:

- scale of the event and its impact on the community.
- inability of the community to recover without a coordinated, multi-agency approach.
- reconstruction needs – community members are unable to return to their properties, significant road network impacts, etc.



LOCAL RECOVERY GROUP

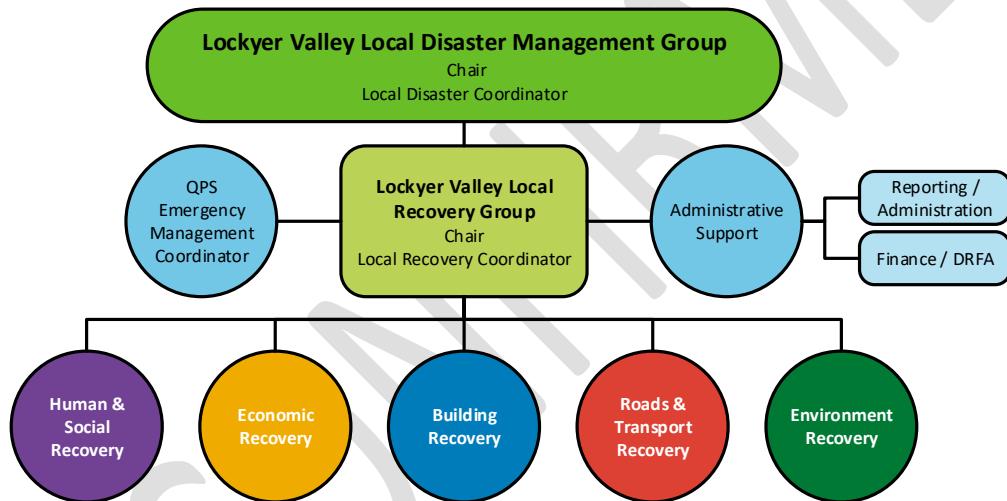
The purpose of the Local Recovery Group (LRG) is to assist the LDMG by:

- Coordinating community recovery activities through information sharing and collective decision making.
- Establishing the priority of projects in the recovery plan through community consultation.
- Implementing and monitoring the progress of recovery and reconstruction activities and reviewing the recovery plan.
- Ensuring the community is kept well informed on the progress of the recovery plan⁵

Outside the activation of the LRG because of a disaster event, the group should meet at least every twelve (12) months to perform planning and review activities associated with the arrangements outlined within this sub plan.

The Lockyer Valley LRG governance structure is illustrated below. The structure is scalable and flexible and, depending on the nature of the event, not all functions may be required to activate. Conversely, the Local Recovery Group may expand and appoint sub-groups with responsibility for each functional area.

Successful recovery is underpinned by effective partnerships between a broad range of groups and organisations. State agency, community, business and industry representation will be appointed on an 'as needs' basis. Identified stakeholders and recovery partners can be found in the detailed structure at [APPENDIX D](#). Note that this is not an exhaustive list.



LOCAL RECOVERY COORDINATOR (LRC)

The Local Recovery Coordinator (LRC) is appointed by the LDMG Chair or the Local Disaster Coordinator (LDC) and reports to the LDC. The Lockyer Valley Local Recovery Group has a permanently appointed Local Recovery Coordinator who will have overall responsibility for coordinating all aspects of recovery.

During the response and recovery phases the LRC is to attend LDMG meetings and report on recovery activities.

The roles and responsibilities of the LRC are detailed in [APPENDIX E](#).

⁵ [Local Recovery Planning Manual M1.136](#), PPRR DM Guideline support Toolkit – last updated 29 January 2018

LOCAL RECOVERY SUB-GROUPS

When required, the Local Recovery Group (LRG) may establish sub-groups to take responsibility for each recovery function. These sub-groups will be chaired by an elected member, nominated by the Chair of the LDMG. A brief overview of the roles of the sub-groups include:

Human and Social Recovery Sub-Group: Coordination of planning and implementation of recovery relating to the emotional, social, physical and psychological health and wellbeing of individuals, families and communities following a disaster. It includes personal support, psychological services, temporary accommodation (not evacuation centres), financial assistance and repairs to dwellings.

Economic Recovery Sub-Group: Coordination of planning and implementation of regional and economic recovery in the Lockyer Valley Region. The effects of a disaster on the economic environment can be classified in terms of direct and indirect impacts. The direct impacts can usually be given a monetary value and may include loss of tourism, employment opportunities, loss of stock and equipment and reductions in cash flow for businesses. Indirect impacts may include increased costs for products, reduction of property values, increase in insurance premiums and negative consumer perceptions.

Building Recovery Sub-Group: The effects of a disaster on the built environment often results in damage and disruption which inhibits the capacity of essential services (utilities) and the building sector, including:

- Housing
- Commercial and industrial structures
- Education and health facilities
- Council infrastructure (other than roads and transport).

The Building Recovery Sub-group is responsible for the coordination, planning and implementation of the built environment recovery.

Roads and Transport Recovery Sub-Group: Coordination of planning and implementation of transport network recovery including critical supply chains and the identification of alternatives where necessary. The effects of a disaster on transport networks, including road, rail, aviation and maritime normally result in difficulty accessing communities and disruption to critical supply chains (both in and out of the impacted area). Restoration of these networks, or the identification of alternatives, is a priority.

Environment Recovery Sub-Group: Coordination of recovery of the natural environment, including flora and fauna, air and water quality, land degradation and contamination. The effects of a disaster on the natural environment may be a direct result of the disaster or through a secondary impact or flow on from the disaster response or recovery process. Impacts to the environment may include damage or loss of flora and fauna, poor air quality, reduced water quality, land degradation and contamination, as well as cultural and heritage listed place issues. It also includes recovery as it relates to parks, waterways and wildlife.

Further details on each sub-group can be found at [APPENDIX F. Community Recovery Checklists](#), part of the Australian Disaster Resilience Handbook Collection (toolkit 2-1), provides lists of actions and considerations for each recovery function (*note that the toolkit combines Building Recovery and Roads and Transport Recovery under Checklist 13- Built Environment*).



RECOVERY OPERATIONS

Recovery activities commence immediately following the impact of an event, simultaneously with response activities. The Planning function within the Local Disaster Coordination Centre is responsible for ensuring initiation of recovery planning. Key decision and activities undertaken during the response may directly influence and shape the recovery process.

The actual activities will vary across the phases of response:

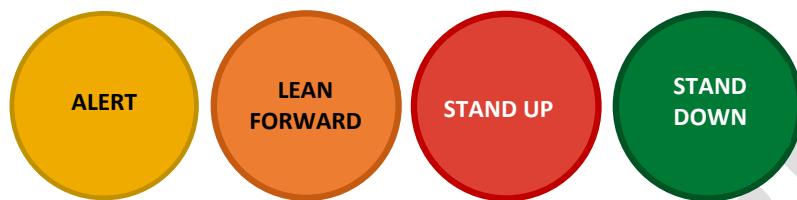


Figure 4 - Disaster Operations Levels of Activation

The figure below provides an overview of the synergy of response, relief and recovery activities within disaster operations levels of activation.



Figure 5 - Correlation between Disaster Response and Recovery Levels of Activation

During the 'stand up' level of activation of recovery, three broad stages exist, including:

- Immediate/short-term recovery
- Medium-term recovery
- Long-term recovery

It is important to recognise that individuals, groups and communities may be at different stages of recovery simultaneously and recovery arrangements should reflect the non-linear nature of recovery.

TRIGGERS AND ACTIONS

Further to [Figure 5](#), the table below details the recovery triggers, actions and communication requirements for each level of activation.

ACTIVATION LEVEL	TRIGGERS	ACTIONS	COMMUNICATIONS
RESPONSE ALERT	• Nil	<ul style="list-style-type: none"> Local Recovery group is inactive. Situational awareness by Local Recovery Coordinator. 	<ul style="list-style-type: none"> Nil
RESPONSE LEAN FORWARD	RECOVERY ALERT	<ul style="list-style-type: none"> When an event is imminent and response phase is at 'Lean Forward' recovery agencies will be in the 'Alert' level of activation. 	<ul style="list-style-type: none"> LRC in communication with the LDC LRC in communication with core LRG members. Review of preparedness arrangements and consideration of existing plans.
RESPONSE STAND UP	RECOVERY LEAN FORWARD	<ul style="list-style-type: none"> In the initial 'Stand Up' level of activation of response, recovery agencies will move to 'Lean Forward' level of activation. Immediate relief measures are required during response phase. 	<ul style="list-style-type: none"> LDCC Planning commences development of recovery strategy. Information gathering and dissemination by the LRC to Recovery Group Chair, functional leads and agency stakeholders (from impact assessments and situation reports etc.). LRC attends LDMG meetings. Initial Recovery Group meeting scheduled by Recovery Secretariat. Discussions with agencies regarding possible service delivery arrangements, operational planning will be occurring.
RESPONSE STAND DOWN	RECOVERY STAND UP	<ul style="list-style-type: none"> When information has been received that requires agencies involved in recovery to provide resources to an individual or community, recovery transitions to the 'Stand Up' level of activation of recovery. Medium term recovery commences. 	<ul style="list-style-type: none"> LRG commences development of Event Specific Recovery Plan (utilising impact assessments, etc) Identification of short, medium and long-term recovery activities. Identification of need to stand-up recovery sub-groups including stakeholder representation required. Operational Action Plans developed for recovery functions and tasks undertaken. Participation in response debrief. Regular reporting as required by LDMG and LRC.
RECOVERY STAND DOWN		<ul style="list-style-type: none"> Coordination no longer required. Outstanding activities can be undertaken through normal business. 	<ul style="list-style-type: none"> Ongoing reporting as required. Participate in Recovery debrief. Post event review and evaluation. Long term activities incorporated into normal business.

EVENT SPECIFIC RECOVERY PLANNING

When developing Event Specific Recovery Plans the Local Recovery Group should consider the following:

- Issues identified from information gathered during impact assessments.
- Arrangements outlined in existing functional plans.
- How to allocate actions and responsibilities to inform the development of Operational Action Plans.
- Arrangements for overall coordination of recovery operations.
- How to develop strategies for recovery with the affected community which detail the vision, goals and project outcomes of the recovery strategy.
- Identifying the short, medium and long-term priorities.
- Developing project timeframes, costs, funding priorities and funding strategies.
- Advertising and disseminating public information about the Operational Action Plans.
- Determining appropriate community engagement and communication strategies.
- Ensuring all aspects of Operational Action Plans adhere to the National Principles for Disaster Recovery⁶.
- Transitional and exit strategies including strategies for conducting a debrief and evaluation of recovery operations.

IMPACT AND NEEDS ASSESSMENTS

Immediately after an event there is a need to identify what the impact has been, and what needs to be done to ensure the safety of life and property and return the community to a new normal. Post disaster assessments can provide information regarding the degree of disruption experienced, as well as the services and needs required by individuals and communities affected by an event. This information can be used to set priorities and make management decisions relating to response and the transition to recovery.

The Local Disaster Coordinator (LDC) is responsible for ensuring that an impact assessment and a preliminary community needs analysis is completed.

IMPACT ASSESSMENTS

Post disaster impact assessments are a foundation of recovery planning, identifying the ways the event has affected the community and the resulting short to long-term recovery needs, priorities, and resource requirements. The information gathered can include:

- The geographical extent of the area impacted.
- Human effects and casualties including numbers of evacuees or displaced.
- Damage including:
 - Details of the numbers of properties impacted and the type of structural damage.
 - Essential infrastructure and lifelines such as power, water, transport, communications.
 - Impacts on agriculture and food supply chains.
 - Impacts to key economic resources such as businesses and industrial premises.
 - Details of key public buildings damaged or destroyed.
- Identification of secondary hazards that may pose a threat in the immediate future.
- Environmental health and sanitation threats.
- Availability of food supplies.
- The capacity to manage the local response and recovery.
- Government, community and other organisations operating in the area and their activities.

⁶ National Principles for Disaster Recovery - [National principles for disaster recovery \(aidsr.org.au\)](http://nationalprinciplesfordisasterrecovery.aidsr.org.au)

NEEDS ASSESSMENTS

A needs assessment analyses what has changed within a community from the usual baseline and determines what must be implemented to assist the community to find a new normal. It deals with the type, amount and priorities of assistance needed by an affected community after a disaster or emergency. The purpose is to identify:

- Needs of the affected community to save and sustain life and reduce the risk of further damage and provide an indication of their urgency.
- Needs that can be met from within the affected community and those that can only be met with outside assistance.
- Specialised needs of the affected community for recovery, the resources available to meet those needs from within the community and the external assistance that may be required. Community need is the driver for all recovery operations.

A needs analysis may be undertaken by community sectors. The below table details the community sectors that may be considered when undertaking community needs analysis using a sector-based approach.

Community Services	Rural Residential	Tourism	Utilities
Individuals and Families	Urban Residential	Sport & Recreation	Essential Services
Health, Aged Care	Industry	Education	Transport & Distribution
Disability	Primary Producers	Building	Supply Networks
Multi-cultural	Retail & Business	Communications	Environmental Care

It is important that assessment of community need is regularly reviewed to ensure recovery operations are correctly focused and resourced. The figure below demonstrates the community needs analysis process.

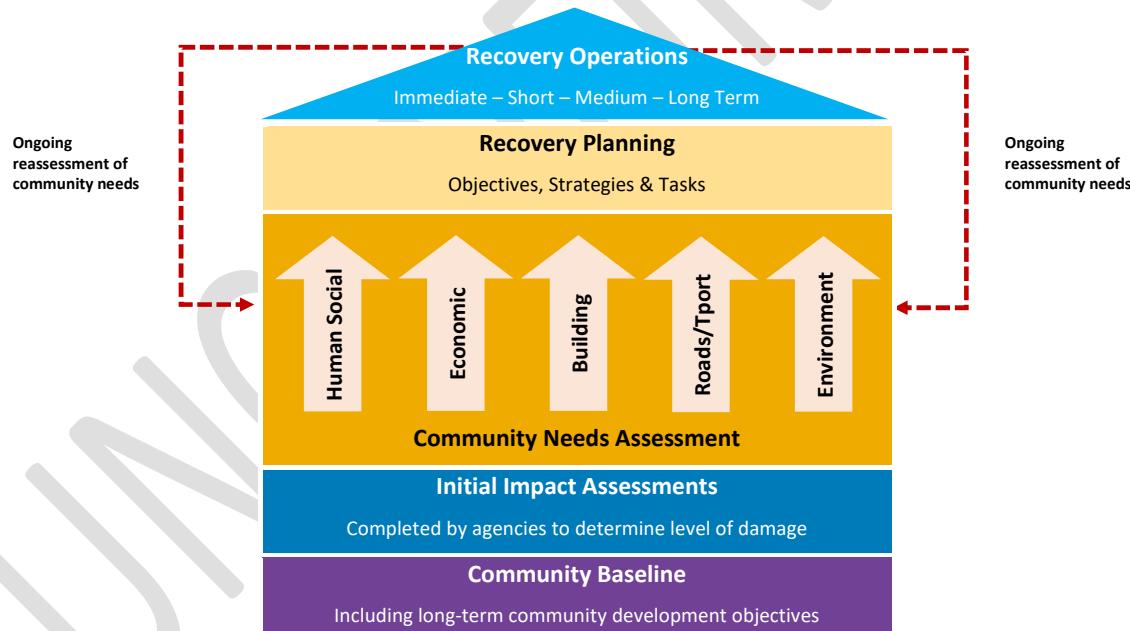


Figure 6 - Community Needs Assessment Process

EVENT SPECIFIC RECOVERY PLAN

An Event Specific Recovery Plan is a strategic level document to guide recovery activities. It is developed by the Local Recovery Coordinator (LRC) in partnership with stakeholders through the Local Recovery Group (LRG). This should be done during the lean forward and stand-up phases of recovery activation. The plan is implemented by the LRG and its sub-groups.

The Event Specific Recovery Plan is a dynamic document that is to be reviewed and updated regularly to reflect the changing circumstances identified through ongoing community needs analysis.

OPERATIONAL ACTION PLANS

Operational action plans list the tasks to be performed by each of the functional recovery teams for implementation of the Event Specific Recovery Plan. They are to be developed and maintained by each sub-group and should allocate responsibility for the tasks and a timeframe for completion.

At each meeting action plans will be reviewed and updated. Ongoing needs analyses throughout the recovery process will inform the evolution of these plans through the three levels of recovery (short/medium/long term).

Operational Action Plans should also identify proposed transitional arrangements that consider the requirements of affected individuals and communities. This should include service delivery arrangements and emerging issues. Plans should also be informed, where possible, by feedback received through ongoing community engagement strategies.

[APPENDIX H](#) provides samples of an Event Specific Plan outline, as well as action plan and reporting templates.

COMMUNICATION PLAN

The Local Recovery Group (LRG) should develop a communication plan in conjunction with the Engagement and Communications team. This will include:

- communication to the community regarding the recovery strategy
- planned measures in place
- sources of recovery related information for individuals and communities

The communication plan will also outline strategies for engaging with affected individuals and communities, building on existing links with community and cultural leaders and/or networks. This will ensure effective recovery-related issues and possible strategies for their resolution are identified, and service delivery arrangements are in place.

The communication plan needs to identify communication pathways between recovery groups at each level, sub-groups, stakeholders and the media. It also needs to consider requirements for each stage of recovery operations, and transitional arrangements.



REPORTING

Reporting on recovery progress is a key output for the Local Recovery Group (LRG). The LRG will be required to provide updates to the LDMG in an agreed format and timeframe. These reports will be based on Recovery Action Plan progress. A template is provided at [APPENDIX H](#).

The LDMG will ensure that relevant information and data provided in reports are disseminated to other entities as required.

QUEENSLAND RECONSTRUCTION AUTHORITY REPORTING

The Queensland Government's lead agency responsible for disaster recovery is the Queensland Reconstruction Authority (QRA). QRA works closely with Councils to develop event specific local recovery plans and requires specific recovery information to be provided throughout the recovery progress. To assist in this, QRA will provide a reporting template to be completed periodically. Public reporting of event-specific recovery plan progress reports will be published on the [QRA website](#).

COMMUNITY ENGAGEMENT

The LRG must consider the community engagement strategies needed to ensure the community is involved and effectively contributes to the recovery effort during the various stages of recovery. Community engagement strategies should then be documented in the Event Specific Recovery Plan. Dependent on the scale of the event, strategies to engage with the community during recovery may include:

- discussions with local community representatives
- local advisory groups
- public forums or community meetings.

RECOVERY HUBS

Recovery hubs are established by the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA) to support the relief and early recovery process of disaster affected individuals, households and communities by:

- providing direct provision of government and non-government information and services in one easy to access location.
- accelerating the administration of government processes and services.
- engaging recovery workers who understand the context of the disaster and the effects on individuals, households and communities.

The LDMG will work with the State Government and non-government organisations to ensure that relevant information and services are accessible at a Recovery Hub, where the need to establish one or more has been established.

A recovery hub can take many forms (mobile or static) depending on the type and volume of needs, availability and size of premises, geographic characteristics and the scale of the impact. In some instances, Council may be asked to assist in the establishment of a recovery hub.

OUTREACH SERVICES

Outreach means visiting disaster affected persons at their residence and/or temporary accommodation to provide one or more of the following service responses:

- Deliver psychological first aid.
- Proactively assess the need for personal hardship assistance and/or to contribute to a general community needs assessment.
- Provide information and resource materials to affected people.
- Provide face to face service for persons identified in a referral as 'at risk' or unable to attend a recovery hub for one reason or another.
- Make referrals where required.

This service usually commences as soon as the affected area is accessible. Due to the high levels of stress and anxiety being experienced by the affected community, it is important that a coordinated approach be taken in regard to delivering outreach services.

OTHER ASSISTANCE

Following disasters, it is often the case that offers of assistance (financial, goods and services or volunteers) start to overwhelm the affected area. A large influx of donations or volunteers often results in problems such as:

- Stewardship.
- Proper disbursement.
- Disposal of goods that did not fit the needs of the affected community.
- Storage issues.
- Health issues relating to donated food.
- Difficulty arranging effective means of donation transportation or delivery.
- Inability to match offers of services with current needs.

The Local Recovery Group should work with the LDMG in providing media releases on the appropriate way for people to offer assistance to the affected community.

DONATIONS

Lockyer Valley Regional Council has a [Memorandum of Understanding with GIVIT](#) to coordinate offers of assistance to affected communities following a disaster. GIVIT works with local charities, community groups, State Government and councils in affected areas to help obtain what is needed by the community, when it is needed. [GIVIT](#) match donation offers with identified requests from an affected region, thereby eliminating the need for organisations to store and sort unexpected donations.

SPONTANEOUS VOLUNTEERS

Spontaneous volunteers are people who are not affiliated with an emergency or community organisation but want to assist in the recovery process (e.g., 'mud army'). Council does not have the capacity to manage spontaneous volunteers and as such, those seeking to assist are referred to [Volunteering Queensland](#).

STAND DOWN

Stand down from recovery is undertaken when all community needs have been met; or where normal business processes are in place to meet long-term or ongoing community recovery needs.

The transition from formal recovery structures is part of the planning process and is staged and conducted in conjunction with an appropriate communication strategy.

Organisational arrangements are wound down at this time and responsibility for completing outstanding tasks and actions should be assigned to the relevant agency or authority and formally acknowledged.

The sub-groups and the LRG should identify, during discussions throughout recovery operations, triggers for commencing standdown. These discussions should be informed by the review of the Event Specific Recovery Plan and reports from the Sub-Groups.

DEBRIEF

A debrief must be organised at the conclusion of recovery operations and should give consideration to the transition between response operations and recovery operations.

Functional lead agencies for recovery operations may also conduct debriefs for their specific function. Local and State Recovery Coordinators will participate in debriefs and support the LRG in ensuring that post-disaster assessment reports are prepared in partnership with functional lead agencies. Report findings and recommendations should be incorporated into the Lockyer Valley Local Disaster Management Group planning and relevant plans. Processes for implementing and monitoring progress should be documented.

FINANCIAL ARRANGEMENTS

Response to, and recovery from, a disaster event can have major financial impacts on communities and local governments. Financial assistance may be available under the Disaster Recovery Funding Arrangements (DRFA) or the State Disaster Relief Arrangements (SDRA).

DISASTER RECOVERY FUNDING ARRANGEMENTS (DRFA)

The Disaster Recovery Funding Arrangements is joint Commonwealth and State government funding, providing financial assistance to help communities recover from eligible disasters. In Queensland, this program is management by the Queensland Reconstruction Authority (QRA). For activation requirements, please see the [QRA Information Sheet](#).

There are four categories of assistance measures under the DRFA:

Category A (up to 75% Commonwealth and 25% State Funded): assistance to individuals to alleviate personal hardship or distress arising as a direct result of a disaster. Category A assistance is provided automatically by the states without requiring approval from the Australian Government.

Category B (up to 75% Commonwealth and 25% State Funded): assistance to the state, and/or local governments for the restoration of essential public assets and certain counter-disaster operations. Category B assistance also covers assistance to small businesses, primary producers, not-for-profit organisations and individuals through concessional loans, subsidies or grants. Category B assistance is provided automatically by the states without requiring approval from the Australian Government.

Category C (50% Commonwealth and 50% State Funded): assistance for severely affected communities, regions or sectors and includes clean-up and recovery grants for small businesses and primary producers and/or the establishment of a Community Recovery Fund. Category C assistance is only made available when the impact of a disaster is severe. It is intended to be in addition to assistance under Categories A and B and is usually considered once the impacts of the disaster on affected communities have been assessed. Category C assistance is requested from the states and requires agreement from the Prime Minister.

Category D (funding split is agreed to when the measure is approved): exceptional circumstances assistance beyond Categories A, B and C. Category D assistance is generally considered once the impact of the disaster has been assessed and specific recovery gaps identified. Category D assistance is requested from the states and requires agreement from the Prime Minister.

For further information on the Disaster Recovery Funding Arrangements, Guidelines and Advisories, visit the [National Emergency Management Agency \(NEMA\) website](#) or the [Australian Government Department of Home Affairs Disaster Assist web page](#).

STATE DISASTER RELIEF ARRANGEMENTS (SDRA)

The SDRA is an all-hazards relief program that is 100% State funded and covers natural and non-natural disasters.

The purpose of the SDRA is to address personal hardship and community response needs for disaster events where the DRFA is unable to be activated.

SDRA relief measures for Personal Hardship Assistance Scheme and Counter Disaster Operations are the same relief measures that are activated under the DRFA, as detailed above.



The SDRA is able to be activated when the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA) identifies that local service providers have reached their capacity to provide a service to people identified as experiencing personal hardship as a direct result of a disaster event, or that there are no local service providers to assist in the event of a disaster.

The Director-General of the Department of the Premier and Cabinet (supported by QRA) is responsible for activating the SDRA. QRA will coordinate the delivery of the SDRA assistance measures.

AUSTRALIAN GOVERNMENT DISASTER RECOVERY PAYMENTS AND ALLOWANCES

Australian Government Disaster recovery payments may be available through Services Australia. Activation of the Australian Government Disaster Recovery Payment or Allowance is the decision of the Australian Government.

DISASTER RECOVERY PAYMENT

When a major disaster has had such a significant impact on individuals and families where assistance over and above the joint Australian Government-State cost sharing arrangements is needed, the Australian Government may provide the Disaster Recovery Payment which is a one-off recovery payment.

DISASTER RECOVERY ALLOWANCE

Major disasters can have a significant impact on people's ability to earn an income. In such situations, the Australian Government may provide the Disaster Recovery Allowance which is a short-term income support payment. Eligibility criteria must be met.

APPENDIX A - VERSION CONTROL AND RECORD OF AMENDMENTS

Approved amendments are to be listed in the following table. The LDC is to ensure that all copies of this plan are accurately amended.

VERSION		AMENDMENT		COMMENTS	PLAN UPDATE	
NO / REF	ISSUE DATE	NO / REF	ISSUE DATE		INSERTED BY	DATE
1.0	June 2011			Initial Draft		
1.0	21/03/2012			Passed by Council		
2.0	.../..../....			Revision of Plan after activation	Dave Mazzaferrri	
2.1	08/03/2017			Review of plan by Peter Hillcoat Endorsed by LDMG 03/05/2017 Adopted by Council 24/05/2017	P Hillcoat	17/05/17
NO/REF	ISSUE DATE	OUTLINE OF AMENDMENTS			UPDATED BY	DATE
3.0	12/07/2019	<ul style="list-style-type: none"> Minor changes to Version and Document Control – Page 5 Minor changes to Administration and Governance – Page 7 Summarised National Recovery Principles and provided link for detailed information - Page 14 Summarised Regional Overview and provided link for detailed information - Page 16 Minor wording ‘Human Social Recovery’ paragraph 1 change Page 17 Included functional lead agency in “Environmental Recovery” Page 22 Separation of the “Infrastructure” function into “Buildings” and “Roads and Transport” functions – Page 20-21, 26, 45, 48, 49 			Michelle Kocsis	12/07/2019
		<ul style="list-style-type: none"> Updated Financial Assistance in Financial Assistance with NDRRA/DRFA Page 24 & inserted Annexure 5 Page 62 Updated meeting timeframe to minimum 12 monthly Page 26 Updated Recovery Group Membership and Local Recovery Group Membership Page 26 Updated ‘Supporting Agencies’ Page 27 Combined QLD Recovery Arrangements & QLD Recovery Group Structures into one paragraph titled QLD Recovery Arrangements and inserted updated image Page 30-31 Removed ‘Rapid’ from references to ‘damage assessment’ Page 32 Updated Message, Table of Contents, Introduction sections on sample template – Page 43 References to ‘flood’ changed to ‘event type’ Pages 43-57 Replaced image Page 58 Formatting changes 			Endorsed at meeting by LDMG	18/07/2019
4.0		Major Review			Adopted by Council	14/08/2019
4.0		Major Review			Madonna Gibson	29/08/2024



APPENDIX B – DEFINITIONS

Disaster recovery	Disaster recovery is the coordinated process of supporting disaster affected communities' psychosocial (emotional and social) and physical wellbeing, reconstruction of physical infrastructure and economic and environmental restoration (including regeneration of the natural environment, associated infrastructure and heritage sites and structures, and the management of pollution and contamination).
Recovered	Recovered is being able to lead a life that individuals and communities value living, even if it is different to the life they were living before the disaster event (from the AIDR Community Recovery Handbook)
Relief	Relief is the efforts to meet the immediate needs of persons affected by a disaster, to minimise further loss through the provision of immediate shelter and basic human needs.
Resilience	Resilience is a continuous process of learning from experience, reassessment and adaptation. In the disaster management context, resilience can be considered as a system's or community's ability to rapidly accommodate and recover from the impacts of hazards, restore essential structures and desired functionality, and adapt to new circumstances.
Response	Response is the actions taken directly before, during or immediately after a disaster in order to save lives, reduce health impacts, ensure public safety and meet the basic subsistence needs of the people affected.

APPENDIX C – TABLE OF FIGURES & LIST OF REFERENCES

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REFERENCES

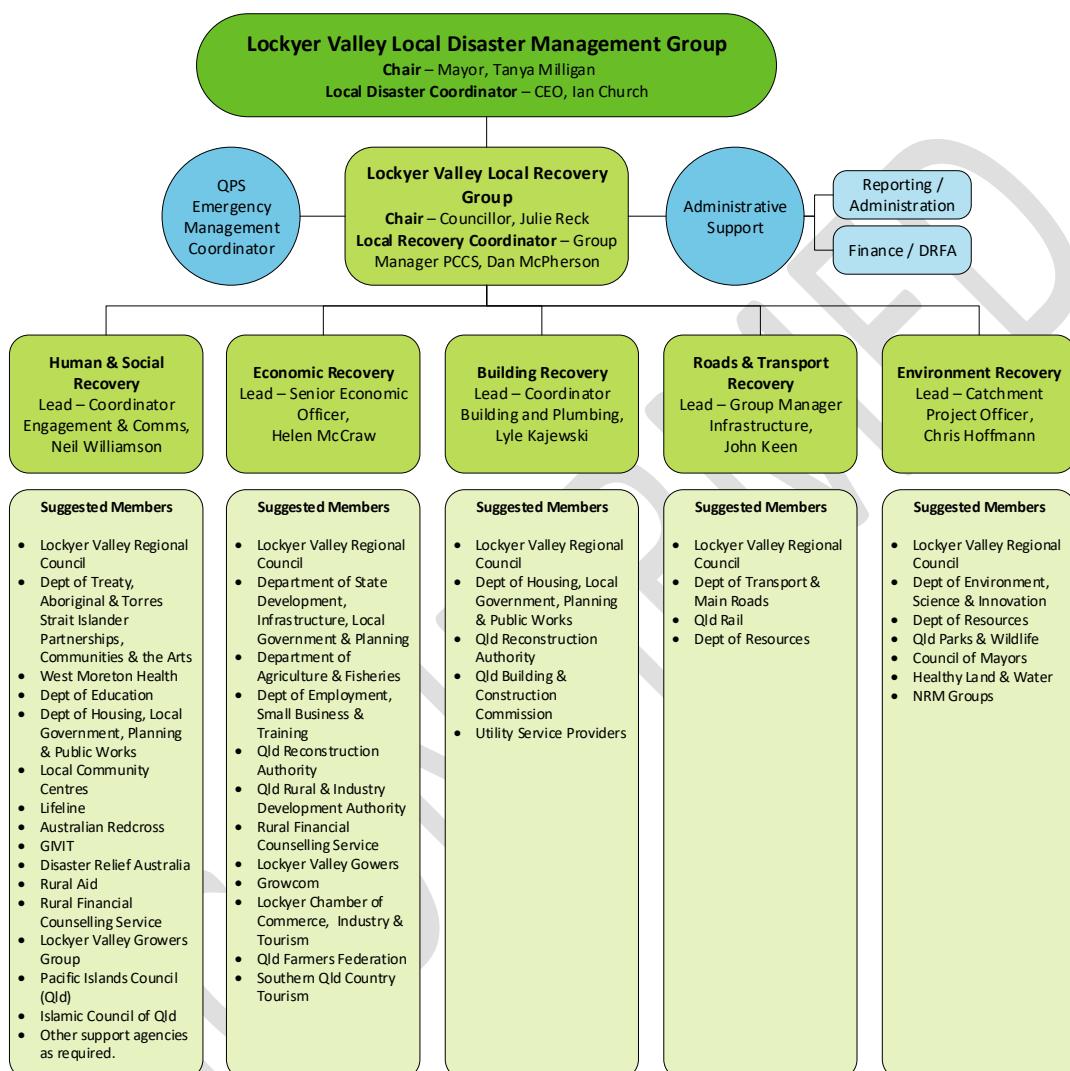
The following documents have been referenced in the development of this Sub-Plan:

- [Disaster Management Act 2003 \(Qld\)](#)
- [PPRR Disaster Management Guideline](#)
- [State Disaster Management Plan](#)
- [Queensland Recovery Plan](#)
- [Standard for Disaster Management in Queensland](#)
- [Queensland Strategy for Disaster Resilience](#)
- [Disability Inclusive Disaster Risk Reduction Framework](#)
- [Australian Disaster Resilience Handbook Collection – Handbook 2 – Community Recovery](#)
- [Australian Disaster Resilience Handbook Collection - Toolkit 2-1 Community Recovery Checklists](#)



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APPENDIX D – LOCAL RECOVERY GROUP STRUCTURE



APPENDIX E – LOCAL RECOVERY COORDINATOR ROLE & RESPONSIBILITIES

ROLE

The Local Recovery Coordinator reports to the Chair of the Local Recovery Group and oversees all functions of the recovery process (human-social, economic, building, roads and transport, environmental) including the planning and co-ordination of recovery activities with the various supporting agencies.

RESPONSIBILITIES

PRE-ACTIVATION

- Attend training activities organised for the Local Recovery Group
- Remain familiar with the Lockyer Valley Recovery Sub Plan
- Remain familiar with responsibilities within the Local Recovery Group
- Understand each agency's role in relation to the recovery to ensure a coordinated recovery process
- Maintain regular contact with relevant agencies involved in recovery planning and coordination

ALERT/LEAN FORWARD

- Receive brief from LDC to gain situational awareness of the unfolding event
- Document details of the disaster and note implications for recovery
- Confirm with Chair and advise Local Recovery Group of level of activation (alert/lean forward/stand-up)
- Provide the initial Local Recovery Group briefing
- Determine potential resource requirements for the recovery effort
- Determine if other support agencies need to be brought into the Local Recovery Group
- Mobilise additional resources or specialist advisors required for the Local Recovery Group
- Keep updated on the status of the event/situation
- Keep updated on the status of preparatory activities being undertaken by the recovery teams
- Document all actions and decisions on a log sheet / Guardian IMS

STAND UP

- Check status of current activities being undertaken by the LDMG in the disaster response effort
- Maintain a situational awareness of the unfolding event
- Conduct a meeting of the Local Recovery Group to formulate and document an event specific Recovery Plan
- Ensure all Local Recovery Group members are briefed and understand their team's responsibilities.
- Ensure effective communication with all stakeholders (i.e. LDMG, community members, businesses, environmental groups, government agencies, elected representatives etc.) regarding local recovery activities.

STAND UP

- Lead the development and implementation of effective Recovery Action Plans with an initial focus on short-medium term recovery operations. (links to Recovery Action Plan templates are included as appendices in this document)
- Ensure the Recovery Plan covers the human-social, economic, building, roads and transport, environmental aspects of disaster recovery and involves community input where relevant.
- Involve community members in the development and implementation of the Recovery Plan where relevant.
- When appropriate, lead the development and implementation of a medium/long-term Recovery Action Plan. The Action Plan should address any outstanding or ongoing matters relating to all aspects of recovery – human-social, economic, building, roads and transport, environmental.
- Allocate responsibilities and manage the activities of the Local Recovery Group in accordance with the Recovery Action Plan.
- Provide a copy of the Recovery Action Plan to Local Disaster Coordinator for feedback and review.
- Source funding, equipment, supplies and personnel to enable the recovery process to take place.
- Establish a reporting process to keep updated on the status of the recovery operations for each of the five aspects of recovery in accordance with the Recovery Action Plan.
- Provide regular Reports to the LDMG regarding the progress of recovery operations.
- Ensure all Local Recovery Group decisions and actions are accurately recorded and documented.
- Conduct regular Local Recovery Group briefings on the progress of the recovery program.
- Monitor fatigue and well-being within Local Recovery Group.

STAND DOWN

- Stand down the Local Recovery Group.
- Prepare the final report on recovery operations for the Local Disaster Coordinator.
- Collect and file all documentation relating to the recovery operation.
- Identify any follow-on actions required and allocate responsibilities and deadlines.
- Document and advise on any outstanding or ongoing matters relating to the recovery that will be handed back to be incorporated into business-as-usual processes.
- Facilitate Local Recovery Group post-disaster review and record outcomes.
- Oversee the update of procedures/plans if required.
- Attend any post-disaster reviews organised by the LDMG and brief the Local Recovery Group members.
- Provide copy of post-disaster review to other relevant agencies.

RECOVERY COORDINATOR CHECKLIST – UNDERTAKE COMMUNITY RECOVERY MANAGEMENT/COORDINATION

This is Checklist 7 of the Community Recovery Checklists – Toolkit 2-1 and corresponds to Section 3.3 Operationalising community recovery of the Community Recovery Handbook.

KEEPING PACE WITH THE EVOLVING SITUATION

- Immediately establish liaison with incident controller and if possible locate a senior recovery officer in the emergency coordination centre
- Ensure initial and ongoing impact assessment data feed into recovery programs and processes
- Continuously review and analyse community needs for service provision planning
- Establish processes for information from all avenues (public meetings, call centre or recovery centre feedback, debriefings) to feed into planning cycle
- Adapt community recovery plans in accordance with the evolving or changing community needs and priorities.

ENGAGING AND EMPOWERING THE AFFECTED COMMUNITIES

Ensure regular and ongoing engagement with affected persons

- Provide leadership, facilitation, support and empowerment
- Create opportunities for community leaders to evolve
- Create opportunities and support for affected persons and communities to lead and manage their own recovery
- Allow communities to self-identify
- Negotiate and agree on the prioritised tasks based on community needs and requirements, including short-term/interim fixes
- Build trust through respectful listening and understanding
- Establish active feedback processes and opportunities, including community recovery committee
- Maximise the availability of information to affected persons.

MANAGING PEOPLE

- Provide strong, clear and responsive leadership Ensure safe operating conditions for recovery personnel and community
- Ensure that workloads are sustainable by establishing management structures, delegating responsibilities and utilising 'spans of control'
- Ensure that recovery workers, managers and volunteers have defined work times and adequate rest breaks
- Ensure that briefings occur for all oncoming personnel
- Ensure that debriefs are conducted at the end of each shift to ensure capture of information as well as defusing personnel
- Provide opportunities for formal defusing and ongoing emotional and psychological support for recovery personnel
- Avoid convergence by providing clear information and direction as to how non-impacted persons might help
- Develop a strategy to manage politicians and VIPs

MANAGING RESOURCES

- Ensure legislative, statutory and regulatory requirements are observed Identify resources and material requirements, including supply chains
- Avoid convergence by providing clear information and direction as to what and how voluntary resources might help
- Establish systems for recording offers of assistance (human resources and material)
- Identify staffing needs early and enable rapid recruitment
- Ensure that all staff have appropriate skills and qualifications and relevant authorisations
- Ensure that funding is provided immediately for essential services restoration
- Ensure that all expenditures are recorded

MANAGING INFORMATION AND COMMUNICATIONS

- Ensure that data collection and management systems are established as soon as possible and maintained
- Ensure that information is continually provided to:
 - affected community members
 - recovery personnel
 - recovery management team
 - recovery management partners and stakeholders
 - organisational hierarchy (managing up)
 - elected representatives.
- Form partnerships with media and use their resources to disseminate information
- Ensure that information:
 - is relevant
 - is timely
 - is clear
 - is best available
 - is targeted
 - is credible
 - is consistent
 - is coordinated
 - is provided in multiple methods and media
 - provides opportunity for feedback

- is repeated as appropriate.
- Create opportunities for two-way communication through:
 - meetings
 - workshops
 - surveys
 - telephone, email and web sites

ENSURING COORDINATION AND INTEGRATION

- Provide coordination of activities and stakeholders to ensure that:
 - services and facilities are restored based on community needs and priority
 - resources are utilised efficiently
 - clear roles and responsibilities are established and adhered to
 - deficiencies and opportunities are identified quickly.
- Establish a recovery management centre.
- Establish and work with recovery committees to plan and develop longer-term strategic and sustainable recovery outcomes.
- Consider establishing management groups for each of the four environments (social, built, economic, natural) as required, based on nature of event and impact assessments.
- Ensure that all four environments are integrated and coordinated, acknowledging the interdependencies between them

RECOVERY COORDINATOR CHECKLIST – RECOVERY MANAGEMENT / OPERATIONAL

This is Checklist 8 of the Community Recovery Checklists – Toolkit 2-1 and corresponds to Section 3.3 Operationalising community recovery of the Community Recovery Handbook.

IMMEDIATE

- Conduct immediate impact/needs assessment (0 to 3 days)
- obtain briefing from incident controller/recovery coordinator/senior recovery liaison officer.
 - what has happened?
 - capture as much information on community impact as possible from the incident control centre.
 - what has been the impact on individuals and families?
 - what are priority needs (for affected community and recovery operations)?
 - what needs to be done to prevent further damage?
 - what hazards exist?
- Contact and alert recovery support staff.
- Activate and brief relevant partners/stakeholders from social, built, economic and natural environment agencies/organisations.
- Establish data collection and management systems.
- Establish communications systems with affected persons.
- Establish community information development and distribution systems.
- Ensure that systems are in place to manage the wellbeing of recovery personnel.
- Provide clear information and advice to media and non-impacted persons on how they can help.
- Establish a management structure, determine/assign responsibilities and define reporting processes. Implement actions to address priority needs.
- Communicate planned actions to affected communities, recovery management team, stakeholder organisations.

SHORT TO MEDIUM TERM

- Review immediate actions
 - are priority needs being met?
 - were any missed in immediate assessment or have new ones emerged?
- Continue short- to medium-term impact/needs assessment (coordinated and using multi-agency deployment)
 - what are evolving short- to medium-term needs?
- Allow evolution of, and engage with, community leaders and decision makers and discuss longer-term governance and planning.
- What plans/programs/relationships/activities/groups existed before the emergency event that might contribute to the recovery effort?
- Implement outreach programs if required.
- Ensure that persons displaced from 'home' communities are provided with mechanisms and strategies to re-engage with their 'home' communities.
- Coordinate an ongoing impact assessment process through multi-agency deployment.
- Develop a strategy to avoid excessive or unwanted services.
- If necessary, establish processes and systems for managing donations of monies and goods and offers of help.

LONG TERM (ONGOING)

- Conduct review of short- to medium-term activities
 - are priority needs being met?
 - were any missed in immediate and short-term assessment or have new ones emerged?
- Continue the needs assessment process to inform planning, support and service provision.
- Empower and support affected communities to manage their own recovery.

- Consider providing executive and administrative support and specific expertise as required.
- Advocate on behalf of affected communities to government and authorities for financial and resource support.
- Establish ongoing information provision.
- Communicate planned actions to affected communities, recovery management team, stakeholder organisations.

TRANSITION

- Work with affected communities to determine appropriate timing and processes for transition from recovery to normal services.
- Ensure services are in place to support ongoing needs of affected persons.
- Identify to government and organisations long-term changes in the community environments resulting from the emergency event (for example, population or industry changes).
- Communicate planned actions to affected communities, recovery management team, stakeholder organisations.

UNCONFIRMED

APPENDIX F – RECOVERY GROUP ROLES AND RESPONSIBILITIES

For additional information on roles and responsibilities, refer to the PPRR DM Guideline Support Toolkit, [Local or District Recovery Group Structure](#).

HUMAN-SOCIAL RECOVERY

Human-Social Recovery aims to assist individuals and communities to recover from the effects of disasters. Service providers include Commonwealth, State and Local Government agencies along with NGOs, community-based organisations and commercial welfare and support agencies.

It should be noted that a District Human Social Recovery Committee will only activate when it is evident that the capacity of the local government and NGO's has been exhausted and/or are unable to cope with the scale and scope of the recovery required from the disaster.

The services required, and duration of operations will be dictated by the nature, severity and effect of the particular disaster and be based on a needs assessment that will be reported to the LDMG via the Local Recovery Coordinator (LRC) and include:

- Community support and restoration of community support services and networks
- Supporting individuals and households
- Social impact needs assessment and monitoring
- Personal support and information
- Physical health and emotional support
- Psychological, spiritual, cultural and social wellbeing support
- Public safety and education support
- Activities that ensure affected communities and interest groups are involved in the decision-making process
- Temporary accommodation
- Financial assistance to meet immediate individual needs and uninsured household loss and damage

The services are activated by the Local Recovery Coordinator in conjunction with State Lead Agencies and are coordinated in accordance with the recovery and welfare needs assessment and priorities set by the LDMG.

Council's broad responsibilities are to coordinate community awareness and public information, to provide referrals to relevant agencies and to work cooperatively with a range of service providers.

Council should maintain an on-going assessment of recovery needs and effectiveness. Feedback from service providers is important so that priorities and programs can be adjusted as necessary.



MATERIAL AID

Material aid involves the provision of basic personal and household items where such items have been lost or made inaccessible/unusable as a result of a disaster or emergency. Typically, there is a need for clothing, bedding, toiletries, basic furniture, cooking equipment; and specialised goods for the care of infants, children, disabled and the aged.

FOOD AND MEALS

Meals and refreshments may need to be provided to people impacted by the disaster, and to staff and volunteers engaged in recovery tasks. The LRC will monitor the requirement and direct the mobilisation of additional catering resources as required.

PERSONAL SUPPORT SERVICES

Personal Support Services are most often provided on a one-to-one basis and comprise the full range of immediate needs following the provision of shelter, food and clothing. The range of services that might be provided at evacuation and recovery centres include:

- Child/Aged Care
- Transportation
- Practical assistance
- Tracing relatives and friends

TRANSPORT

Where needed and appropriate, transport may be coordinated to assist affected residents attend recovery support.

CRISIS COUNSELLING AND SUPPORT

Crisis counselling and support services should be available to community members suffering emotional reactions to the effects of disaster. The services may be delivered at Recovery Centres or by outreach teams co-ordinated by Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts. The services may be delivered in-person or by telephone.

CRITICAL INCIDENT AND STRESS MANAGEMENT (CISM)

CISM aims to relieve immediate stress and to minimise the long-term effect of disasters. The service may be needed by community members and by staff delivering other recovery services. Counselling services include provision of immediate counselling (psychological first aid) for individuals affected by the disaster who have been overwhelmed by the experience and are unable to commence the process of recovery.

INFORMATION SERVICES

Management of recovery information requires timely, accurate information, and a process to prepare and disseminate messages through multiple communication channels. The types of information may include:

- Registration and enquiry services for persons evacuated or affected by the disaster to help the location and reuniting of family members.
- Practical recovery information, including information on services available to individuals and communities affected by the disaster.
- Advisory information that assists individuals and communities to manage specific elements of their recovery.



- Disaster event information that assists recovery agencies to effectively plan, operationalise and report on the disaster recovery issues and service delivery priorities.
- Counselling referrals (specialist and general) for individuals and families experiencing the impacts of the disaster.

OUTREACH SERVICES

An outreach service is one in which a team of interviewers or visitors call on residences in the disaster affected area. The aim of the program is to:

- Ensure all residents are aware of the services available;
- Allow residents the opportunity to relate their experiences; and to
- Identify and assess those residents in need of additional services.

The outreach team is not responsible for delivering services, but rather makes existing service providers aware of residents' needs, and vice versa.

MID AND LONGER-TERM ACCOMMODATION

Mid and longer-term accommodation may be required by persons displaced by the disaster event. Assistance provided may include:

- Emergency and medium to long term housing to address the immediate and longer-term accommodation needs of disaster affected persons.

HUMAN SOCIAL CHECKLIST

This checklist corresponds to Section 4.1 Recovery of the social environment of the Community Recovery Handbook.

COMPONENTS

The social environment includes:

- safety, security and shelter
- health
- psychosocial wellbeing.

PARTNERS/STAKEHOLDERS

Partners/stakeholders in the social environment include:

- affected communities
- response agencies
- state and Australian Government (health and human services, communities, education, housing, public health)
- non-government organisations (Red Cross, Salvation Army, voluntary organisations and service clubs)
- local government
- health authorities, doctors, community health
- representatives of sectors or groups—ethnic, rural, social and sporting clubs
- media.

COMMUNITY RECOVERY OPERATIONAL ACTIVITIES

IMMEDIATE

- Conduct immediate needs assessment.
- What has been the impact on individuals and families?
 - how many affected?
 - mortality and injury?
 - potential for psychological/emotional trauma?
 - displacement?
 - loss of property?
 - Loss of pets/companion animals?
 - isolation?
 - individuals or groups with special needs?

- What are priority needs (for affected community and recovery operations)?
 - safety?
 - water, food?
 - psychological first aid?
 - emergency accommodation?
 - personal needs?
 - reuniting families?
 - material and financial?
 - transport?
 - health/medical?
 - communication?
 - information?
 - community meeting spaces and connectivity?
 - culturally specific needs?

SHORT TO MEDIUM TERM

- Conduct short- to medium-term needs assessment.
- What are evolving short- to medium-term needs?
 - psychosocial support?
 - temporary accommodation?
 - material and financial support?
 - health/medical?
 - communication?
 - information?
 - assistance with recovery processes (e.g. grants, insurance, clean up)?
 - community meeting spaces and connectivity?
 - culturally specific needs?
- If required, implement outreach programs.
- Ensure that displaced persons are connected and able to re-engage with their 'home' communities.
- Provide psychosocial support mechanisms.

- Provide support and resources to enable people to access services, including interpreters to cater for cultural and linguistic diversity, resources for people with mobility, vision and hearing impairment, and for people with a cognitive disability.
- Consider the needs of tourists and persons from interstate and overseas.
- Ensure that planning and implementation of services and activities maintain an awareness of cultural implications for various groups.
- If established, coordinate the management and operation of recovery centres.
- Monitor and manage public health advice, safety and disease control.

LONG TERM (ONGOING)

- Are food and water supply secured?
- Is safety and security adequate?
- Do all displaced persons have access to private, self-contained accommodation?
- Are personal health and clinical services restored?
- Are public health issues adequately managed?
- Ensure that persons with special needs have not been forgotten in planning processes.
- Establish systems for ongoing psychological/emotional support for affected persons.
- Ensure the redevelopment of social networks and connections.
- Establish ongoing information provision.

ECONOMIC RECOVERY

Economic recovery refers to the post-disaster processes and activities which are intended to encourage the resumption of normal levels of economic activity within the disaster-affected community. The contributing agencies may include all spheres of government, industry-based organisations, and private enterprise companies.

A disaster can have both direct and indirect impacts on the economy. The direct impacts can usually be given a monetary value and may include loss of local industry (such as agriculture and tourism), employment and income opportunities and reduction in cash flow for businesses.

Economic recovery aims to:

- address the impacts on key economic assets, damage to buildings, crops and equipment, employment issues and the capacity of local businesses to operate.
- minimise the effects on individuals and businesses.
- facilitate financial assistance, access to funds and loans and employer subsidies, and facilitate assistance with contract arrangements.
- facilitate links with job providers and employment agencies to source labour, re-establish supply chains and undertake joint marketing activities.
- support small to medium enterprises in their recovery.
- identify options for improvement or adjustment from current business operations.
- align economic reconstruction priorities with infrastructure development programs and activities where possible.

Recognising that Council has limited existing capacity to assist with economic recovery, the immediate priorities will be focused on restoration of lifelines and essential services necessary for a viable community, such as food outlets, power, fuel and banking facilities.

A comprehensive assessment of the economic impacts of the disaster must begin as soon as possible so priorities can be established to restore long term economic viability and will be reported to the LDMG via the Local Recovery Coordinator. In the interim, while the assessment is underway, Community Recovery and Welfare Services are designed to provide immediate relief and support.

The assessment will seek to qualify and quantify all the direct and indirect effects to determine the net economic impact of the event. The assessment will also ask:

- What impact will the disaster have on job security in the community?
- What mechanisms and resources will be required to assist and ensure the economic recovery of the community?
- Who needs to be involved in re-establishing economic viability in the community?

This economic assessment is the first step in developing longer term economic recovery plans. Longer term economic recovery will almost certainly involve specific programs and support beyond those available from local authorities. However, Council has an important advocacy role for the local community.



ECONOMIC ENVIRONMENT CHECKLIST

This checklist corresponds to Section 4.3 Recovery of the economic environment of the Community Recovery Handbook.

COMPONENTS

Each component may be directly or indirectly affected, and the impacts might be tangible or intangible. Economic environment components include:

- residents and households
- public infrastructure, community facilities and the natural environment (essential services such as water and sanitation systems, electricity, gas, telecommunications and transport)
- business enterprises and supply networks (retailers, distributors, transporters, storage facilities and suppliers that participate in the production and delivery of a particular product); other networks including peak bodies, not-for-profit sector etc
- government.

PARTNERS/STAKEHOLDERS

Partners/stakeholders in the economic environment include:

- affected communities
- local industry and business
- industry bodies (e.g. chambers of commerce, farmers' federations, tourism associations, manufacturers)
- government agencies (Attorney-General's Department, Centrelink, Australian Taxation Office)
- local government
- Insurance Council
- banking and finance operators
- charitable organisations
- others as required (dependent on emergency event and local needs).

OPERATIONAL ACTIVITIES

IMMEDIATE

- What are priority needs (for affected community and recovery operations)?
 - emergency cash grants?
 - access to banking and finance?
 - facilitation of insurance claims?
 - management of appeals donations?
 - information?
 - identification and support to businesses and employers?
- Establish arrangements for collection and management of donated monies.

SHORT TO MEDIUM TERM

- What are evolving, short-term needs?
 - support with insurance claims?
 - access to employment?
 - renegotiation of loans?
 - assistance with grant applications?
 - support with rebuilding contracts?
 - support to small, medium business?
- Restore banking and other financial services as soon as possible.
- Reopen businesses and restore community services.
- Establish arrangements for management and distribution of donated monies.
- Set up business assistance facilities as required.
- Assess employment issues.
- Establish a communications strategy to support local businesses to re-establish or remain open.
- Work with the insurance sector to ensure coordinated response by insurance companies and address adequacy of cover for reconstruction.
- Develop a fast-track insurance processing system and address insurance issues.
- Liaise with the recovery committee to develop a strategy to maximise use of local resources

during reconstruction and establishment activities.

- Identify transport and information technology/communications needs and prioritise reconstruction activities to meet community business and manufacturing continuance requirements.
- Facilitate, where required, new mutual aid agreements between authorities and contracts with suppliers.
- Support small to medium enterprise (e.g. advice, referral to a business advisor etc).
- Re-establish retail/commercial facilities essential for community wellbeing or recovery activities.
- Manage resourcing and ensure supply chains.

LONG TERM (ONGOING)

- Identify opportunities to improve the local/regional economy and services during restoration.
- Are damaged or destroyed businesses still viable and appropriate to the community?
- Are there opportunities to upgrade business infrastructure?
- Are there opportunities to establish new businesses and services?
- Where possible, restore business and infrastructure to be sustainable and more resilient to future events.
- Prioritise and secure supply chains.
- Re-establish commercial, retail and distribution infrastructure.
- Ensure the equitable, accurate and timely distribution of donated monies.
- Support the restoration of rural infrastructure.
- Reassess employment and livelihood issues.
- Explore need and opportunities for ongoing local business support network.
- Communicate planned actions to affected communities, recovery management team, stakeholder organisations

BUILDING RECOVERY

Building recovery addresses the effects of a disaster on the built environment. Often the resulting damage and disruption inhibits the capacity of essential services and the building sector, including housing, accommodation, education and health facilities.

Building recovery aims to:

- assess damage to buildings across the impacted areas to gather information about the extent and severity of damage as well as insurance losses to assist recovery efforts and monitor recovery progress.
- facilitate immediate, short term and longer-term temporary accommodation solutions for displaced community members and the incoming government response and recovery workforce.
- assess damage and coordinate the demolition, securing, clean-up, repair and restoration of government owned buildings and facilities.
- provide information and advice to impacted homeowners and community members regarding how to clean-up, move back in and organise the assessment, repair or rebuilding of their homes and properties.
- provide advice and support about timely safety inspections and reconnection of utilities by providers.
- provide advice and coordinate the clean-up and disposal of hazardous building material and debris from public areas.
- facilitate longer term temporary accommodation solutions for community members who have been permanently displaced and do not have the means to re-establish their own housing needs without significant assistance.
- provide information and advice to the building industry supply chain (contractors, subcontractors and suppliers) regarding rebuilding materials, skills and trades, codes required for repair, rectification and rebuilding work.

The Minister responsible for [Sustainable Planning Act 2009](#) reduces the regulatory burden during the recovery stage by assisting local council to prepare and progress Temporary Local Planning Instruments to enable orderly and appropriate development to occur while addressing ongoing risks.

LVRC has identified the following broad priorities for restoration of building services:

- Restoration of telecommunications
- Restoration of living conditions and housing security
- Restoration of essential services
- Safe handling and disposal of asbestos

The LRC will use the existing communication strategies to engage the community to assist with setting specific priorities for communities and localities.

Acknowledging that regulations change over time and it is important that buildings being rebuilt or repaired to conform to existing standards, the LRC will ensure that local regulations are readily available, particularly to contractors and tradespeople who may not be from the local area.

BUILDING CHECKLIST

This checklist corresponds to Section 4.2 Recovery of the built environment of the Community Recovery Handbook.

COMPONENTS

Built environment can be classified broadly as:

- infrastructure that supports essential services:
 - energy—power, gas, fuel
 - communications—telephone (fixed line and mobile), internet and data, radio and television
 - utilities—water, sewage, drainage, sanitation, waste and recycling
- rural infrastructure
 - rural—fencing, sheds and buildings, produce handling, irrigation
 - animal welfare—shelters, pounds, veterinary facilities, stock containment
- residential infrastructure
 - residential buildings - domestic homes, hotels/ motels, caravan parks
- commercial/industrial infrastructure
 - distribution infrastructure - food and merchandise
 - commercial and retail - shops, banks, food outlets, hardware and building, fuel outlets, white goods, pharmacies
- public building and asset infrastructure
 - public facilities - hospitals, doctors' surgeries, aged care, schools, police and emergency services stations
 - community buildings - halls, churches, cultural and historic, sporting clubs
 - government administration—council and government offices
 - recovery infrastructure—evacuation, relief and recovery centres, warehousing of donated goods.

PARTNERS/STAKEHOLDERS

Partners/stakeholders in the built environment include:

- affected communities
- Lockyer Valley Regional Council
- energy suppliers and retailers
- water and sewage authorities and retailers

- communication operators
- health and education authorities
- building control authorities
- professional bodies (e.g. architects, engineers, building surveyors)
- others as required (dependent on emergency event and local needs).

COMMUNITY RECOVERY OPERATIONAL ACTIVITIES

IMMEDIATE

- Conduct immediate impact/needs assessment (0 to 3 days).
- What components/services are working/not working?
- What are priority needs (for affected community and recovery operations)?
 - safety?
 - water, food?
 - emergency accommodation?
 - health?
 - communications?
 - power, gas?
 - recovery management centres?
 - public facilities?
 - animal management facilities?
- What needs to be done to prevent further damage?
- What hazards exist?

SHORT TO MEDIUM TERM

- Conduct short- to medium-term impact/needs assessment.
- What are evolving short- to medium-term needs?
 - food and material distribution infrastructure?
 - power, gas, communications?
 - drainage, sewage?
 - temporary accommodation?
- Can services be reinstated quickly?



- What temporary solutions/'work-arounds' can be implemented?
- Complete 'make safe' operations.
- Re-establish retail/commercial facilities essential for community wellbeing or recovery activities.
- Identify/re-establish community buildings/facilities essential for recovery activities and social connectivity.
- Manage resourcing and ensure supply chains.
- What additional resources will be required:
 - by the affected communities?
 - by recovery operations?
- Are supplies available—locally? regionally? nationally?
- Are contractors available—locally? regionally? nationally?

LONG TERM (ONGOING)

- Identify opportunities to improve infrastructure and services during reinstatement.
 - Are damaged or destroyed services or facilities still relevant/appropriate to the community?

- Are there opportunities to upgrade infrastructure?
- Are there opportunities to establish new facilities and services?
- Where possible, restore services and infrastructure to be sustainable and more resilient to future events.
- Ensure energy supplies and communications are adequate and stable.
- Reinstate utilities.
- Re-establish commercial, retail and distribution infrastructure.
- Re-establish public facilities and community buildings.
- Facilitate restoration of residential buildings.
- Support the restoration of government administration facilities.
- Support the restoration of rural infrastructure and animal welfare.
- Review and establish long-term recovery infrastructure where necessary; for example, long-term community hub



ROADS AND TRANSPORT RECOVERY

Roads and transport recovery focuses on transport networks including road, rail, aviation and maritime. Disaster events typically result in reduced access to communities and disruption to critical supply chains (both in and out of the impacted area). Roads and transport recovery aims to:

- restore transport networks or identify alternative networks.
- engage directly with industry and the community on the recovery and reconstruction phases.

With the high dependence of the community and industry on the transport network, large-scale disruption to these lifelines may cause severe hardships for the community. The loss of infrastructure may also significantly affect the management and delivery of a broad range of recovery services.

UNCONFIRMED

ROADS AND TRANSPORT CHECKLIST

This checklist corresponds to Section 4.2 Recovery of the built environment of the Community Recovery Handbook.

COMPONENTS

Built environment can be classified broadly as:

- infrastructure that supports transport services:
 - roads
 - rail
 - bridges
 - airports
 - public transport

PARTNERS/STAKEHOLDERS

Partners/stakeholders in the built environment include:

- affected communities
- Lockyer Valley Regional Council
- road and rail authorities and operators
- public transport operators
- others as required (dependent on emergency event and local needs).

COMMUNITY RECOVERY OPERATIONAL ACTIVITIES

IMMEDIATE

- Conduct immediate impact/needs assessment (0 to 3 days).
- What components/services are working/not working?
- What are priority needs (for affected community and recovery operations)?
 - safety?
 - transport links?
- What needs to be done to prevent further damage?
- What hazards exist?

SHORT TO MEDIUM TERM

- Conduct short- to medium-term impact/needs assessment.

- What are evolving short- to medium-term needs?
 - transport, including public transport?
 - food and material distribution infrastructure?
 - drainage, sewage?
- Can services be reinstated quickly?
- What temporary solutions/‘work-arounds’ can be implemented?
- Complete ‘make safe’ operations.
- Re-establish access to retail/commercial facilities essential for community wellbeing or recovery activities.
- Identify/re-establish access to community buildings/facilities essential for recovery activities and social connectivity.
- Manage resourcing and ensure supply chains.
- What additional resources will be required:
 - by the affected communities?
 - by recovery operations?
- Are supplies available—locally? regionally? nationally?
- Are contractors available—locally? regionally? nationally?

LONG TERM (ONGOING)

- Identify opportunities to improve infrastructure and services during reinstatement.
 - Are damaged or destroyed infrastructure / services still appropriate for the community?
 - Are there opportunities to upgrade infrastructure?
 - Are there opportunities to establish new infrastructure?
 - Where possible, restore infrastructure to be sustainable and more resilient to future events.
- Prioritise and re-establish transport: roads, rail, bridges, airports, public transport.
- Review and establish long-term recovery infrastructure where necessary;

ENVIRONMENTAL RECOVERY

The natural environment can be affected as a direct result of a disaster or through a consequence from the disaster response or recovery process.

Potential impacts to the environment include damage or loss of flora and fauna, poor air quality, reduced water quality, land degradation and contamination, as well as destruction of heritage-listed places.

Environmental recovery addresses the impacts of a disaster on the natural environment including topography, hydrology, amenity value, waste and pollution management, biodiversity and ecosystems.

Environmental recovery aims to:

- identify and monitor actual and potential impacts on the environment from natural and human-made disasters.
- coordinate and prioritise the rehabilitation of impacted (or at risk) land, aquatic and marine ecosystems, wildlife, natural resources, cultural heritage values and built heritage places to maximise efficiency of resource allocation.
- identify, advocate and pursue cross-sector recovery solutions that will achieve multiple objectives, including reducing future impacts on the environment, through the use of natural safeguards and environmentally resilient design.
- coordinate and prioritise the rehabilitation of riparian land.
- monitor potential water quality issues.
- monitor and advise on other public health matters such as food safety, communicable diseases and mosquito control.
- ensure the recovery actions for mining and other high-risk industries are environmentally safe.
- support the timely repair of water and sewage infrastructure.

Environmental considerations will depend on the nature and scale of the disaster and its consequences. Some inevitable environmental damage has long term implications and not always immediately obvious.

At the earliest possible time, consistent with safety and the availability of suitable personnel, council will arrange for an environmental assessment and will report the results to the LDMG via the LRG.

Environmental priorities will be disaster specific but may include:

- A process for determining environmental restoration priorities;
- Community involvement in the restoration process;
- Management of hazardous waste (e.g. asbestos);
- Clearance and disposal of debris;
- Protection of the native flora and fauna.

It is important to ensure that environmental aspects are adequately integrated with plans of other relevant services such as health, restoration of services and infrastructure.

NATURAL ENVIRONMENT CHECKLIST

This checklist corresponds to Section 4.4 Recovery of the natural environment of the Community Recovery Handbook.

COMPONENTS

Natural environment components include:

- air
- water

- land and soil
- plants and animals.

PARTNERS/STAKEHOLDERS

Partners/stakeholders in the natural environment include:

- affected communities
- government agencies (parks, conservation and land management, stream management, environmental protection agencies)
- local government
- Landcare, 'Friends of' and environment groups
- wildlife rescue services
- catchment management authorities
- others as required (dependent on emergency event and local needs).

OPERATIONAL ACTIVITIES

IMMEDIATE

- Conduct risk management.
- Make an immediate impact assessment.
- What are priority needs for the natural environment?
 - containment of contaminants?
 - rescue of wildlife?
 - emergency erosion stabilisation?
 - emergency action for threatened species?

- management of stormwater runoff?

- restoration of habitat?

SHORT TO MEDIUM-TERM

- Ongoing risk management process with continuous monitoring.
- What are evolving short to medium-term needs?
 - clean up of contaminants?
 - rehabilitation of damaged areas?
 - ongoing care and management of endangered species and injured wildlife?
 - response operations damage restoration?
 - ecological impact assessments?
 - management of ongoing erosion?
 - prevention of further contamination— weeds invasion, fungal disease from response/recovery operations?
 - restoration of social amenity?
 - recovery of damaged natural resources?
- Restoration of social amenity elements essential for community wellbeing.

LONG TERM (ONGOING)

- Identify opportunities to improve the natural environment during reinstatement.
- Are there opportunities to improve/upgrade amenity and/or ecosystems from previously degraded conditions?
- Are there opportunities to restore natural environment elements to be sustainable and more resilient to future events?



APPENDIX G – AGENCY RESPONSIBILITIES

AGENCY	RESPONSIBILITIES
Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts	<ul style="list-style-type: none"> Monitor and evaluate the effectiveness of the human and social relief and recovery arrangements. Provide information and advice to inform priorities for improvements in the human and social relief and recovery arrangements. Promote and facilitate the exchange of good human and social recovery practice, evaluation, research and information including member organisation challenges and risks. Provide strategic oversight of recovery activations including identifying emerging issues and removing obstacles for effective human and social recovery operations. Coordinate and/or provide state-level human and social recovery information support and resources to LDMG and DDMGs (if required) to enable local recovery plans and arrangements. Provide information regarding strategies being undertaken by members to improve human and social resilience and advice regarding priorities of focus for human and social resilience. Monitor and provide advice on current and potential public and mental health issues which may impact upon the local community/population. Enable access to information and/or coordinated government and non-government human and social recovery services through a range of service delivery channels which may include: <ul style="list-style-type: none"> Promotion and/or referral to local community services 1800 recovery hotline Grants portal Multi-agency recovery hubs Community Recovery Information & Referral centres Case coordination of vulnerable persons Outreach teams Provide extraordinary human and social recovery services where local capacity is exhausted. Enable access to emergency and temporary accommodation assistance. Administer SDRA and NDRRA financial relief measures.
Department of State Development and Infrastructure	<ul style="list-style-type: none"> Monitor and assess the impacts on key economic assets, employment issues and capacity of local businesses to operate and develop strategies to minimise the effects on individuals and businesses. Facilitate business, industry and regional economic recovery and renewal. Provide input into industry and business recovery plans and implementation strategies in conjunction with local government, relevant state government agencies, regional economic development organisations and industry bodies. Facilitate financial assistance, access to funds and loans and employer subsidies and assisting with contract arrangements, where required. Monitor the impacts on the affected area's economic viability and developing strategies to minimise the effects on individuals and businesses. Facilitate linkages with job providers and employment agencies to source labour, re-establish supply chains and undertake joint marketing activities (as required). Develop a strategy to maximise use of local resources during clean up and restoration activities. Support small to medium enterprise (e.g. referrals, business assistance, etc.). Identify options for improvement or adjustment from current business operations, where required. Involve local business and industry representatives in decision making.

AGENCY	RESPONSIBILITIES
Department of Housing, Local Government, Planning and Public Works	<ul style="list-style-type: none"> • Ensure that the recovery plan informs broader planning and decision-making activities across government and non-government agencies. • Align economic reconstruction priorities with infrastructure development programs and activities (where possible) and ensuring recovery plan informs broader planning and decision-making activities across government and non-government agencies.
Department of Transport and Main Roads	<ul style="list-style-type: none"> • Assess damage to buildings across the impacted areas to obtain information describing the extent and severity of damage and insurance losses to assist recovery efforts and monitor recovery progress. • Facilitate immediate, short-term and longer-term temporary accommodation solutions for displaced community members and incoming relief/recovery workforce. • Assess damage and coordinate the demolition, securing, clean up, repair and restoration of state-owned buildings and facilities (public schools, government buildings, government employee housing, public housing). • Provide information and advice to impacted homeowners and community members regarding how to clean-up, move back-in and organise the assessment, repair or rebuilding of their homes/properties. • Provide advice and support regarding timely safety inspections and reconnection of utilities by providers as required. • Provide advice and coordinate the clean-up and disposal of hazardous building material and debris from public areas as required. • Provide information and assistance to local and district recovery groups and councils regarding building reconstruction and recovery steps, activities and funding arrangements. • Facilitate longer-term temporary accommodation solutions for community members who have been permanently displaced from their usual accommodation and do not have the means to re-establish their own housing needs without significant assistance. • Provide information and advice to the building industry supply-chain (contractors, subcontractors, and suppliers) regarding rebuilding materials, skills and trades, codes required for repair/rectification and rebuilding work. • Monitor building/residence repair and reconstruction progress and standard of work to identify and remove emerging issues and obstacles to recovery. • Provide information regarding how to improve the resilience of a building to future impacts from natural hazards.
Department of Environment, Science and Innovation	<ul style="list-style-type: none"> • Coordinate the effective and efficient delivery of state-controlled road and transport recovery and reconstruction activities. • Engage directly with industry and the community on the recovery and reconstruction phases following the natural disaster. • Ensure agencies and partners are prepared for disaster recovery operations.

AGENCY	RESPONSIBILITIES
	<ul style="list-style-type: none"> ○ Ensure the recovery actions for mining and industry are environmentally safe ○ Support industry recovery through fee relief, temporary emissions licences and other forms of regulatory support. ○ Support the expeditious repair of water and sewage infrastructure. ○ Mitigate impacts of disaster-generated waste and hazardous materials released into the environment. ○ Facilitate resolution of waste management issues. ○ Conduct ecological assessment and recovery actions for impacted wildlife and species. ○ Restore damaged infrastructure on state-owned and managed land. ○ Assess impacts to environmental infrastructure on private land. ○ Assess event impacts on built heritage and cultural heritage sites. ○ Ensure communities, Aboriginal and Torres Strait Islander people, Natural Resource Management bodies and local government are effectively engaged in the consultation and decision-making processes.
Queensland Fire Department	<ul style="list-style-type: none"> ● Undertake Damage assessments.
Queensland Health	<ul style="list-style-type: none"> ● Leads the planning and management for public health emergencies as well as being the primary agency for biological, heatwave, pandemic and radiological hazards. ● Continuity of healthcare to the community as well as the provision of information and public health advice to partner agencies and the community. This is supported by pre-hospital response through the Queensland Ambulance Service as well as aeromedical services. ● Recovery activities are focused on medical services as well as public health (water, sanitation, food safety etc) and mental health support.
Queensland Police Service	<ul style="list-style-type: none"> ● Conduct recovery training in accordance with the Queensland Disaster Management Training Framework ● Coordinate DDMG to support recovery. Queensland Reconstruction Authority ● Lead agency for coordination and development of disaster recovery, resilience, and mitigation policy in Queensland. ● Functional lead agency for the Commonwealth/State funded DRFA and the Queensland funded SDRA coordination. ● When directed by Queensland Disaster Management Committee, lead coordination of recovery planning for specific disaster events. ● Responsible for developing the state's strategic disaster recovery plans, as required, to ensure the efficient and effective coordination of recovery and reconstruction across Queensland for disasters. ● Support the delivery of recovery and reconstruction projects. ● Coordinate and integrate efforts and communications between and across all functional recovery groups to achieve whole of community outcomes/activities. ● Coordinate functional recovery group reporting and monitors recovery progress. ● In consultation with the SDC, coordinate the transition of response coordination to recovery coordination. ● Support local governments and local recovery groups to plan and implement recovery efforts. ● Provide advice and support to local, district and state groups in relation to disaster management and disaster operations. ● Provide on the ground support to the SRC to assist in navigating recovery matters/issues. ● Work closely with relevant State Government agencies and local governments assisting with assessment, monitoring, and reporting associated with recovery, including the reconstruction of essential public assets.
Queensland Reconstruction Authority	
Australian Red Cross	<ul style="list-style-type: none"> ● Development and provision of best practice guidance and information on disaster management and recovery related practice.

AGENCY	RESPONSIBILITIES
	<ul style="list-style-type: none">• Administration of the National Registration and Enquiry Service – 'Register.Find.Reunite' under the auspices of the Queensland Police Service.• Provision of psychosocial support to disaster affected communities.• Support the operations of evacuation centres upon request from Council.• Provide psychosocial supports and psychological first aid in evacuation centres, recovery hubs and through outreach.
GIVIT Foundation	<ul style="list-style-type: none">• Coordinate receiving and distributing donated goods.



APPENDIX H – TEMPLATES

EVENT SPECIFIC PLAN

A template for the Event Specific Recovery Plan can be found in ECM – [Doc Set ID 4879079](#).

PLAN ON A PAGE

An effective way to represent the recovery plan is to develop a summarised 'Plan on a Page'. These documents provide information in an easy to digest, concise way and should include:

- Background
- Damage and impacts
- Recovery objectives
- Recovery timeframes
- Recovery Tasks
- Measures of Success
- Delivery of Tasks and Outcomes
- Projects
- Opportunities

See sample below. A template for the 'Plan on a Page' can be found in ECM – [Doc Set ID 4880964](#).

ACTION PLANS

Action Plans for each sub-group will be developed. The Action Plans will list the tasks to be performed by each sub-group, agencies or individuals responsible for the tasks and timeframes for completion. Action Plan templates can be found in ECM – [Doc Set ID 4879080](#)



Lockyer Valley Regional Council

February & May 2022 Flood Recovery Action Plan – Human – Social Recovery

Recovery Objective	Priority Task	Lead Agency and Supporting Agencies	Resources Required	Timeframe	Measures of Success
1. Community impacts and recovery needs are collated and understood - ensure a coordinated process of supporting communities toward the restoration of emotional, social and physical wellbeing – short/ long term	H&S1a - Community impacts assessments undertaken.				Community impacts are identified and understood
2. Immediate response & recovery activities - ensure community has access to essential and financial support services – short/medium term	H&S2a - Coordinate efforts to allow access to psychological support services, financial support services, essential services. H&S2b - Community member clean ups coordinated. H&S2c - Coordinate access to emergency or temporary accommodation.				Coordinate efforts to allow access to psychological support services, financial support services, essential services. Community member clean ups completed and returned home.
3. Implement effective & efficient process to support community members return to permanent residence/dwellings in line with protocols- medium term	H&S3a - Community member clean ups coordinated H&S3b - Communicate Recovery strategies.				Community returned to normal routines including returning to work and children to schools. Recovery strategies are coordinated, communicated, and understood.

At each subsequent meeting of the Local Recovery Group (LRG), the Event Specific Recovery Plan and Action Plans for each sub-group will be reviewed and updated as required. The revised plans should consider:

- emerging issues
- additional actions that may be required
- roles and responsibilities
- arrangements for ongoing coordination across the functions
- progress against the original requirements



REPORTING

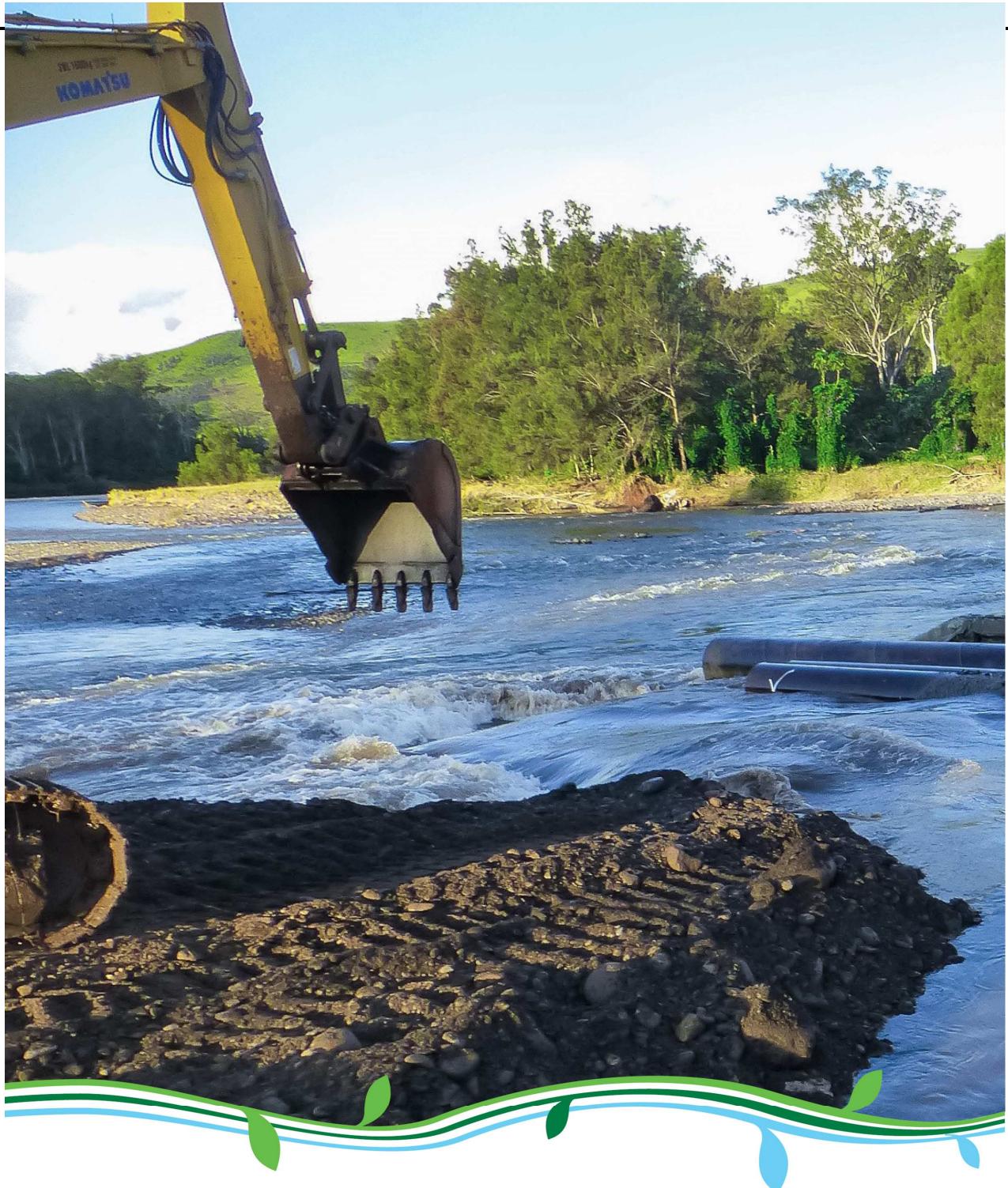
Progress reporting against the recovery objectives must be undertaken on a regular basis to all relevant stakeholders. A template for the reporting can be found in ECM – [Doc Set ID 4879081](#)



Report for the period					
Recovery Objective	Recovery Task	Functional Lead	Measures of Success	Report	Status
1. Community impacts and recovery needs are collated and understood - ensure a coordinated process of supporting communities toward the restoration of emotional, social and physical wellbeing - short/long term	Community impacts assessments undertaken. Liaise with state and local agencies including Department of Agriculture and Fisheries Department of Employment, Small Business and Training (DESBT) and Department of Innovation and Tourism Industry development and landholders to access economic impact of the event.	Human and Social Economic	Community impacts are identified and understood. Economic assessments have been completed, impacts have been identified and referrals were made to relevant state and local agencies.		Please choose an overall status. <input type="checkbox"/> Complete <input type="checkbox"/> In progress – on track <input type="checkbox"/> In progress – delayed <input type="checkbox"/> Not started <input type="checkbox"/> Other (elaborate)
	Undertake damage assessments across impacted area. Building inspections to be undertaken to assess safety.	Building	Damage assessment captured, insurance claims lodged and works undertaken to rectify damage.		
	Undertake damage assessments of riparian sites within impacted area and identify priority locations for restoration works. Identify areas within riparian environment where flood debris and waste has accumulated and source funding opportunities to facilitate the removal of debris.	Environment	Environmental assessments have been completed, impacts to catchments identified and referrals made to relevant State and local agencies. Restoration management plans developed and informed by hydrological assessments. Catchment Action Plan updated.		
	Source funding to undertake LIDAR assessment of impacted waterways. Collaborate with NRM groups (Healthy Land and Water), Council of Mayors and neighbouring Councils	Roads and Transport	Recovery plans established and road networks re-established to a higher flood/impact immunity – build back better funding incorporated into repairs.		
2. Immediate response & recovery activities - ensure community has access to essential and financial support services - short/medium term	Coordinate efforts to allow access to psychological support services, financial support services, essential services. Community member clean ups coordinated.	Human and Social	Coordinate efforts to allow access to psychological support services, financial support services, essential services.		Please choose an overall status. <input type="checkbox"/> Complete <input type="checkbox"/> In progress – on

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For more information phone 1300 005 872,
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11.0 PEOPLE, CUSTOMER AND CORPORATE SERVICES REPORTS

11.1 Land Asset Management Plan Project - Gatton Saleyards

Author: Julie Lyons, Senior Property Officer
Responsible Officer: Craig Drew, Acting Group Manager People, Customer and Corporate Services

Purpose:

This Report stems from Council Resolution Number 24-28/0253 and seeks a resolution of Council to meet Council's statutory requirements to enable the reconfiguration of the Gatton Saleyards land.

Officer's Recommendation:

THAT in relation to Land No. 122641 Council:

1. Delegate authority to the Chief Executive Officer to re-commence and complete the reconfiguration of 1 into 2 lots with a change application for the reconfiguration and operational works to be submitted as per diagram 1 in this Report; and
2. Include a budget allocation in the next budget review to cover all costs involved to give effect to this resolution and enable the surplus land to be sold.

RESOLUTION

THAT in relation to Land No. 122641 Council:

1. Delegate authority to the Chief Executive Officer to re-commence and complete the reconfiguration of 1 into 2 lots with a change application for the reconfiguration and operational works to be submitted as per diagram 1 in this Report; and
2. Include a budget allocation in the next budget review to cover all costs involved to give effect to this resolution and enable the surplus land to be sold.

Moved By: Cr A Wilson

Seconded By: Cr M Hagan

Resolution Number: 24-28/0467

CARRIED
7/0

Executive Summary

The purpose of this Report is to seek a resolution from Council to seek Council's endorsement to re-commence the reconfiguration of the Gatton Saleyards land in anticipation of future disposal.

Proposal

Council previously offered part of the Land for sale by way of tender however closed the tender process without award.

The Land is currently improved with the former saleyards building, a large industrial shed (The Men's Shed) and a small shed (The Lions Club). It is proposed that the community uses be retained by Council (The Men's Shed and The Lions Club) on one lot, and the balance of the land be a new lot for sale by either auction or tender.

A number of reconfiguration options have been workshopped with Council and the recommended layout is shown in Diagram 1 below.

Diagram 1 – Community uses to be retained by Council (yellow) and potential industrial land disposal (green):



The Land already holds approval for a one into two lot reconfiguration and the approved layout plan can be amended to reflect Diagram 1 in this Report through a change application lodged with Council (subject to Council approval). Before Council put a hold on the reconfiguration originally and tested the market interest in buying and developing the balance of the land, Council had completed the design stage and was yet to commence construction of the operational works.

To respond to market feedback and enable a more simpler disposal process to be undertaken for the surplus part of the land in future, it is recommended that Council re-commence the one into two reconfiguration with a change application that reflects the layout in Diagram 1.

Options

Option 1 – Re-commence the reconfiguration of the land by submitting a change application as per Diagram 1 in this Report and include a budget allocation in the next budget review to cover all costs.

Option 2 - Do nothing and leave the Land as is.

Previous Council Resolutions

Council Resolution Number 20-24/0670:

That Council resolve to:

- a) delegate authority to the Chief Executive Officer to make enquires with local real estate agents to identify market demand and pricing;*
- b) include a budget allocation in the next budget review to cover all costs involved with a 1 into 2 reconfiguration;*
- c) delegate authority to the Chief Executive Officer to apply for the reconfiguration (1 into 2 lots) including commencing processes to provide additional services for the new lots.*

Council Resolution Number 24-28/0253:

That Council invite Expressions of Interest in accordance with Section 228(2)(b) of the Local Government Regulation 2012 on Gatton Saleyards described as Land No. 126641 as it is in the public interest to do so to test what market interest exists, the highest and best use and whether Council should be undertaking any further activities in relation to the land boundaries, infrastructure or rationalisation or retention of current uses prior to disposal.

Council Resolution Number 24-28/0394:

That Council:

- 1. With respect to the Request for Tenders for the disposal of Land No. 126641, endorse the Chief Executive Officer's closure of the Request for Tender process without award.*
- 2. Delegate authority to the Chief Executive Officer to further investigate options for the disposal of the balance of Land No. 126641.*

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service
- Compliant with relevant legislation

Finance and Resource

If Council recommend the reconfiguration a budget allocation will be required to cover the one into two subdivision costs. Expenditure on the reconfiguration project to date is \$93,114.36. Council was at the stage where design was complete and were ready to move on to construction stage. A fee estimate for detailed design and construction documentation services has been provided by RMA Engineers in the amount of \$141,471.00. The cost for the Change Application is approximately \$1,130.00 plus \$280.00 for each condition change.

Approximate budget allocation required:

	Expenditure
1 into 2 Construction Costs to complete	796,073.06
Engineering Consulting Fees	141,471.00
Change Application Fee (Approximate)	2,000.00
10% Contingency	93,954.41
Budget Allocation Required (Approximate)	\$1,033,498.47

Legislation and Policy

If the recommendation is accepted and a new lot is created for the surplus part of the land, Council must dispose of it in accordance with Part 3 Division 2 of the *Local Government Regulation 2012* and Council's Procurement Policy. In particular, Council is limited by Section 227 of the Regulation to the sale of land occurring by way of tender or auction only unless a relevant statutory exception is applied.

Risk Management

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Finance and Economic

Decision making governance, due diligence, accountability and sustainability

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability

Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Key Corporate Risk Code and Category: IA1

Key Corporate Risk Descriptor: Infrastructure and Assets

Planning, managing and maintaining assets for the future

Consultation

Internal Consultation

- ✓ Planning, Policy and Community Wellbeing
- ✓ Infrastructure
- ✓ Facilities
- ✓ Finance

External Consultation

Council's Senior Property Officer has discussed Council's intentions with the interested parties who have advised the layout Council plan on undertaking is their preferred layout.

Attachments

There are no attachments for this report.

11.2

Land Asset Management Plan - Disposal to adjoining land owners

Author: Julie Lyons, Senior Property Officer
Responsible Officer: Craig Drew, Acting Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this Report is to seek Council's endorsement to dispose of 40 Mort Street, Laidley to the adjoining landowner.

Officer's Recommendation:

THAT Council approve disposal of 40 Mort Street, Laidley described as Land No. 21851 in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012*.

RESOLUTION

THAT Council approve disposal of 40 Mort Street, Laidley described as Land No. 21851 in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012*.

Moved By: Cr M Hagan

Seconded By:

Cr J Reck

Resolution Number: 24-28/0468

CARRIED

7/0

Executive Summary

The purpose of this Report is to seek Council's endorsement to dispose of 40 Mort Street, Laidley (the Land) to the adjoining landowner of 44 Mort Street, Laidley described as Land No. 21841 (adjoining landowner).

Proposal

Disposal to Adjoining Owner

Further engagement has occurred with the adjoining landowner and the land asset proposed for sale is:

- 40 Mort Street, Laidley
 - ✓ Land Swap land
 - ✓ There is only one adjoining landowner who wishes to proceed to purchase this property and amalgamate into his land to create one lot.
 - ✓ Offer received - \$30,000.00 (meets market valuation)

The Land is shown below outlined in red:

Area Approximately 2042m²

Tenure Freehold

Zoning Open Space



Options

Option 1 - Dispose of the land to the adjoining landowner by entering into a REIQ Contract and commence the amalgamation to create one lot.

Option 2 - Do nothing and retain the land.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service
- Compliant with relevant legislation

Finance and Resource

Disposal of the land will provide some revenue to Council whilst reducing Council's management and maintenance responsibilities. Council's Senior Property Officer will undertake the drafting of the Contract, amalgamation to create one lot and the conveyancing for the sale of the land.

Legislation and Policy

Council may dispose of the land subject to section 236(1)(c)(iv) of the Local Government Regulation 2012 which states that a local government may dispose of a valuable non-current asset other than tender or auction if the land is disposed of to a person who owns adjoining land if:

- the land is not suitable to be offered for disposal by tender or auction for a particular reason, for example the size or the existence of particular infrastructure on the land; and

- there is not another person who owns other adjoining land who wishes to acquire the land; and
- it is in the public interest to dispose of the land without tender or auction; and
- the disposal is otherwise in accordance with sound contracting principles.

Risk Management

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Finance and Economic
Decision making governance, due diligence, accountability and sustainability

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Consultation

Internal Consultation

- ✓ Planning, Policy and Community Wellbeing
- ✓ Infrastructure
- ✓ Facilities
- ✓ Finance

Attachments

There are no attachments for this report.

12.0 COMMUNITY AND REGIONAL PROSPERITY REPORTS

12.1 Temporary Local Planning Instrument (TLPI) - Removal of Flood Investigation Area

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek a resolution of Council in relation to the removal of the Flood investigation Areas from Council's current Temporary Local Planning Instrument (TLPI).

Officer's Recommendation:

THAT:

1. **Council confirm its intent to remove the Flood Investigation Area from the current Temporary Local Planning Instrument (TLPI);**
2. **Council Officers meet with the Member for Lockyer and other relevant Departmental Officers, in relation to the options available to Council to expeditiously remove Flood Investigation Areas from the current Temporary Local Planning Instrument (TLPI);**
3. **At the appropriate time, Council Officers discuss with the Member for Lockyer and the Deputy Premier, the fast-tracking of the Planning Scheme Amendment – Flood Regulation (Stage 2), being implementation of the Flood Hazard Overlay and associated mapping, when Council submits this to the State Government for State Interest Review in 2026.**

RESOLUTION

THAT:

1. **Council confirm its intent to remove the Flood Investigation Area from the current Temporary Local Planning Instrument (TLPI);**
2. **Council Officers meet with the Member for Lockyer and other relevant Departmental Officers, in relation to the options available to Council to expeditiously remove Flood Investigation Areas from the current Temporary Local Planning Instrument (TLPI);**
3. **At the appropriate time, Council Officers discuss with the Member for Lockyer and the Deputy Premier, the fast-tracking of the Planning Scheme Amendment – Flood Regulation (Stage 2), being implementation of the Flood Hazard Overlay and associated mapping, when Council submits this to the State Government for State Interest Review in 2026.**

Moved By: Cr D Neuendorf **Seconded By:** Cr A Wilson
Resolution Number: 24-28/0469

CARRIED
7/0

Executive Summary

Member for Lockyer, Jim McDonald has made representations to Council in relation to the impacts of the Flood Investigation Area under Council's current TLPI and the unintended consequences that this is having on

development in the region.

Proposal

On Thursday, 4 December 2025 the Mayor and Acting Chief Executive Officer received an email from Member for Lockyer, Jim McDonald MP in relation to the ongoing impacts of the Flood Investigation Area under the current Temporary Local Planning Instrument (TLPI).

Mr McDonald advised that the Flood Investigation Areas, "have created a large amount of uncertainty for the community and whilst it was created with the best of intention, the unintended consequences are very costly and does not create a safer environment. Further, Mr McDonald provided support for Departmental staff (DSDIP) to assist Council Officers with the process to remove the Flood Investigation Area from the TLPI"

Flood Investigation Areas are contained within Council's current TLPI.

The TLPI was adopted in June 2012 in response to the January 2011 flood event and a requirement for improved and informed decision making and planning for the region. Preparation of a new planning scheme for the Lockyer Valley Region had commenced at that time, but it was considered necessary to implement planning controls for development within the flood areas using a TLPI as any delay would create significant risk of serious adverse cultural, economic and social conditions.

The Flood hazard overlay was prepared based on the Lockyer Valley Regional Council Flood Study prepared by SKM which identified the areas of High, Medium and Low hazard, Flood investigation areas and Overland flow Paths throughout the local government area.

Flood Investigation Areas are 'indicative flood affected areas that require further detailed assessment as part of a development application to determine the relevant assessment criteria for areas of flood inundation. These areas were identified using flood extents provided by the QRA, anecdotal evidence and the State government's stream mapping.

It should be noted that, Council Officers are continuing to progress the development of a revised Flood hazard overlay which incorporates the 2022 LiDAR data and updates to flood risk categorisation.

This includes reviewing elements such as warning time and flood islands and applying a 1% AEP event plus climate change considerations across the region. While significant progress has been made, changes to National and State guidance on rainfall data and climate change have come into effect since the commencement of the modelling process, creating delays.

The new mapping is not expected to be completed until early to mid-2026 and this new mapping will not contain Flood Investigation Areas.

The overlay mapping and the associated Planning Scheme Code will inform an amendment to the Lockyer Valley Planning Scheme as outlined in Stage 2 below. It is part of this amendment process that officers would like to meet with the Member for Lockyer and the Deputy Premier, the fast-tracking of the Planning Scheme Amendment – Flood Regulation (Stage 2), being implementation of the Flood Hazard Overlay and associated mapping, when Council submits this to the State Government for State Interest Review in 2026.

Further, the current Temporary Local Planning Instrument (TLPI), which regulates development in areas of flood hazard, is due to expire on 21 July 2026.

Based on previous advice from the Department of State Development, Infrastructure and Planning (DSDIP) TLPIs are not intended for long-term use, and as such the Department has indicated the Minister is hesitant to

use TLPIs unless absolutely necessary to address a short-term planning issue.

Given delays in preparing the necessary flood risk assessment and flood hazard mapping, and the timeframe involved in undertaking a major planning scheme amendment, it is not possible to complete an amendment to incorporate a new flood risk assessment and flood hazard mapping prior to the expiration of the TLPI in July 2026.

As such, to avoid the need for a new TLPI, DSDIP has suggested a two-stage approach to integrate flood mapping and development requirements into the Planning Scheme:

- Stage 1 – Undertaking a major amendment to the Planning Scheme to incorporate the existing TLPI into the Planning Scheme. The State has committed to undertaking a streamlined process to adopt this Stage 1 amendment, which could potentially reduce the scale of the State Interest Review, and allow the State Interest Review and public consultation to occur concurrently; and
- Stage 2 - Completing the flood risk assessment and flood hazard mapping, and amending the Planning Scheme to incorporate these, fully addressing the Minister's conditions and fulfilling Council's commitments to the community following public consultation on the Draft Planning Scheme.

At the Ordinary Meeting of Council on 19 November 2025, Council resolved to make a Planning Scheme Amendment for Flood Regulation (Stage 1) to amend the Planning Scheme by incorporating the provisions and Flood hazard overlay of the TLPI and amend Planning Scheme Policy SC6.4 Flood Hazard by including maps and guidance notes of the TLPI

Previous Council Resolutions

There are no previous Council Meeting resolutions that are relevant to this report.

Critical Dates

There are no critical dates that are relevant to this report.

Strategic Implications

Corporate Plan

Lockyer Planned – Development Assessment process that facilitates sustainable outcomes for the community.

Finance and Resource

There are no financial implications in relation to the Officer's Recommendation.

Legislation and Policy

The *Planning Act 2016* sets out the process for making or amending planning schemes.

The Member for Lockyer has advised that DSDIP staff are able to provide a fast-tracked process for the removal of the Flood Investigation Area and to speed up the amendment process for Council to adopt its new flood mapping and Code, Council Officers are happy to meet with the Member for Lockyer and DSDIP Departmental Staff about the options available to Council to expeditiously remove the Flood Investigation Area from the current TLPI.

There are no legislative or policy implications in relation to the proposed resolution, however, it is noted that to date, Council has not received legal advice in relation to the legal implications in relation to the intent to remove the Flood Investigation Area from the current TLPI.

Risk Management

Key Corporate Risk Code and Category: EC1

Key Corporate Risk Descriptor: Environment and Community
Environment and the community, including sustainable development, social and community wellbeing, community relationships, public health, recreation, regional profile and identity.

Consultation

Councillor Consultation

A workshop with Councillors was held on Tuesday, 9 December 2025 in relation to the email correspondence that was received from Member for Lockyer, Jim McDonald on Thursday, 4 December 2025. Councillors were supportive of pursuing the proposed recommendation.

Attachments

There are no attachments for this report.

12.2 Lockyer Valley Racing Precinct Masterplan Design Report

Author: Jason Harm, Manager Communities
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council endorsement for the Lockyer Valley Racing Precinct – Master Plan Design Report.

This report has been recommended for endorsement by the Lockyer Valley Equine Collaborative following a thorough process which ascertained the preferred option to proceed with.

Officer's Recommendation:

THAT Council:

- 1. Receive the Lockyer Valley Racing Precinct - Masterplan Design Report; and**
- 2. Support the recommendation from the Lockyer Valley Equine Collaborative to endorse the Lockyer Valley Racing Precinct - Master Plan Design Report.**

RESOLUTION

THAT Council:

- 1. Receive the Lockyer Valley Racing Precinct - Masterplan Design Report; and**
- 2. Support the recommendation from the Lockyer Valley Equine Collaborative to endorse the Lockyer Valley Racing Precinct - Masterplan Design Report.**

Moved By: Cr M Hagan **Seconded By:** Cr D Neuendorf

Resolution Number: 24-28/0470

CARRIED
7/0

Executive Summary

A meeting was held on 4 April 2024, between Lockyer Valley Regional Council and Jason Scott, former CEO of Racing Queensland to seek guidance on the way forward due to lack of engagement by Racing Queensland on the previous Lockyer Valley Turf Club's Redevelopment Masterplan.

Racing Queensland advised Council they would assist in the rescoping and provide financial support if the Redevelopment Masterplan aligned to the new Racing Review and Strategic Plans which would improve the racing industry in Southeast Queensland.

The Lockyer Valley Racing Precinct Report considered 12 options through a thorough process of elimination and found one option worth progressing. The Major Development option was considered by the Collaborative as the best choice to meet the requirements specified by Racing Queensland and would be the best value for money.

Proposal

To maintain good governance, the recommendation was to continue to utilise the previously established Lockyer Valley Equine Collaborative to assist in the coordination of project requirements.

The Lockyer Valley Equine Collaborative have representation from Racing Queensland, Lockyer Valley Turf Club, University of Queensland, Regional Development Australia Ipswich & West Moreton and Lockyer Valley Regional Council.

Equestrian Queensland ceased involvement in 2024 due to the announcement of their Olympic involvement in Toowoomba. Following the withdrawal of Equestrian Queensland from the Collaborative, in March 2025 the group reactivated and appointed Chris Wilsom, Deputy Mayor as the Chair of the Collaborative.

To enable the redesign report to progress Racing Queensland committed \$200k and the Lockyer Valley Regional Council committed \$50k from the budget to commence the process.

As COHA Group was commissioned to undertake the previous Master Plan and holds extensive history of the project, the collaborative felt COHA Group were the most appropriate and cost-effective business to conduct the rescoped work. COHA Group were commissioned by Racing Queensland together with Lockyer Valley Regional Council to undertake a revision of the 2021 Masterplan. The objective was to deliver a refined scheme with a renewed focus on racing, training, community, educational activities, racing-related hospitality and commercial opportunities.

The Racing Precinct Masterplan was subjected to a comprehensive design review to ensure alignment with the operational requirements while also addressing significant site constraints, most notably the flood risk associated with the adjacent Lockyer Creek.

The Major Development preferred option and variance compared to redeveloping existing course.

- Track Configuration
 - 1,780m circumference (60m more than Minor)
 - 130m minimum bend radius (22m more than Minor - improved animal safety)
 - 345m finish straight (9m more than Minor)
 - 25m track width (5m more than Minor / Existing)
 - 1,200m start possible, with 1,300m to first bend (1200m start deemed important)
- Stabling/Training
 - ~220 stalls, with potential to purchase neighbouring land for future expansion
 - Located on highest ground, with dual access (Spencer St. and Fitzroy St.)
 - Under-track box culvert and over-track access for horses and jockeys
- Patron/Community
 - Additional ~30m land width for future patron and community activities
- Opportunities
 - Modern layout similar to Flemington (Victoria), supporting safety and operational efficiency
 - Greater flexibility for future growth and community integration

Key Features of the Major Development Option considered

- New alignment for tracks, including
 - Course proper 25m width, ideally with a straight between 300m-400m
 - B-Grass training track 20m width
 - Sand fibre track 16m width

- Ambulance access road
- Bull ring for training purposes within infield
- Allow for approximately 3m-4m width swale between each track.
- Existing tie up stalls to remain, including extended access road
- Sufficient parking for vehicles and horse floats.
- Maintaining the existing Jockey rooms, allowing for a future 25% building footprint expansion
- Existing Steward Tower to be relocated to suit new track configuration
- New 50 stable stabling precinct with 2 walkers with space for future expansion to a
- 200-250 stable capacity and 6-7 walkers.
- Appropriate parking for each stable building
- 50 new sealed car parks with remainder overflow parking on grass
- Separate horse and vehicle circulation
- Equine Pool (in field)
- New Parade Ring
- Concrete culvert tunnel access linking stables and inner tracks
- 1000m² Raceday facilities / dual purpose for community use/functions
- Existing maintenance facilities to remain
- Optional features (in future):
- Training/education synergies: vet room, office, data room in stabling precinct
- Opportunity for community parkland/walking track, or other community related opportunities
- Water storage dam for irrigation purposes

Minor Development cost estimates.

- Total Estimated Cost (excluding contingency):
 - \$57.02 million (ex GST)
 - Track: \$37.39 million
 - Stabling: \$3.77 million
 - Public Facilities: \$15.86 million

Major Development cost estimates.

- Total Estimated Cost (excluding contingency):
 - \$87.15 million (ex GST)
 - Track: \$59.11 million
 - Stabling: \$6.92 million
 - Public Facilities: \$21.12 million

Next steps

- The Chair of the Collaborative to write to Minister for Sport and Racing and Minister for Olympic Games and Paralympic Games, Tim Mander MP providing the report and outlining the benefits of the proposed Major Development to the Racing Industry and the potential for increased revenue to the State Government via increased wagering.
- Commence procurement for an Economic Impact Assessment Report to support the Lockyer Valley Racing Precinct design and capital cost estimates.

Previous Council Resolutions

Ordinary Council Meeting 18 August 2021

RESOLUTION

THAT Council endorse the Lockyer Valley Equine Precinct Business Case prepared by COHA Group and adopt the list of recommendations outlined in the Business Case.

And further;

THAT Council prioritise the development a Heads of Agreement between key stakeholders to enable the project to proceed with support by industry to apply for Government funding;

And further;

THAT Council commence discussions on the recommended governance and business model in the Business Case regarding Council's and the Lockyer Valley Race Club's land assets;

And further;

THAT Council investigate funding opportunities for Stages 1a and 1b.

Moved By:

Cr Cook

Seconded By:

Cr Holstein

Resolution Number: 20-24/0396

CARRIED

7/0

Strategic Implications

The project will enable economic and employment growth for the region and the SEQ racing industry.

Corporate Plan

Lockyer Business, Farming and Livelihood

- Encourage opportunities for the Lockyer Valley to drive economic and community outcomes.
- Maximise opportunities through engagement and partnership with stakeholders to achieve a strong

Finance and Resource

Provision has been made in the 2025/26 Council budget and the project is supported with a further \$150k provided to the Lockyer Valley Turf Club from the State Government as a contribution for further work being undertaken on the project.

Legislation and Policy

This project is listed and reported on as part of Councils Operational Plan and Budget for 2025/26.

Risk Management

EC1 Environment and Community: Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile and identity.

LCL1 Legal Compliance and Liability: Compliance management – regulatory or contract compliance, litigation, liability and prosecution.

FE1 Finance and Economic: Financial sustainability to support the achievement of strategy, goals.

Consultation

Portfolio Councillor Consultation

Chris Wilson, Deputy Mayor Chairs the Collaborative and Councillors are provided with a monthly briefing at a Council Workshop.

Internal Consultation

Consultation internally has been with finance discussion on budget commitment of timing and utilisation. Communication and Engagement

External Consultation

Members of the Collaborative and their representatives, University of Queensland, Regional Development Australia Ipswich & West Moreton, Lockyer Valley Turf Club and Racing Queensland.

Community Engagement

Nil

Attachments

1  Masterplan Design Report Lockyer Valley Racing Precinct 53 Pages

UNCONFIRMED

MASTERPLAN DESIGN REPORT LOCKYER VALLEY RACING PRECINCT

Prepared for
Racing QLD +
Lockyer Valley Regional Council



19 SEPTEMBER 2025



PROJECT MANAGEMENT
DEVELOPMENT MANAGEMENT
PROJECT STRATEGY & ADVISORY
MASTER PLANNING
SPORTS INFRASTRUCTURE

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Executive Summary

Appendix A - Preferred Major Development Option

Appendix B - Minor Development Option

Appendix C - Previous Track Configuration Options



EXECUTIVE SUMMARY

COHA Group was commissioned by Racing Queensland, acting on behalf of the Lockyer Valley Racing Precinct Collaborative, to undertake a revision of the 2021 masterplan. The objective was to deliver a refined scheme with a renewed focus on racing, training, community, educational activities, and racing-related hospitality and commercial opportunities.

The masterplan for the Racing Precinct was subjected to a comprehensive design review to ensure alignment with the operational requirements of racing, training, community engagement, and commercial viability, while also addressing significant site constraints—most notably, the flood risk associated with the adjacent Lockyer Creek.

This review, led by COHA Group in partnership with Nicholas George Architects, systematically evaluated multiple racetrack configurations. The process incorporated detailed civil and flood engineering assessments provided by GenEng Solutions and WMAwater. Each proposal was rigorously tested for operational effectiveness and site optimisation, with particular attention to the civil and hydrological constraints identified. The overarching aim was to develop a course design and layout that is both operationally robust and site-appropriate, with a clear understanding and optimisation of impacts on the creek and bulk earthworks requirements.

Optimisation of the site layouts were driven by assessing how each option addressed the preferred track circumference targets, minimum straight lengths, while providing optimised chute lengths and locations. This resulted in parts of the track encroaching into the volumetrics of the creek, resulting in significant quantities of fill, and triggering an assessment of the flood modelling impacts. Being a flood prone site, it was important to assess these preliminary designs from the point of how it impacted the creek volumetrics, and what civil works were required to ensure a 1% AEP for the built form areas, a 2% AEP for the track and a higher AEP for areas where flood water inundation was permissible for a more regular flood event.

Further design work was undertaken to arrive at a site layout that minimises impact to the creek volumetrics, by plotting a flood constraints line, and designing within this line - this resulted in several options, but many fell short of the optimum requirements of Racing Queensland. After a detailed assessment of the various configuration options, the preferred option (Major Development Option) was compared with another option (Minor Development Option) based on a lower cost approach of retaining and enhancing the existing track, by reusing as much existing infrastructure as possible.

Both options are designed to remain within site boundaries that minimize flood impacts, with key equestrian facilities located outside the racecourse circuit.

Minor Development Option (Existing Track Modification)

- o Track Configuration
 - 1,720m circumference
 - 108m minimum bend radius (not ideal for animal safety)
 - 336m finish straight
 - 20m track width (existing width retained)
 - 1,200m start not possible
- o Stabling/Training
 - ~200 stalls, limited expansion due to flood boundary
 - Stabling/training precinct adjacent to raceday stalls
 - Limited vehicle movement; single entry road extension proposed
- o Patron/Community
 - Limited increase in land width for community activities due to existing track location
- o Constraints
 - Reuse of existing track restricts optimal safety and expansion
 - Expansion potential is limited by flood impact boundaries

Major Development Option (New Track Layout)

- o Track Configuration
 - 1,780m circumference (60m more than Minor)
 - 130m minimum bend radius (22m more than Minor - improved animal safety)
 - 345m finish straight (9m more than Minor)
 - 25m track width (5m more than Minor / Existing)
 - 1,200m start possible, with 1,300m to first bend (1200m start deemed important)
- o Stabling/Training
 - ~220 stalls, with potential to purchase neighboring land for future expansion
 - Located on highest ground, with dual access (Spencer St. and Fitzroy St.)
 - Under-track box culvert and over-track access for horses and jockeys
- o Patron/Community
 - Additional ~30m land width for future patron and community activities
- o Opportunities
 - Modern layout similar to Flemington (Victoria), supporting safety and operational efficiency
 - Greater flexibility for future growth and community integration

With respect to flood constraints and site planning both options are designed to fit within the flood impact boundary, with the major development providing more flexibility for future expansion and improved safety. The major option allows for a raised, above ground race day / functions buildings allowing flood waters to discharge into the creek to the south of the site, allowing optimal flood management outcomes.

Other Key Comparative Insights

- Animal Safety: Major development offers safer bend radii and better track design.
- Expansion: Major option allows for future growth (stabling, community facilities); minor is more constrained.
- Community Benefit: Major option provides more space for community and patron facilities in the future, providing greater revenue opportunities.
- Operational Efficiency: Major option supports better vehicle and horse movement, and modern event requirements.
- Financial Efficiency: Adopting the minor option will only delay the eventual upgrade of the facility in the future in an escalated cost environment.

In summary, the major development option is superior in terms of safety, future expansion, and community benefit, while the minor option is more limited by existing site constraints and offers less flexibility for growth.

Key Features of the Major Development Option

- New alignment for tracks, including
 - Course proper 25m width, ideally with a straight between 300m-400m
 - B-Grass track 20m width
 - Sand fibre track 16m width
 - Ambulance access road
 - Bull ring within infield
 - Allow for approximately 3m-4m width swale between each track.
 - Existing tie up stalls to remain, including extended access road
 - Sufficient parking for vehicles and horse floats.
 - Maintaining the existing Jockey rooms, allowing for a future 25% expansion
 - Existing Steward Tower to be relocated to suit new track configuration
 - New 50 stable stabling precinct with 2 walkers with space for future expansion to a 200-250 stable capacity and 6-7 walkers.
 - Appropriate parking for each stable building
 - 50 new sealed car parks with remainder overflow parking on grass
 - Separate horse and vehicle circulation
 - Equine Pool (in field)
 - New Parade Ring
 - Concrete culvert tunnel access linking stables and inner tracks
 - 1000m² raceday facilities / dual purpose for community use/functions
 - Existing maintenance facilities to remain
 - Optional features (in future):
 - Training/education synergies: vet room, office, data room in stabling precinct
 - Opportunity for community parkland/walking track, or other community related opportunities
 - Water storage dam for irrigation purposes



Lockyer Valley Racing Precinct - Masterplan Design Report

A fundamental of the masterplan process is the optimisation and set out of the racing track and the civil engineering and flood engineering implications ensuring the track geometry, dimensions and quality meets minimum Racing Queensland industry standards and is based on detailed site-specific investigations.

QS Estimate

WT Partnership (WTP) was engaged to provide an Order of Magnitude Cost Estimate for upgrades to the Lockyer Valley Racing Precinct Masterplan for two development options - Minor and Major Development Options, as noted above.

The estimate is based on preliminary designs and should be considered indicative only; further site visits and design refinement are required before a more accurate estimate can be provided. A high level comparison is provided below.

Minor Development

- Total Estimated Cost (excluding contingency):
 - \$57.02 million (ex GST)
 - Track: \$37.39 million
 - Stabling: \$3.77 million
 - Public Facilities: \$15.86 million

Major Development

- Total Estimated Cost (excluding contingency):
 - \$87.15 million (ex GST)
 - Track: \$59.11 million
 - Stabling: \$6.92 million
 - Public Facilities: \$21.12 million

This estimate is regarded by WTP as quite conservative, considering that it is based on a preliminary conceptual master plan design. The estimate assumes the following:

- Exclusions:
 - Retaining walls, new trees (apart from minor landscaping), video screens, external furniture, and equipment.
 - Works to Lockyer Creek
 - Infrastructure upgrades, external works, operator fit-out, asbestos removal, contaminated soil treatment, escalation beyond Q3 2025, and client costs.
 - Contingency and Escalation (given the timeline of works is unknown)
- Provisional Sums
 - \$500,000 for HV Connection/Substation
 - \$4 million for the new patron/function building
- Risks
 - Market conditions and resource availability
 - Design finalization and scope changes
 - Escalation due to economic factors (e.g., Olympics, major projects)
 - Changes in racing legislation and industry standards
 - Procurement route and contractor capacity

Lockyer Valley Racing Precinct - Masterplan Design Report

Further cost optimisation opportunities - approx \$5m-6m (incl prelims and margin)

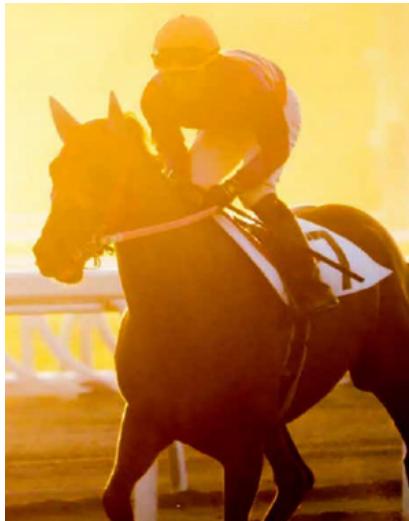
- reusing fill on lower lying areas of the site to reduce exporting costs - further civil engineering analysis required.
- Removal of water detention and linings to basin

Next Steps

The selection of the preferred track configuration and masterplan design will be guided by the principle of delivering the best value for money in both the short and medium term. The Collaborative's assessment will focus on how effectively the proposed layout improves upon the existing facility's key metrics, and the extent to which any compromises inherent in the current infrastructure footprint can be sustainably managed.

Critical evaluation criteria for the industry generally, and for this site specifically, include track circumference, length of the home straight, chute arrangements and options, bulk earthworks costs, flood modelling impacts, and the residual site area available for optimal raceday and training facilities. These facilities encompass patron amenities, race operations, tie-up stalls, stables, parade ring, patron car parking, equine safety and wellbeing, as well as efficient general circulation for both pedestrians and vehicles throughout the precinct.

It is anticipated that, upon endorsement, the preferred major development option will form the basis of a Development Approval application as the project transitions into the delivery phase.

The logo for COHA Group. The word 'COHA' is in a large, bold, black sans-serif font. A stylized 'A' is formed by two diagonal lines that meet at the top. Below 'COHA' is the word 'GROUP' in a smaller, black, all-caps sans-serif font. The logo is set against a white background with a green triangle to the left and a dark blue triangle to the right.

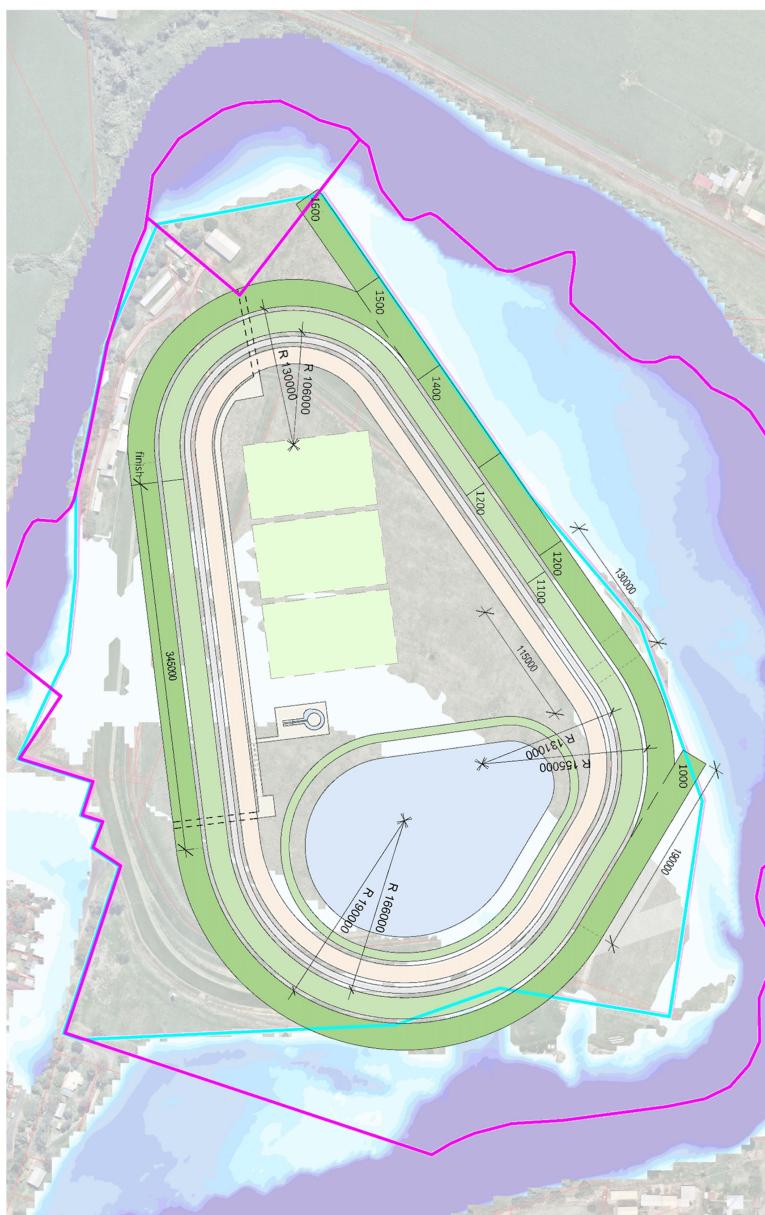
Lockyer Valley Racing Precinct - Masterplan Design and Consultant Management Services

APPENDIX A

PREFERRED MAJOR DEVELOPMENT OPTION

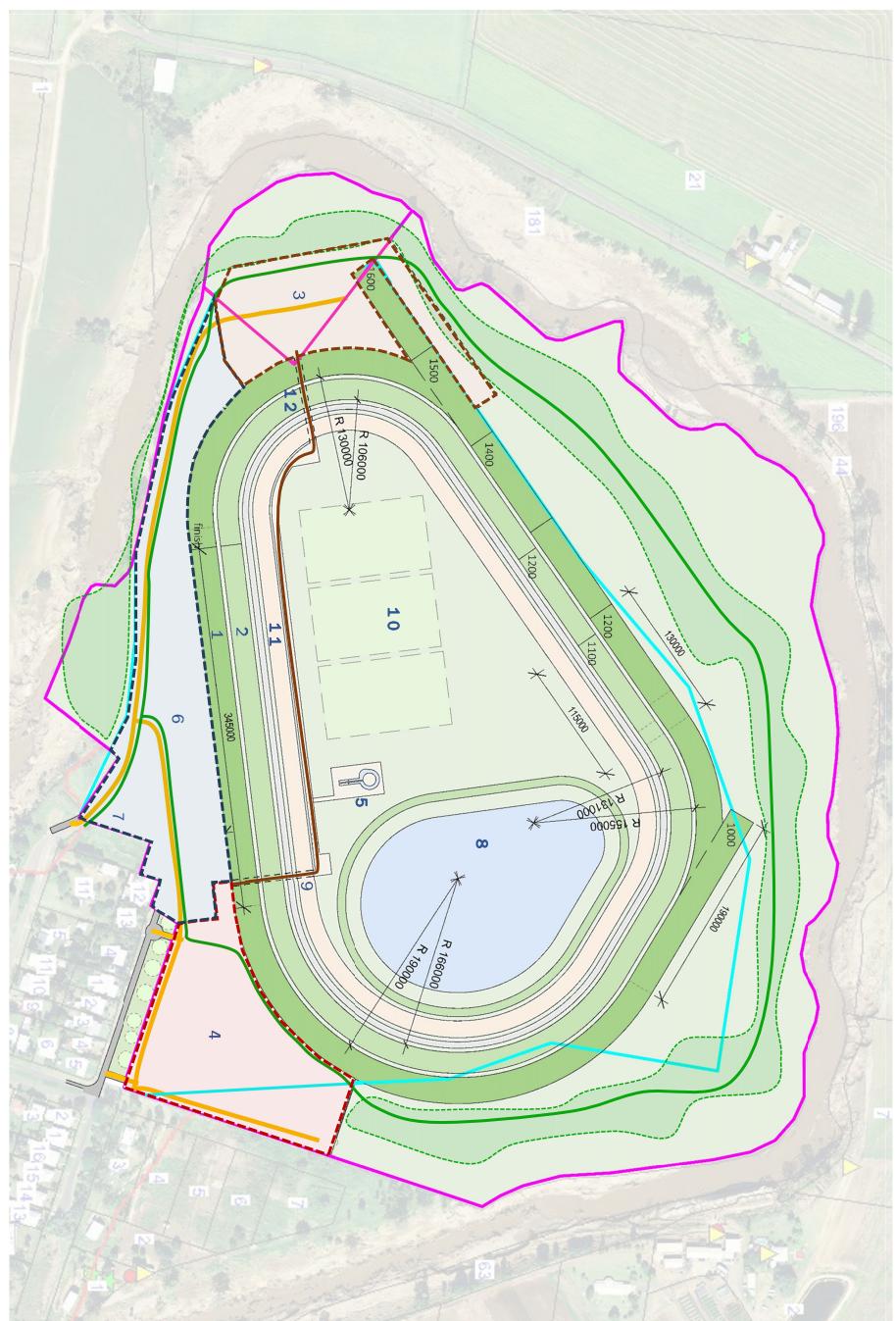


Lockyer Valley Racing Precinct



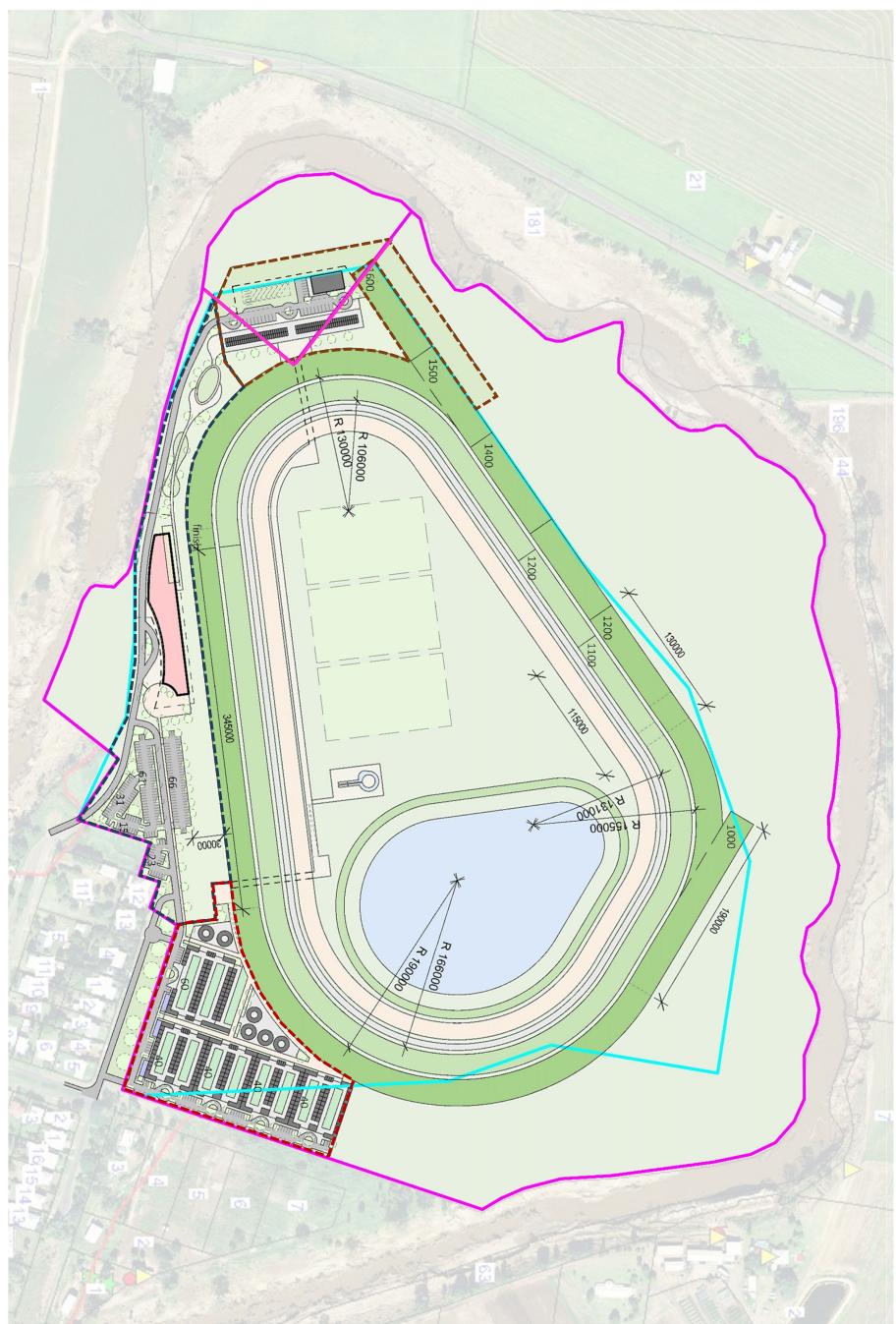
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Nicholas George	Architecture	

Lockyer Valley Racing Precinct



Project No: 053	Rev. A	14/09/2025
Nicholas George	Architecture	

Lockyer Valley Racing Precinct



Project No: 053 Rev. A 14/09/2025

Nicholas
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Architecture

Concept Master Planning



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Lockyer Valley Racing Precinct

Concept Master Planning

Racecourse Planning – proposed major development – horse stabling complex and training precinct

Scale 1:2000 8A3

1

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This aerial map shows a residential area with several numbered plots (1-11) and a proposed development site outlined in red and pink. The proposed site includes a green area with a 30m width requirement, a 9m road, and a 4m footpath. The map also shows a road with a 3.5m width requirement, a 6m road, and a 4m footpath. A key symbol is located in the top right corner. A circular area with an R18000 label is shown on the right. A cyan line and arrow indicate a proposed route or boundary.

Legends

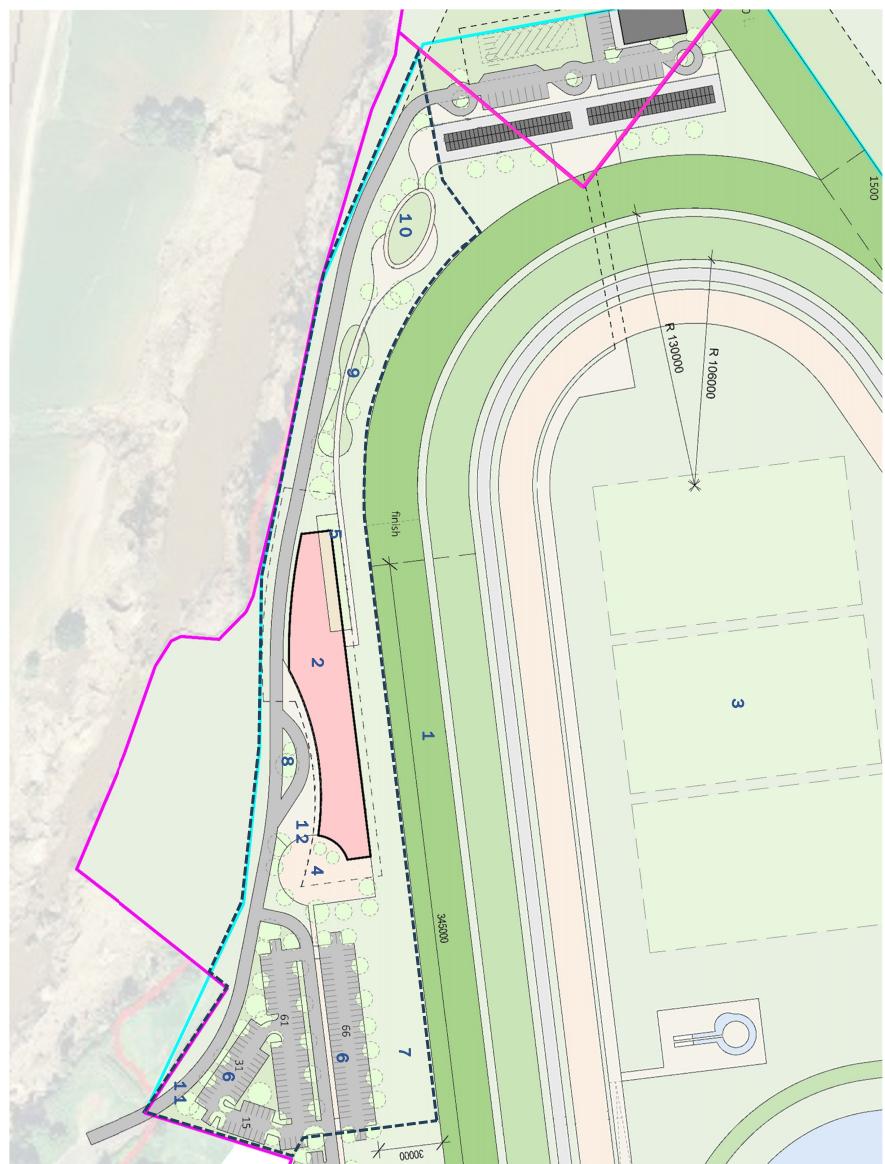
Site boundary
Proposed development constraint to
reduce flood impacts and site earthworks

Accommodation

1. 4 x 40 stall stable
2. 60 stall stable
3. horse walkers
4. horse circulation
5. vehicle access to stables for horse float loading/unloading, offices and servicing
6. stabilizing complex vehicle access
7. box culvert under tracks for horse and jockey
8. access from stabilizing complex to race day tie up stalls
9. equine pool
10. racecourse proper
11. training and education facilities

Project No: 053 Rev. A 11/09/2025

Lockyer Valley Racing Precinct



Racecourse Planning – proposed major development – paddock and community precinct

Scale 1:2000 @A3

0 20m 40m

Concept Master Planning

Project No: 053

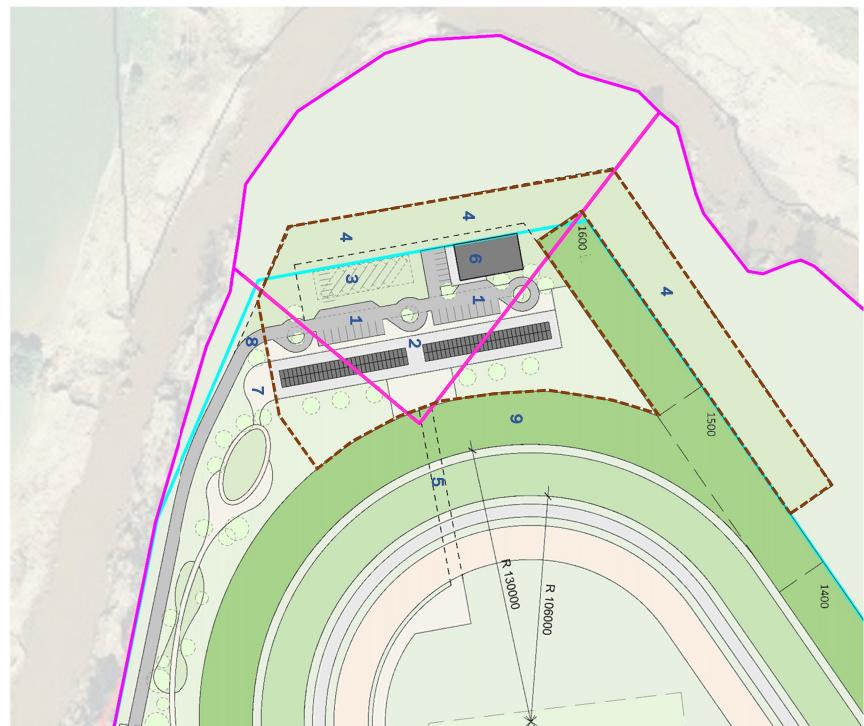
Rev. A 14/09/2025

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Lockyer Valley Racing Precinct



Legend

- site boundary
- proposed development constraint to reduce flood impacts and site earthworks
- 1780m track circumference
- 130m minimum bend radius
- 345m finish straight

Accommodation

1. vehicle access to stables for horse float loading/ unloading
2. 120 tie up stalls
3. informal horse float parking
4. event day overflow field parking
5. above track horse and jockey access form stabling complex to race day tie up stalls
6. maintenance shed
7. access to parade ring
8. vehicle access to raceday stabling precinct
9. racecourse proper

— dashed line: raceday stabling precinct

Racecourse Planning - proposed major development - raceday stabling precinct

Scale 1:2000 @A3

0 20m 40m

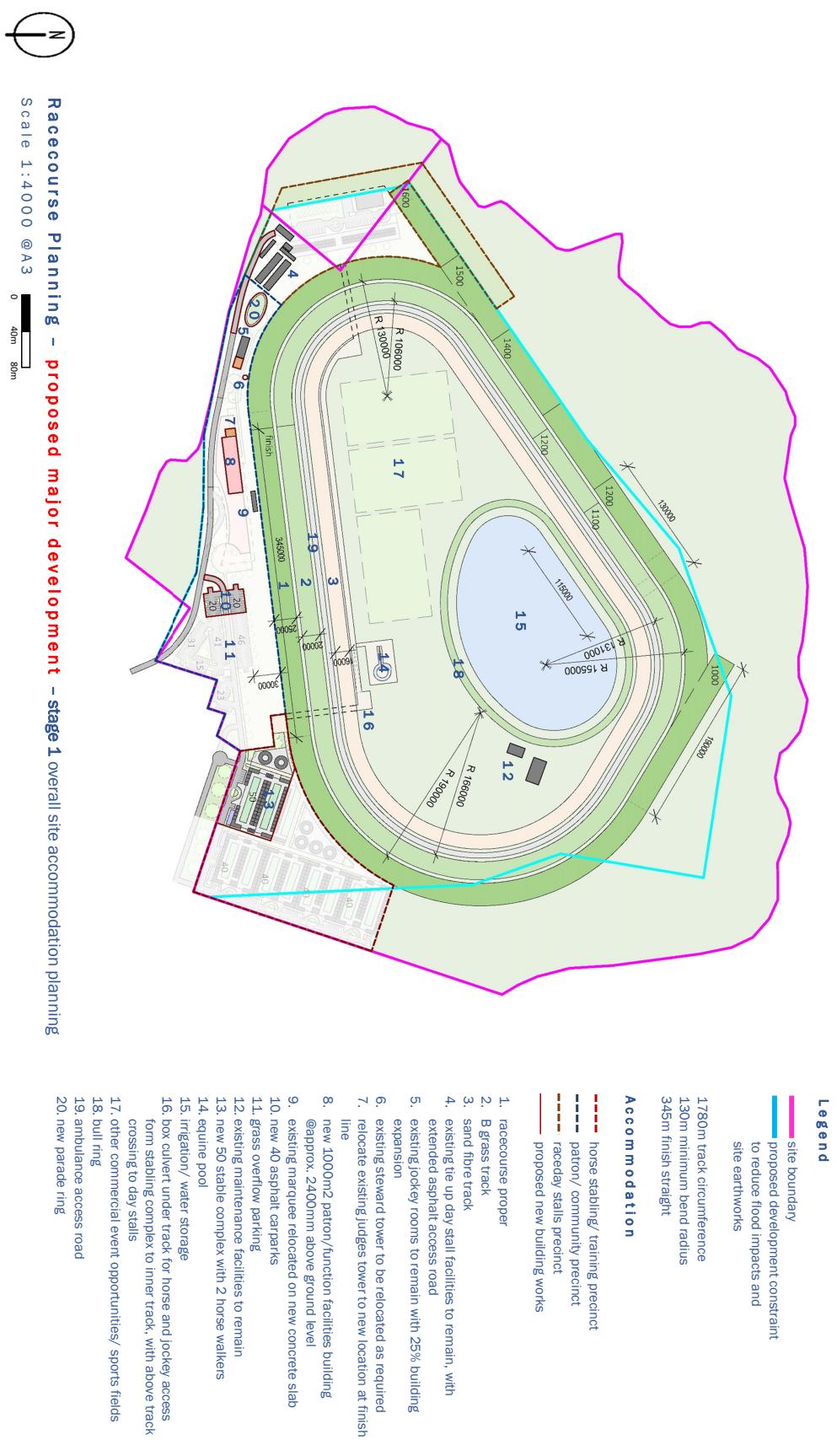
Concept Master Planning

Project No: 053

Rev. A 14/09/2025

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George
Architecture

Lockyer Valley Racing Precinct



Lockyer Valley Racing Precinct - Masterplan Design and Consultant Management Services

APPENDIX B

MINOR DEVELOPMENT OPTION



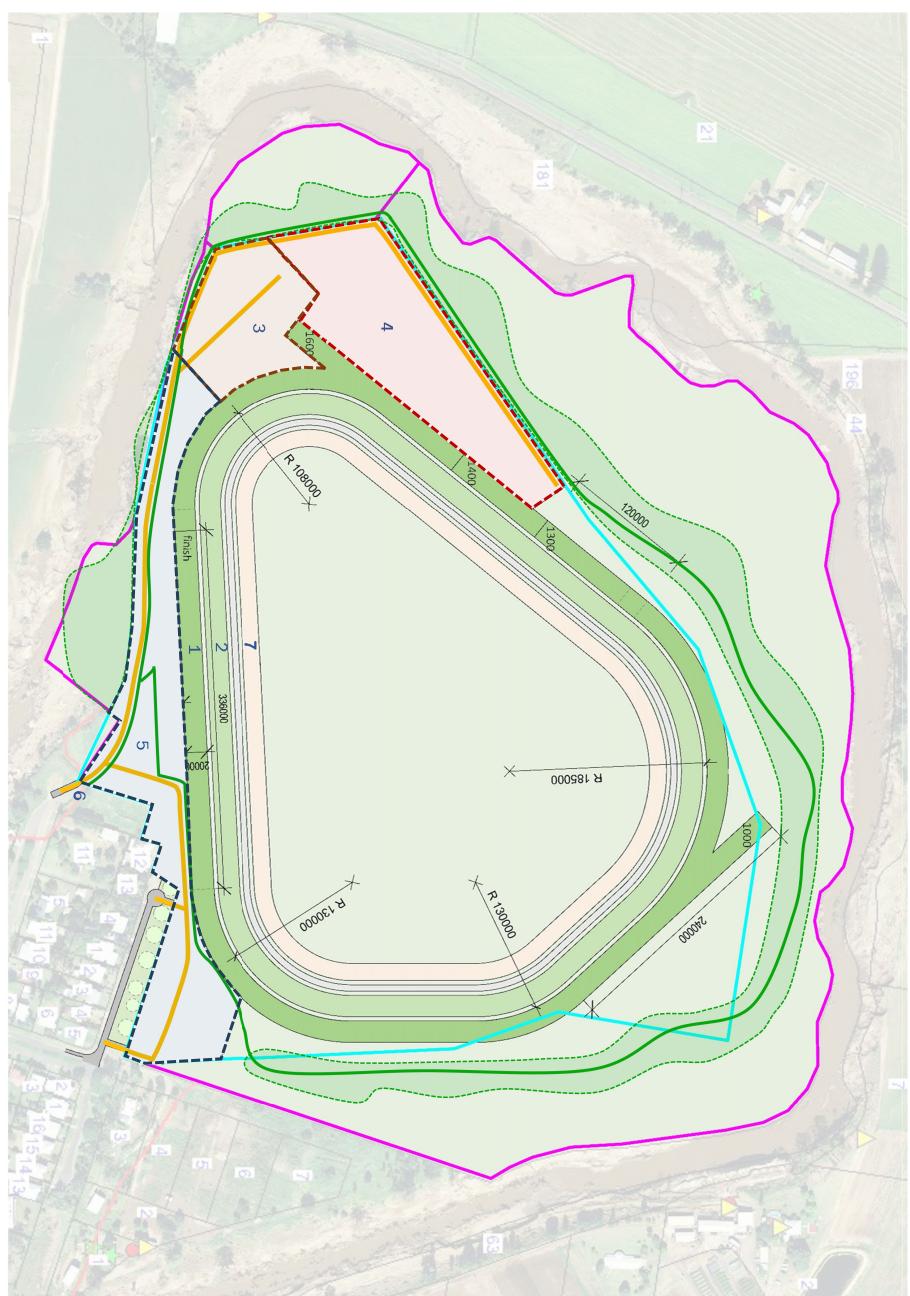
Lockyer Valley Racing Precinct

Project No: 053 Rev. A 11/09/2025

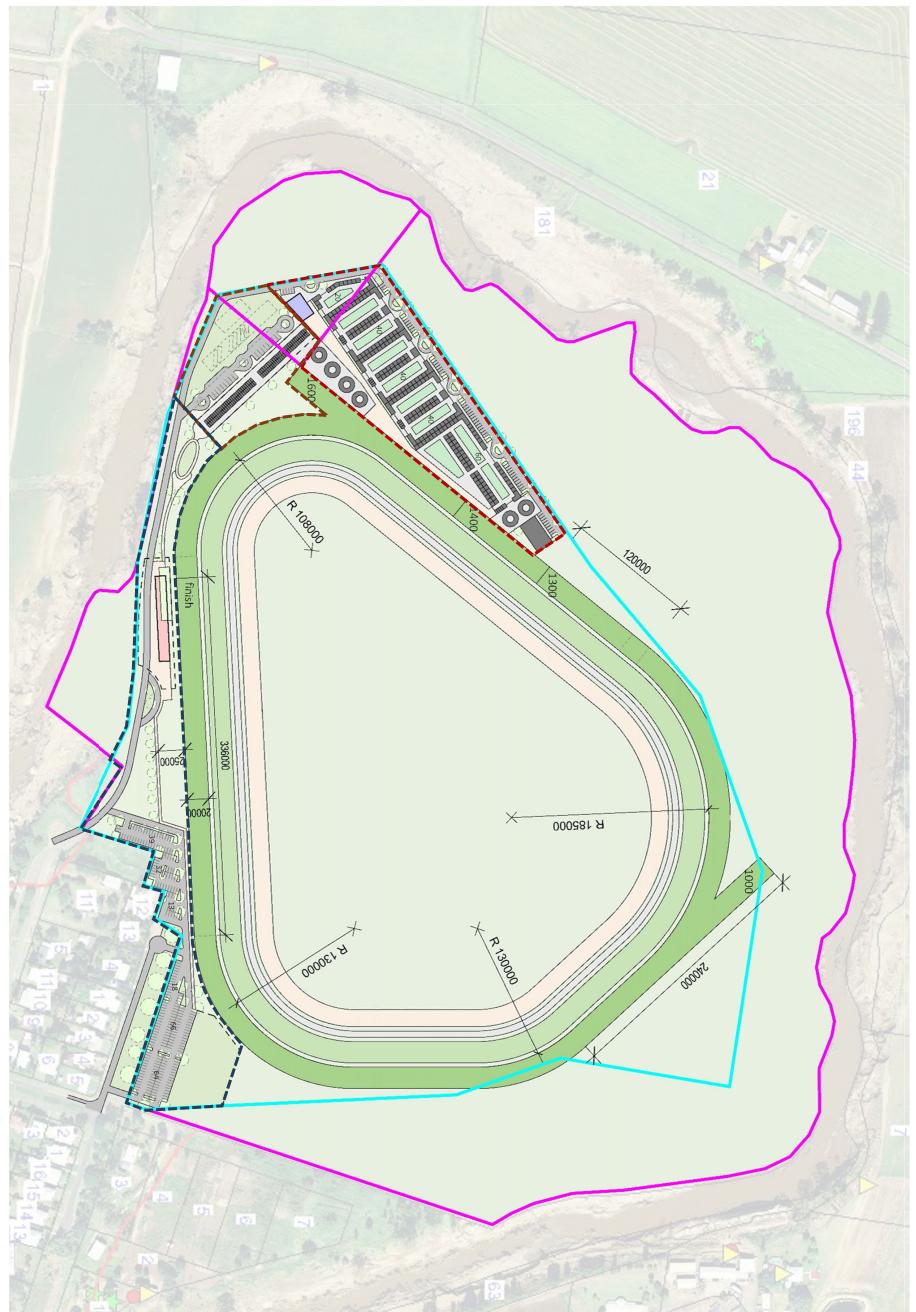
Nicholas George Architecture

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Lockyer Valley Racing Precinct



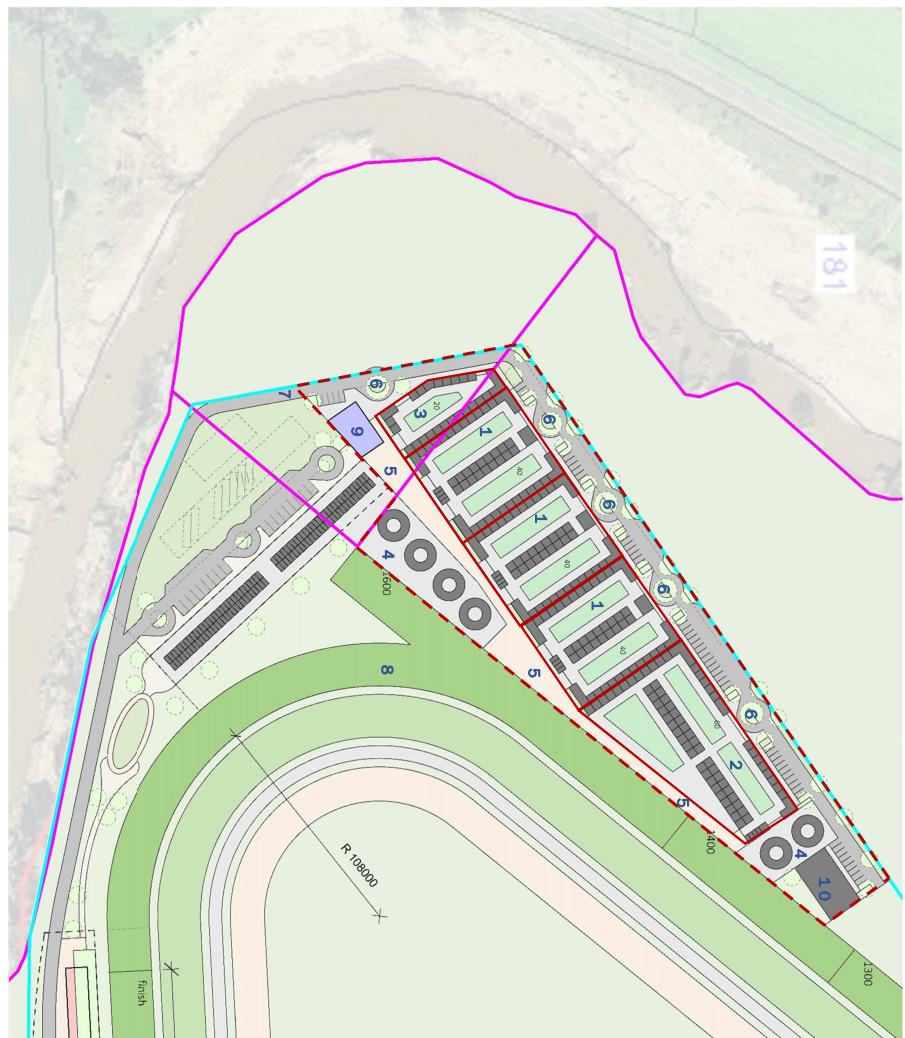
Project No: 053	Rev. A	14/09/2025
Nicholas George	Architecture	



Accommodation

Accommodation	
---	horse stabling/training precinct
---	patron/community precinct
---	raceday stalls precinct
site boundary proposed development constraint to reduce flood impacts and site earthworks	

Lockyer Valley Racing Precinct



Racecourse Planning – proposed minor development – horse stabling complex and training precinct

Scale 1:2000 @ A3

0 20m 40m

Concept Master Planning

Project No: 053

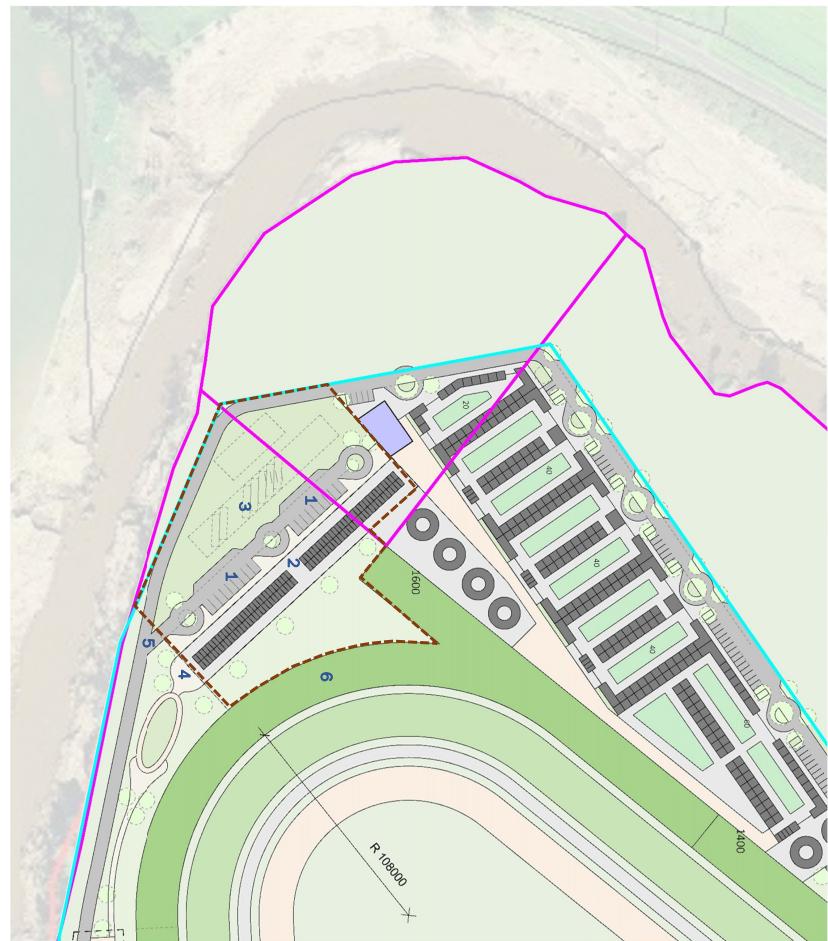
Rev. A 14/09/2025

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Lockyer Valley Racing Precinct



Legend

- Site boundary
- Proposed development constraint to reduce flood impacts and site earthworks

1720m track circumference
108m minimum bend radius
336m finish straight
(existing racecourse dimensions are approximate and require further survey for detail (design))

Accommodation

- Vehicle access to stables for horse float loading/ unloading
- 120 tie up stalls
- Informal horse float parking
- Access to parade ring
- Vehicle access to raceday stabling precinct
- Raceday stabling proper

Raceday stabling precinct

Racecourse Planning - proposed minor development - raceday stabling precinct

Scale 1:2000 @A3

0 20m 40m

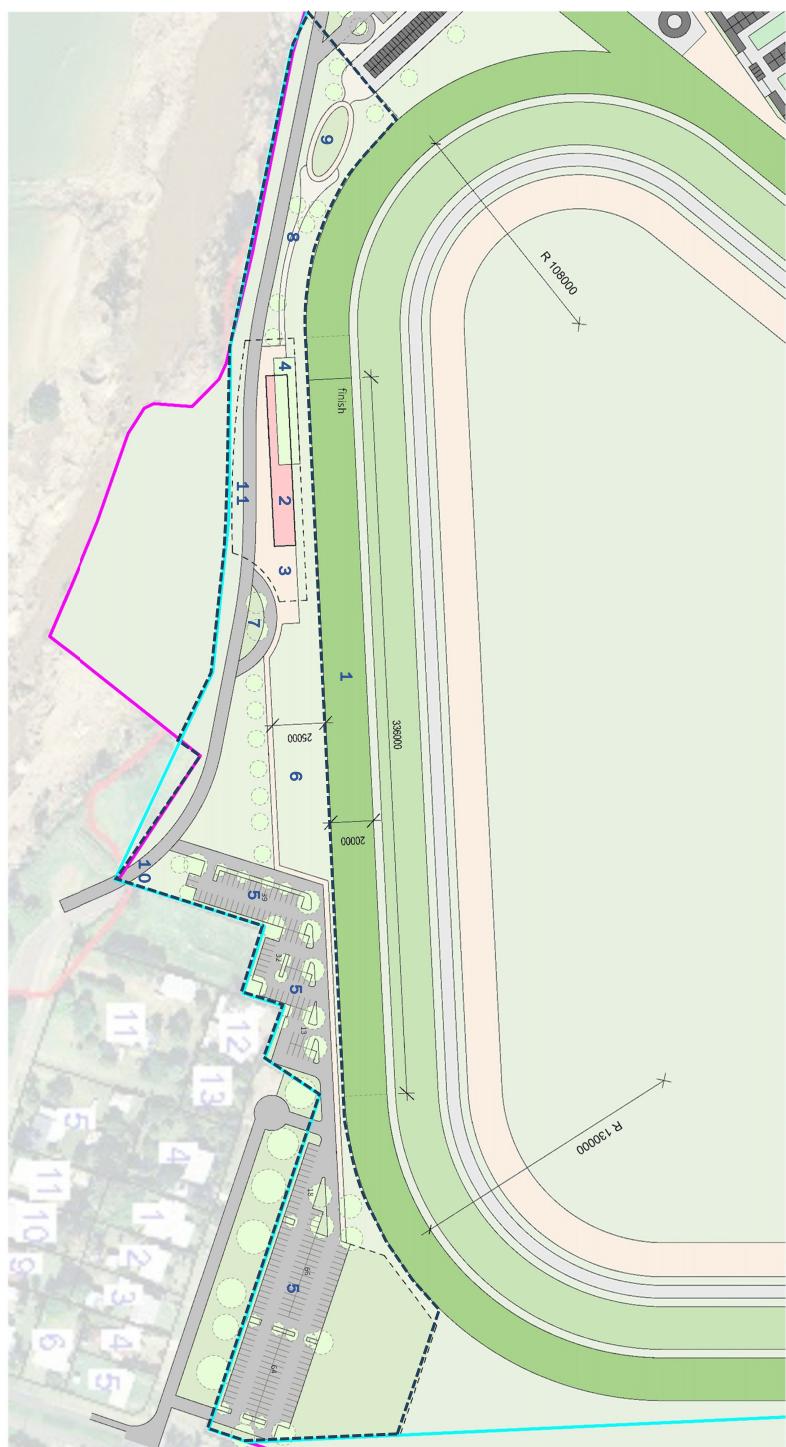
Concept Master Planning

Project No: 053

Rev. A 14/09/2025

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George
Architecture

Lockyer Valley Racing Precinct



Legend

- site boundary
- proposed development constraint to reduce flood impacts and site earthworks

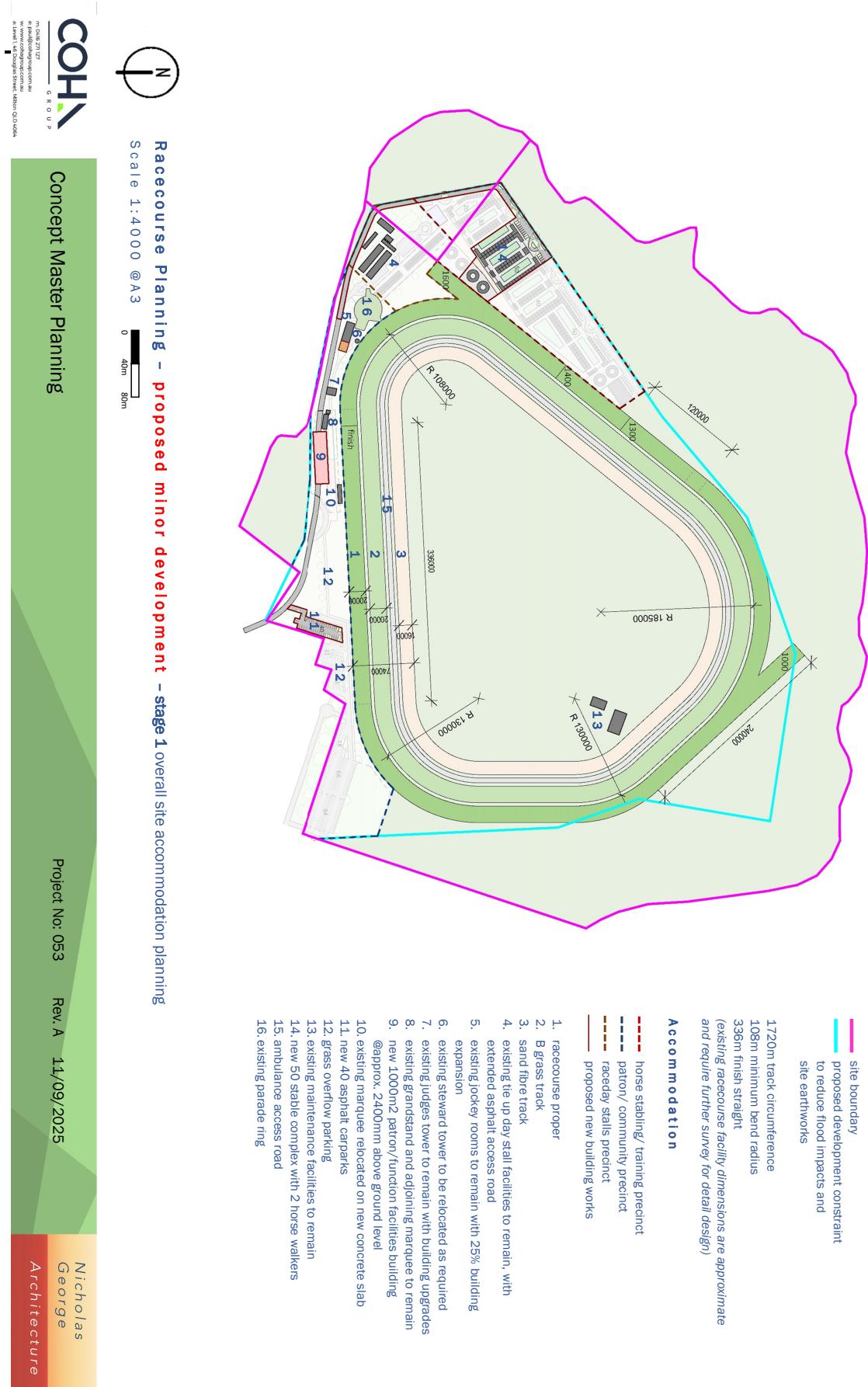
1720m track circumference
108m minimum bend radius
336m finish straight
(existing racecourse dimensions are approximate and require further survey for detail design)

Accommodation

- racecourse proper
- raceday facilities/ dual purpose for community use/ functions
- front entry plaza
- entertainment
- spectator grandstand seating
- 232 car parking spaces
- trackside grass lawn
- vehicle drop off and pick up
- spectator fan zone walk to parade ring
- parade ring
- vehicle site access
- dashed line of second level building facilities above

— patron and community precinct

Lockyer Valley Racing Precinct



Lockyer Valley Racing Precinct - Masterplan Design and Consultant Management Services

APPENDIX C

PREVIOUS TRACK RECONFIGURATION OPTIONS



LOCKYER VALLEY
EQUINE PRECINCT



THE VISION

The vision of the Collaborative is to develop an equine precinct which is sustainable over the long term, and supports the growth in thoroughbred racing, equine industry and associated businesses, whilst generating additional jobs in the region and South East Queensland.

WHAT HAS BEEN DONE SO FAR

A concept masterplan has been completed by TVS Architects, which outlines a clear vision for the Lockyer Valley Equine Precinct. The proposed redevelopment is a multi-purpose hub that is able to provide flexibility for multiple functions with interchangeable shared facilities catering for complementary equine user groups in different activity zones. The project collaborative have engaged COHA Group to undertake a business case to examine the project outcomes which includes the potential revenues, costs and benefits that are associated with the project concept.

A multi-staged redevelopment that will harness the traditions and legacy of the Lockyer Valley's thoroughbred racing and provide a **new iconic, world-class national equine precinct**.

Lockyer Valley Racing Precinct

1. Project Outline

The design team has been commissioned by Racing Queensland to review and revise the present Lockyer Valley Equine Precinct masterplan document focusing on the Racing Precinct, prioritising the functional accommodation listed below:

- Racecourse layout: (refer also to The British Horseracing Authority, *The Racecourse Manual*)
 - Course proper - 25m width, 1800 to 2000m length, 300 to 400m straight, minimum turn radius 155m; ideal starts: 900m, 1000m, 1200m, 1400m, 1600m, 1800m, 2400m
 - B-Grass track 20m width
 - Ambulance track 6m width
 - Sand fibre track 16m width
 - Plough track 10m width
 - Bull ring 8m width
 - Swale drainage 4m width between each track
- New tie up stalls
- 120 stalls
- 2 swab rooms
- 1 lab room
- 1 vet room
- Vehicle and horse float parking
- Jockey rooms
- Stabling precinct
 - 300 stables (delivered in 20 and 40 stable buildings)
 - 1 horse walker per 40 stables
 - 3-4 vehicle parking and 1 horse float per building
 - Separate horse and vehicle circulation
 - Training/ education synergies; vet room, office, date room incorporated into stabling precinct
- Equine pool
- Water storage dam for irrigation
- Raceday facilities; dual purpose for community use/ functions
- Maintenance facilities
- Opportunity for community parkland/ walking track; other community related opportunities
- Potential other commercial opportunities

2. Study Process

The revised masterplan study has been developed to investigate the potential to accommodate a Racing Precinct within the recommended flood mitigation constraints on the site. The design will prioritize accommodating a racecourse proper with a minimum of 1800m length, with functional equine accommodation, and dual raceday and community facilities.

The site is located adjacent to Lockyer Creek and is highly susceptible to flooding, particularly during extreme weather events.

The redevelopment of the Lockyer Valley Racing Precinct presents significant flood-related challenges that require engineering solutions, with strategically placed facilities to minimize flood impact, increase infrastructure resilience and allow safe evacuation.

Lockyer Valley Racing Precinct

3. Site Precinct Flood Investigation

Below is a flood model map showing flood depth levels for a 1% AEP (1 in 100) event for the existing site and urban precinct. The red outline shows the extent of the 2011 flood event.

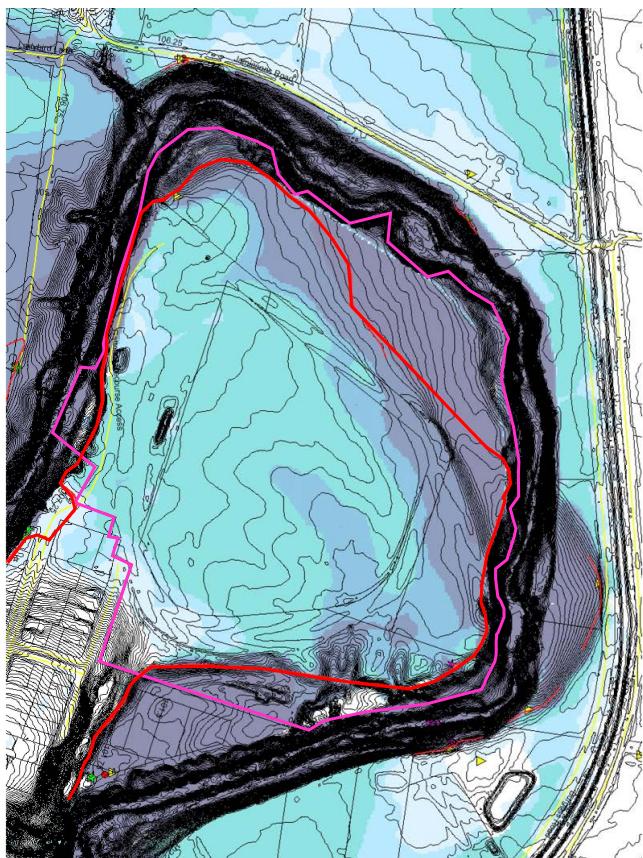
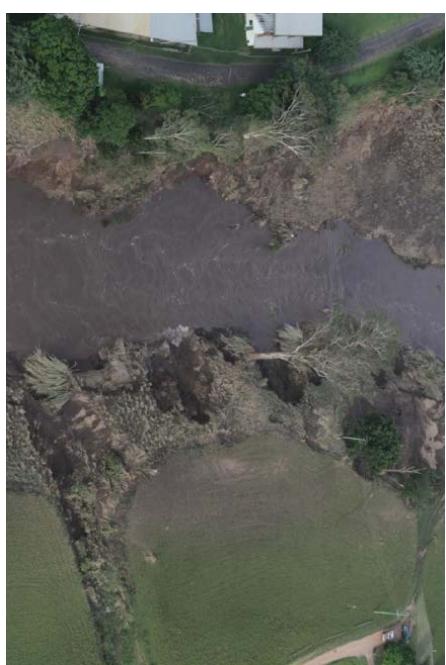


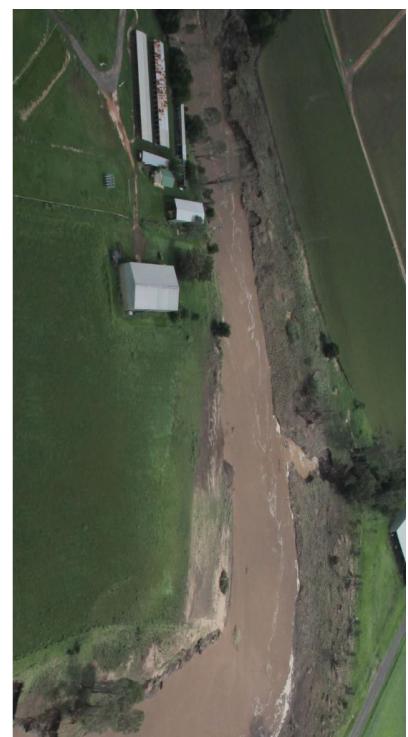
Figure (a.2) – 2012 model 1% AEP (1 in 100 AEP) event – Gatton Racecourse locality – depth mapping (2011 flood level=red line).
The 2011 flood free area on the racecourse is inundated by a series of breakouts on the southern creek bank.
(refer to letter from LVRD 04 Dec 2019, Planning Department, Ref:CD2019/0036)



Flood Model Planning – depth ranges



Gatton racecourse looking to south-west, post 2011 flood event



Gatton racecourse looking to south-east, post 2011 flood event

Lockyer Valley Racing Precinct

Below is a flood model map showing flood hazard for a 1% AEP (1 in 100) event. The data combines the water depth and velocity to determine the level of hazard.

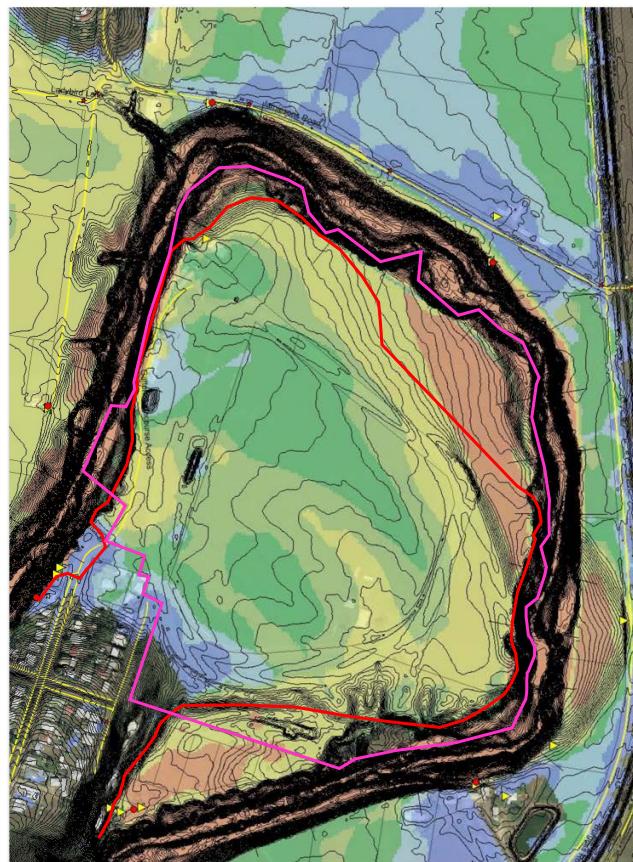
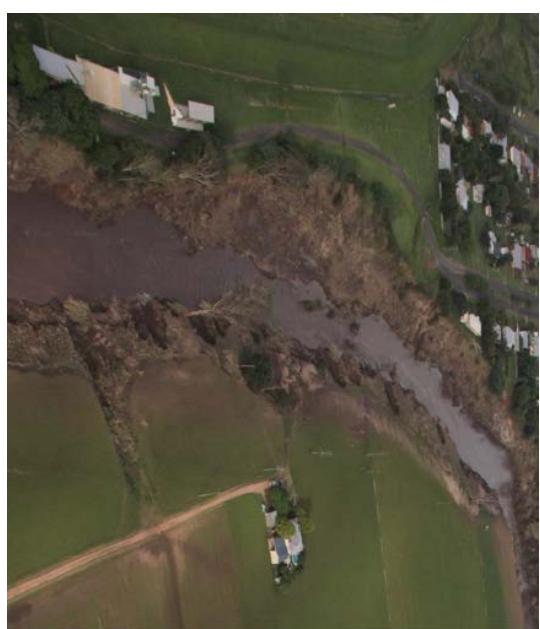


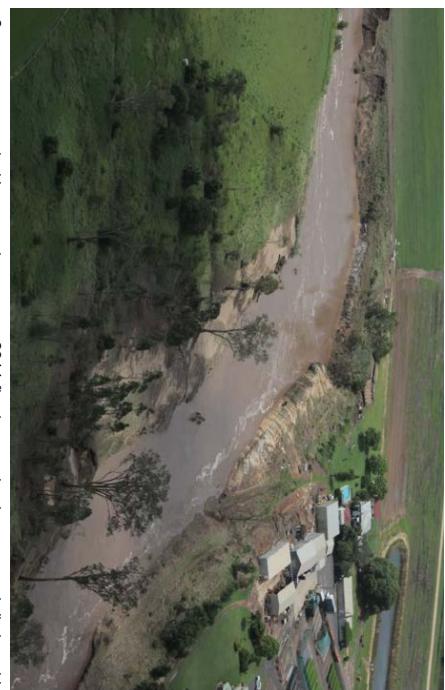
Figure (c) - 2012 model 1% AEP (1 in 100 AEP) event – Gatton Racecourse locality — Hazard mapping
(refer to letter from LVRCo4 Dec 2019, Planning Department, Ref:CB2019/0436)

Flood Model Planning – hazard mapping

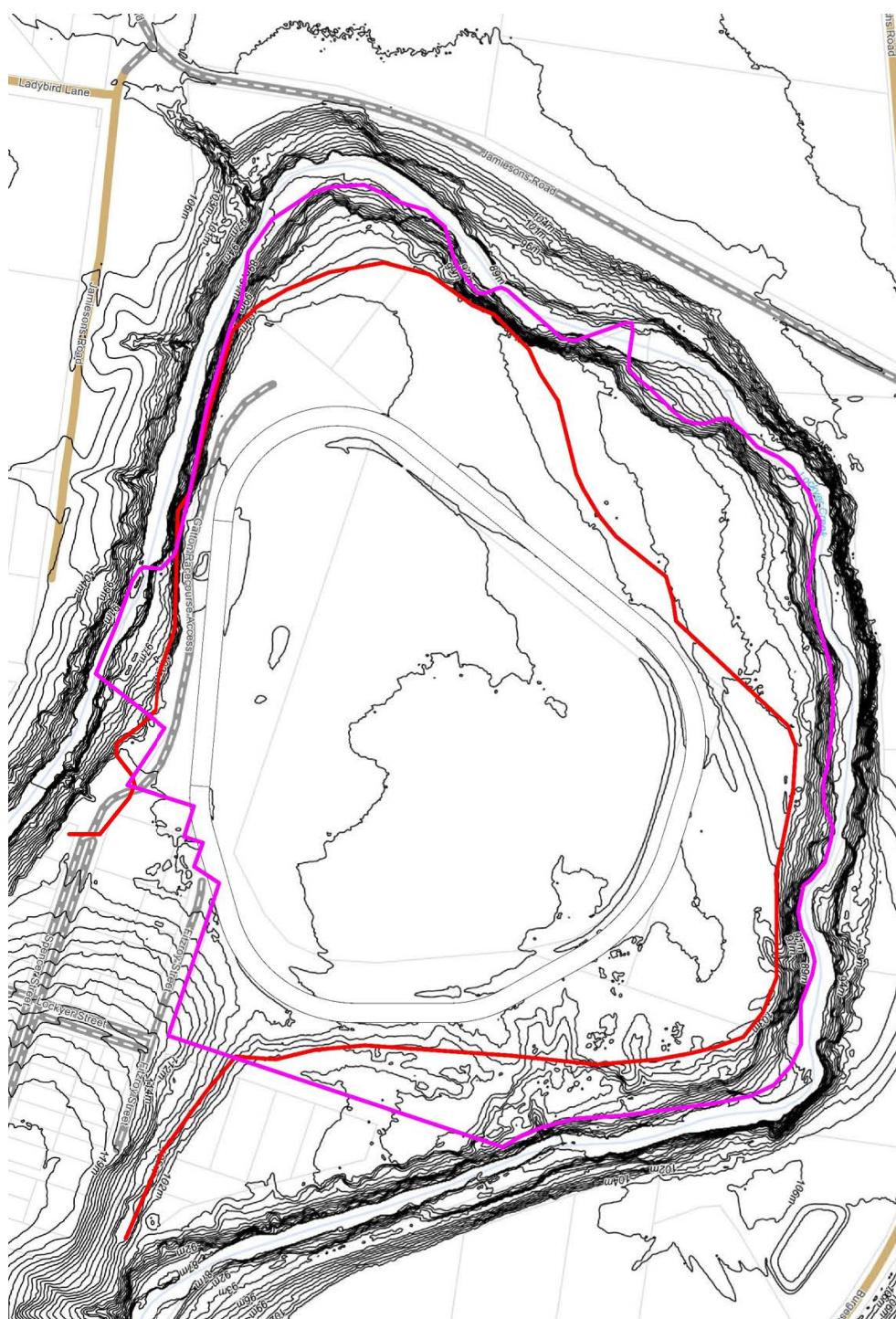
Gatton racecourse looking to north-west, post 2011 flood event



Gatton racecourse looking to north-west, post 2011 flood event, showing scour and silt deposition



Lockyer Valley Racing Precinct


Existing Site Contour Mapping


Lockyer Valley Racing Precinct

4. High-level Racecourse Planning Investigation

High-level racecourse planning investigations explored the track shape, length, bend radii, straight length and starts with the following layout options:
(refer to racecourse planning diagrams for findings)

Proposed racecourse planning studies:

- **Existing racecourse** (existing racecourse dimensions are only approximate and determined from aerial photo site plans)
 - 1700m track circumference
 - 108-189m bend radii
 - 273m finish straight
- **Option 1** – current MIP track layout
 - 1580m track circumference
 - 160m minimum bend radii
 - 300m finish straight
- **Option 2** – 2000m perimeter profile
 - 2000m track circumference
 - 160m minimum bend radii
 - 400m finish straight
- **Option 3** – 1800m perimeter profile
 - 1800m track circumference
 - 160m minimum bend radii
 - 350m finish straight
- **Option 4** – 200m bend radii
 - 1800m track circumference
 - 200m minimum bend radii
 - 300m finish straight
- **Option 5** – 180m bend radii
 - 1850m track circumference
 - 190m minimum bend radii
 - 330m finish straight
- **Option 6** – 180m bend radii
 - 1800m track circumference
 - 180m minimum bend radii
 - 330m finish straight



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Existing Racecourse - existing track layout (existing racecourse dimensions are only approximate and determined from aerial photo site plans)



Legend

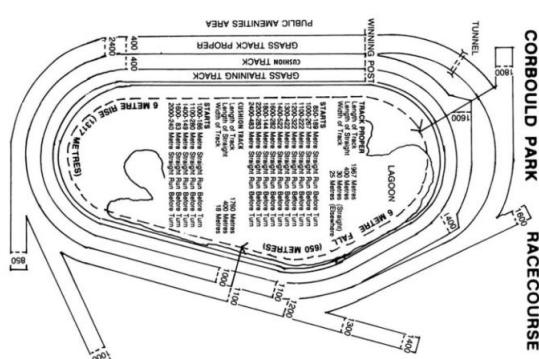
- 1700m track circumference
- 108-189m bend radii
- 273m finish straight
- site boundary
- 2011flood level

Lockyer Valley Racing Precinct



Racecourse Planning Option 1 – current masterplan track layout

Design Precedent



site boundary
2011 flood level

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Racecourse Planning Option 4 - 200m bend radii



Racecourse Planning Option 5 – 190m bend radii



Lockyer Valley Racing Precinct



Racecourse Planning Option 6 - 180m bend radii





5. Racecourse Facilities Investigation

It was determined that proposed options 3 and 6 best fit the site parameters after a number of high-level racecourse planning studies. However, a flood analysis was necessary to determine how close the development could be situated adjacent to the banks of Lockyer Creek because both choices needed to maximize the site area to best fit the intended racecourse and equine facilities. The following opportunities and constraints were tabled for consideration:

(refer to racecourse planning diagrams for findings)

Option 3

Proposed opportunities and constraints

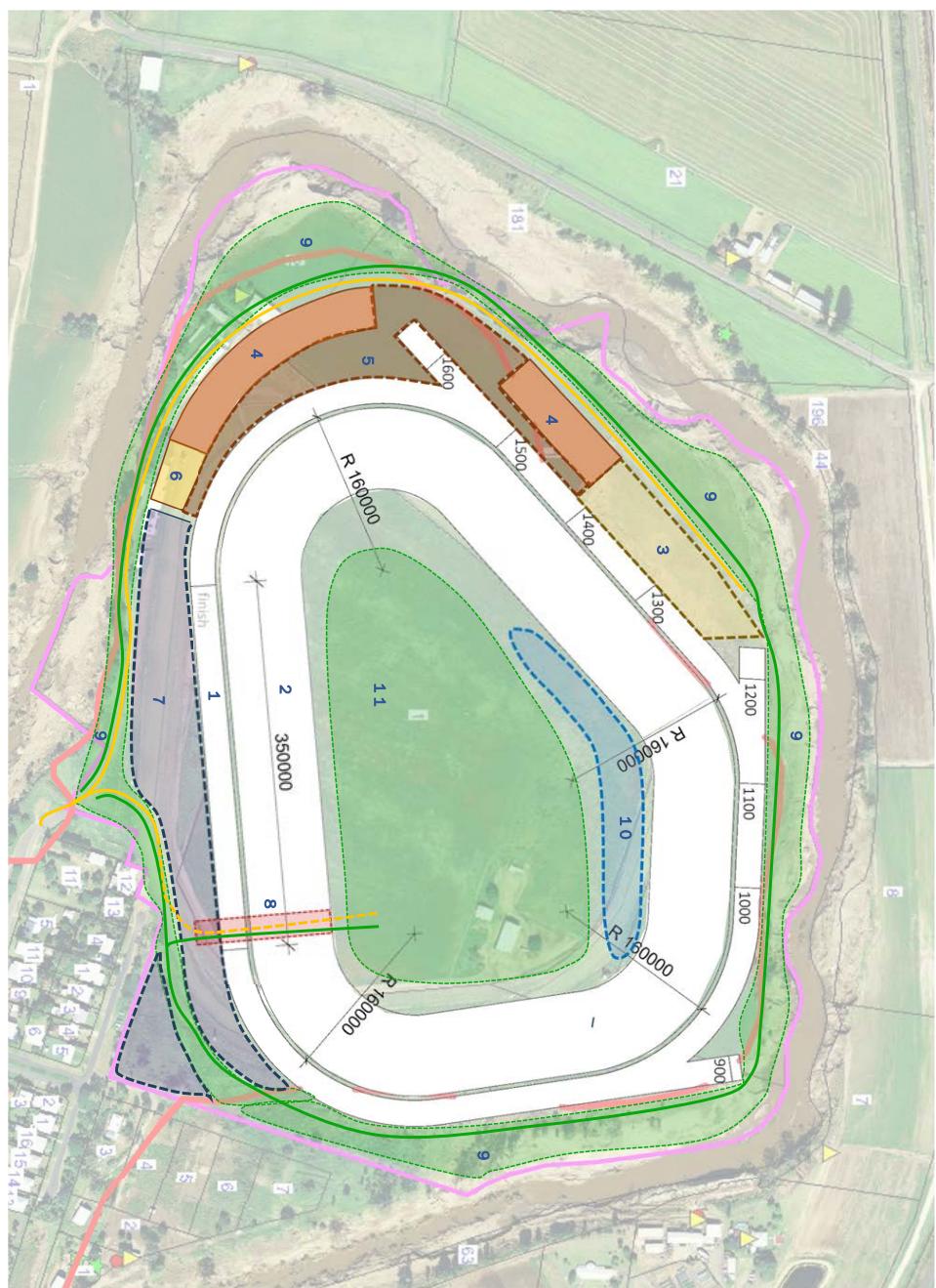
- Racecourse proper – track follows the site boundary
 - 1800m track circumference
 - 160m minimum bend radii
 - 350m finish straight
 - The proposed track and equine facilities are close to the creek banks, increasing the risk of erosion and structural instability
- Equine accommodation – north-west site location
 - Combined tie-up stalls and stabling complex, close to racecourse starts
 - Equine facilities separated from public patron/ community areas
 - Significant volumes of fill (42,000m³ in Option 3) are required to elevate structures above flood levels, potentially causing adverse hydrological impacts on surrounding land, and high earthworks costs.
 - Rasing land on the western bank will change the form of the land within the flow path diverting water onto adjacent lands.
 - During extreme weather events, lower lying areas will inhibit evacuation routes.
 - Dual raceday and community facilities
 - Close to site access for easy public interface with patrons and community groups
 - Highest part of site to mitigate flooding

Option 6

Proposed opportunities and constraints

- Racecourse proper – oval shape track
 - 1800m track circumference
 - 180m minimum bend radii (larger turning radius)
 - 330m finish straight
 - The proposed track and equine facilities are close to the creek banks, increasing the risk of erosion and structural instability.
- Equine accommodation – south-east site location
 - Stabling complex close to site entrance with dual entry, and located on high ground
 - Tie up stalls close to race starts
 - Eastern side of the site is accessible for evacuation during flood events
 - Tie up stalls located close to racecourse starts however separated for stabling complex and not preferred for training and racing activities
 - Significant volumes of fill (104,000m³ in Option 6) are required to elevate structures above flood levels, potentially causing adverse hydrological impacts on surrounding land and high earthworks costs.
 - Dual raceday and community facilities
 - Close to site access for easy public interface with patrons and community groups
 - Highest part of site to mitigate flooding

Lockyer Valley Racing Precinct



Racecourse Planning Option 3 – accommodation zones



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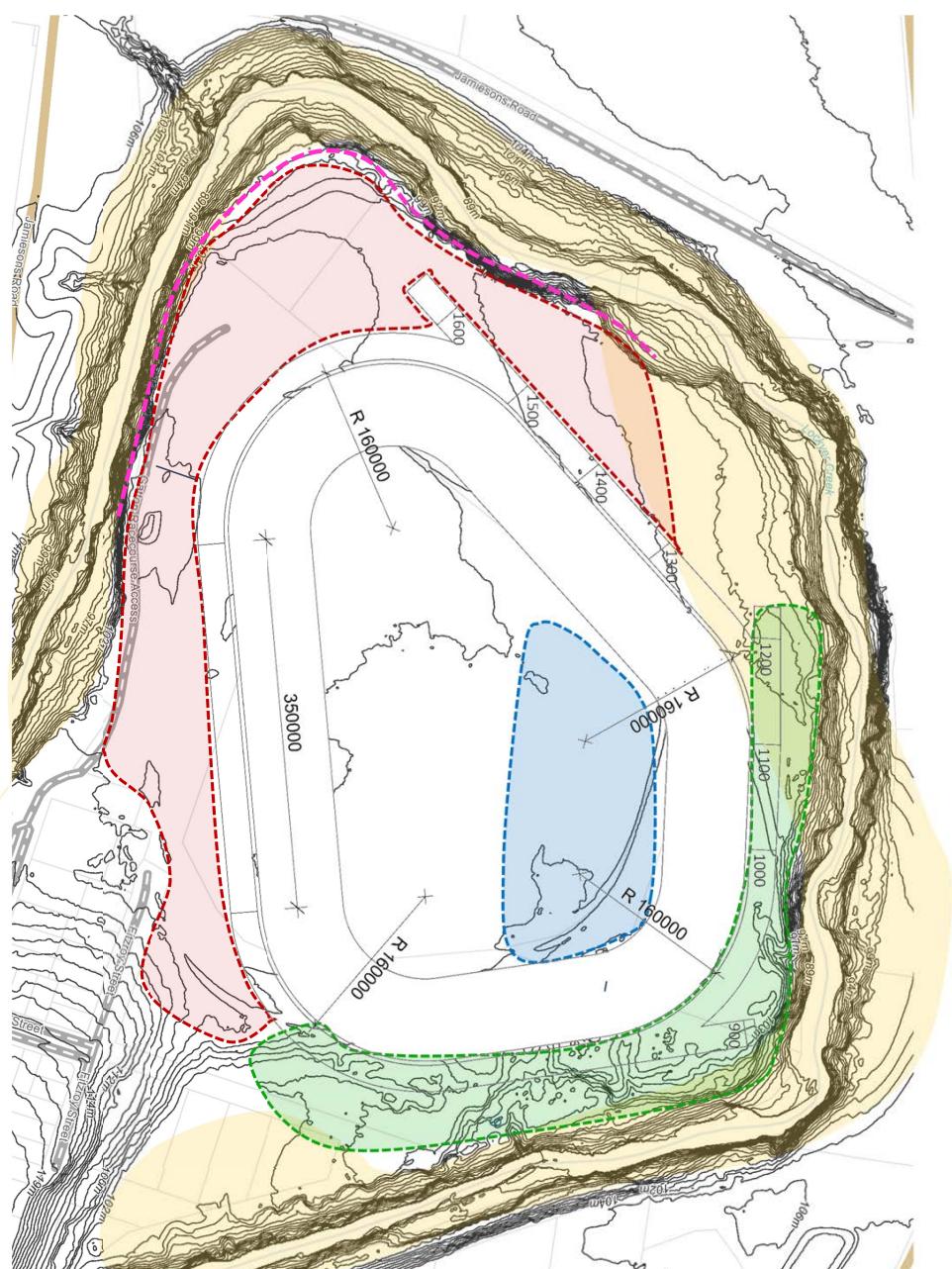
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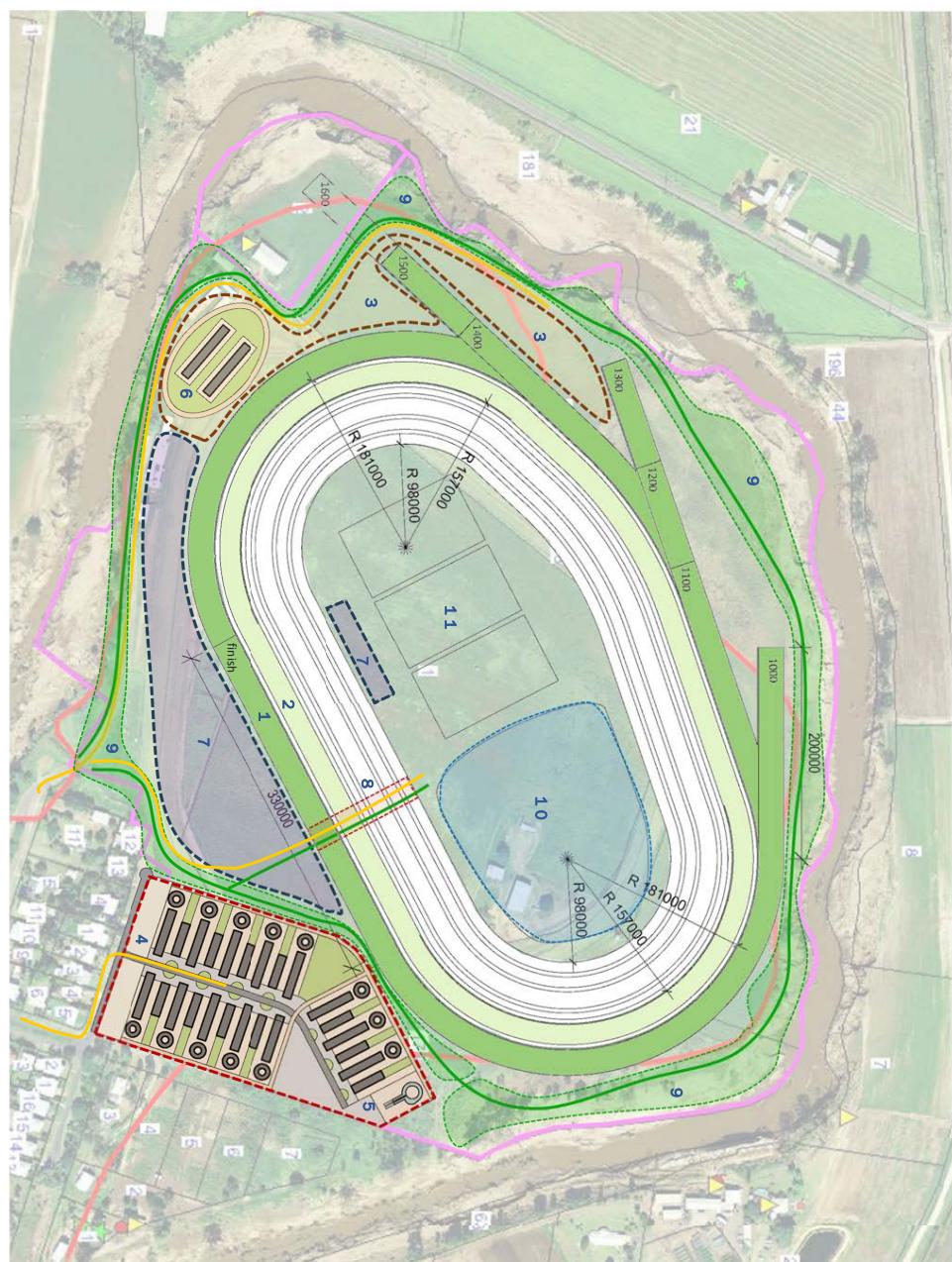
Lockyer Valley Racing Precinct



Racecourse Planning Option 3 – site topography analysis



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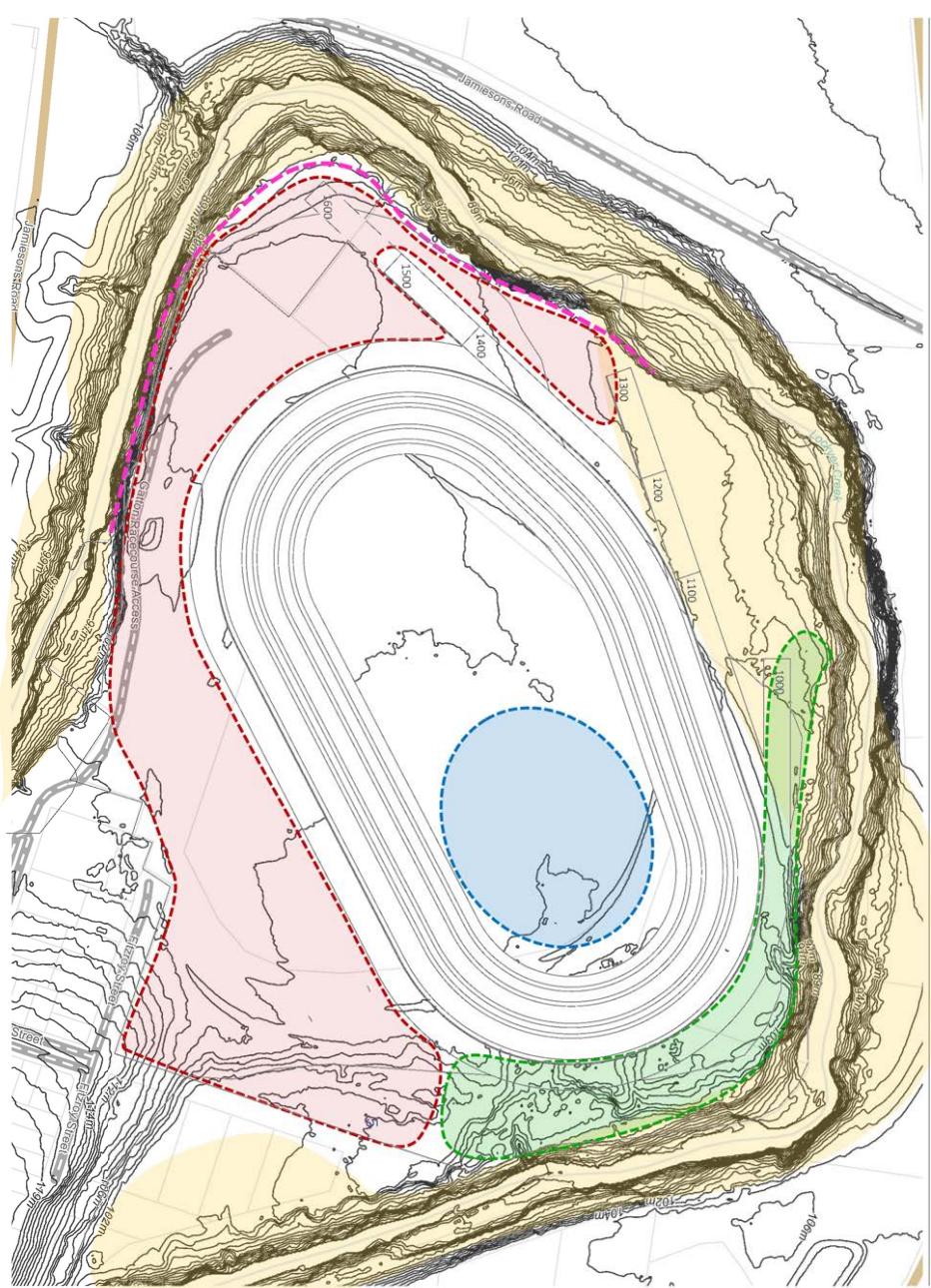
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Racecourse Planning Option 6 – site topography analysis



Legend

- 1800m track circumference
- 350m finish straight
- bank stability adjacent proposed
- buildings
- raised land for proposed buildings
- bank stability adjacent proposed
- racecourse
- 2011 flood modeling hazard zone
- proposed irrigation dam excavation

Racecourse Precinct – Site Edge Flood Constraints Investigation

Hydrological and civil engineering studies were carried out on the chosen options 3 and 6 in order to reduce the potential effects of flooding during adverse weather events in the future. A perimeter of the site edge limitation was established to follow the adjacent Lockyer Creek border. The site edge limitation is based on the 2% AEP flood impacts and existing topography requiring site earthworks to raise ground levels and bank-battering to mitigate future erosion. The proposed development options would relocate within the border mitigating potential flooding impacts and reducing substantial site earthworks.

Option 3 and 6 were redesigned to fit within the site flood edge mitigation constraint, with the following opportunities and constraints tabled for consideration:

Option 3a (flood mitigation study of option 3)

Proposed opportunities and constraints

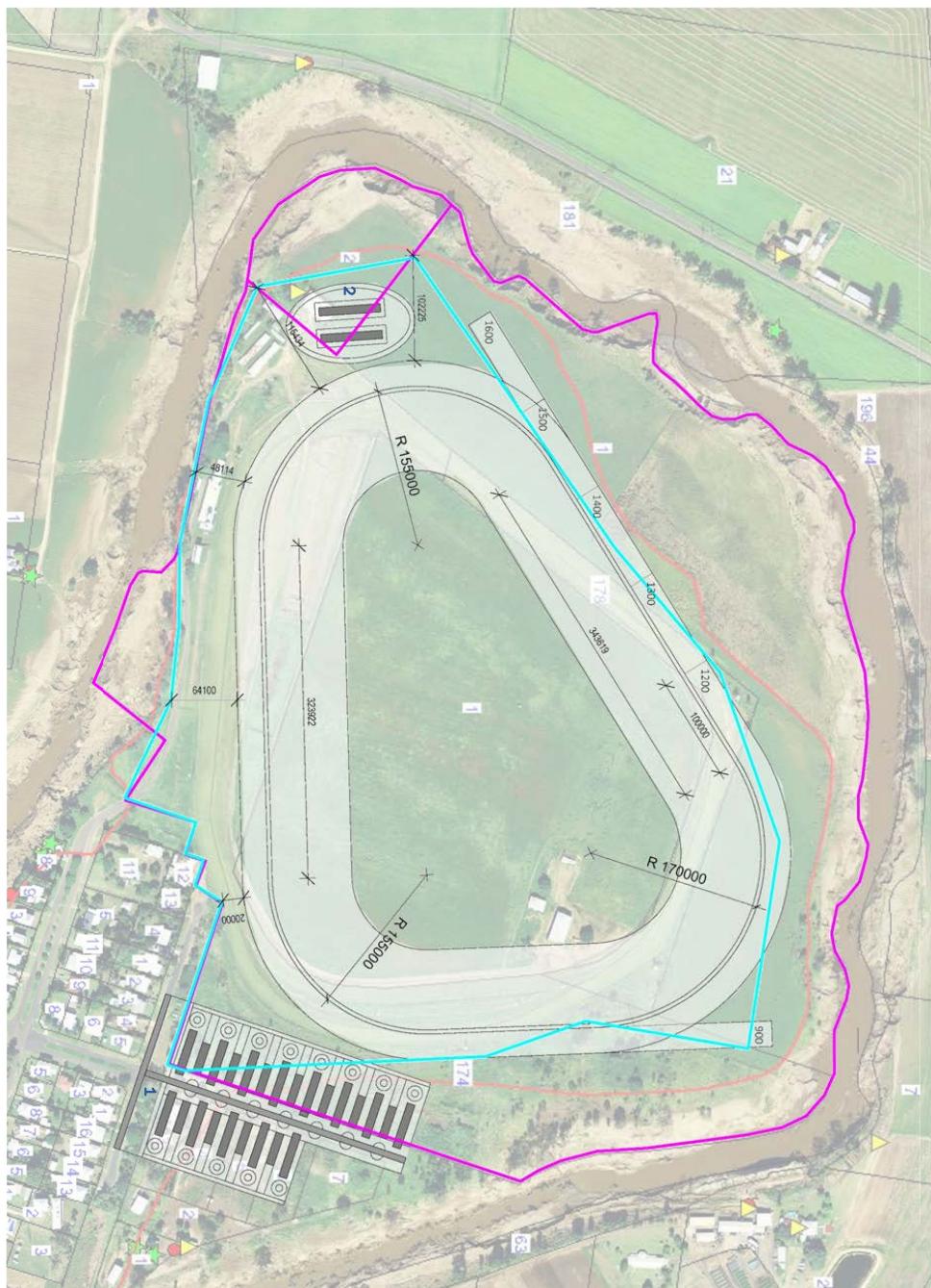
- Racecourse proper
 - 1800m track circumference
 - 155m minimum bend radii
 - 320m finish straight
 - Option 3a track configuration improves risk to flood inundation areas and significantly reduces earthworks required to mitigate flood impacts
- Equine accommodation
 - Tie-up stalls close to racecourse starts
 - Stabling complex close to site entrance with dual entry, and located on high ground
 - Equine facilities separate from public patron/ community areas
 - New track layout reduces the site area limiting the potential for a stabling complex without acquiring neighbouring properties and significant earthworks and further flood impact studies
 - Tie up stalls located close to racecourse starts however separated for stabling complex and not preferred for training and racing activities
 - Dual race/day and community facilities
 - Close to site access for easy public interface with patrons and community groups
 - Highest part of site to mitigate flooding

Option 6a (flood mitigation study of option 6)

Proposed opportunities and constraints

- Racecourse proper
 - 1800m track circumference
 - 180m minimum bend radii
 - 330m finish straight
 - Option 6a track configuration improves risk to flood inundation areas however, there is still a large area of fill required to accommodate start shuttles that may impact on the floodplain
- Equine accommodation
 - Tie-up stalls close to racecourse starts
 - Stabling complex close to site entrance with dual entry, and located on high ground
 - Eastern side of the site is accessible for evacuation during flood events
 - New track layout increases the limited site area for potential stabling complex however, a reduce number of stalls may be achievable with minimal earthworks and further flood impact studies.
 - Tie up stalls located close to racecourse starts however separated from stabling complex and not preferred for training and racing activities, with limited access by the 1500m start chute
 - Dual race/day and community facilities
 - Close to site access for public interface with patrons and community groups
 - Close to site access for easy public interface with patrons and community groups
 - Highest part of site to mitigate flooding

Lockyer Valley Racing Precinct



■ site boundary
proposed development constraint
to reduce flood impacts and
site earthworks

1800m track circumference
155m minimum bend radii
320m finish straight

1. approx. 300 stabilizing complex
2. approx. 120 tie up day stalls

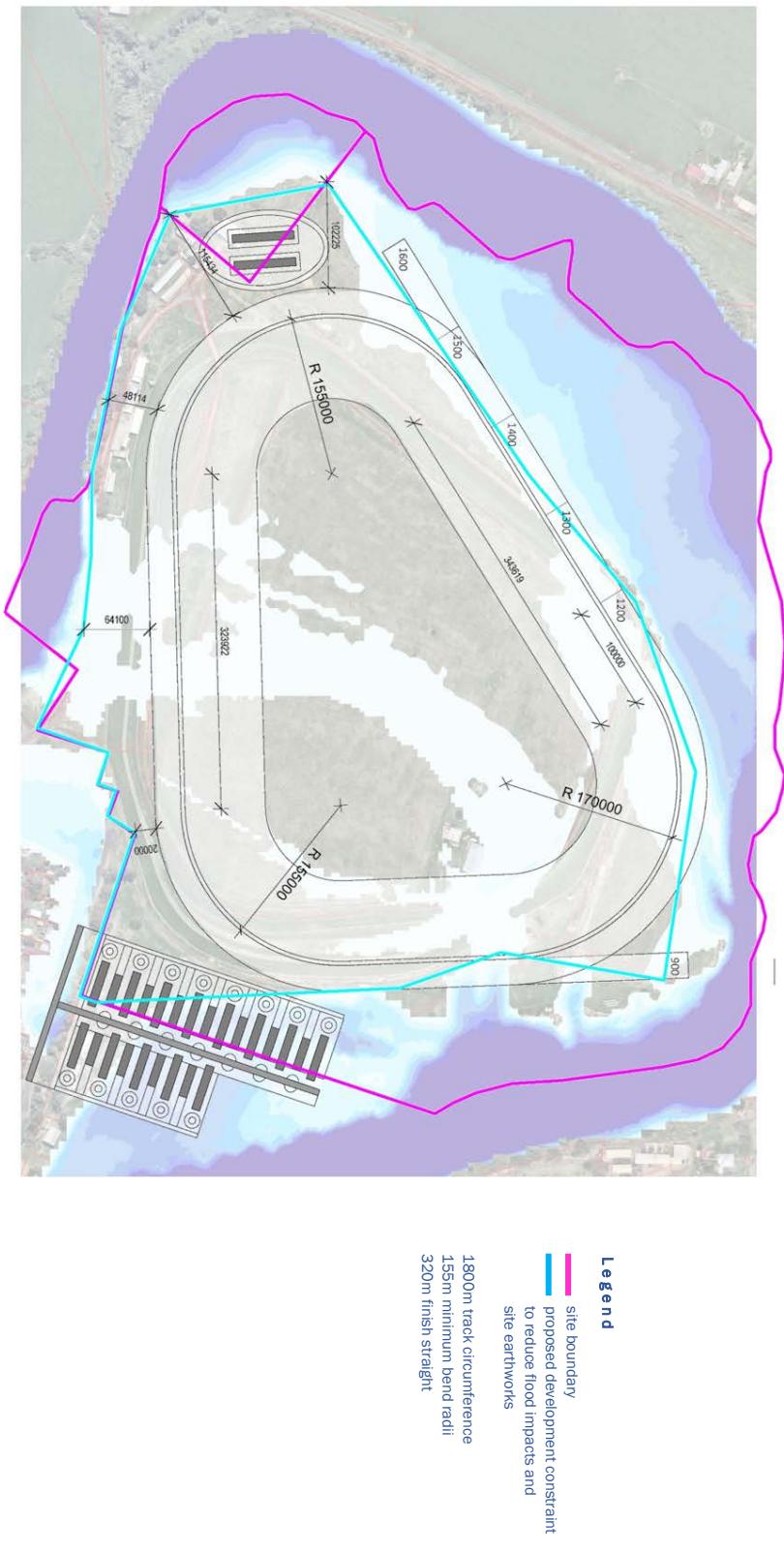
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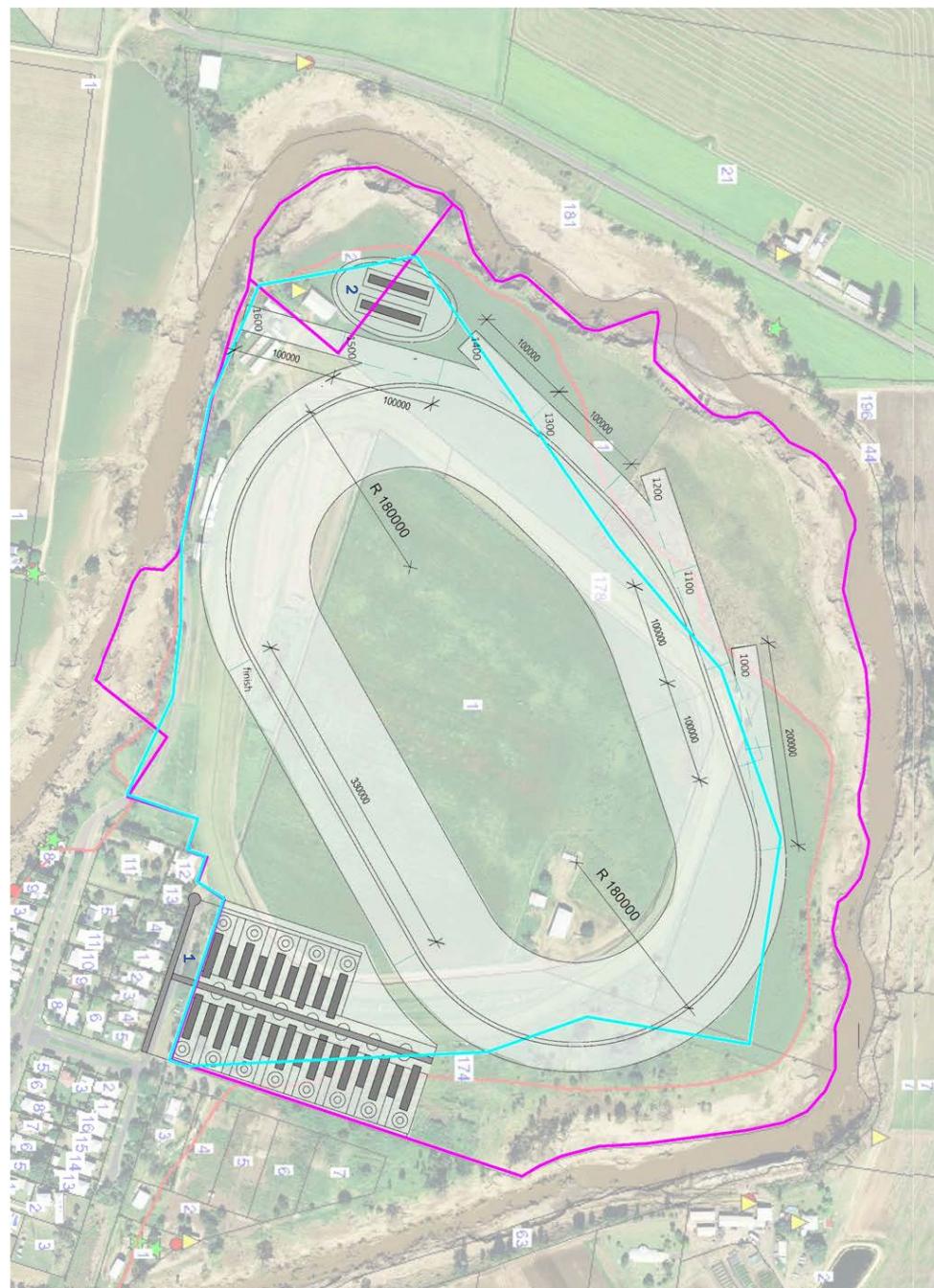
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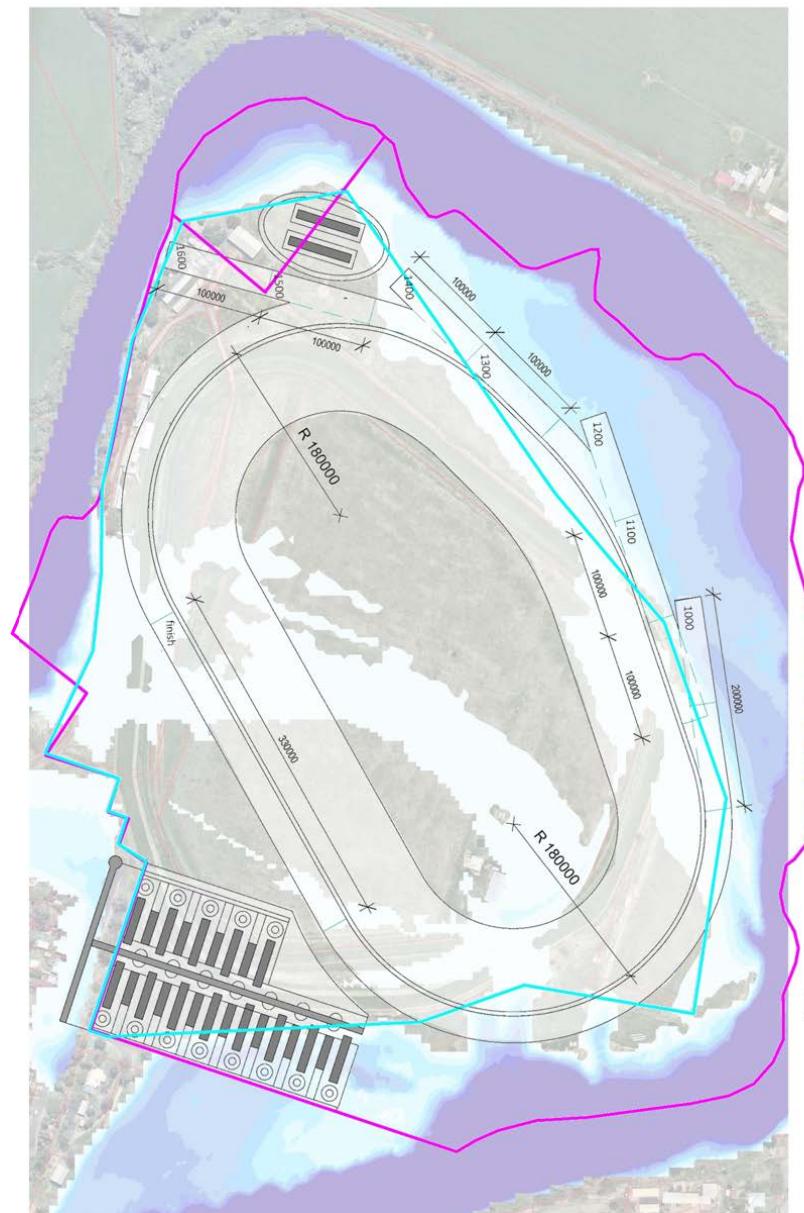
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Lockyer Valley Racing Precinct



Lockyer Valley Racing Precinct



Lockyer Valley Racing Precinct

Racecourse Precinct – Site Edge Flood Constraints Investigation

After investigating the site limitations for the redevelopment area to reduce flooding impacts on preferred options 3a and 6a, option 7a, b, and c investigated configuring the racecourse completely within the flooding impacts boundary constraint, noting that the desired equine facilities may not be achievable outside the racecourse circuit.

The following opportunities and constraints were tabled for consideration:

Option 7a, b, c

Proposed opportunities and constraints

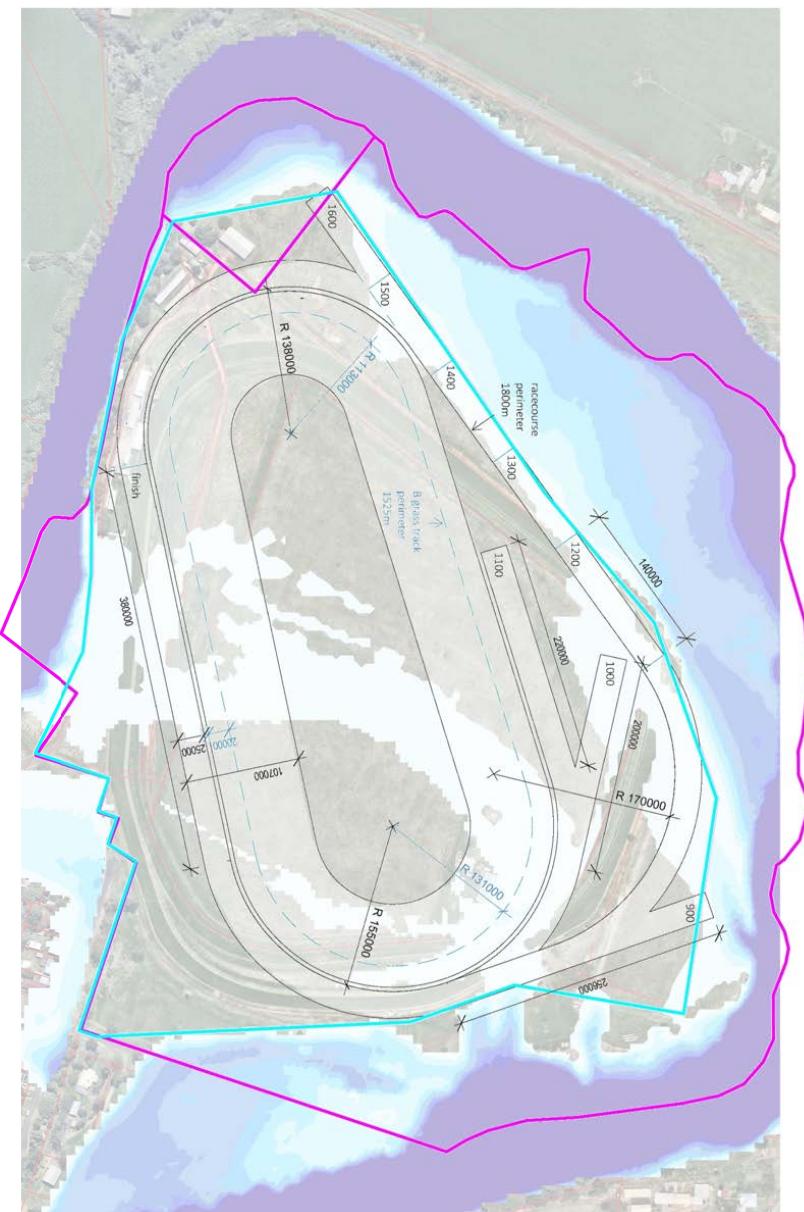
- Racecourse proper – racecourse follows site perimeter
 - 1800m track circumference
 - 135m minimum bend radii
 - Minimum bend reduced under The British Horseracing Authority, Racecourse Manual recommended 155m minimum for thoroughbred racing.
 - 380m finish straight
 - Option 7a, b, and c investigate the 1000m and 1100m start chutes inside the racecourse maximizing the potential land for redevelopment to the site south boundary
 - 1000m and 1100m start chutes reduce inner training track lengths
 - Equine accommodation
 - To be investigated as to whether the site redevelopment can accommodate a metropolitan racecourse or a training facility
 - Dual raceday and community facilities
 - To be investigated as to whether the site redevelopment can accommodate a metropolitan racecourse or a training facility

Noting that the desired accommodation for equine facilities may not be achievable outside the racecourse circuit if the redevelopment is limited to within the flood constraints boundary, option 8 investigates modifying the existing racecourse layout with the potential to redevelop the remaining site for equine training facilities.

Option 8

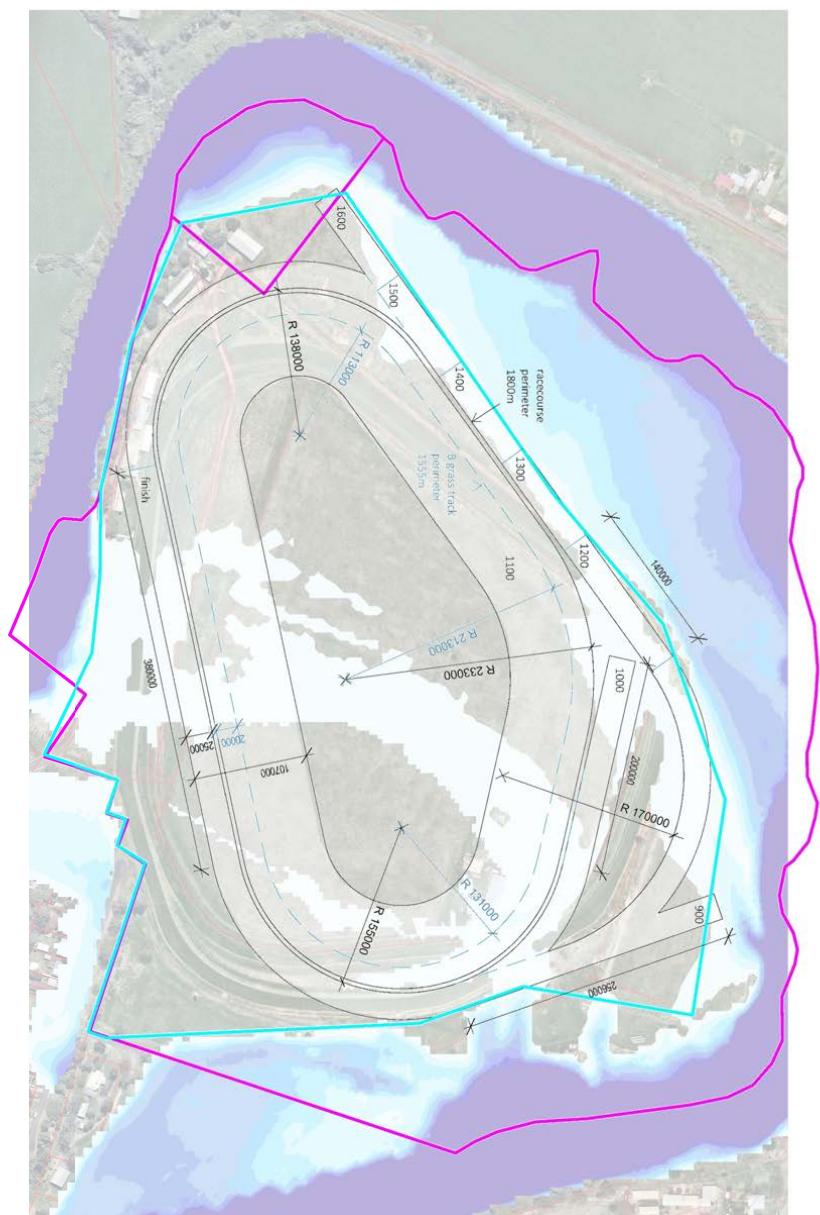
- Racecourse proper – modified existing racecourse
 - 1700m track circumference
 - 135m minimum bend radii
 - 280m finish straight
 - Equine accommodation
 - To be investigated as to whether the site redevelopment can accommodate a metropolitan racecourse or a training facility
 - Dual raceday and community facilities
 - To be investigated as to whether the site redevelopment can accommodate a metropolitan racecourse or a training facility

Lockyer Valley Racing Precinct



Racecourse Planning Option 7a – racecourse located within site flood edge constraint perimeter

Lockyer Valley Racing Precinct



Racecourse Planning Option 7b – racecourse located within site flood edge constraint perimeter



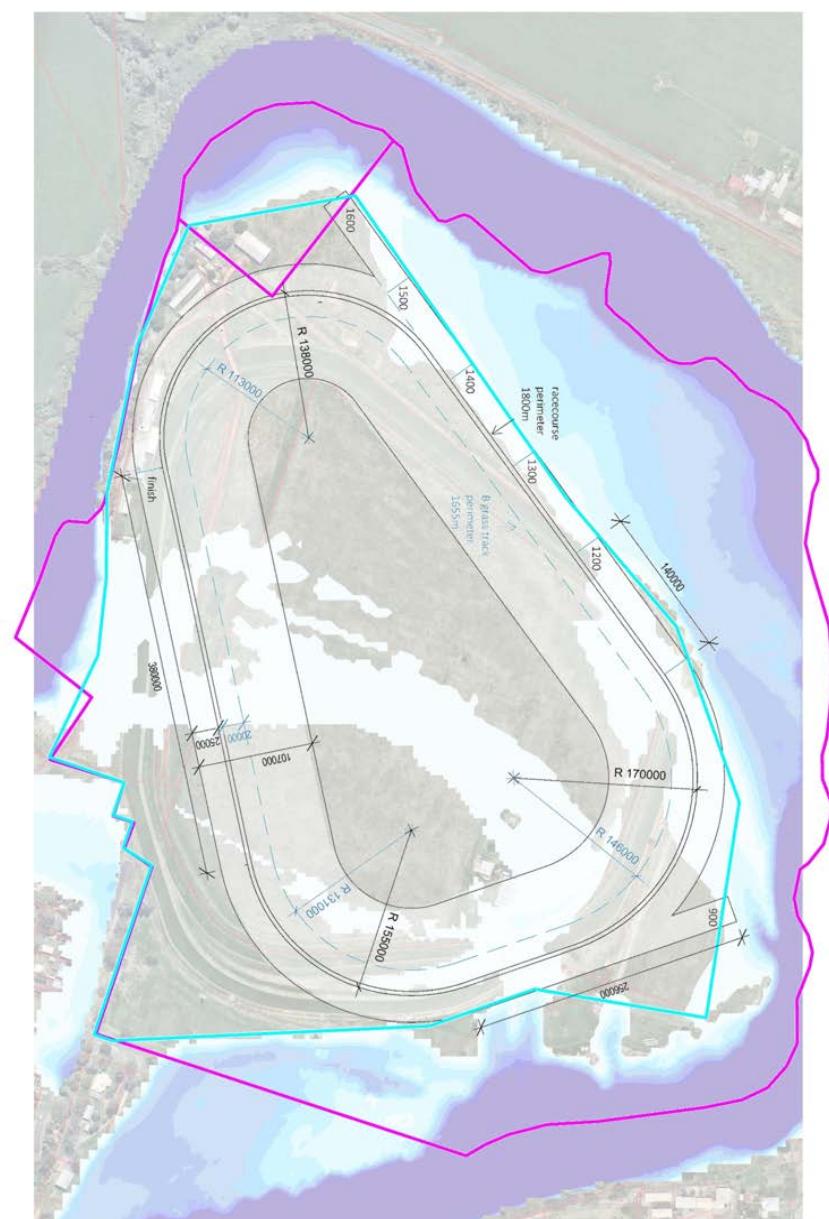
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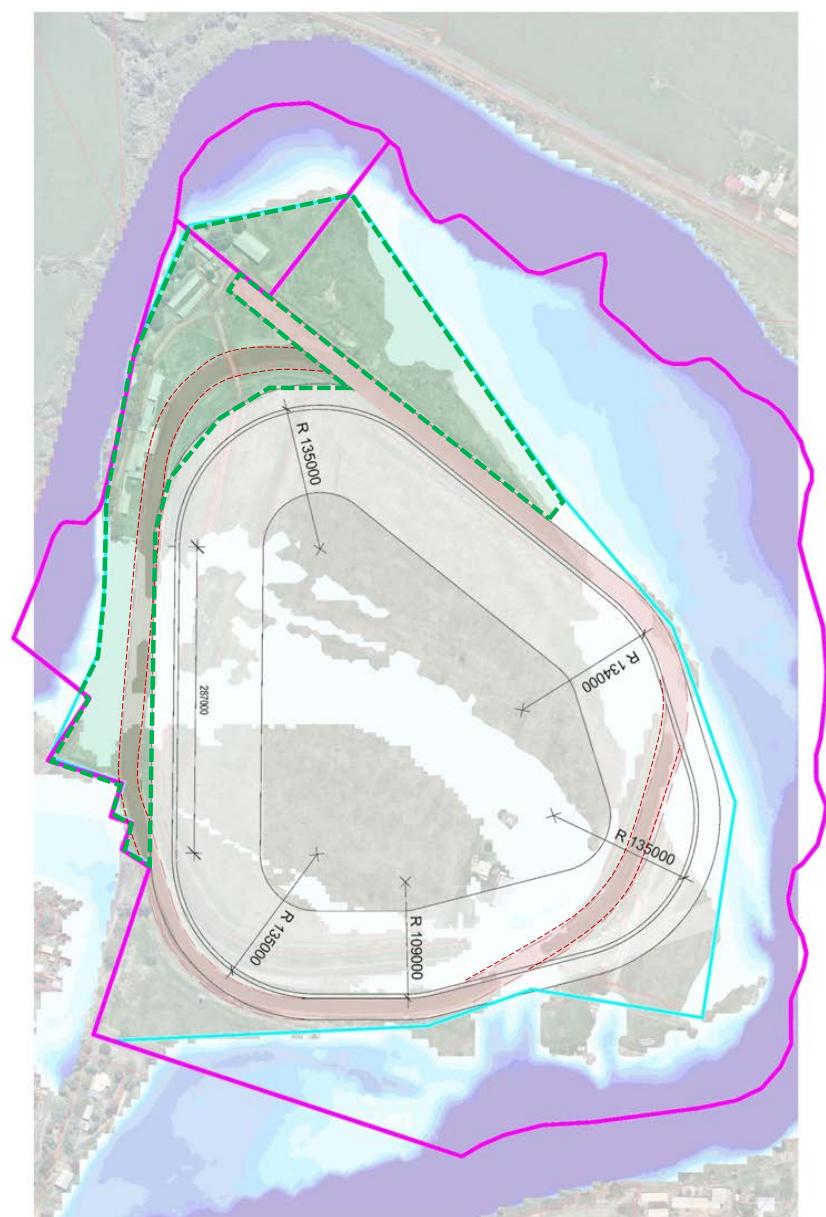
Lockyer Valley Racing Precinct



Racecourse Planning Option 7c – racecourse located within site flood edge constraint perimeter



Lockyer Valley Racing Precinct



Racecourse Planning Option 8 – existing racecourse modified



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12.3

Laidley Spring Festival 2025 Post Event Review

Author: Ali Mundey, Events Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to provide information to Council on the outcomes of the 2025 Laidley Spring Festival and seek Council's approval of deliverables for 2026.

Officer's Recommendation:

THAT Council:

1. **Receive and note the 2025 Laidley Spring Festival Outcome Report as attached;**
2. **Approve a budget allocation of \$240,000 for 2026 deliverables; and**
3. **Adjust Bee Happy Day event times to 9am-1pm.**

RESOLUTION

THAT Council:

1. **Receive and note the 2025 Laidley Spring Festival Outcome Report as attached to these minutes;**
2. **Approve a budget allocation of \$240,000 for 2026 deliverables; and**
3. **Adjust Bee Happy Day event times to 9am-1pm.**

Moved By: Cr J Reck

Seconded By:

Cr M Hagan

Resolution Number: 24-28/0471

CARRIED

7/0

Executive Summary

The 2025 Laidley Spring Festival occurred from 12-14 September 2025, with the 12th and 13th held in Laidley and Bee Happy Day continuing the celebrations on the 14th for the third consecutive year in Forest Hill. Council led elements consisted of the Twilight Feast and Fest, Saturday markets and entertainment, Producer's Patch, Street Parade, Show 'n' Shine and Bee Happy Day.

Council facilitates the overall planning of the festival while also engaging with the Laidley Spring Festival Committee and key stakeholders such as media, sponsors, grant funding partners, market organisers, entertainers, traffic management and event suppliers to ensure the successful and smooth running of the event. Due to the town wide activation, the Laidley Spring Festival gives the opportunity for an economic uplift to the community, not just to businesses but also allowing fundraiser opportunities.

Due to the significance and scale of this event, it is important the Council conducts a review to inform the planning for future Laidley Spring Festivals and identifies opportunities for improvement. This report summarises key outcomes of the event and provides recommendations about deliverables for the 2026 event.

Proposal

Outcomes

This year, the following community group activations occurred:

- 1) Spring Gardening Fair: The event received an estimate of 4950 attendees through the pavilion. The Laidley Garden Club donated \$6,000 to the Laidley Ambulance Committee.
- 2) Spring Gem Show: Delivered by the Gatton Lapidary Club. The Gatton Lapidary Club were very happy with the outcome of their event and are looking forward to collaborating with the Laidley Garden Club for future site plans.
- 3) Das Neumann Haus Museum and Markets: The markets this year were very busy, Saturday being the busiest day. The road closure on the Saturday after the parade, helped include Das Neumann Haus in the event.
- 4) Spring Orchid Show: This year showed a 5% increase in attendance and 15% increase in sales from 2024. The event had three coaches arrive on the Friday.
- 5) Quilt and Craft Expo: Organised by the Laidley Uniting Church, This year the Friday road closure of Patrick Street, containers for change and rubbish collection went well. Organisers felt that Council reduced advertising, however, Council gave them the same amount of social media marketing as all other community led events.
- 6) Spring Artists' Exhibition: This year, the Marburg Artists and District Society joined the Laidley Spring Festival. The exhibition had 151 attendees on the Friday and 154 attendees on the Saturday. The club was very happy with their first event at the Laidley Spring Festival and are looking at ways to better their event for 2026.
- 7) Under 5's Day: This year the Under 5's Day grew significantly with over 970 ticket registrations and 670 attendees. The Under 5's day moved location to the Laidley Recreational Reserve, which proved to be successful.
- 8) Laidley Lutheran Church: The Lutheran Church had a display of florals. The church is excited to be more involved in the Laidley Spring Festival for 2026.
- 9) Community Bar: The Laidley Netball Club nearly doubled their profits from 2024 from the bar fundraiser on the Friday night and Saturday. The bar was once again well received on both the Friday and Saturday.
- 10) Lockyer Chamber of Commerce and Window Dressing Competition: 16 Laidley businesses entered the competition, all creating their version of the Retro revival theme. Laidley News and Gifts won the Judges' Choice and Laidley Shoez won the People's Choice. The competition stayed open during the Laidley Spring Festival this year and had over 900 votes.
- 11) Valley Events Queensland Markets: Julie Hewitt coordinated the stallholder and food vendors at the Festival Precinct on the Friday night and Saturday. On the Friday night there was 38 Stallholders and 28 Food Vendors increasing from 2024. The Saturday had 74 stall holders and 30 food vendors. The increase in food vendors created less wait time for attendees.

The following Council led elements were delivered:

1. Twilight Feast and Fest: This event was once again well received by the community. The stage program of South East Queensland Artists including Victoria Q, Paper Lane Band and Phat Sauce created a fun

groovy entertaining vibe. The community bar was kept busy from 5pm through to the event finish at 9pm.

2. Saturday Festival Precinct: This year's main stage program kicked up with Sesame Street coming Down Under, perfect for kids to visit straight after the street parade. Then Geed Up performed a hyped-up, set getting the crowd pumped for Denvah, then returning to the stage in the afternoon to finish off the event. There was additional roving entertainment with flower stilt walkers and the Beez Neez Duo. Attendees stayed right up until the 3pm finish, captivated by markets, food vendors and the stage performances.
3. Producer's Patch: A new precinct was dedicated to showing off local produce to visitors from outside of the region. Matt Golinski had three demonstrations showcasing seven suppliers. Three local suppliers got to speak to Matt and the audience during the demonstrations, while four suppliers had stalls around the area allowing attendees to browse their products before or after the demonstrations. Australian Organic Farmers provided produce to be used as displays and during cooking demonstrations. The leftover produce was then donated to the Lockyer Community Centre.
4. Grand Street Parade: 28 entrants participated in the street parade. This year two vehicles from the Show 'n' Shine led the parade with Australia Day Citizen of the Year, Junior Sportsperson of the Year and Matt Golinski. Community pride was evident, with entrants from local schools, businesses, community groups and sporting clubs. Patrick and William Streets were filled with attendees watching with admiration for the retro floats on display.
5. Show 'n' Shine: Over 200 registrations and 160 attendees, which was a 34% increase compared to 2024. Over \$500 was raised from entry donations, which was then donated to the Lockyer Valley TOMNet group. Attendees could also enjoy food from two food vendors in this area.
6. Bee Happy Day: In its third year, Sunday's Forest Hill event held steady in attendance. Moving to a more activity-based event, children could complete crafts in the hall, join in at the balloon making workshop or the Circus Play Space. The event finished off with a bubble disco, which included fun dance tunes and games that all children could be involved in. Parents could browse through the bee-themed markets or go to one of the food vendors, sit down and enjoy the morning.
7. Lockyer Valley Open Gardens: Due to the lack of entries in 2024, there was no garden competition, but residents could nominate their gardens for attendees to visit during the Laidley Spring Festival weekend. This year there were four gardens for attendees to view.

Staffing

All community led events were organised and delivered by their own group members. Council staffed the following elements:

1. Festival precinct bump in and out.
2. Garden Precinct pavilion bump in and out.
3. Maintenance of Laidley Recreational Reserve for the Spring Festival including floral displays in the main street.
4. Twilight Feast and Fest.
5. Saturday's Festival precinct entertainment and stage program.
6. Producer's Patch.
7. Grand Street Parade.
8. Show 'n' Shine.
9. Festival shuttle buses.
10. Event marketing.
11. Traffic Management Consultation.

12. Bee Happy Day.
13. Friday community group photography.
14. Main festival precinct cleaning.

Budget

This year's budget relied on Council funding whilst also receiving funds from the Queensland Destination Events Program, external sponsors and site fees.

Marketing

The 2025 marketing budget matched 2024. Event marketing consisted of increasing traffic to the Laidley Spring Festival and Luvya Lockyer websites to increase awareness of the event. Print, radio, digital and broadcast advertising was used from May, with a reach across SEQ, targeting the drive market of caravan and campers and the day trip market of young families. The management of the festival website, social media content and advertising was completed by the Tourism team, while an associated communication plan was executed by Council's Communication team for media releases and Council Social Media posts. Tandem e Tandem Design Studio produced this year's suite of collateral and print advertisements. Salt Studios captured event photography and video footage for future event advertising. See attached 2025 Laidley Spring Festival Marketing Report.

Feedback

Feedback was collected through IER as part of the QDEP funding agreement through online surveys. Links to these surveys were spread throughout the festival area on the Friday night and Saturday. The link was also posted on the Laidley Spring Festival social media site for three weeks, with the incentive that entrants could win a weekend at Valhalla Glamping. Food vendors and stall holders were provided with a separate survey to rate their experience. Feedback from the festival survey included:

- “Everything was perfectly organised. One of the best things about the event was celebrating the day with families and friends. Seeing people from local areas and other places, enjoying and having fun. Most especially to all participants/volunteers efforts to make the day more exciting and keeping all attendees safe and comfortable.”
- “It was so well organised. So many smiles, great selection of food on Friday night. And so many different market stalls, the variety of goods on offer was fantastic. Definitely not ordinary.”
- “Car show is the cheapest event we have ever attended. The music around the precinct was perfect. Markets were varied and well set out. Everyone was so friendly. Loads of food trucks to choose from. Easy walking.”

Economic Impact

The Tourism and Special Projects Team, in collaboration with Queensland Country Tourism (QCT), secured Commbank IQ data to enable meaningful year -on-year comparison between 2023 and 2024.

In 2025, the team received access to the Commbank IQ data platform through QCT as part of the Lockyer Valley Regional Council partnership. Upon reviewing the data, the team identified inconsistencies and limitations in the dataset, prompting direct discussions with a Commbank IQ analyst to clarify findings.

Analysis revealed that the data captures approximately 50% of visitor transactions, excluding cash, direct deposits, and savings account spend. Notably, it does not include spend within the festival precinct, such as markets stalls and food vendors. Obtaining this additional data from stallholders and food vendors would be an additional cost of \$14,000-\$20,000.

The report indicates that within the Laidley postcode from 12-14 September, there was \$2.5 million in spend and a customer count of 27,700, up from 26,600 in 2024. However, this figure likely underrepresents total festival spend due to the limitations of the dataset.

This process highlights the importance of combining Commbank IQ insights with on-the-ground data to accurately capture the festival's economic impact.

2026 Deliverables

To continue to deliver the consistent growth of the Laidley Spring Festival the following course of action is presented for consideration:

Recommendation 1: That the 2026 event budget for Laidley Spring Festival holds at \$240,000 (inclusive of the marquee hire).

Recommendation 2: Change Bee Happy Day hours to 9am-1pm to increase the event duration, while delaying the event start time due to the slow start of the event for the past three years.

The Tourism team have made note of the following improvements for 2026:

1. Adjust Bee Happy Day marketing to ensure clarification that the Sunday event is held in Forest Hill under the name Bee Happy Day.
2. Increase sponsorship opportunities throughout the festival.

Options

1. That Council approve the Officer's recommendation in full.
2. That Council approve the Officer's recommendation in part.
3. That Council decide to take other actions in relation to the Laidley Spring Festival.

Critical Dates

- Booking key infrastructure required early January 2026.
- Budget allocation to inform marketing plan of 2026 event.

Strategic Implications

Corporate Plan

Lockyer Community – Events and activities that bring together and support greater connectivity on the community.

Lockyer Business, Farming and Livelihood – Promote and market the Lockyer Valley as a destination for commerce, tourism and lifestyle.

Tourism Strategy 2021-2026

1. SP 2 – Develop and implement a comprehensive and innovative marketing campaign to foster destination awareness and promote the Lockyer Valley as a region with bespoke and authentic visitor experiences.
2. SP 3 – Collaborate with our strategic partners to build the capacity of the region's tourism operators by fostering collaborative initiatives that promote industry development and networking opportunities.
3. SP 5 – Leverage our collaborative relationships with our strategic partners to promote the Lockyer Valley.

Finance and Resource

Council make provision in the amount of \$240,000 in the 2026/2027 budget for Laidley Spring Festival for expenditure and delivery, with \$195,000.00 used for the 2026 event delivery and \$45,000.00 used for 2027 event deposits.

Legislation and Policy

No implications.

Risk Management

Loss of momentum built from the 2024 and 2025 event.

Consultation

Portfolio Councillor Consultation

Festival debrief with the Mayor and Councillors.

Internal Consultation

Festival debrief with Council's Tourism and Events team.

Feedback requested from all Council staff working at the Laidley Spring Festival

Feedback requested from all departmental sections involved in the festival delivery.

Community Engagement

Laidley Spring Festival Committee meeting.

Feedback requested from all stakeholder groups and event partners.

Attachments

1 [2025 Laidley Spring Festival Marketing Report](#) 16 Pages

Marketing Report 2025



Festival Overview

Executive Summary

Multi-Channel Marketing

The Laidley Spring Festival (LSF) used digital, print, and broadcast media to reach a broad audience effectively.

Stakeholder Collaboration

Partners like sponsors, regional and external partners boosted the festival's promotional impact significantly.

Digital Transformation

A redesigned website and targeted social media campaigns enhanced user experience and engagement.

Festival Success

High attendance and strong brand presence laid a foundation for future Laidley Spring Festivals.



Festival Performance Metrics

Attendance & Engagement

High Attendance Numbers

The festival attracted around 18,000 attendees across three days, showing strong community interest.

Diverse Stall and Food Offerings

109 stall holders and food trucks provided a wide variety of culinary and retail experiences.

Entertainment and Parade Highlights

28 parade entries, 20 live performances and 160 entries into our 'Show 'n' Shine' car event added vibrancy and entertainment to the event.

Special Attractions

Sesame Street live and celebrity chef appearances boosted festival profile and interest.



Digital Performance

Website Redesign Impact

Laidley Spring Festival 2025 website redesign improved simplicity and usability, generating 44,572 page views, 23,980 sessions and 986 online submissions, demonstrating strong user interaction. (May-Sept)

Festival Period Engagement

During the festival (12-14 Sept 2025), the laidleyspringfestival.com had 12,926 visits

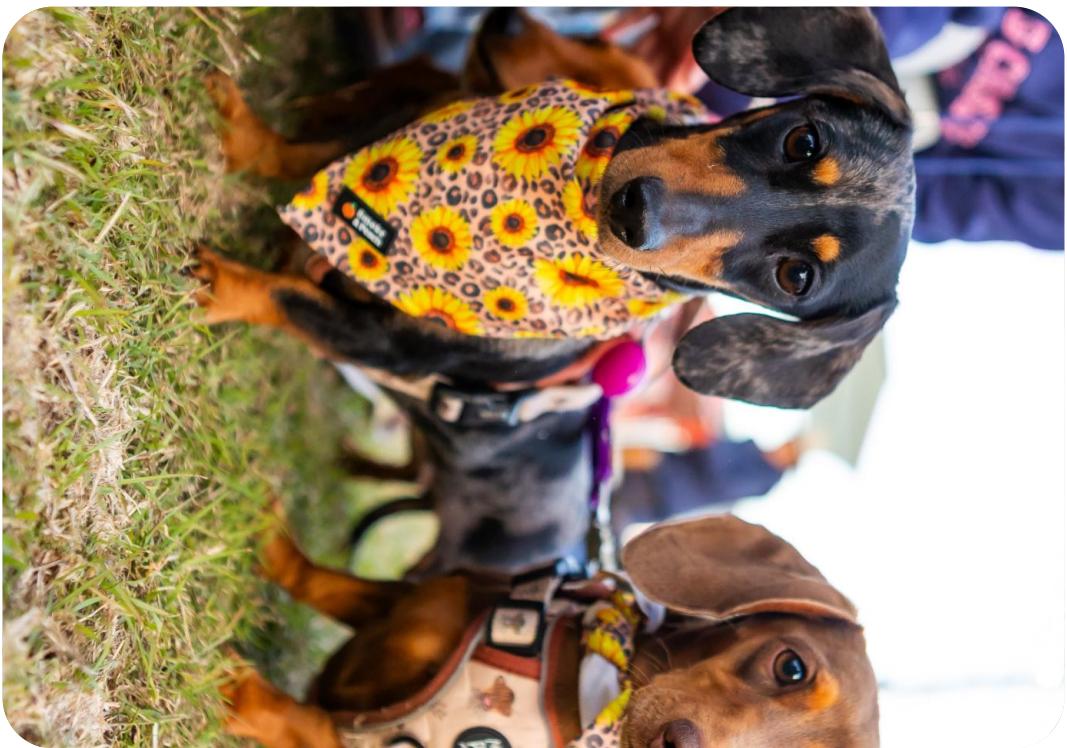
Social Media and Ads Reach

LSF Facebook campaigns garnered over 1477,713 views (Organic 735,849 and 741,864 paid impressions), 363,711 in reach boosting awareness and traffic. A total of 76 posts published during May-Sept.

Google Ads Performance

Google Ads achieved 361,949 impressions with a 4.21% CTR, showing effective targeted advertising.





Regional Exposure for Lockyer Valley

Digital Campaigns

Meta and Google Ads increased unique visits to luyvalockyer.com.au by 62% from June to September 2025 compared to the same period in 2024. Increased Visit Lockyer Valley facebook following from 7.5K to 8.2K

Weekend Getaway

One of our most successful activations was a destination giveaway campaign, offering two luxury weekend escape packages that included overnight accommodation at Porters Plainland, VIP attendance to the Twilight Feast and Fest which featured a bespoke picnic experience curated by a local event stylist. Each package featured a gourmet grazing platter by Grace Eats Laidley, brimming with local produce, an elegant showcase of the region's culinary excellence. We increased our EDM database by 798 by running two competitions.

QLD Weekender

A promotional highlight in the lead-up to Laidley Spring Festival was the "Fall in love with Laidley" story on Channel 7's Weekender (September 7). The segment spoke to the heritage and charm of the country town, scenic drives, along with highlighting local businesses, Birdhouse Boutique, Grace Eats, and The Cabin Ghost Gum Gully.

External Digital Performance

Must Do Brisbane

The Laidley Spring Festival achieved digital and media exposure 67,000 organic social media views, and multiple eDM campaigns reaching up to 90,000 subscribers, resulting in engagement and brand visibility. Strategic partnerships and bonus activities, including premium website placement and a four-week competition, delivered an additional promotional value, further amplifying the festival's reach and impact.

QLD Country Tourism Event Campaign

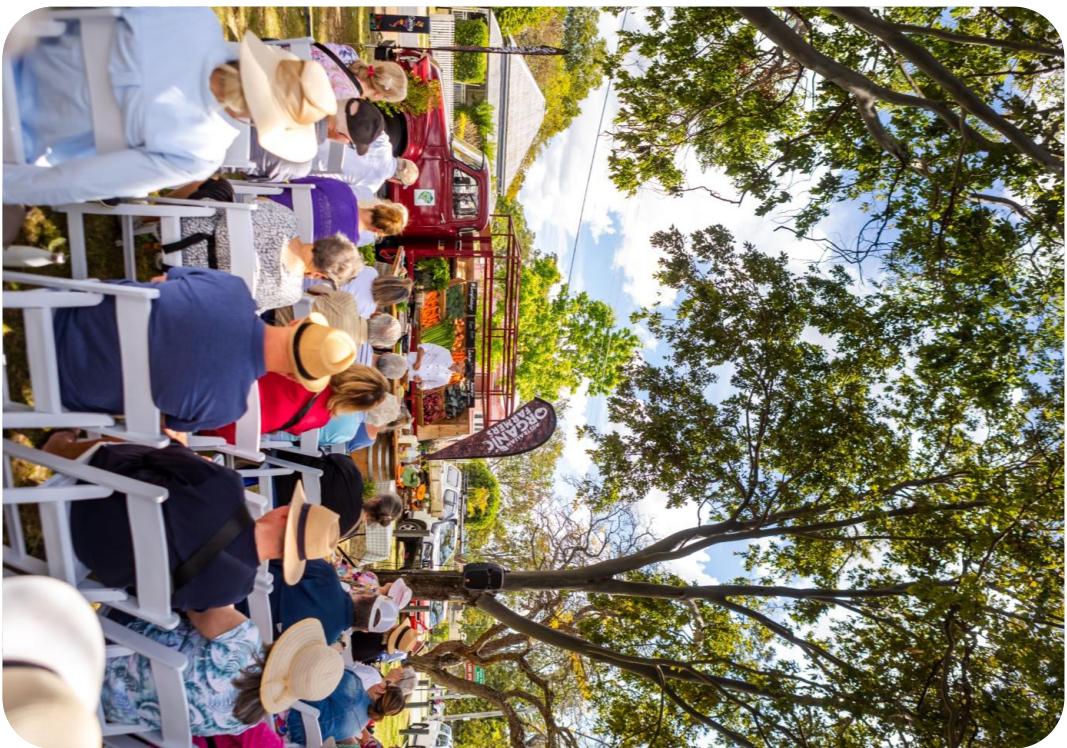
The Laidley Spring Festival's 2025 marketing campaign delivered strong results across digital and social channels, with pre-event stories reaching over 40,000 people and generating more than 82,000 impressions, while paid social ads achieved a cost-effective \$0.21 per result. Website features, EDM inclusions, and bonus organic posts further amplified visibility, with highlights including a 33.6% open rate on corporate EDMs and a Facebook 'What's On' post viewed over 51,000 times, showcasing the festival's broad appeal and effective multi-channel promotion.

Caravan World (Print & Digital)

The Laidley Spring Festival campaign achieved digital reach and engagement across multiple channels. The dedicated EDM recorded 1,706 unique opens and 18 article clicks. Social media activity delivered a combined reach of 30,931 (46 via Instagram and 30,885 via Facebook). In addition to this, the festival received extensive exposure through a six-page editorial feature and a full-page digital advertisement package, significantly enhancing visibility and reinforcing the festival's regional profile.



Media and Stakeholder Engagement



Media & Public Relations

Extensive Media Features

Featured in 11 reputable publications including RACQ, Caravan World, Travel Today, The Independent, Ipswich News, and Council News, achieving broad regional and niche market exposure.

Strategic Media Releases

Six media releases generated three interviews with key festival personalities.

Network Updates

Regular updates through tourism networks, councils and RTOs amplified reach.

Broadened Festival Exposure

Listing on the Australian Tourism Data Warehouse increased potential visitor and media exposure.

Stakeholder Engagement

Provision of Promotional Materials

Festival team designed and supplied community flyers, social media advice and co-hosted events to stakeholders for active promotion.

Collaborative Regional Partnerships

Partnerships with Queensland Country Tourism enhanced visibility through joint campaigns and content marketing.

Stakeholder Involvement Impact

The festival's ongoing success is built upon strong partnerships with over 11 community groups, local businesses, and the Lockyer Valley Regional Council, ensuring the event remains deeply embedded in the region's social and economic fabric.



Branding and Advertising

Collateral & Branding

Printed Materials

Key printed collateral included posters, flyers, teasers, and a detailed festival program.

Festival Branding Elements

Physical branding elements like bollards and stage backdrops created a cohesive festival look.

Digital Branding

Website banners, social media graphics, and email signatures reinforced the festival's online presence.



Advertising & Outreach

Radio Campaigns

Radio Campaigns broadcast across River 94.9, Triple M, and Hit 100.7 Toowoomba, reaching broad local audiences with high-frequency messaging.

Billboard Advertising

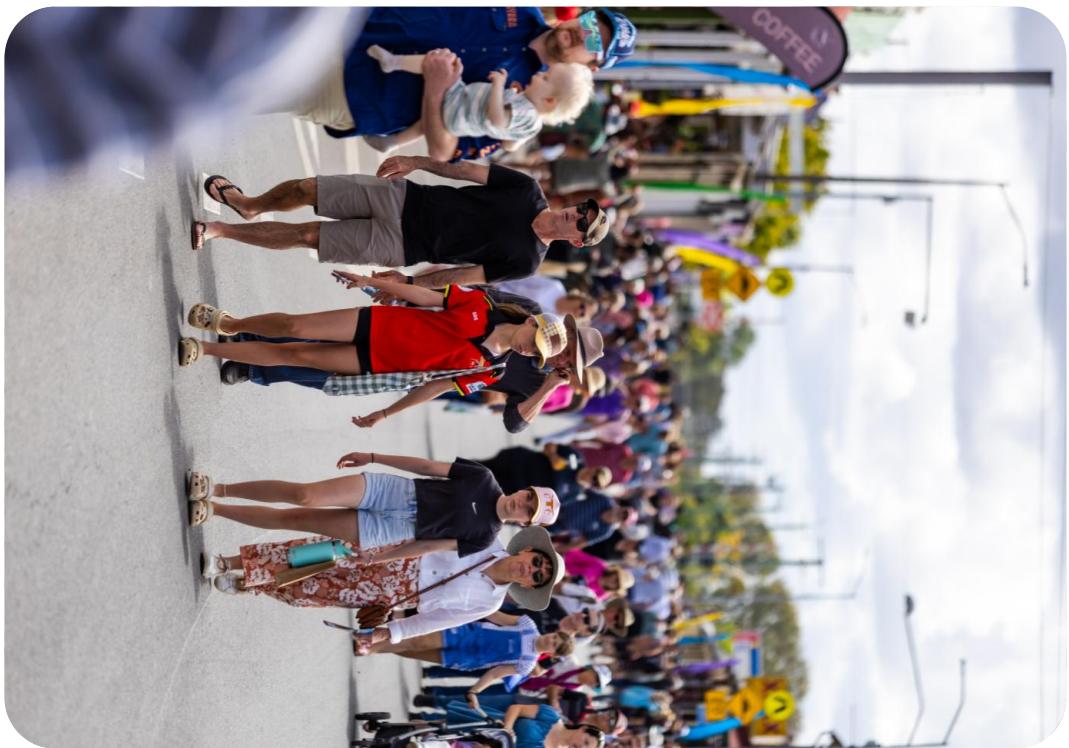
Three billboards placed on key highways increased festival visibility for commuters and travelers.

Email Marketing

Seven EDMs distributed between May - September achieved an average 36.9% open rate, demonstrating strong audience engagement.



Business Feedback



Business Feedback

- Parade was well run and popular with crowds.
- Businesses enjoyed the increase in new customers and community atmosphere.
- Many businesses said this was the biggest or best festival yet:
- Kelli's Diner Sales: Biggest crowd seen; 300+ milkshakes sold with \$4 milkshake deal (drove sales of full-price items as only 10% of sales purchased just a milkshake).
- Grace Eats Sales: Very successful (High Tea booked out), 3rd year in operation, best one yet.
- Birdhouse Laidley: Busiest week ever (helped by media coverage).

12.4

2025/26 Community Environmental Grants Program

Author:

Martin Bennett, Environmental Officer

Responsible Officer:

Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek Council's approval for the allocation of grant funding under the 2025/26 Community Environmental Grants Program, as recommended by the Community Environmental Grants Assessment Committee.

Officer's Recommendation:

THAT Council approve funding for the 2025/26 Community Environmental Grants Program and allocate a total of \$8994.41 to the following applicants:

Lockyer Uplands Catchments Inc.	\$4,000.00
Withcott Scout Group	\$4,994.41

RESOLUTION

THAT Council approve funding for the 2025/26 Community Environmental Grants Program and allocate a total of \$8994.41 to the following applicants:

Lockyer Uplands Catchments Inc.	\$4,000.00
Withcott Scout Group	\$4,994.41

Moved By: Cr C Steinhardt **Seconded By:** Cr D Neuendorf
Resolution Number: 24-28/0472

CARRIED
7/0

Executive Summary

Applications for the 2025/26 Community Environmental Grants Program were called on 19 September 2025 and closed on 27 October 2025. Two applications were received; both of which were deemed eligible. The two applications requested a total of \$8,994.41 in grant funding.

The applications were reviewed by a Community Environmental Grants Assessment Committee comprising Cr Steinhardt as Portfolio Councillor, the Coordinator Community Wellbeing, the Environment Officer, and the Resilient Rivers Project Officer, in accordance with the Community Grants and Assistance Policy and Procedure. Administrative support was provided by the Team Leader Engagement. The Assessment Committee recommended approval of the two applications.

Proposal

The two applications were assessed by the Assessment Committee based on how well the proposed projects achieved the Community Environmental Grant funding objectives, which are:

- Protection, maintenance and restoration of the natural environment supporting native fauna and flora;
- Education of the community about the importance of protecting, maintaining and restoring the natural environment;
- Flora and fauna survey work which assists in protecting and or restoring the environmental values of the Lockyer Valley regional area; and
- Promotion and implementation of catchment management such as the restoration of waterway vegetation communities.

Council allocated \$20,000 for the Community Environmental Grants for the financial year 2025/26. Funding amounts up to \$5,000 are available per application.

Organisation	Project Description	Total Project Value	Amount Requested	Recommended Grant
Lockyer Uplands Catchment Inc.	To purchase native trees and conduct a planting day.	\$11,540.00	\$4,000.00	\$4,000.00
Withcott Scout Group	Sandstone Edging- using Local Helidon Sandstone Company, soil, mulch, native plants	\$7,694.41	\$4,994.41	\$4,994.41
TOTAL				\$8,994.41

Options

1. Council approve the allocation of grant funding as recommended.
2. Council allocate grant funding to the applicants other than as recommended.
3. Council decide to not allocate grant funding.

Previous Council Resolutions

There are no previous Council resolutions which impact the recommendation contained within this report.

Critical Dates

Successful applicants of the grant must be notified and are required to send invoices to Council before the end of the 2025/26 financial year to receive funds.

Strategic Implications

Corporate Plan

Lockyer Nature - Community and private landholder's stewardship of natural assets increases.

Finance and Resource

Council allocated \$20,000 for the Community Environmental Grants program for the 2025/26 financial year.

Legislation and Policy

The applications were assessed in accordance with the Community Grants and Assistance Procedure.

Risk Management

Key Corporate Risk Code and Category: R1 Reputation

Key Corporate Risk Descriptor: Reputation and Goodwill

Key Corporate Risk Code and Category: EC1 Environment and Community

Key Corporate Risk Descriptor: Environment and the community, including sustainable development, social and community wellbeing, relationships, public health, recreation, regional profile, and identity.

Consultation

Portfolio Councillor Consultation

Cr Steinhardt was on the panel for evaluating applications.

Community Engagement

The grants program was advertised on Council's website and social media platforms.

Attachments

There are no attachments for this report.

13.0 INFRASTRUCTURE REPORTS

13.1 Infrastructure Policy Reviews

Author: Matthew Lennon, Manager Infrastructure Design and Asset Management
Responsible Officer: Micah Edwards, Group Manager Infrastructure

Purpose:

The purpose of this report is to present the following documents to Council:

1. the amended *Provision of Transport Network Policy* and the *Use of Roads Policy* for adoption, and
2. the *Sealing of Gravel Roads Policy* for repeal.

Officer's Recommendation:

THAT Council:

1. **Adopt the amended Provision of Transport Network Policy and the Use of Roads Policy; and**
2. **Repeal the Sealing of Gravel Roads Policy.**

RESOLUTION

THAT Council:

1. **Adopt the amended Provision of Transport Network Policy and the Use of Roads Policy; and**
2. **Repeal the Sealing of Gravel Roads Policy.**

Moved By: Cr M Hagan

Seconded By: Cr J Reck

Resolution Number: 24-28/0473

CARRIED

7/0

Executive Summary

This paper presents a review of three Strategic policies forming part of Council's infrastructure and asset management framework. The review has been undertaken to modernise the policy suite, align with Council's evolving Asset Management Decision-Making Framework, and ensure consistency with Council's Policy Framework, the *Local Government Act 2009* and related legislation.

Two of the three policies - *Provision of Transport Network Policy* and *Use of Roads Policy* – have been revised, reflecting strengthened governance, modern terminology, and alignment with risk-based asset management principles.

The third policy - *Sealing of Gravel Roads Policy* – is no longer relevant. The policy's original intent – to address dust suppression and discretionary 50/50 contribution arrangements – is now more effectively managed through the *Provision of Transport Network Policy*, the Asset Management Decision-Making Framework and the Transport Asset Management Plan (AMP).

Proposal

The existing policy suite predicated Council's implementation of structured asset management practices and the introduction of the decision-making framework. Each policy was reviewed to clarify governance roles, eliminate overlaps, and strengthen integration with Council's planning and prioritisation processes.

Amendments have been made to the *Provision of Transport Network Policy* and the *Use of Roads Policy*, to:

- establish clear governance intent for planning, maintenance, renewal, and upgrade of Council's transport network
- introduce hierarchy-based programming and risk-informed prioritisation consistent with the decision-making framework
- clarify integration between capital works programming, renewal planning, Planning Scheme and Local Government Infrastructure Plan and maintenance intervention levels
- explicitly link programming to the Long-Term Financial Plan, ensuring capital and renewal decisions are financially sustainable
- consolidate multiple procedural elements (vegetation, drainage, signage, load limits, mowing) into cohesive governance documents
- provide clarity, consistency, and alignment with the decision-making framework and Council's suite of local laws
- define all works requiring Council approval (property accesses, gates, grids, events, and commercial use)
- embed whole-of-life cost considerations for private works and infrastructure in roads
- introduce clearer accountability and compliance mechanisms, referencing local laws and Manual of Uniform Traffic Control Devices requirements
- simplify language and structure
- link approvals and enforcement to Council's broader asset management and risk frameworks; and
- clarify eligibility for fee waivers
- remove duplication and integrated all relevant processes under the *Provision of Transport Network Policy*
- ensure that sealing requests will now be assessed within the broader transport network planning context; and
- mitigate inequitable and unfunded arrangements that produced substandard outcomes.

The revised policies strengthen Council's asset governance and decision-making by embedding risk-based principles, aligning to the Asset Management Decision-Making Framework, AMPs, and the Corporate Plan 2022-2027. Together they provide a consistent policy foundation for the management and use of Council's transport network assets.

These documents have been developed in consultation with key stakeholders.

Once adopted, they will be published on Council's website.

The third policy - *Sealing of Gravel Roads Policy* – is no longer relevant and is recommended for repeal. The policy's original intent – to address dust suppression and discretionary 50/50 contribution arrangements – is now more effectively managed through the *Provision of Transport Network Policy*, the Asset Management Decision-Making Framework and the Transport Asset Management Plan (AMP).

Options

1. Council
 - a. Adopt the amended Provision of Transport Network Policy and the Use of Roads Policy; and
 - b. Repeal the Sealing of Gravel Roads Policy; **or**

2. Council
 - a. Adopt the amended Provision of Transport Network Policy and the Use of Roads Policy; and
 - b. Does not repeal the Sealing of Gravel Roads Policy; **or**
3. Council
 - a. Does not adopt the amended Provision of Transport Network Policy and the Use of Roads Policy; and
 - b. Repeal the Sealing of Gravel Roads Policy; **or**
4. Council
 - a. Does not adopt the amended Provision of Transport Network Policy and the Use of Roads Policy; and
 - b. Does not repeal the Sealing of Gravel Roads Policy; **or**

Previous Resolutions

- The Provision of Transport Network Policy, Version 1, was adopted by Council on 11 July 2018 – Resolution No. 16-20/1021
- The Use of Roads Policy, Version 1, was adopted by Council on 11 July 2018 – Resolution No. 16-20/1021
- The Sealing of Gravel Roads Policy, Version 1, was adopted by Council on 11 July 2018 – Resolution No. 16-20/1021

Strategic Implications

Corporate Plan

The preparation, review and presentation of these documents to Council for adoption aligns with the following Corporate Plan 2022-2027 outcomes:

- Lockyer Community
 - A community with fair and reasonable access to services.
- Lockyer Nature
 - Council and the community actively reduce consumption of non-renewable resources.
- Lockyer Planned
 - Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.
- Lockyer Leadership and Council
 - Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

Finance and Resource

The recommendations in this report will provide additional confidence in relation to Council's Transport Asset Management Planning and Council's Long Term Financial Forecast.

No additional budget implications have been identified in relation to the adoption of the *Provision of Transport Network Policy*, the adoption of the *Use of Roads Policy* and the repeal of the *Sealing of Gravel Roads Policy*.

Legislation and Policy

The policies presented for repeal and adoption in this report have been overdue for review in accordance with Council's Policy Framework. An update on overdue policies is provided to the Audit and Risk Management Committee on a quarterly basis. If the Officer's Recommendation in this report is accepted, this will ensure the review of these policies for relevance, currency and consistency is complete.

The *Local Government Act (2009)* stipulates the duties and obligations of Local Government in regard to the control of roads. Along with the supporting Local Laws suite, the intent of these Policies is to provide Council officers with clear interpretation and application of the legislative provisions, to ensure a consistent and sustainable approach across the Lockyer Valley.

The report also relates to the following existing Policies:

POLICY NAME	ECM #	DATE ADOPTED	RESOLUTION NUMBER
Asset Management Policy, Version 2	3765249	19/11/2025	24-28/0444
Unmaintained And Unconstructed Roads Policy, Version 1	5141265	20/08/2025	24-28/0388

Risk Management

The amended policies have been developed to help mitigate the risks of inconsistent and inappropriate investment and management of Council's road networks and infrastructure.

Risk Code	Corporate Risk Category	Corporate Risk Category Description
FE1	Finance and Economic	Financial sustainability to support the achievement of strategy, goals and objectives in the medium to long term.
FE2	Finance and Economic	Decision making governance, due diligence, accountability and sustainability.
IA1	Infrastructure and Assets	Planning, managing and maintaining assets for the future.

Consultation

Internal stakeholders have had an opportunity to participate in the review and development of the amended *Provision of Transport Network Policy* and the *Use of Roads Policy* and the recommendation to repeal the *Sealing of Gravel Roads Policy*, including:

- Council was consulted on these Policies during Council Workshop on 2 December 2025
- Infrastructure Portfolio Councillor, Cr M Hagan, was consulted in relation to this report
- Infrastructure Group
- Governance and Property Team
- Finance team

External consultation has not been undertaken.

Attachments

1 [Provision of Transport Network Policy](#) 6 Pages
2 [Use of Roads Policy](#) 6 Pages
3 [Sealing Gravel Roads Policy](#) 2 Pages



Policy

STRATEGIC

PROVISION OF TRANSPORT NETWORK

Head of Power

Local Government Act 2009

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2022-2027):

Lockyer Planned - Provision of fit-for-purpose infrastructure which meets the current and future needs of the region.

Definitions

Council

means Lockyer Valley Regional Council.

Formed Road

is a public Road reserve that has been cleared and shaped to provide drainage and where existing natural material or imported gravel form the Road pavement.

Formed Track

is a public Road reserve that has had minor works undertaken by Council and is open to and used by the public. Formed tracks provide very low volume access to rural and rural residential properties.

Gravel Road Maintenance

is grading, re-tying, re-sheeting or spot graveling of the Road.

Road

in accordance with the *Local Government Act 2009*, a Road is an area of land that is dedicated to public use as a Road; or

a. an area of land that—

- (i) is developed for, or has as one of its main uses, the driving or riding of motor vehicles; and
- (ii) is open to, or used by, the public; or

b. a footpath or bicycle path; or

c. a bridge, culvert, ferry, ford, punt, tunnel or viaduct.

However, a Road does not include—

- (i) a State-controlled Road; or
- (ii) a public thoroughfare easement.

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number 24-28/)

Effective Date:
Version: 1.0
Review Date: 31/03/2029

Date Approved:
ECM: 3578795

Superseded/Revoked:

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	<p>Note that a "Road" means an area of land that has been dedicated, notified or declared to be a Road for public use. A physical vehicular track need not have been created.</p>
<i>Transport Network</i>	includes footpaths, cycleways, walking tracks, Roads, bridges, bus stops, street lighting and the like forming part of the asset stock lawfully created within a Road (as defined above) for transport purposes. The Transport Network includes the likes of traffic signs, linemarking and stormwater systems.
<i>Unconstructed Road</i>	is a public Road reserve that has no capital improvements undertaken by Council.

Policy Objective

The objective of this policy is to provide the general standards which Council aims to achieve in the provision of the Transport Network.

Policy Statement

Council is responsible for a large Transport Network consisting of Roads, bridges, footpaths and trails, and drainage structures across the region. Council uses standards, levels of service and risk-based intervention levels for the purposes of determining the type of infrastructure delivered and the level of maintenance required. Council endeavours to provide safe, sustainable, and fit-for-purpose transport infrastructure that supports community connectivity, economic resilience, and environmental stewardship in alignment with Council's Strategic Asset Management Plan and corporate objectives.

Capital Works Programming

Capital Works are those works that create, renew, or upgrade transport assets. Capital works identified through Council's Asset Management Decision Making (AMDM) Framework are planned and delivered under the Project Management Framework to ensure consistent design, delivery and handover. Council uses a prioritisation system to programme the delivery of transport-related Capital Works. This system is based on a number of factors including renewal and upgrade projects identified in the respective Asset Management Plans, and new projects identified in Council's Local Government Infrastructure Plan. Transport projects are integrated with the Long Term Financial Plan.

Factors influencing the prioritisation process include the condition of the asset, legislative requirements, safety improvements, risk (likelihood and consequence of asset failure), community benefit, environmental impacts and financial cost.

Construction and Maintenance Standards

Design and construction of transport assets by external parties and Council will be in accordance with relevant Australian, Queensland and Local Government and Industry standards and guidelines which outline the requirements to be met for new, upgraded, or renewed infrastructure assets within Council-controlled areas.

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number 24-28/)

Effective Date:
Version: 1.0
Review Date: 31/03/2029

Date Approved:
ECM: 3578795

Superseded/Revoked:

Page 2 of 6

Document Set ID: 3578795
Version: 14, Version Date: 10/12/2025

Review of Transport Network Extents

From time-to-time, Council may review the Road network it maintains and determine to make changes to the extent of the network, including the addition or removal of some Roads from Council's register depending upon their benefit to the wider community.

Routine Road Maintenance

Council will undertake routine maintenance as outlined in the relevant Asset Management Plans, levels of service and intervention levels. Routine maintenance on Roads throughout the region is undertaken based on the Road hierarchy, asset performance, asset condition, safety and budget.

Due to damage sustained through abnormal traffic or weather events, reactive maintenance may be required on a Road. Council will attempt to incorporate this work with a routine maintenance treatment or minor Road repair in so far as safety necessitates and resources permit.

Unmanned and Unconstructed Roads

Unmanned and Unconstructed Roads are managed in accordance with Council's Unmanned and Unconstructed Roads Policy and Procedure.

Drainage System

Within the Road reserve, a drainage system may be provided by Council to ensure rainfall runoff is collected and discharged at suitable locations. In urban areas this system may consist of kerb and/or channel and an underground network of pipes, pits and other structures. In rural areas, the stormwater system consists of a series of independent table drains, open drains, culverts, pipes and other structures.

Only stormwater runoff is allowed to enter the stormwater system. Foreign substances entering, and illegal connections to, the system contravene Council's local laws, and may result in harm to the environment and fines to responsible parties. An application to connect to a stormwater system is required and, if the connection is allowed by Council, a permit with conditions will be issued.

Council's stormwater system is not designed to take all water in every weather event. Weather events that result in stormwater runoff exceeding the design event may result in temporary disruption to services.

Traffic Signage

Council erects signage on Roads in accordance with the Manual of Uniform Traffic Control Devices (MUTCD). The MUTCD contains the design, methods, standards and procedures in relation to every sign, signal, marking, light or device installed on a Road.

For a variety of reasons, particularly for the improvement of Road safety, Council may review and change speed limits on Council-controlled Roads. This is undertaken in accordance with the *Transport Operations (Road Use Management) Act 1995*, the *Queensland Road Safety Technical User Volumes (QRSTUV): Guide to Speed Management*, and the MUTCD, and is endorsed by a Traffic Safety Working Group, which includes representation from Council, Queensland Police Service, and Department of Transport and Main Roads.

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number 24-28/)

Effective Date:
Version: 1.0
Review Date: 31/03/2029

Date Approved:
ECM: 3578795

Superseded/Revoked:

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Document Set ID: 3578795
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In addition to street name signs, Council may allow the erection of community facility name signs. In accordance with Council's Community Facility Sign Guideline and MUTCD (Part 5), these signs are allowed for community facilities (generally non-commercial) which may be sought by a significant number of visitors to the district. The installation, maintenance and management community facility signs are the responsibility of the requesting parties.

Load Limits

Council may deem it necessary to impose load limits to parts of the Transport Network as a temporary or permanent measure, under the *Local Government Act 2009* and the National Heavy Vehicle Regulation (NHVR). This may occur in the instance of damage or other factors impacting the Transport Network assets.

Slashing and Mowing Standards

The responsibility to mow grass and maintain the nature strip in urban, including rural residential, areas, between the edge of the Road and the property boundary, remains with the land owner or leaseholder. Council will generally only slash or mow footpaths in urban areas if they are adjacent to Council-controlled land. Rural Roads, sealed and unsealed, will generally be slashed in accordance with Council's levels of service and intervention levels.

Council has no obligation to maintain unmade Road reserves, and generally will not undertake any maintenance such as slashing, tree removal, burning or weed control, etc., in such Road reserves.

Approaches to townships may be slashed or mowed to a higher standard as deemed appropriate by Council from time-to-time.

Trees and Vegetation

Trees and vegetation that are deemed dangerous by Council shall be removed from the Road reserve at Council cost, including dead or leaning trees should Council determine they are a significant risk or hazard to a Council or private assets or persons.

Planting of trees and vegetation within the Road reserve is to be undertaken in accordance with Council's Planning Scheme Policy SC6.7 Landscaping. Plantings that do not comply may be removed at Council's sole discretion.

Vegetation clearing within the Formed Road may be subject to routine property management exemption under the *Vegetation Management Act 1999* only where the remnant vegetation is classified as Category B (Least concern regional ecosystems only) or Category C. Vegetation that is of Concern or Endangered regional ecosystem requires a clearing permit under the *Vegetation Management Act 1999* and may also be subject to clearing application under Council's Planning Scheme.

Vegetation clearing within an unconstructed Road reserve may require an Operational works permit under *Planning Act 2016* and *Planning Regulation 2017*. Before approving a request for works in Road permit for vegetation clearing within the Road reserve, the property owners are responsible for obtaining all relevant State and Local government vegetation clearing approvals.

Property owners wishing to undertake clearing works within the Road reserve must apply and have approval for a works in Road permit before any clearing proceeds.

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number 24-28/)

Effective Date:
Version: 1.0
Review Date: 31/03/2029

Date Approved:
ECM: 3578795

Superseded/Revoked:

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Document Set ID: 3578795
Version: 14, Version Date: 10/12/2025

Property Addressing

Council recognises the importance of rural property addressing that assists all Road users, particularly emergency services. Upon application, Council will issue a property number in accordance with its adopted numbering system. Road access and a fit-for-purpose property access on a named Road must be available to the lot before a rural address can be allocated.

Replacement numbers are also supplied upon application and the appropriate fee being paid.

Road Closures

Council may close a Road either permanently or temporarily. Temporary Road closures of part or the entire Road may be required when special events are taking place and will only be allowed if prior approval has been granted by Council.

An application to Council is required for a Road closure and must be compliant with the Manual of Uniform of Traffic Control Devices (MUTCD) Part 3 Works on Roads and the Queensland Guide to Temporary Traffic Management (QGTTM) (issue current at the time of application).

Council reserves the right to restrict access to the Road reserve temporarily or permanently in accordance with the *Local Government Act 2009*. Restricted access may apply to particular or all vehicle types.

Bus Stops

Council will situate Council delivered bus stops at locations it deems the most appropriate and beneficial to the public. Council may remove bus stops from locations where they are deemed no longer necessary. Council will not deliver bus stops solely for school bus use owing to the variable demand and potentially transient patronage.

Street Lighting

The requirement to review the existing street lighting network, will only be undertaken in special circumstances as deemed appropriate by Council.

Parking

Parking of vehicles in the Road reserve shall be in accordance with the *Transport Operations (Road Use Management – Road Rules) Regulation 2009* (Queensland Road Rules) and Council's *Local Law No. 5: Parking*.

Review of parking will be undertaken where deemed appropriate by Council.

Human Rights Statement

Council is committed to respecting, protection and promoting human rights. Council has an obligation under the *Human Rights Act 2019* to give proper consideration to human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act or decision under this policy may engage human rights, Council will have regard to the *Human Rights Act 2019* in undertaking the act or making the decision.

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number 24-28/)

Effective Date:
Version: 1.0
Review Date: 31/03/2029

Date Approved:
ECM: 3578795

Superseded/Revoked:

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Relevant Legislation

Local Government Act 2009
Local Law 1 (Administration) 2011
Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2011
Planning Act 2016
Planning Regulation 2017
Subordinate Local Law 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011
Subordinate Local Law 1.15 (Carrying Out Works on a Road or Interfering with a Road and its Operation) 2011
Subordinate Local Law 1.18 (Gates and Grids) 2011
Subordinate Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2011
Transport Operations (Road Use Management) Act 1995
Transport Operations (Road Use Management – Road Rules) Regulation 2009
Vegetation Management Act 1999

Related Documents

Community Facility Sign Guideline
Lockyer Valley Planning Scheme
Manual of Uniform Traffic Control Devices
Queensland Road Safety Technical User Volumes (QRSTUV): Guide to Speed Management
Unmaintained and Unconstructed Roads Policy
Unmaintained and Unconstructed Roads Procedure

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number 24-28/)

Effective Date:
Version: 1.0
Review Date: 31/03/2029

Date Approved:
ECM: 3578795

Superseded/Revoked:

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Policy



STRATEGIC

USE OF ROADS

Head of Power

Local Government Act 2009

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2022-2027):

4. Lockyer Planned – Provision of fit-for-purpose infrastructure which meets the current and future needs of the region

Definitions

<i>Council</i>	means Lockyer Valley Regional Council.
<i>Gate</i>	means a hinged or sliding barrier used to close an opening in a Road.
<i>Grid</i>	means a structure designed to – <ol style="list-style-type: none">a) permit the movement of vehicular traffic along a Road; butb) prevent the passage of livestock.
<i>Property Access</i>	means facilities provided for the purpose of vehicles making entry or exit at, or substantially at, right angles between a Road and land adjoining or adjacent to the Road and may include an invert, pipe or Property Access (driveway) at, or adjacent to, the boundary of the land.
<i>Road</i>	in accordance with the <i>Local Government Act 2009</i> , a Road is an area of land that is dedicated to public use as a Road; or <ol style="list-style-type: none">a) an area of land that—<ol style="list-style-type: none">(i) is developed for, or has as one of its main uses, the driving or riding of motor vehicles; and(ii) is open to, or used by, the public; or

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Effective Date: 00/00/2000
Version: X
Review Date: 30/09/2028
Superseded/Revoked: NA

Date Approved: XX/XX/XXXX
ECM: 3578788

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- b) a footpath or bicycle path; or
- c) a bridge, culvert, ferry, ford, punt, tunnel or viaduct.

However, a Road does not include—

- (i) a State-controlled Road; or
- (ii) a public thoroughfare easement.

Note that a “Road” means an area of land that has been dedicated, notified or declared to be a Road for public use. A physical vehicular track need not have been created.

Roadside Memorial means a monument, ornament or anything erected or placed within the Road to commemorate a deceased person.

Policy Objective

The objective of this Policy is to provide a framework for approvals, responsibilities, community access and the management of the use of Council controlled Roads across the Lockyer Valley region, while supporting regional economic activity and protecting environmental values. By reducing the risk of unsafe use of and works within the Road, a safer Road network is achieved for all Road users.

Policy Statement

Council endeavours to provide safe, sustainable, and fit-for-purpose transport infrastructure that supports community connectivity, economic resilience, and environmental stewardship in alignment with Council's Strategic Asset Management Plan and corporate objectives. Council has a responsibility as the authority for the control of local Roads in the region to ensure all Road users can utilise the network in a safe manner. This responsibility includes minimising the risk of injury and ensuring the Road network is maintained in a safe and sustainable manner. Standards and permits are employed to ensure any person or company working within the Road, or erecting permanent infrastructure, does so in a manner that meets Council requirements.

Any such work, as listed below, requires notification to Council in the form of an Application to Undertake Works on a Road. Works are unable to be commenced until all relevant Council approvals are received by the applicant. Failure to adhere to the conditions may result in the approval permit being revoked, the infrastructure being removed, and/or a penalty being issued. Where privately owned assets are removed by Council, Council will return the assets to the affected private asset owner.

Approval conditions may include the requirement for appropriate traffic control measures during the works, in accordance with the Manual of Uniform Traffic Control Devices (MUTCD) and Queensland Guide to Temporary Traffic Management (QGTTM).

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Property Accesses (Driveways)

The construction of a Property Access (driveway) within a designated Road to any lot, whether private or commercial, must be approved by a Council permit (unless subject to a Development Permit for Operational Works). Council will provide advice on the required standard of construction, which must be adhered to.

The cost of construction and ongoing maintenance of all components of Property Accesses are the responsibility of the property owner, and the property owner will be responsible for continued maintenance of the Property Access once constructed.

Where Property Accesses are not constructed to the Council standard, the owner shall be required to rectify the Property Access. Alternatively, this rectification work, or complete removal, may be done by Council at the cost of the owner should Council deem the Property Access to be a safety hazard to Road users, or to be causing damage to the Road network or adjacent areas due to the required standard not being met.

Temporary Accesses

Temporary accesses may, on occasion, be required for an entrance to a lot. Temporary accesses must be approved by Council to ensure the safety of the access location, and to ensure the constructed access is deemed suitable for temporary use with no resulting damage to the Road network. Temporary accesses will only be valid for a specified period of time, as approved under the relevant application to Council.

Gates and Grids

Council discourages the use of Gates and Grids where possible. It is acknowledged that, under certain circumstances, Gates and Grids may be required for genuine primary production purposes.

Council will only consider the approval of a Gate and/or Grid following the grant of a relevant approval to graze the adjacent section of Road. Gates and Grids may only be constructed after approval by Council, in accordance with the *Subordinate Local Law 1.18 (Gates and Grids) 2011*. Gates or Grids constructed within the Road must be built to the required standard as deemed appropriate by Council and will remain the responsibility of the applicant or any subsequent property owner(s).

Existing Gates and Grids are the responsibility of the benefiting landowner. Should a Gate or Grid be deemed a Road safety hazard, Council shall require the responsible approval holder or landowner to maintain, replace or remove the Gate or Grid. Failure to maintain, replace or remove the Gate or Grid by the responsible approval holder or landowner may result in Council removing the Gate or Grid at a cost to the responsible approval holder or landowner. Gates must remain unlocked at all times to enable public access to the Road.

Council, at its sole discretion, may require a Gate and/or Grid to be removed and the property fenced.

Roadside Memorials

Roadside Memorials typically are not permitted on Council Roads, as they may create a distraction to drivers. In extenuating circumstances Council may allow a Roadside Memorial to be constructed in line with the Queensland

Group: Infrastructure
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Department of Transport and Main Roads requirements, taking into consideration Road user safety, the local environment and surrounding community. An application for a Roadside Memorial must be submitted to and approved by Council prior to construction of memorial. Unapproved Roadside Memorials, or Roadside Memorials that don't comply with the conditions of approval, may be removed by Council. Existing Roadside Memorials may be reviewed, relocated or removed where they are located within a Council work site. Where possible, alterations will be made in consultation with the memorialised person's family.

Private Pipes and Associated Infrastructure within the Road

Persons wishing to install private infrastructure or undertake works within the Road (other than minor landscaping works) must first apply to Council and receive approval.

Permits are required for privately-owned pipes and water infrastructure within the Road (with the exception of public service utilities where it is installed in accordance with relevant legislation). This includes pipes crossing under or running beside a constructed Road within the Road reserve. Generally, Council will not permit pipes running beside the Road in the nature strip. Permits ensure Council can keep a record of the location of infrastructure to reduce the risk of damage to private and Council infrastructure. Applicants must provide detailed as-constructed information to Council, generally in accordance with the requirements of the Lockyer Valley Planning Scheme.

Council will not assess the installation of infrastructure associated with a water bore if the relevant State authority has not approved the bore. Once evidence of approval from the relevant State authority has been provided, Council will then assess if the installation of a water bore will affect the use of the Road before Council approval is granted.

Maintenance of private infrastructure remains the responsibility of the applicant or any subsequent owner(s). A temporary closure of part or all of the Road for maintenance purposes may be required from time to time. Any such closures will require application to Council, and may require a traffic management application including a traffic guidance scheme for the continued safe movement of Road users.

Other Structures and Works within the Road

Persons wishing to install other infrastructure or undertake works within the Road must first apply to Council and receive approval.

Based on Council's risk management approach, infrastructure proposed in a location deemed inappropriate or deemed unsuitable for the Road will not be approved.

Council's preference for the location of mailboxes is on the property boundary, as mailboxes within the Road may be a hazard to Road users, including pedestrians, cyclists, and horse riders.

The construction of awnings and verandas in accordance with the Lockyer Valley Planning Scheme must be approved by a Council permit (unless subject to a Development Permit for Operational Works).

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Unit: Infrastructure Design & Asset Management
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Utilities Infrastructure

Service utilities (public service authorities) such as water, sewerage, power, and telecommunications networks should be installed to the standard alignment adopted by Council where possible. Where this is not possible, Council will work with the service providers to determine the most appropriate location within the Road, to ensure minimal impact on the Road network.

Events on Roads

Council acknowledges that some community events such as festivals, markets, cycling events, formal parades and others will require the use of the Road. An application is to be made to Council for the event, including details of the use of the Road and associated traffic management developed in accordance with the Manual of Uniform of Traffic Control Devices (MUTCD), and Queensland Guide to Temporary Traffic Management (QGTTM) if applicable.

Registered not-for-profit or charitable organisations may be eligible for a waiver of the relevant fee in accordance with the Lockyer Valley Regional Council Fees and Charges schedule.

Commercial Use of Road

Council may allow commercial use of the Road for roadside vending and footpath dining if an applicant can demonstrate compliance with *Local Law 1 (Administration) 2011* and *Subordinate Local Laws 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011*. Upon application, Council may issue a permit with conditions.

Temporary Grazing of Road Reserves

Roadsides may only be grazed if a relevant approval has been issued. It is an offence to graze stock on Roads and roadsides without approval, and landholders may be liable for any accidents or damage illegal stock grazing may cause.

Council's approval and management of temporary roadside grazing must also comply with relevant provisions of the *Stock Route Management Act 2002* and the *Biosecurity Act 2014*, which govern livestock movement, biosecurity obligations, and the National Livestock Identification System (NLIS).

Human Rights Statement

Council is committed to respecting, protecting and promoting human rights. Council has an obligation under the *Human Rights Act 2019* to give proper consideration to human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act or decision under this Policy may engage human rights, Council will have regard to the *Human Rights Act 2019* in undertaking the act or making the decision.

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)
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Superseded/Revoked: NA

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Relevant Legislation

Biosecurity Act 2014
Human Rights Act 2019
Local Government Act 2009
Local Law No. 1 (Administration) 2011
Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011
Stock Route Management Act 2002
Subordinate Local Laws No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011
Subordinate Local Laws No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011
Subordinate Local Laws No. 1.15 (Carrying Out Works on a Road or Interfering with a Road and its Operation) 2011
Subordinate Local Laws No. 1.18 (Gates and Grids) 2011
Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011

Related Documents

Application to Undertake Works on a Road
Application for Traffic Management Form
Department of Transport & Main Roads Roadside Memorial Notification Form
Lockyer Valley Regional Council Fees and Charges Schedule
Lockyer Valley Planning Scheme
Manual of Uniform of Traffic Control Devices (MUTCD)
Queensland Guide to Temporary Traffic Management (QGTTM)
Strategic Asset Management Plan

Group: Infrastructure
Unit: Infrastructure Design & Asset Management
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Policy

STRATEGIC/GOVERNANCE

SEALING OF GRAVEL ROADS

Head of Power

Local Government Act 2009

Transport Operations (Road Use Management) Act 1995

Transport Infrastructure Act 1994

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2017-2022):

Lockyer planned - Plan, design and deliver essential infrastructure for roads, drainage, walkways and cycle paths for connectivity across the region.

Definitions

The *Local Government Act 2009* (section 59 (2) and (3)) states:

A road is—

- (a) an area of land that is dedicated to public use as a road; or
- (b) an area of land that—
 - (i) is developed for, or has as 1 of its main uses, the driving or riding of motor vehicles and;
 - (ii) is open to, or used by, the public; or
- (c) a footpath or bicycle path; or
- (d) a bridge, culvert, ford, tunnel or viaduct.

(3) However, a road does not include—

- (a) State-controlled road; or
- (b) public thoroughfare easement.

Group: Infrastructure
Unit: Civil Operations
Approved: Ordinary Meeting (Resolution Number 16-20/1021)

Effective Date: 11/07/18
Version: 1 Last Updated: 23/04/2018
Review Date: 30/04/2020

Date Approved: 11/07/2018
ECM: 3542276

Superseded/Revoked: NA

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Policy Objective

The purpose of this policy is to outline Lockyer Valley Regional Council (Council) approach to dealing with dust suppression requests regarding Council's gravel roads.

Policy Statement

Council is committed to providing Lockyer Valley residents with safe roads, in accordance with road construction and management best practice while being financially responsible.

Council will consider requests from Lockyer Valley residents regarding dust suppression based on the following criteria, but not limited to;

- Gravel road maintenance savings to Council
- Number of property accesses per kilometre
- Number of vehicles travelling on the road per day
- Number and type of historic crashes on the road per annum
- Council's ability to fund the proposed project
- The priority of the proposed project when assessed alongside other projects.

This policy applies to all unsealed (gravel) public roads under the care and control of Council that form part of Council's maintained road network as reflected in the asset register.

This policy does not apply to privately owned roads or roads that Council does not currently maintain.

In some cases, and entirely at Council's discretion, Council will consider a request for sealing of a gravel road up to a length of 200 metres where the applicant is prepared to make a contribution of 50% of the total cost of the construction work.

This policy does not apply to work that is subject to the conditions of a Development Application Approval.

Council reserves the right to recover costs incurred under the application of this policy, which would otherwise have required the owner/applicant to construct a sealed section of road where any dust suppression works were constructed, as part of any subsequent Development Approval.

Related Documents

Sealing of Gravel Roads Procedure

Group: Infrastructure
Unit: Civil Operations
Approved: Ordinary Meeting (Resolution Number 16-20/1021)

Effective Date: 11/07/18
Version: 1 Last Updated: 23/04/2018
Review Date: 30/04/2020

Date Approved: 11/07/2018
ECM: 3542276

Superseded/Revoked: NA

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14.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT Council receive and note the following items for information:

14.1 - Acting Chief Executive Officer's Monthly Report - November 2025

14.2 - Acting Group Manager People, Customer and Corporate Services Monthly Report - November 2025

14.3 - Group Manager Community & Regional Prosperity Monthly Report - November 2025

14.4 - Group Manager Infrastructure Monthly Report - November 2025

14.5 - Councillor Portfolio Monthly Update - November 2025

Moved By:

Cr D Neuendorf

Seconded By:

Cr A Wilson

Resolution Number: 24-28/0474

**CARRIED
7/0**

14.1 Acting Chief Executive Officer's Monthly Report - November 2025

Author:

Dan McPherson, Acting Chief Executive Officer

Responsible Officer:

Dan McPherson, Acting Chief Executive Officer

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Acting Chief Executive Officer's Group during November 2025.

This document is for Council's information only.

Executive Summary

The activities covered in this report include Strategic Planning, Internal Audit and Risk, Procurement, Disaster Management, Community Development and Engagement and Advocacy. The Finance function is subject to separate reporting.

Proposal

That this report be received and noted.

Attachments

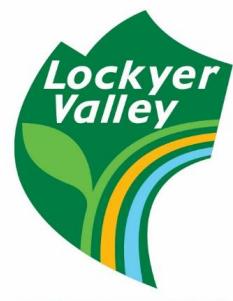
1  Monthly Group Report - Executive Office - November 2025 27 Pages



Executive Office

MONTHLY GROUP REPORT

November 2025



HIGHLIGHTS

Flood Restoration Program Update

Expenditure incurred during and after declared events that occurred during 2021/2022, 2023/2024 and the 2024/2025 financial years has been substantial and it is important to ensure all eligible costs are reimbursed. The following tables provide a snapshot of costs submitted for reimbursement and approved for the 2021/2022, 2023/2024 and 2024/2026 events, as at 30 November 2025.

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
Fred Thomas Pedestrian Bridge	\$182,206.85	\$183,714.38	\$55,069.53	\$128,674.65	\$128,644.85
Unsealed Roads Zone 9	\$178,507.07	\$179,798.20	\$58,556.82	\$121,241.38	\$121,241.38
Unsealed Roads Zone 2	\$129,396.93	\$130,484.24		\$130,484.24	\$130,484.24
Unsealed Roads Zone 3	\$294,865.42	\$296,798.42		\$296,798.42	\$296,798.42
Unsealed Roads Zone 1	\$328,135.72	\$330,968.64	\$129,831.45	\$201,137.19	\$201,137.18
Liftin Bridge	\$8,627,068.53	\$8,660,424.52	\$243,428.00	\$8,416,996.52	\$8,416,996.52
Unsealed Roads Zone 8 Part 2	\$454,956.32	\$458,692.90		\$458,692.90	\$458,692.90
Unsealed Roads Zone 8 Part 1	\$583,173.52	\$587,265.87	\$307.91	\$586,957.96	\$586,957.96
Unsealed Roads Zone 8 Part 3	\$348,591.19	\$351,198.63		\$351,198.63	\$351,198.63
Sealed Roads Zones 1,2, and 3 Submission 1	\$371,189.34	\$373,721.21		\$373,721.21	\$373,721.21
Unsealed Roads Zone 10 - Part 1	\$537,584.94	\$540,420.64		\$540,420.64	\$540,420.64
Old Laidley Forest Hill Road CH 1800 - (Betterment and REPA)	\$119,569.44	\$120,407.13	\$2,685.60	\$115,035.93	\$117,721.53
Unsealed Roads Zone 4 - Part 1	\$748,123.21	\$752,078.09		\$752,078.09	\$752,078.09
Unsealed Roads Zone 4 - Part 2	\$985,312.72	\$990,555.97		\$990,555.97	\$990,555.97
Unsealed Roads Zones 11-18	\$140,523.41	\$141,211.83		\$141,211.83	\$141,211.83
Woolshed Creek Road Floodway CH 400	\$354,484.77	\$349,118.36	\$5,767.74	\$349,118.36	\$349,118.36
RCP and RCBC Desilting and Clean Outs	\$184,465.91	\$185,434.48		\$185,434.48	\$185,434.48
East Egypt Road Landslip	\$3,247,619.57	\$3,254,848.11		\$3,254,848.11	\$3,254,848.11
Berlin Road Landslip	\$3,579,023.86	\$3,598,610.21		\$3,598,610.21	\$3,598,610.21
Sealed Roads Zone 9	\$277,968.25	\$279,434.48	\$551.35	\$278,883.13	\$278,883.13
Sealed Roads Zone 5	\$379,969.29	\$381,790.66		\$381,790.66	\$381,790.66
Adare Road Floodway	\$287,840.45	\$288,173.95	\$619.14	\$288,173.95	\$288,173.95
Guardrail Restoration	\$204,059.14	\$204,930.17	\$7,732.50	\$197,197.67	\$197,197.67
Sealed Roads Zone 4	\$219,348.45	\$219,637.50		\$219,637.50	\$219,637.50
Sealed Roads Zone 3	\$192,535.74	\$193,689.19		\$193,689.19	\$193,689.19
Brightview Road (Betterment and REPA)	\$2,271,884.02	\$2,275,956.67	\$168,040.08	\$1,939,876.51	\$2,107,916.59

HIGHLIGHTS CONTINUED...

Sealed Roads Zone 11 - 18	\$185,983.65	\$185,983.65		\$185,983.65	\$185,983.65
Mountain View Drive Landslip	\$2,311,587.46	\$2,315,168.99	\$476.18	\$2,315,168.99	\$2,315,168.99
Sealed Roads Zone 1 and Town Extras	\$682,298.63	\$686,035.22		\$686,035.22	\$686,035.22
East Egypt Road Landslip - Site 3	\$1,346,576.46	\$1,353,899.16		\$1,353,899.16	\$1,353,899.16
Unsealed Roads Zone 5	\$838,901.74	\$844,318.97		\$844,318.97	\$844,318.97
Unsealed Roads Zone 6	\$1,115,134.45	\$1,120,785.14		\$1,120,785.14	\$1,120,785.14
Unsealed Roads - Zone 10 - Part 2	\$453,558.09	\$456,006.95	\$297.87	\$455,709.11	\$455,709.11
Sealed Roads Zone 10	\$283,435.93	\$284,889.79		\$284,889.79	\$284,889.79
Sealed Roads Zone 8	\$1,935,114.34	\$991,304.50		\$709,970.06	\$638,973.05
Unsealed Roads Zone 10 - Part 3	\$847,726.79	\$852,187.03		\$852,187.03	\$852,187.03
Sealed Roads Zone 2	\$491,678.73	\$493,603.79		\$493,603.79	\$536,886.20
Sealed Roads Zone 6	\$275,041.20	\$276,489.06	\$78.65	\$276,410.41	\$276,410.41
Sealed Roads Zone 7	\$277,475.14	\$278,909.69		\$278,909.69	\$278,909.69
Unsealed Roads Zone 7	\$1,206,066.16	\$1,212,228.37		\$1,212,228.37	\$1,212,228.37
Flagstone Creek Road Rockfall	\$221,673.10	\$222,595.56		\$222,595.56	\$222,761.95
Reconstruction of Floodway Approaches (Betterment and REPA)	\$908,907.49	\$913,954.85	\$178,000.00	\$639,733.92	\$744,771.48
All Zones Final	\$723,049.69	\$724,436.99		\$724,436.99	\$724,436.99
Steinkes Bridge Railing	\$289,430.57	\$289,430.57		\$289,430.57	\$289,430.57
Flood Gauge Repairs	\$22,748.24	\$22,888.08		\$22,888.08	\$22,888.08
Liftins Road Floodway Approaches	\$37,092.35	\$39,603.09		\$37,603.09	\$37,603.09
Project Management Expenditure included in all submissions	\$252,434.75				
TOTAL FOR REPA	\$39,934,319.02	\$38,894,083.90	\$851,442.82	\$37,499,252.92	\$37,747,438.14
TOTAL FOR DRFA PROGRAM	\$50,233,719.65	\$48,961,728.72	\$1,477,653.25	\$47,396,033.93	\$47,407,019.81

HIGHLIGHTS CONTINUED...

DRFA - Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024.

The following table provides a snapshot of costs submitted for reimbursement and approved, as at November 2025 for the above event which is in the final stages of completion.

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
CDO Claim	\$106,532.19	\$82,898.56	\$23,633.63	\$82,898.56	\$82,898.56
TOTAL FOR CDO	\$106,532.19	\$82,898.56	\$23,633.63	\$82,898.56	\$82,898.56
TOTAL FOR EMERGENT WORKS	\$1,332,740.32	\$1,377,835.21	\$211,572.14	\$1,377,835.21	\$1,166,263.07
Liftins Bridge, Gatton	\$150,223.42	\$150,223.42	\$37,555.86	\$150,223.42	\$112,667.56
TOTAL FOR IMMEDIATE RECONSTRUCTION WORKS	\$150,223.42	\$150,223.42	\$37,555.86	\$150,223.42	\$112,667.56
Pipe Clean Outs	\$89,933.30	\$109,365.97	\$4,080.86	\$96,025.95	\$86,423.36
Major Bridges - Debris Removal	\$66,946.00	\$68,934.57		\$68,934.57	\$62,041.11
Flood Gauge Repairs	\$13,904.02				
Bonnell Road Thorton Floodway	\$24,952.33				
Unsealed Zone 10	\$529,219.20	\$2,948,297.67		\$1,558,701.18	\$1,560,324.21
Unsealed Zone 8	\$1,259,336.29	\$1,551,988.91		\$1,546,898.91	\$1,253,300.71
Unsealed Zone 5	\$548,845.12	\$932,623.23		\$821,302.86	\$580,839.68
Unsealed Zone 1	\$295,557.65	\$372,755.79		\$325,969.37	\$250,817.91
Unsealed Zone 3	\$421,166.91	\$477,405.40		\$377,213.01	\$339,491.71
Unsealed Zone 7	\$477,266.41	\$839,801.80		\$814,889.78	\$497,669.96
Unsealed Zone 9	\$343,699.58	\$446,138.27		\$446,138.27	\$345,165.57
Unsealed Zone 6	\$1,031,560.14	\$2,052,474.76		\$1,742,970.16	\$1,045,022.48
Unsealed Zone 2	\$32,561.14	\$49,030.19		\$33,075.06	\$29,453.01
Unsealed Zone 4	\$440,921.77	\$1,019,805.86		\$953,674.37	\$401,605.25
Goulds Road Floodway	\$2,166.57	\$413,479.95		\$402,960.75	\$120,888.23
Sealed Roads (all Zones)	\$154,652.86	\$1,238,087.65		\$999,922.30	\$299,976.69
Project Management Expenditure included in all submissions	\$351,275.40				
TOTAL FOR REPA	\$7,083,964.69	\$12,520,190.02	\$4,080.86	\$10,188,676.54	\$6,873,019.88
TOTAL FOR DRFA PROGRAM	\$8,673,460.62	\$14,131,147.21	\$276,842.49	\$11,799,633.73	\$8,234,849.07

HIGHLIGHTS CONTINUED...

DRFA - Tropical Cyclone Alfred, associated rainfall and flooding, March 2025.

The following table provides a snapshot of costs submitted for reimbursement, as at 30 November 2025 for the above event.

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
CDO Claim	\$621,566.80	\$496,180.55		\$496,180.55	
TOTAL FOR CDO	\$621,566.80	\$496,180.55		\$496,180.55	
Zone 1	\$89,412.80				
Zone 2	\$101,126.71				
Zone 3	\$213,288.23				
Zone 4	\$283,568.82				
Zone 5	\$197,631.79				
Zone 6	\$325,666.45				
Zone 7	\$48,130.46				
Zone 8	\$24,673.58				
Zone 9	\$97,235.12				
Zone 10	\$242,922.48				
Zone 11	\$97.50				
Zone 12	\$21,355.22				
Zone 13	\$7,985.91				
Zone 14	\$7,122.07				
Zone 15	\$51,776.75				
Zone 16	\$1,730.10				
Zone 17	\$7,178.24				
Zone 18	\$3,511.65				
All Zones	\$236,440.90	\$1,961,339.78		\$1,961,339.78	
Extraordinary Cleanup		\$51,536.99		\$51,536.99	
Parks Cleanup	\$27,861.40				\$19,206.00
Facility Cleanup	\$14,694.17	\$26,653.00		\$26,653.00	\$29,318.30
TOTAL FOR EMERGENT WORKS	\$2,003,410.35	\$2,039,529.77		\$2,039,529.77	\$48,524.30
Laidley Footpath Pavers	\$38,432.61	\$38,432.61		\$38,432.61	
TOTAL FOR IMMEDIATE RECONSTRUCTION WORKS	\$38,432.61	\$38,432.61		\$38,432.61	
Unsealed Roads Zone 1		\$117,032.53		\$106,272.76	\$35,070.01
Unsealed Roads Zone 2		\$144,046.37		\$144,046.37	\$47,535.30
Unsealed Roads Zone 3		\$326,213.11		\$325,999.04	\$107,579.68
Unsealed Roads Zone 4		\$780,364.86	\$194,945.76	\$779,783.05	\$163,516.78
Unsealed Roads Zone 5		\$98,662.15		\$97,729.92	\$32,250.88
Unsealed Roads Zone 6		\$568,798.44		\$551,872.62	\$182,117.97
Unsealed Roads Zone 7	\$20,073.90	\$76,049.15		\$76,049.15	\$25,096.23
Unsealed Roads Zone 8		\$323,092.26		\$322,126.02	
Unsealed Roads Zone 9		\$247,564.89		\$247,564.89	
Unsealed Roads Zone 10		\$1,154,613.16	\$51,707.24	\$1,145,514.35	\$360,956.35
Unsealed Roads Zone 11					
Unsealed Roads Zone 12					
Unsealed Roads Zone 13					

HIGHLIGHTS CONTINUED...

Unsealed Roads Zone 14					
Unsealed Roads Zone 15		\$47,583.22		\$45,027.98	\$14,859.23
Sandy Creek Road Floodway and Gabion Baskets		\$1,621,479.55		\$1,621,479.55	
Laidley Creek West Road	\$38,277.11	\$4,262,069.08		\$4,262,069.08	\$1,406,482.79
Forestry Road Culvert		\$443,713.99		\$443,713.99	-
Sealed Roads		\$789,379.82			
Project Management Expenditure included in all submissions	\$110,130.20				
TOTAL FOR REPA	\$168,481.21	\$11,000,662.58	\$246,653.00	\$10,169,248.77	\$2,375,465.22
TOTAL FOR DRFA PROGRAM	\$2,831,890.97	\$13,574,805.51	\$246,653.00	\$12,743,391.70	\$2,423,989.52

UNCONFIRMED

BUSINESS IMPROVEMENT & STRATEGY

Audit and Risk Management

The Audit and Risk Management function links to the Corporate Plan by assisting Council with good governance practices and managing corporate risks.



Internal Audit Update – Delivery of Council's Internal Audit Plan

Council has engaged O'Connor Marsden and Associates (OCM) to conduct all audits identified on its 3-year Internal Audit Plan. The current schedule of audits and other activities is outlined below, including the current status.

2024-2025 Internal Audit Schedule		
Audit/Review	Objective/Scope	Status
Records Management	Provide assurance that Council's management of corporate records operate effectively, economically and that the internal control framework governing its records is adequate.	Report included in ARMC agenda for 11/12 for endorsement.
2025-2026 Internal Audit Schedule		
Customer Request Management	The overall objective of this review is to assess the effectiveness, efficiency, and timeliness of Council's controls over the management of customer requests.	Report finalised, approved by A/CEO and included in ARMC Agenda for endorsement
Infrastructure Charges	To provide assurance that the Council operates its infrastructure charges processes effectively, economically and efficiently and that the internal control framework governing infrastructure charges is adequate.	Draft Terms of Reference circulate to audit stakeholders and ELT
Asset Maintenance (Roads and Transport)	To assess the adequacy of design and operating effectiveness of internal controls for the oversight, management and execution of asset maintenance planning processes	Not yet commenced. Scheduled for Quarter 3-4.



Audit Register Status Update

A review by OCM of internal audit recommendations on Council's Audit Register was conducted on Wednesday 12 November 2025 with responsible officers. Six audit recommendations have been verified as completed for the ARMC to endorse at the next meeting on 11 December 2025.

There are currently 44 audit recommendations on the Audit Register to be actioned, none of which are high risk. Of these 44 audit recommendations, 4 have been identified on the register for monitoring purposes.

BUSINESS IMPROVEMENT & STRATEGY CONTINUED...

The following table outlines the outstanding audit recommendations by review and level of risk to Council.

Review (audit)	Total No of Rec.	Number of Current Active Recommendations by Risk Level			Completed Rec.
		High	Medium	Low	
Tendered Contract Review	20	0	2	0	18
Lessons Learned from Pandemic	4	0	1	0	3
Environmental Compliance Management	2	0	1	0	1
Revenue Management Review	12	0	3	0	9
Fuel Management Review	9	0	0	6	3
Project Expense Capitalisation Review	7	0	7	0	0
Corporate Credit Card Review	15	0	0	9	6
Conflict of Interest Management Review	6		2	4	0
External Audit Items	15	0	3	2	10
Total	90	0	19	21	50



Corporate Risk Management Update

The Review and update of Council's Risk Appetite Statement has been broken down into the following steps:

Determination of Council's Risk Appetite/Tolerance						
Step one (completed)	Step two (completed)	Step three (completed)	Step four (Completed)	Step five (in progress)	Step six (in progress)	Step seven
Develop an initial draft combined Risk Management Policy and Risk Appetite Statement.	Review draft documents with technical content experts (individual meetings)	Review/ workshop revised draft document with Managers and direct reports	Review/ workshop draft document with Executive Leadership Team	Undertake a standalone Workshop with Council to determine risk appetite/tolerance with Council	Present draft combined policy/state ment to ARMC for review and endorsement	Present document to Council for adoption.

The draft Corporate Risk Management Policy and Risk Appetite Statement was reviewed at the November Executive Leadership Team Meeting. Recommended amendments from this session have been included in the draft document.

Step six of the review (workshopping the risk appetite statement with Council), will take place on Wednesday, 10 December 2025. Feedback received from the content expert sessions and ELT on the draft combined Corporate Risk Management Policy and Risk Appetite Statement will be provided to Council to enable an informed decision to be made on Council's risk appetite and tolerance for each category of risk.



Business Continuity and Crisis Management Project Status Update

A project was initiated to create a Business Continuity & Crisis Management Framework, supporting documents, and an incident management approach tailored to Council, in response to audit recommendations from the "Lessons Learned from the Pandemic Review."

Consultants from O'Connor Marsden and Associates are providing technical support for this project. The table below shows the status of each project objective:

BUSINESS IMPROVEMENT & STRATEGY CONTINUED...

Business Continuity and Crisis Management Project Deliverables		
Project Objective	Current Status	
Business Continuity Response and Recovery Plans	ICT Response and Recover Plan	Draft received from OCM for stakeholder review.
	Crisis Communication Plan	Draft completed by Principal Engagement and Communications and circulated for peer review.
	Facility Response and Recovery Plan	To be developed. Advice requested from LGMS for a guiding document to develop as part of the Gatton Admin Building Roof Replacement Project.
	Business-Critical Function BCP's	Development of draft business continuity plans has commenced and to be tasked to function owner to complete.
Training and Education	Not yet commenced – training and education to commence once a draft ICT Response and Recovery Plan has been developed. This will enable testing of Plan.	
Other supporting continuity tools (ie staff arrangement, productivity and welfare tools)	Staff management tools for supervisors to utilise whilst working in a dispersed workplace have been circulated to Executives, Managers, Principals and Coordination to utilise. These documents outline how to conduct daily staff check-ins, set staff goals and developing work plans to monitor and manage staff productivity.	
	A business continuity and crisis management page will be developed on Council's information sharing platform "The Source". All documents and information in relation to this function will be included on this page – for the organisation to utilise.	

PROCUREMENT

Group	September 2025	October 2025	November 2025
Infrastructure Delivery			
LVRC-24-095 Laidley Cultural Centre Kitchen Upgrade	Being released in October due works now not being done until January 2026.	Sourcing of Quote – opened 9/10/2025. Closed 21/10/2025. No response, no award.	
LVRC-25-028 Supply and Delivery Tractor and Slasher	Awarded to RDO Equipment Pty Ltd.		
LVRC-25-032 Truck and Trailer (2 x Truck & Dog Trailers)	Planning for procurement process.	Sourcing of Quote – opened 30/10/2025.	Evaluation of RFQ – closed 17/11/2025.
LVRC-25-033 Supply and Delivery of two (2) 4x4 Utilities			Sourcing of Quote – opened 6/11/2025. Awarded to Lockyer Valley Ford.
LVRC-25-042 Bitumen Reseal 2025-26	Sourcing of Quote – opened 12/9/2025.	Evaluation of RFQ – closed 10/10/2025.	Awarded to Civil Independence Industries Pty Ltd.
LVRC-25-043 Asphalt Resurfacing & Correction 2025-26	Sourcing of Quote – opened 12/9/2025.	Evaluation of RFQ – closed 10/10/2025.	Awarded to Civil Independence Industries Pty Ltd.
LVRC-25-044 Pavement Preparation Works 2025-26	Project did not progress. Instead considered surface correction.		
LVRC-25-047 Gatton Hire Hall Stage Lift	Planning for procurement process.	Engaged DKM Building and Construction for design only via LVRC-23-075 Trade Services Panel.	
LVRC-25-052 Fairways Drive, Hatton Vale Footpath	Sourcing of Quote – opened 23/9/2025.	Evaluation of RFQ – closed 14/10/2025.	No award, delivered by LVRC Infrastructure Delivery due to an unplanned opening in the team's capacity.
LVRC-25-054 Gatton North Drainage - Concept Design	Planning for procurement process.	Sourcing of Quote – opened 29/10/2025.	Evaluation of RFQ – closed 19/11/2025.
LVRC-25-056 Laidley CBD Paver Redevelopment - Footpath Renewal		Planning for procurement process.	Sourcing of Quote – opened 28/11/2025.
LVRC-25-061 6x4 Cab Chassis		Sourcing of Quote – opened 29/10/2025. Closed 31/10/2025.	Awarded to Wideland Group Toowoomba.
Infrastructure – Asset Management	September 2025	October 2025	November 2025
LVRC-25-051 Grading Program	Planning for Procurement Process.	Sourcing of Quote – opened 31/10/2025.	Evaluation of RFQ – closed 21/11/2025.
LVRC-25-064 William Street, Gatton - Pavement Rehabilitation			Planning for procurement process.
LVRC-25-065 Sandy Creek Road and Laidley Creek West Road Bank Reinstatement			Planning for procurement process.

PROCUREMENT CONTINUED ...

Infrastructure – Operations	September 2025	October 2025	November 2025
LVRC-25-036 Culvert & Drainage Repairs	Awarded to Prestige Patterns Concreting & Civil Pty Ltd.		
LVRC-25-062 Footpath Cleaning		Sourcing of Quote – opened 31/10/2025.	Evaluation of RFQ – closed 10/11/2025. Awarded to Scrub Turbo Clean.
Infrastructure – Design	September 2025	October 2025	November 2025
LVRC-25-022 Technical Coordinator Services - Scenic Valleys Regional Roads and Transport Group	Evaluation of RFQ – closed 01/09/2025.	Evaluation ongoing.	Awarded to Shepherd Services Pty Ltd.
Community Facilities	September 2025	October 2025	November 2025
LVRC-25-041 Fire Equipment and Maintenance Services	Waiting for response from Wormald under State Govt Panel.	Waiting for response from Wormald under State Govt Panel.	Preparing Request for Tender documents to go to the market. Sitting with Facilities for input.
LVRC-25-011 Security Services	Awarded to Brisbane Valley Security Services (QLD) Pty Ltd.		
LVRC-25-012 Sanitary and Nappy Bin Service	Sourcing of Quote – opened 3/9/2025. Closed 22/9/2025. Currently being evaluated.	Evaluation ongoing.	Negotiation of Contract Departures in progress.
LVRC- 25-048 Laidley Saleyards Improvement Project		Planning for procurement process.	Sourcing of Tender – opened 21/11/2025.
Community and Wellbeing	September 2025	October 2025	November 2025
LVRC-24-108 Vegetation and Pest Management Panel	Awarded to: 2K Pasture Management & Consulting; Biodiversity Aust P/L; CGB Environmental; ECOLlaboration; Environmental Management Unit P/L; Evolve Environmental Solutions P/L; Invasive Plant & Animal Serv P/L; Pest Animal Management QL P/L; ReconEco P/L; Redleaf Projects P/L; Sports Turf Serv P/L; Sams Tree Serv; Aust Environmental L-scapes P/L; Treebiz; All Terrain Earthworks; Treescape Aust P/L; Yarramine Environmental.		
Disaster Management	September 2025	October 2025	November 2025
LVRC-25-060 Flood Warning Infrastructure Survey		Sourcing of Quote – opened 23/10/2025. Closed 31/10/2025. Currently being evaluated.	Awarded to Boland Survey and Design.
Governance and Property	September 2025	October 2025	November 2025
LVRC-25-024 Lease 20 Christopher St, Grantham	Planning for procurement process.	Planning for procurement process.	Planning for procurement process.
LVRC-25-025 Lease 2 Cricket Road, Regency Downs	Planning for procurement process.	Planning for procurement process.	Planning for procurement process.
Growth and Policy	September 2025	October 2025	November 2025
LVRC-25-009 - LGIP Amendment - a new LGIP for the Lockyer Valley		Planning for procurement process.	Sourcing of Quote – opened 14/11/2025.
Parks, Recreation and Cemeteries	September 2025	October 2025	November 2025
LVRC-24-065 Jean Biggs Park Upgrade	Sourcing of Quote – opened 16/9/2025.	Evaluation of RFQ – closed 14/10/2025. Currently being evaluated.	Evaluation ongoing.

PROCUREMENT CONTINUED ...

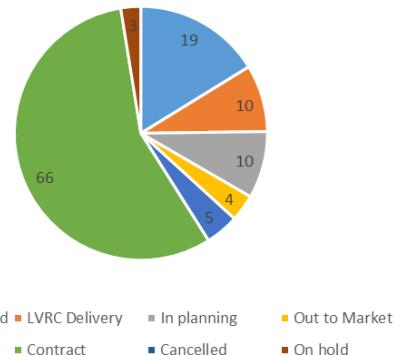
Organisational Development	September 2025	October 2025	November 2025
LVRC-25-029 EAP Services	Awarded to Telus Health.		
Parks, Recreation and Cemeteries	September 2025	October 2025	November 2025
LVRC-24-065 Jean Biggs Park Upgrade	Sourcing of Quote – opened 16/9/2025.	Closed 14/10/2025. Currently being evaluated.	Evaluation ongoing.
LVRC-25-037 Pre-Digging of Graves	Currently being evaluated.	Awarded to Southern Sun Excavation Pty Ltd.	
Procurement	September 2025	October 2025	November 2025
LVRC-25-053 Bulk Fuel Supply			RFQ documents drafted. Aim to release 8/12
Special Projects and Tourism	September 2025	October 2025	November 2025
LVRC-25-039 - Public Art - RFT	Closed 15/9/2025 and shortlisted. RFT out to market 23/9/2025.	Awarded to Christopher Trotter pending funding approval.	
LVRC-25-049 Forest Hill Silo Mural Artist	Planning for procurement process.	Planning for procurement process.	Sourcing of Expression of Interest – opened 21/11/2025.
LVRC-25-063 Forest Hill Silos Visitor Precinct, Stage 1			Planning for procurement process.
Waste Services	September 2025	October 2025	November 2025
LVRC-25-046 Green Waste Mulching	Request for Tender documents in progress.	Request for Tender documents in progress.	Request for Tender documents in progress. Sitting with Waste.
LVRC-25-006 Recyclables Process Services	Awarded to Re.Cycle (Sunshine Coast) Pty Ltd.		
LVRC-25-014 Gatehouse Software	Planning for procurement process.	On hold – awaiting advice from Waste.	Market research commenced. Awaiting update from Waste.
LVRC-25-026 Agricultural Plastic Collection	In planning.	In planning.	In planning – nil value project.
LVRC-25-050 Gatton Waste Demountable	Planning for procurement process.	On hold – awaiting advice from Waste.	On hold – awaiting advice from Waste.

PROCUREMENT CONTINUED ...

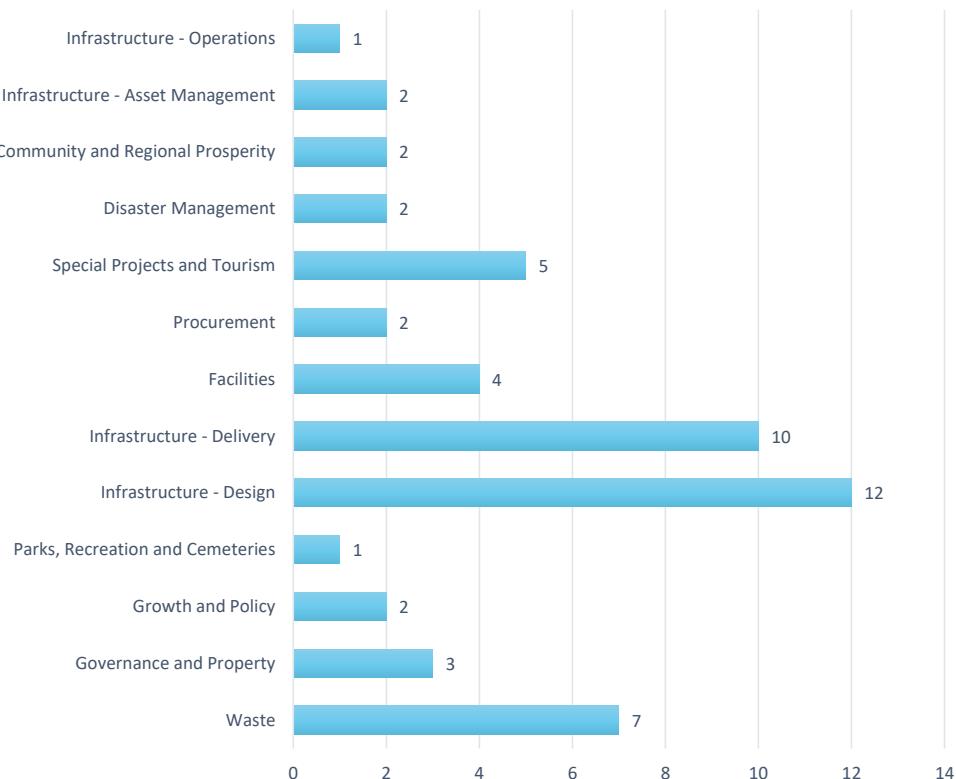
CURRENT PROCUREMENT SCHEDULE

PROCUREMENT STAGE AS AT 30 NOVEMBER 2025	
Not commenced	21
LVRC Delivery	11
In planning	9
Out to Market	5
Evaluation	8
Contract	110
Cancelled	1
On hold	4

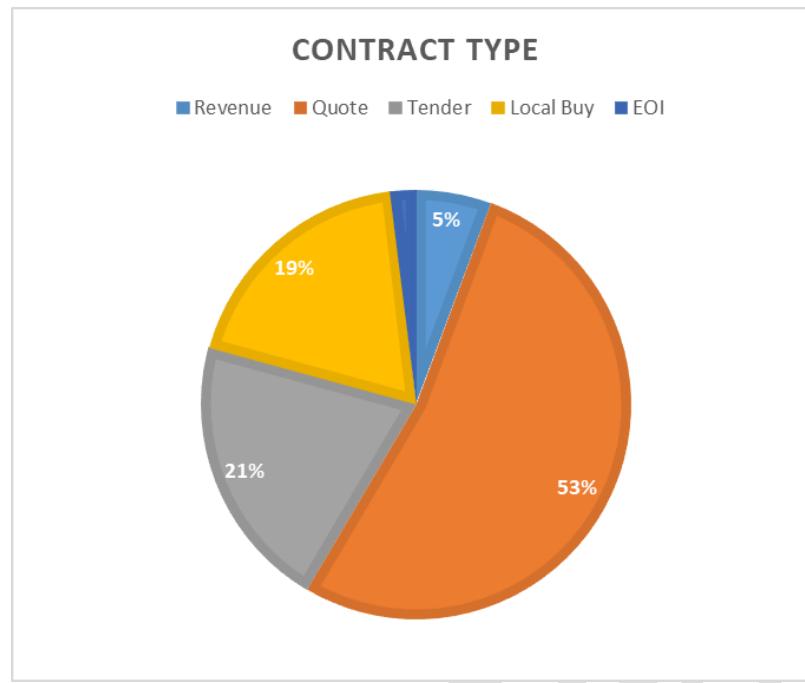
PROCUREMENT STAGE AS AT 30 NOVEMBER 2025



DEPARTMENT

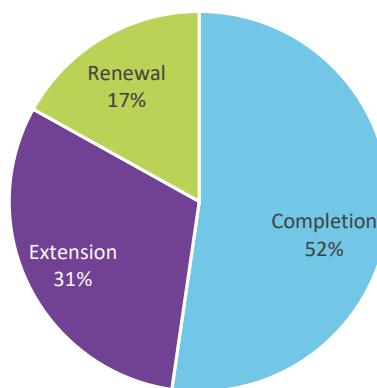


PROCUREMENT CONTINUED ...

FORWARD PROCUREMENT SCHEDULE

PROCUREMENT CONTINUED ...

SCHEDULE SUMMARY

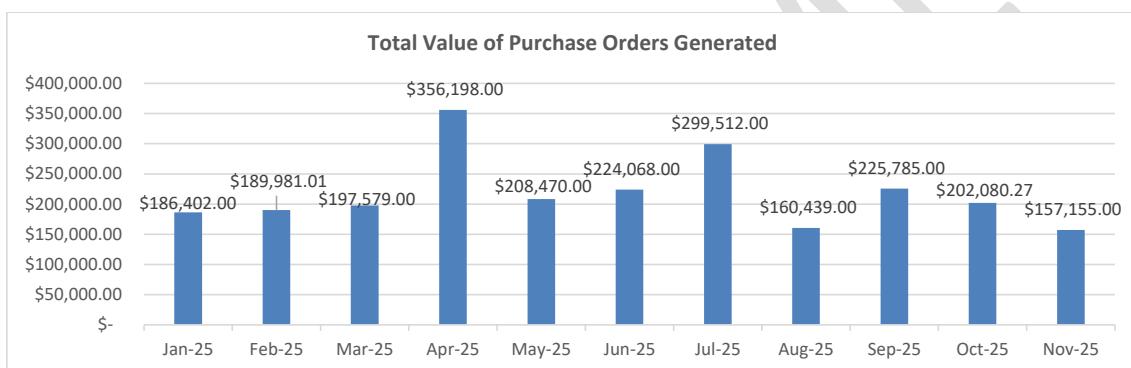
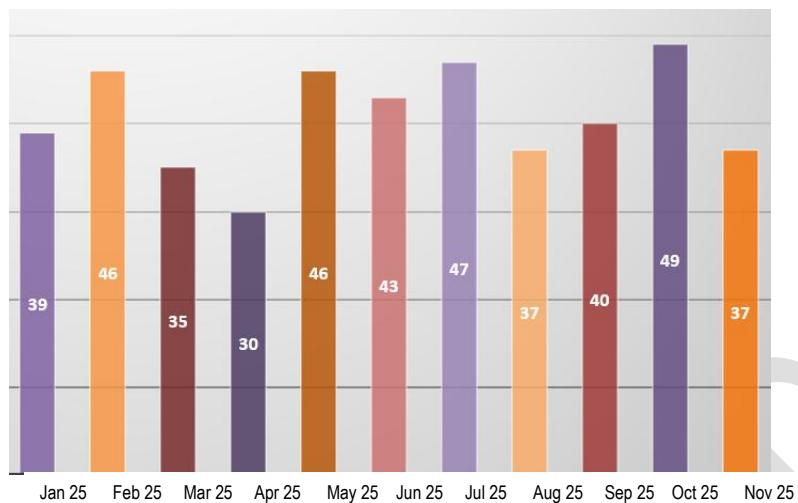


STORES DATA AS AT 30 NOVEMBER 2025

OVERALL PURCHASING DATA	September 2025	October 2025	November 2025
No of Purchase Orders Generated	40	49	37
Total Value of Purchase Orders Generated	\$225,785.00	\$202,080.00	\$157,155.00
Total Value of Largest Spend to a Single Supplier	\$105,442.00	\$123,387.00	\$114,259.00
INVENTORY DATA	September 2025	October 2025	November 2025
No of New Items Added	8	5	7
No of Items made Inactive	0	0	0
No of items re-activated	0	0	0
Total Number of Inventory Items	1467	1472	1479
SEPTEMBER TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)			
OCWEN ENERGY			\$105,442.00
TAYLOR SAFETY			\$33,065.00
DELNORTH			\$18,425.00
HOLCIM			\$13,721.00
IMPLEX PIPELINES			\$9,643.00
OCTOBER TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)			
OCWEN ENERGY			\$123,387.00
BORAL CONS			\$17,880.00
CASTROL AUSTRALIA			\$11,704.00
JNL INDUSTRIES			\$7,960.00
KARREMAN QUARRIES			\$6,293.00
NOVEMBER TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)			
OCWEN ENERGY			\$114,259.00
TRAFFIC CONTROL SUPPLIES			\$7,672.00
ELDERS			\$6,323.00
JNL INDUSTRIES			\$5,791.00
HUTCHINSON QUARRIES			\$3,329.00

Number of Purchase Orders Generated

PROCUREMENT CONTINUED ...



COMMUNICATIONS



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

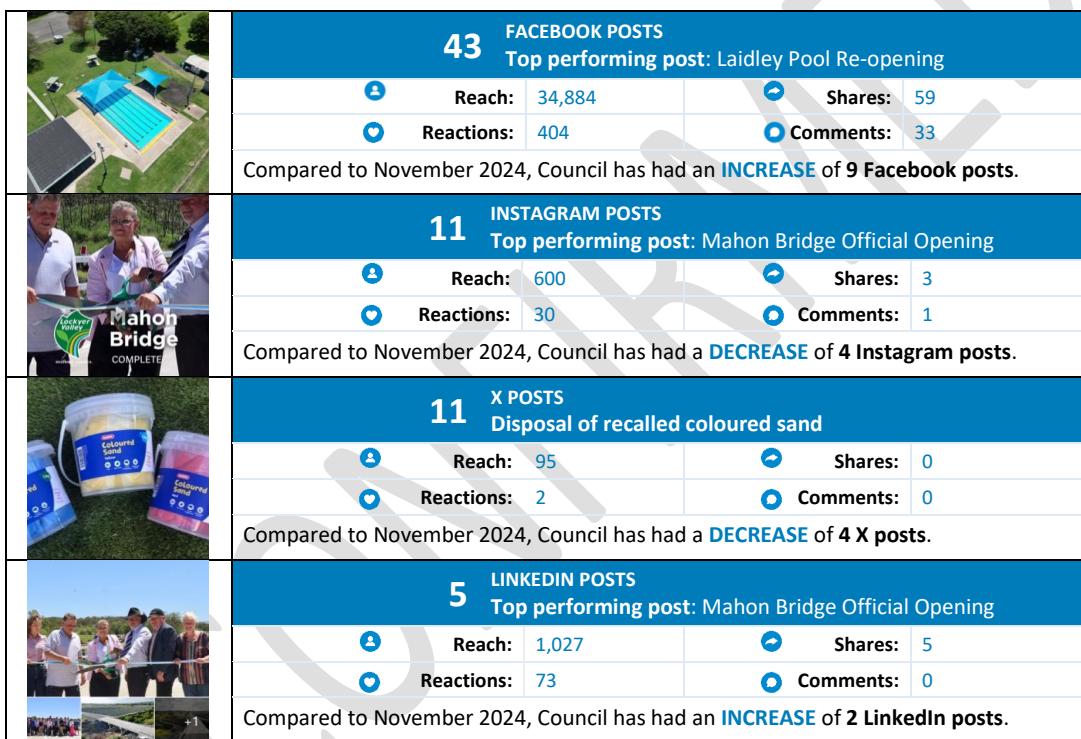
External Media



Media Enquiries



Online Engagement



4 PAID SOCIAL MEDIA CAMPAIGNS

Paid campaigns help reach new and existing customers, drive engagement, build awareness, and can target specific sub-audiences.

Total Reach: 104,091

Total Engagement: 762

Total Link Clicks: 450

Total Investment: \$471.11

COMMUNICATIONS CONTINUED...



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

Corporate Website

MOST VISITED WEB PAGES

1. Flood Cameras
2. Current Vacancies
3. News

16,390 TOTAL ACTIVE USERS **55.12%** ENGAGEMENT RATE



Compared to November 2024, Total Active Users has **DECREASED** by **1712** users, with the Engagement Rate also **DECREASING** by **4.7%**.

Corporate Design

27 PROJECTS



62 DESIGNS

Compared to November 2024, Council has had a **DECREASE** of **7** projects, and a **DECREASE** of **4** separate designs.

7 PHOTOSHOOTS



Compared to November 2024, Council has had a **DECREASE** of **13** photoshoots.

0 INTERNAL



2 EXTERNAL

Compared to November 2024, Council has had a **DECREASE** of **1** internal video and also a **DECREASE** of **2** external videos.

Corporate Fixed VMS Sign



6 VMS ACTIVATIONS

- Storm awareness
- Remembrance Day
- Storm preparations - home preparations
- Koala breeding season awareness
- Storm preparations - being weather aware
- Mayoral Christmas Carols event

Council News

TOP 3 READ ARTICLES

1. Invasive Weed Alert
2. Laidey Library Hours Change
3. Mahon Bridge Reopens

1420 subscribers

75.28% open rate

33.21% interaction rate (*people who clicked multiple links*)

Compared to the **November-December 2024** edition, there has been an **INCREASE** of **52** subscribers, a **5.49% DECREASE** in the open rate, and a **1% DECREASE** in the interaction rate.

DISASTER MANAGEMENT

Corporate Plan Action - Disaster Management Framework development and implementation

Current review of the Disaster Management framework is underway which will provide currency to the document.

Community Education, External Engagement & Partnerships



Grantham Siren Engagement Workshop

Council hosted a community engagement workshop in Grantham on Thursday, 13 November, to discuss the operation and purpose of the Grantham flood warning siren. The objectives of the workshop were to:

- Improve community understanding of the siren's function and activation protocols.
- Provide practical flood preparedness information.
- Seek community feedback on preferred siren testing frequency—either annually on 1 December or biannually on 1 June and 1 December.

A total of 19 community members attended the session, contributing to constructive discussions on various aspects of the siren system.

Feedback gathered during the workshop, along with input from Council's pop-up stall at the Grantham Christmas event, will be collated and presented to Council for consideration.

Buhses Hill Community Bushfire Workshop

The Disaster Management Team provided support to the Rural Fire Service workshop at Buhses Hill on Saturday 22 November 2025. The two VMS Trailers were deployed to advertise the event. The Principal Disaster Management attended and distributed thirty LVRC document wallets with disaster preparedness resources.

There was good support from the community regarding fire mitigation strategies to be conducted in 2026.

Grantham Siren Testing

As part of the scheduled biannual testing program, the Grantham flood warning siren was audibly activated at 12:00 noon on Monday, 1 December.

In preparation for the test, all households and businesses within a 2 km radius of the siren received a flyer notifying the community of the Grantham Siren Engagement Workshop on 13 November and the siren test on 1 December.

During the activation, Council staff monitored the siren from multiple locations within low-lying areas to assess audibility under prevailing conditions. Additionally, feedback has been sought from residents to gauge how effectively the siren was heard across different areas.

DISASTER MANAGEMENT CONTINUED...

Training & Exercises



Incident Management System Training

New Customer Experience staff completed training in the Incident Management System, which is utilised during disaster response operations. These staff members play a critical role in receiving and processing requests for assistance from the community.

Disaster Coordination Centre Training

The Queensland Police Service Emergency Management Coordinator delivered training to Council staff on Disaster Coordination Centre functions, specifically focusing on Logistics and Operations roles. This training was supported by role-specific instruction in the Incident Management System to ensure the training provided was contextualised to the systems used.

Exercise Resuuld

Council Disaster Management staff participated in a State Disaster Coordination Centre exercise designed to practice the processing of Requests for Assistance across all levels of the Queensland Disaster Management Arrangements. The exercise was conducted within the context of a large-scale disaster response scenario.

Disaster Help Line Exercise

Following the completion of Incident Management System training, an exercise was conducted to provide new Customer Experience staff with practical experience in managing calls from the public during a disaster event.

The exercise simulated an operational call environment, reflecting the types of inquiries and requests for assistance typically received during significant disaster operations. Staff were required to apply their training to accurately record information in accordance with established procedures. This exercise reinforced the importance of clear communication, ensuring staff are well-prepared to support the community during disaster situations.

Pre-Closedown meeting/Operational Readiness.

Pre-close down meeting conducted and the staff availability for the period, December 2025 to the end of January 2026 forwarded via the Need-to-Know publication. Sound responses from staff regarding their availability have been received.

Local Disaster Management Group (LDMG)



Contact will be made with the Lockyer Valley LDMG membership as a health check on currency of contacts and seasonal preparedness of individual members over the next several weeks.

2026 LDMG dates have been identified and confirmed:

Thursday 5th February 2026

Thursday 4th June 2026

Thursday 1st October 2026

Flood Intelligence System

Bureau Flood Warning Infrastructure Network Acquisition Program

The Bureau of Meteorology has finalised acquisition of 22 rain and rain/river ALERT gauges from Council under the Bureau's

DISASTER MANAGEMENT CONTINUED...



Flood Warning Infrastructure Network (FWIN) project. The ownership and responsibility of those sites have now been transferred to the Bureau.

The transfer of ownership of one additional rain/river height gauge is in progress with ongoing communication between the Bureau and Council staff.

Flood Intelligence System (Gauges)

An upgrade of Council's gauge data base station equipment will be undertaken upon completion of the Gatton office roof works.

Flood Warning Infrastructure Network Upgrade (New Gauges)

This project has delivered new rain and water level gauge equipment to capture additional data along the Laidley Creek catchment at Mulgowie, Laidley (Alexander Street system) and Glenore Grove (billabong) aiming to improve flood intelligence and warnings.

Council lodged station identification applications on 14 August 2025 and is awaiting Bureau commissioning to enable gauges to receive and display data online on the Bureau of Meteorology website and Council's Disaster Dashboard. On 24 November, the Bureau has indicated depending on severe weather events, the tasks associated with progressing their third-party new station requests may be temporarily deprioritised, and they hope for these to be actioned within the next one to two months.

This project is funded through the Emergency Response Fund (ERF) Flood Warning Infrastructure Network (FWIN) program.

Flood Warning Infrastructure (Cameras)

Work to improve the capture image of the Grantham-Winwill camera and install the Gatton-Helidon Road camera planning has been completed. The works are weather dependent. Council aims to have these works completed in December 2025.

Bureau Flood Warning Infrastructure Network (FWIN) Projects

Council officers participated in Bureau consultation workshops to provide input into the Bureau's model public messaging.

State Emergency Service (SES) Monthly Report



The Lockyer Valley SES currently has 33 active members with two members on leave, nine probationary members and three prospective members who have submitted paperwork. Active members for each group:

- Forest Hill – 9
- Gatton – 16
- Laidley – 8

SES received 17 requests for assistance following severe storm activity within the region. 15 of these requests were due to leaky roofs and two tree related.

DISASTER MANAGEMENT CONTINUED...

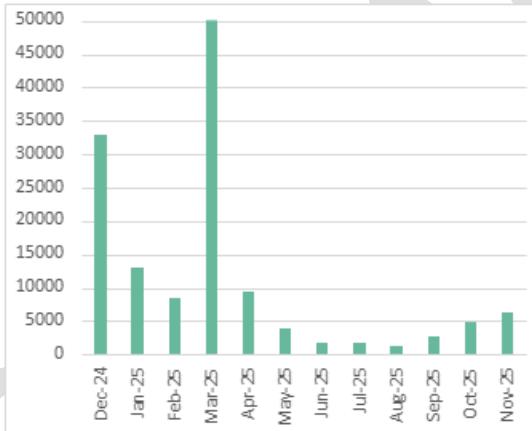
The Lockyer Valley SES Unit supported the Toowoomba SES Unit storm responses with ten members deployed on 27/10/2025 and five on 28/10/2025.

SES members participated in training focused on operational readiness, maintenance and storm preparedness. Training provides members skills to undertake their SES functions and builds their capacity. Training and development included

- Flood Boat Maintenance
- First Aid, Knots, Line Care and Line Maintenance
- Trailer equipment familiarisation
- Storm damage exercise
- Vehicle maintenance
- Truck equipment familiarisation
- Sandbag production
- Kirsten Street flood barrier familiarisation
- Flood boat course, Chinchilla

Disaster Dashboard

Views of the Disaster Dashboard were slightly elevated again in November due to storm activity. The Dashboard was viewed 2,477 times, from 13 to 16 of November.



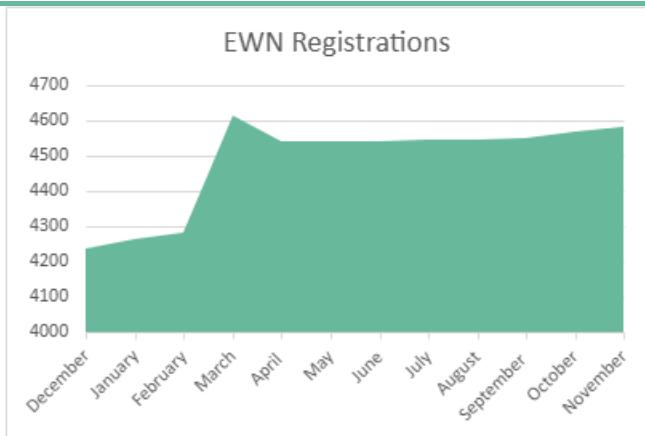
Early Warning Network

There was a sharp increase in SMS messages sent by EWN during the month of November due to the number of severe thunderstorm warnings over the period. In total 80,069 SMS messages were sent to Lockyer Valley subscribers.

Membership is currently at 4583 with 42 new registrations in the last 30 days.

Residents can register for this free service at EWN or through the [Disaster Dashboard](#).

DISASTER MANAGEMENT CONTINUED...



UNCONFIRMED

COMMUNITY DEVELOPMENT & ENGAGEMENT

Strategic Priority 1 – Engage with the community to ensure the community's views, values and aspirations inform Council decision-making.



8 projects received **engagement support** in November which may include planning for future consultations, or analysing and applying results of recent or previous consultations:

- Bitumen Reseal Program 2025-26
- Forest Hill Silos Mural Artist EOI
- Lake Apex Public Art Project
- Gatton Showgrounds Roof Works
- Gatton Administration Building Roof Works
- John Street South Rehabilitation
- Grantham Siren Testing
- Growth Management Strategy

Council delivered a **Council Pop-Up** stand at the Grantham Christmas Community Party on Sunday, 30 November. Approximately 20 people completed the *Have Your Say* dotmocracy board and another 20 people were engaged in meaningful discussions with Councillors and Council Officers regarding topics such as pest management, drainage, disaster management, and targeted community engagement regarding the Grantham Siren which followed the recent Grantham Siren Community Workshop. This was the last Council Pop-Up for 2025.

Council's Engagement Team assisted with the official opening events for the **new Mahon Bridge reopening** and the **Mount Sylvia Resilient Rivers Project** on Monday, 17 November.

Members of the Engagement Team undertake a **liaison role** between other business units and community groups such as progress associations, hall committees and sporting groups to maximise mutually beneficial outcomes.

Strategic Priority 2 – Support community groups to increase their capacity, resilience, and sustainability.



Council has been liaising with Made Concepts to deliver a **multicultural focused sporting program** in December, funded by the *Play Well* program. This initiative aims to engage young people from diverse backgrounds and encourage ongoing participation in local sport.

Council is working with Gatton Redbacks Soccer Club to deliver **women and girls soccer clinics** in December as part of the *Play Well* program. These clinics are designed to increase female participation, provide skill development opportunities, and support pathways for women and girls in local sport.

Council has been liaising with Laidley and Gatton Golf Clubs and has commenced a **subsidised golf membership initiative** through the *Play Well* program. This new program commenced in mid-November and will run through until 15 December, with a very strong uptake so far. The initiative aims to reduce barriers for people aged thirty-five and over to participate in golf as a means of exercise and social connection, and to strengthen connections between local golf clubs and the community.

Council has continued to work with Queensland Cricket to deliver the **Queensland Cricket Blast Program** at Cahill Park as part of the *Play Well* program. This eight-week subsidised program extended last year's summer offering using remaining grant funds. There was a total of twelve participants for this program.

Council's Sport and Recreation Development Officer attended the **Lockyer District High School Sports Awards** and the **Faith Lutheran Year 12 Valedictory Service**, strengthening relationships with local schools and supporting sporting pathways for young people in the region.

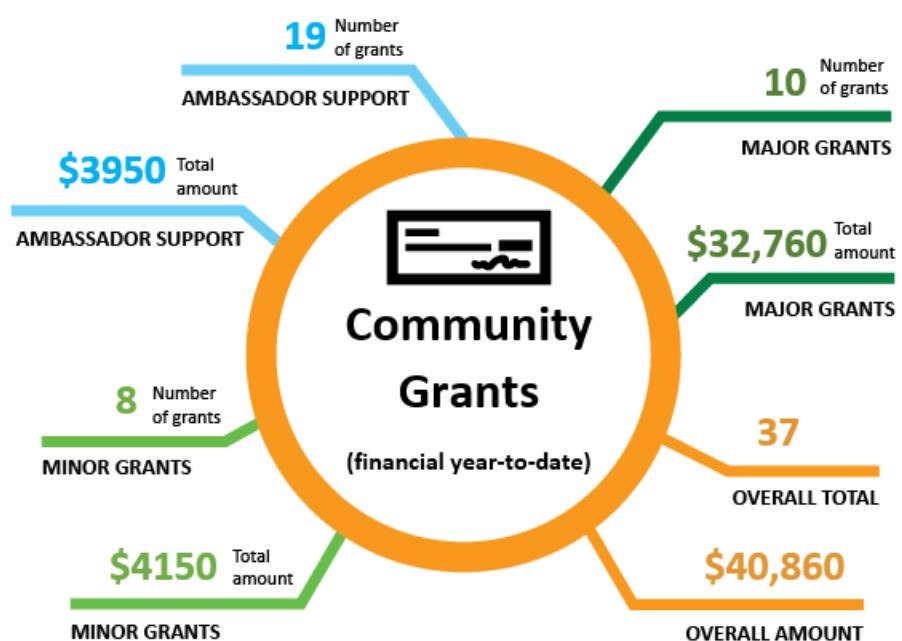
Council's Sport and Recreation Development Officer was invited to support the recruitment process for the **Sport4All Inclusion Coach**, reflecting the strong relationship built with Sport4All and the shared goal of promoting participation for people with disability in the Lockyer Valley region and surrounds. The Officer will continue to liaise

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

with the successful applicant to provide education and support for local sporting clubs, helping them to facilitate sporting opportunities for people with disability.

The **Boccia program**, delivered by Boccia Australia, was recently launched with Council's Sport and Recreation Development Officer and Councillor Anthony Wilson invited to attend and celebrate this inclusive sporting opportunity for people with disability in the region. The program is currently underway, with the long-term goal of establishing a pathway to the Paralympic Games for local participants.

Council hosted a free **capacity-building workshop** for local community groups and sporting clubs on Tuesday, 18 November. The workshop was facilitated by Steve Connelly from CPR Group, and covered governance, incorporation and committees, cyber security, and Queensland's new child safeguarding legislation. The workshop was attended by 38 representatives from local community groups and sporting clubs.



COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

Newsletters			
Community Connect Newsletter		On the Ball Newsletter	
270 Number of subscribers	55.93% Open rate (industry average < 25%)	53 Number of subscribers	66.04% Open rate (industry average < 25%)
TOP THREE ARTICLES		TOP THREE ARTICLES	
1 Energex-Ergon Community Fund	1 Play On! Vouchers	2 Disability Action Week	2 CPR Group Webinar
2 Disability Action Week	3 Understand Blue Card Changes	3 AJ Gogas Workshops	

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.



Council is preparing grant applications for the Foundation for Rural and Regional Renewal's **Prepare & Recover** program, and the **Celebrating Multicultural Queensland Events** grant programs. If successful, the funding will be used to support the Lockyer Valley Festival of Cultures event in 2026.

A Council Officer attended the **Toowoomba Community and Faith Leaders Forum** hosted by Multicultural Australia and Queensland Program of Assistance to Survivors of Torture and Trauma (QPASTT). This was a valuable forum with several new network relationships established. Council was able to facilitate representation from the Lockyer Valley Islamic Association and Lockyer Community Centre to assist in building capacity for those stakeholders.

Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



Council's Engagement Team collaborated with Anuha and Lockyer Community Centre for a community-led **Disability Action Week Walk** event on Tuesday, 25 November. Disability Action Week celebrates inclusion and the amazing contributions of people with disability. This year's theme "Communicate | Connect | Create" is a call to break down barriers and make accessibility a reality.

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...



Engagement Officers are involved in the following **interagency networks** that aim to identify human and social service gaps and trends and improve service delivery through strategic networking and partnerships.

INTERAGENCIES YEAR-TO-DATE	Lockyer Youth Agency Network (LYAN)	Lockyer Valley Service Provider Interagency (LVSPI)
Number of meetings	 2	3
Organisations in attendance	 29	68
Attendees in total	 38	94

Lockyer Lights - coloured lighting of Council's Gatton Administration Building and Laidley Cultural Centre to spread awareness of different causes and initiatives were activated in October:

- November – Movember and Men's Health (blue)
- Tuesday, 11 November – Remembrance Day (red)
- Sunday, 16 November – DonateLife's Thank You Day (pink)

14.2 Acting Group Manager People, Customer and Corporate Services Monthly Report - November 2025

Author: Craig Drew, Acting Group Manager People, Customer and Corporate Services
Responsible Officer: Craig Drew, Acting Group Manager People, Customer and Corporate Services

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during November 2025.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during November 2025.

Proposal

That this report be received and noted.

Attachments

1 [Monthly Group Report - People Customer and Corporate Services - November 2025](#) 9 Pages



People, Customer and Corporate Services

MONTHLY GROUP REPORT

NOVEMBER 2025



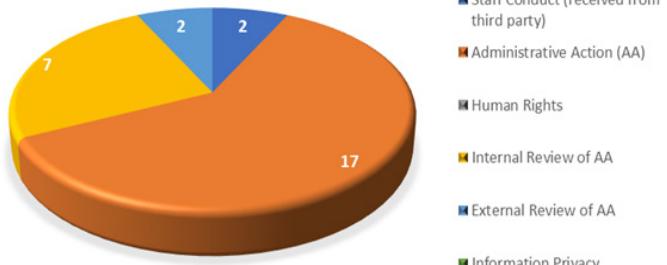
PEOPLE, CUSTOMER AND CORPORATE SERVICES

GOVERNANCE AND PROPERTY

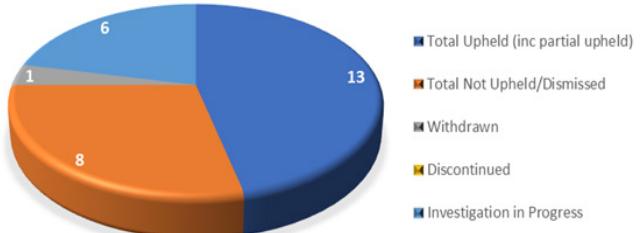


Below is an overview of complaints received through Council's Complaints Management System for the 2025/2026 financial year to the end of November 2025.

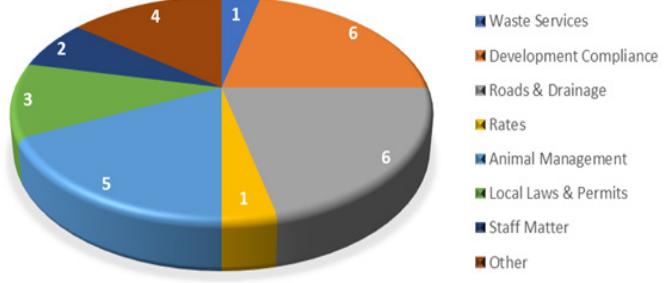
OVERVIEW OF TYPES OF COMPLAINTS 2025/26



COMPLAINTS BY STATUS FOR 2025/26



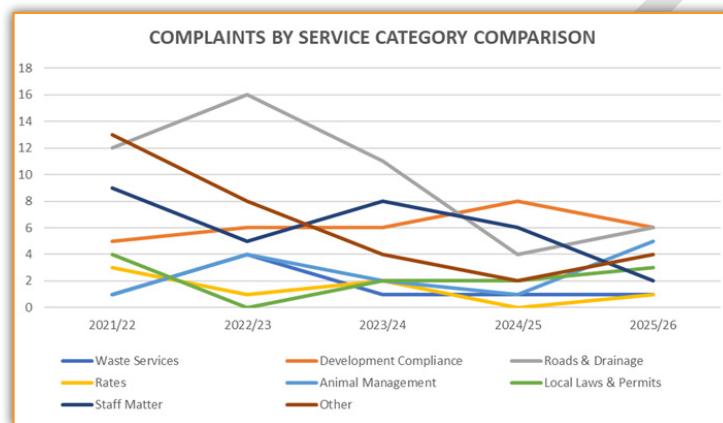
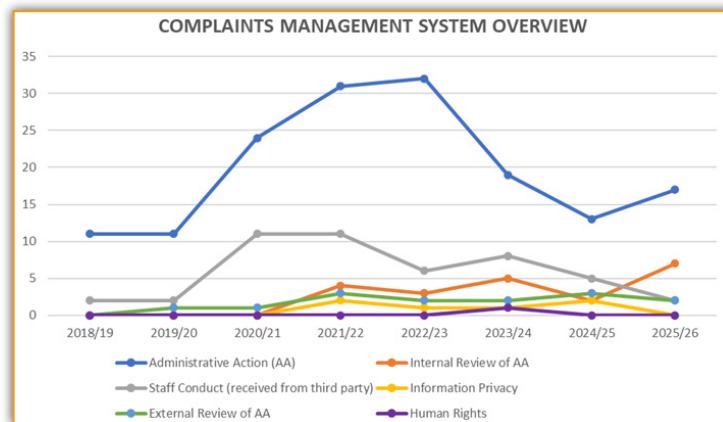
COMPLAINTS BY SERVICE CATEGORY 2025/26



2

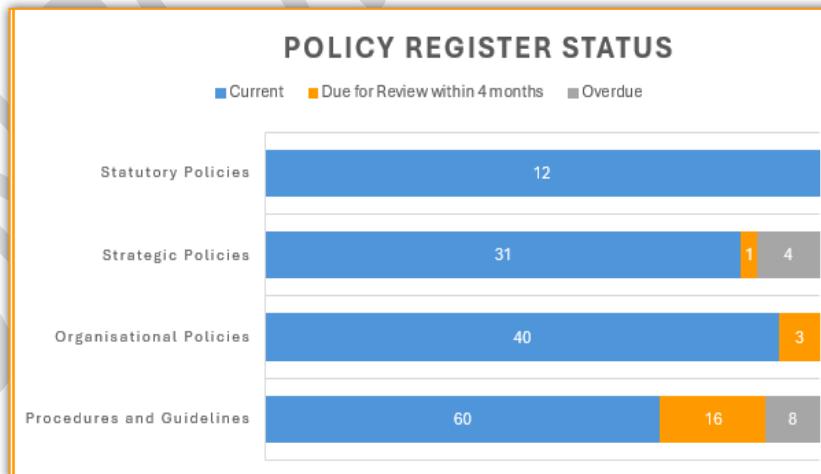
GOVERNANCE AND PROPERTY

A historical comparison of complaints by type and service category is set out below:



POLICY REGISTER UPDATE

The following chart provides information on the status of Council's Policies, Procedures and Guidelines as at the end of November 2025. The Governance and Property team continue to work with, and provide assistance to, policy owners whose policies are either overdue or due for review.



INFORMATION COMMUNICATION TECHNOLOGY

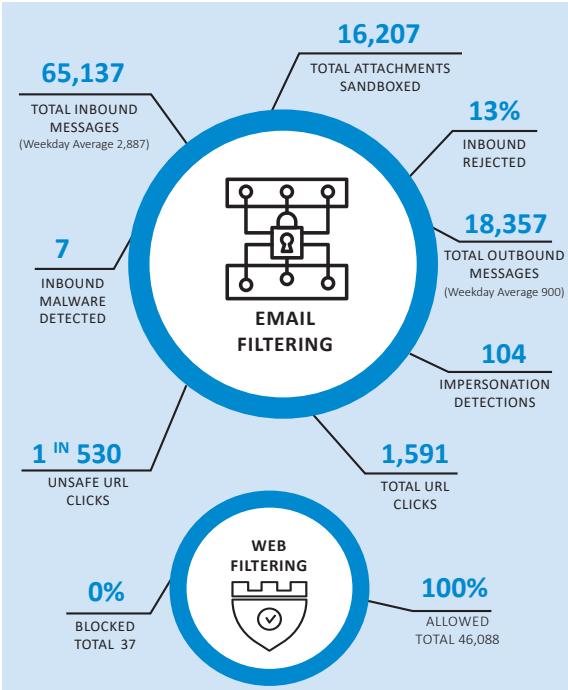
ICT Update

The next phase of Council's transition to the full web client (CiA) version of our TechnologyOne business systems will commence early next year. This year we completed the Core Enterprise Suite (Financials) transition, resulting in only Property and Rating still using the older Ci platform.

This upgrade is significant and will deliver a modern, integrated SaaS solution that simplifies processes and enhances efficiency across Council operations. The transition of Property and Rating from Ci to CiA will be completed over five stages with Stage One being Customer Request Management.

CiA introduces improved functionality, streamlined workflows, and better integration for finance, compliance, and customer services.

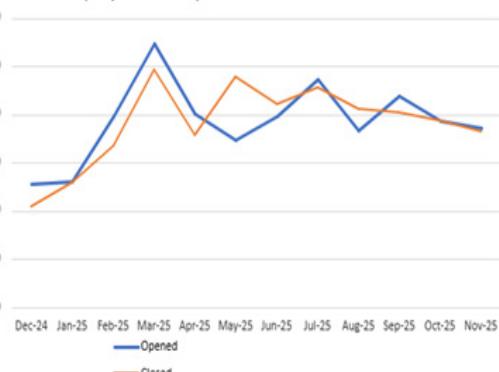
EMAIL AND WEB PROTECTION



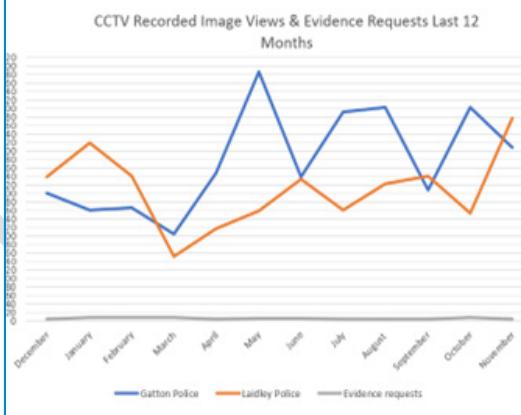
NETWORK PERFORMANCE



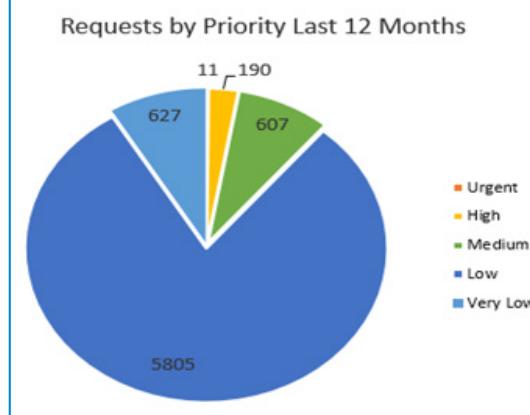
Open/Closed Requests Last 12 Months



CCTV Recorded Image Views & Evidence Requests Last 12 Months

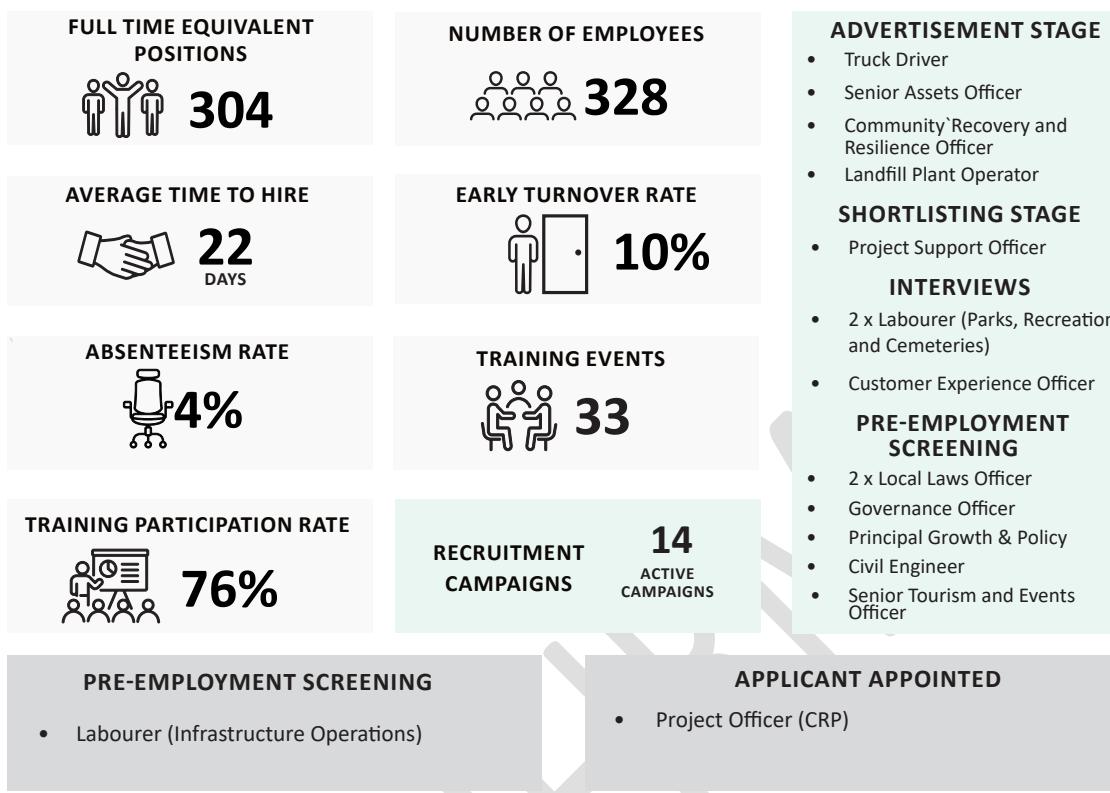


Requests by Priority Last 12 Months



PEOPLE AND CUSTOMER EXPERIENCE

ORGANISATIONAL DEVELOPMENT AND PAYROLL



CORPORATE TRAINING

- Disaster Management Training – Disaster Coordination Centre – Logistics (Module 2), Operations (Sub Module 2), Introduction to Cyclone Shelter Management (Module 1), Introduction to Disaster Coordination Centres (Module 1), Introduction to Disaster Funding Arrangements (Module 1), Introduction to Evacuation (Module 1), Introduction to Evacuation Centre Management (Module 1), Introduction to Exercise Management (Module 1), Introduction to Lessons Management (Module 1),
- Disaster Management Training – Queensland Disaster Management Arrangements Overview
- First Aid Training – Provide First Aid, Provide Basic Emergency Life Support, Provide Cardiopulmonary Resuscitation
- Governance Compliance Training (Mandatory) – Conflict of Interest, Fraud and Corruption, Gifts, Good Decisions, Human Rights, Introduction to Legislative Compliance, Public Interest Disclosures
- Governance Compliance Training (Non-Mandatory) – Authorised Persons, Local Government Worker, Public Interest Disclosures – Managers and Supervisors
- Internal Compliance Training (Mandatory) – Corporate Induction, Employee Code of Conduct, Workplace Bullying and Harassment
- Nationally Recognised Certificate – Trim and Cut Felled Trees
- Safety Compliance Training (Mandatory) – Drug and Alcohol Awareness, Emergency Evacuation Course: General Evacuation, Fire Awareness and Extinguisher, Work Health and Safety Induction
- Traffic Management – Working in Proximity to Traffic Awareness Part 1 and Part 2

INFORMATION MANAGEMENT

PROJECT UPDATES

DISPOSAL OF PHYSICAL RECORDS

The project continues with the assessment and disposal of Council records and during the month, the IM team scanned, registered or audited 621 files and documents that allows for the destruction of the physical records.

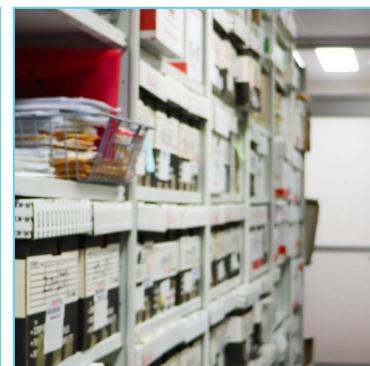
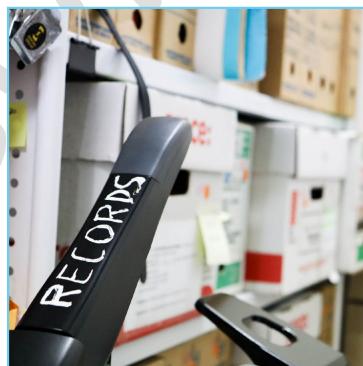
During November, 22 cartons were processed for destruction, and this is steadily decreasing the number of cartons in storage and the associated storage and file retrieval costs.

INFORMATION MANAGEMENT SNAPSHOT

	November 2025	Year to date
Mail/Email items processed	2215	23,440
Requests for files/boxes	33	348
Name and address register audits	17	699

RIGHT TO INFORMATION APPLICATIONS

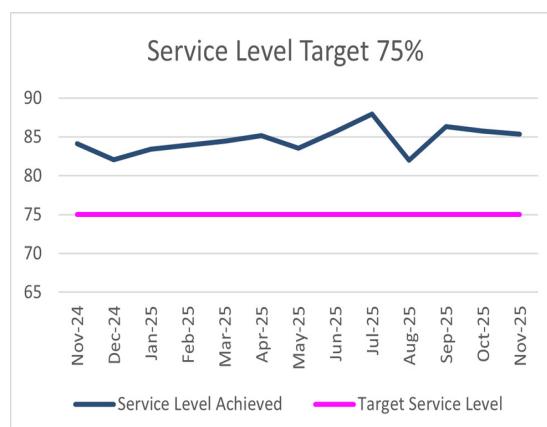
	2025	2024	2023	2022	2021	2020	2019
Number of applications received	8	8	13	9	14	10	2



CUSTOMER EXPERIENCE

BUSINESS HOURS

CALLS RECEIVED
1888 Decrease of 120 calls from last month.
5:23 MINUTES Decrease of 3 seconds from last month.
85.38%



OUT OF HOURS

CALLS RECEIVED
101 Increase of 26 calls from last month.
1:26 MINUTES
ENQUIRIES Animals, Roads, Facilities

TOTAL WEB CHATS

57
INCREASE BY 8 FROM LAST MONTH.

TOTAL eREQUESTS

629
DECREASE BY 109 FROM LAST MONTH.

WEBCHAT HANDLING TIME

10:07 MINUTES
INCREASE OF 7 SECONDS FROM LAST MONTH.

TOTAL RECEIPTS

201
DECREASE OF 32 RECEIPTS FROM LAST MONTH.

TOTAL CRM RECEIVED

1049
DECREASE BY 62 FROM LAST MONTH.

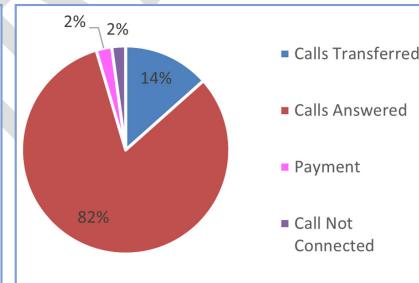
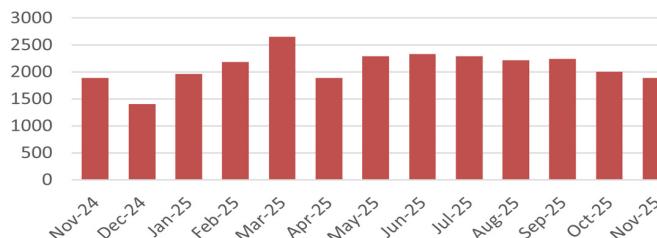
QGAP

60 HRS
Total time taken for all transactions

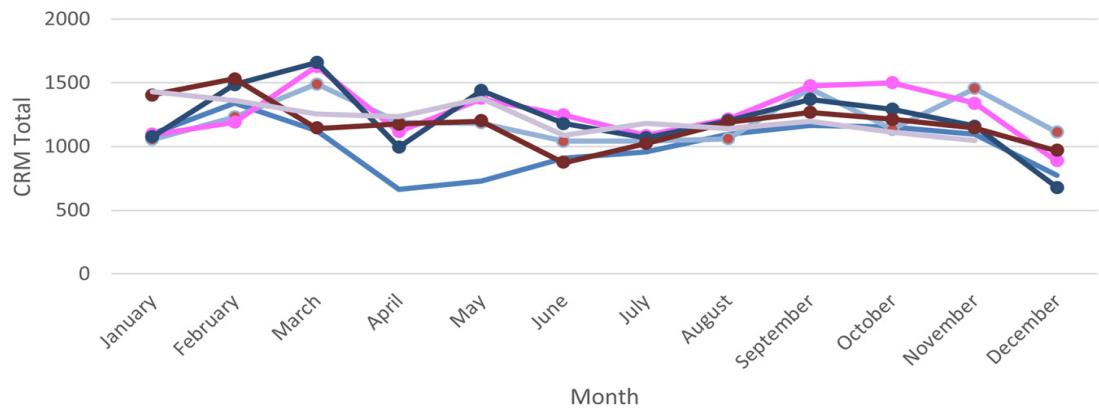
324
Total number of transactions

11:12 MINUTES
Total average time for all

Calls Received



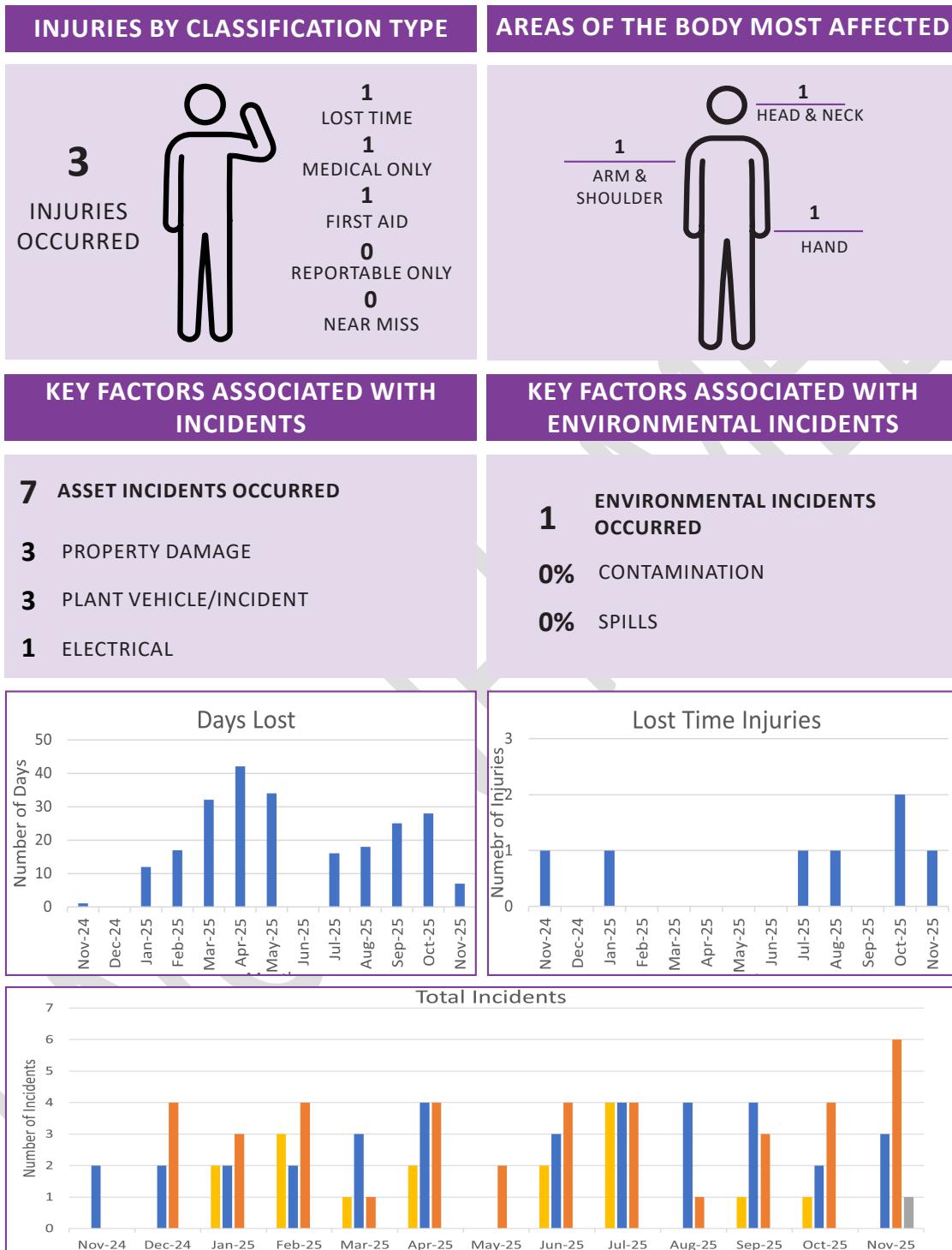
CRM MONTH COMPARISON



WORK HEALTH AND SAFETY

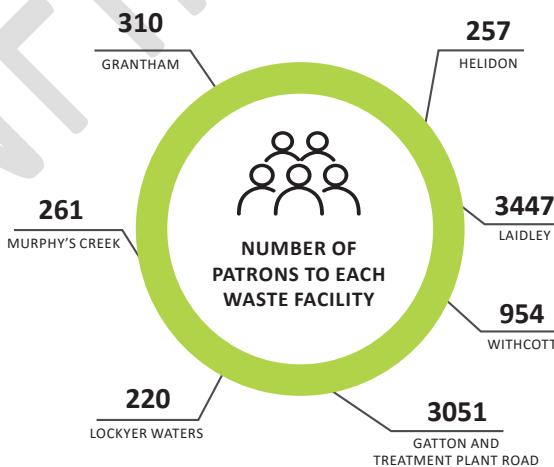
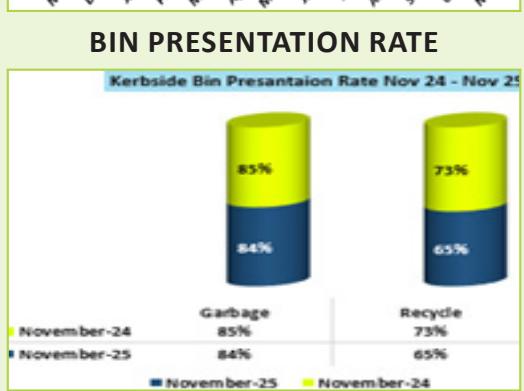
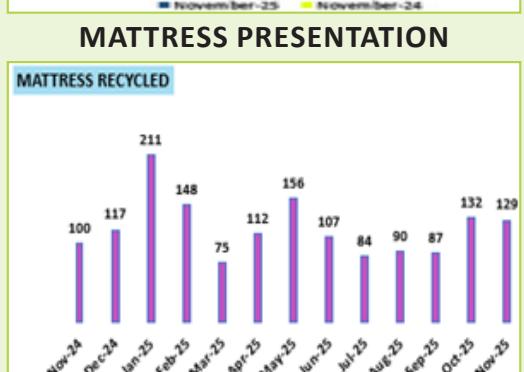
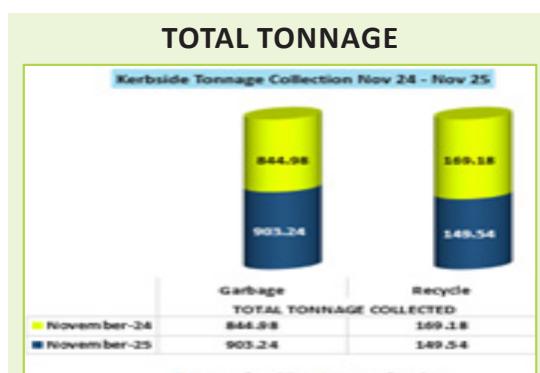


MEASURING OUR SAFETY PERFORMANCE



WASTE MANAGEMENT

- Installation of the leachate control trench along the periphery of the Gatton Waste Facility (Treatment Plant Road) is progressing. Works are currently underway on the northern boundary (Warrego Highway side) adjacent to the Redbacks Football Club site. This section represents the final stage of trench installation.
- The drumMUSTER drop-off point at the Gatton Waste Facility has been relocated from the Fords Road site to the transfer station on Treatment Plant Road. While the location has changed, the conditions of disposal remain the same.



14.3 **Group Manager Community & Regional Prosperity Monthly Report - November 2025**

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity's Group during November 2025.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during November 2025.

Following Meta's removal of insight reporting for Lockyer Valley Facebook Page Reach, this statistic has been replaced with reporting on Lockyer Valley Facebook Page Views within *Communities Statistics* on page 3 of the Monthly Report.

Proposal

That this report be received and noted.

Attachments

1  Monthly Group Report - Community & Regional Prosperity - November 2025 5 Pages

Community and Regional Prosperity



GROUP MANAGER MONTHLY REPORT
NOVEMBER 2025



Communities Branch

LIBRARIES AND GALLERIES HIGHLIGHTS

Author Talk with Heather Morris

The Heather Morris author talk was a fantastic morning. Heather's titles include 'The Tattooist of Auschwitz' and 'The Wish', and we had a wonderful turnout of attendees to hear Heather's stories. It was her first talk in Australia for her latest title - and the first time she'd seen the book in person! A very exciting coup for us.

School holiday activities

There are plenty of exciting activities coming up over the summer months. The *What's on* Brochure is available to read online to see the full range of activities and services: <https://isu.pub/wChdomF>.

Gallery Changeover

The new gallery exhibition, *DistoMorph* by Svenja, is open from 5 December, 2025 to 25 January, 2026. *DistoMorph* is an exploration and celebration of colour and texture, line and shape, movement and growth, as witnessed in nature. Colour saturation/distortion/amplification takes the design inspirations to another plane, a parallel world, seen as though looking through a kaleidoscope. Many of the original inspiration elements are tiny, but have become greatly enlarged, adding to the strangeness. The artist has elected to not hold an opening function for this exhibition, it will be open to the public from Friday 5 December.

TOURISM AND EVENTS HIGHLIGHTS

Attendance at Destination Q Conference

On 13 November, the Tourism team attended the Destination Q Conference, which offered excellent learnings, and the team found the event highly valuable. Following the sessions, particularly those focused on artificial intelligence, the team have begun exploring the possibility of delivering a similar workshop locally to support operator capacity building.

Mayoral Carols

Approximately 280 people attended this wonderful community event on 29 November, enjoying perfect weather. Local groups were engaged as the food vendors which contributed to a vibrant and welcoming atmosphere.



Weekender Filming

On 11 and 12 November, two Weekender episodes were filmed featuring Jak & Mo, The Pantry, the Visitor Information Centre, Queensland Transport Museum, Valhalla Glamping and a paddock to plate episode with Soph from Tins & Trays. This segment is scheduled to air as the season finale on 21 December, offering great exposure for our region.

UPCOMING

CHRISTMAS CARNIVAL UPDATE

Celebrations include **free photo opportunities** with Santa and live reindeers, a Humphrey B. Bear Christmas stage show and free face painting.

Local food vendors such as the Gatton Scouts, Gatton Girl Guides, Gatton Lions Club, Hot Slice, Baked By Brooke and Chitty Chitty Bean Bean to serve a variety of food.

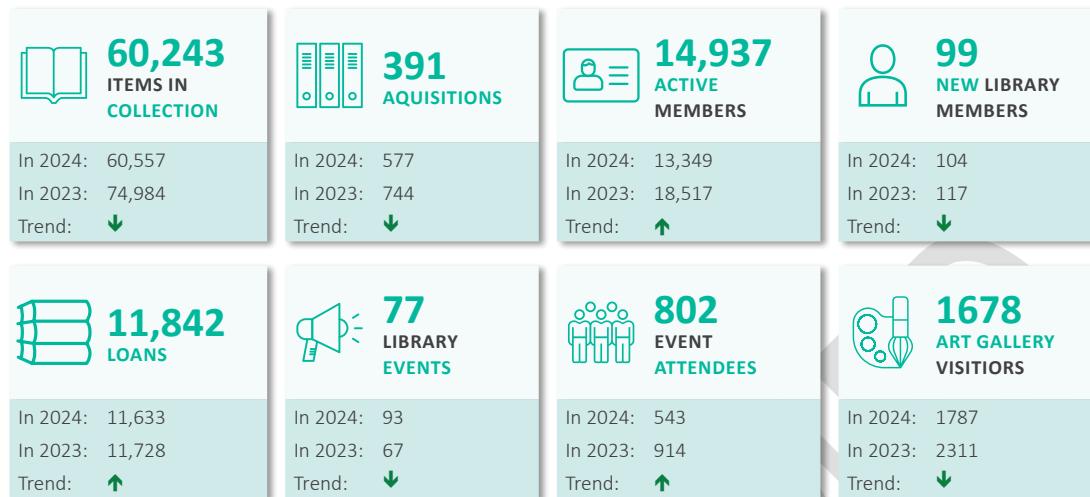
Kids Zone in the Gatton Shire Hall includes inflatable games and Christmas Crafts.

Event times can be found on www.luvyalockyer.com.au.

19
DECEMBER

Communities Statistics

LIBRARIES AND GALLERIES



TOURISM AND SPECIAL PROJECTS



What's Coming Up

- **17 November-17 December: Letters to Santa**
Children can post a letter to Santa from either library branch and receive a response from the North Pole.
- **26 January: Australia Day Awards and Citizenship Ceremony**
Join us for the Australia Day Awards and Citizenship Ceremony, followed by local artist Peta Pomerenke's performance, a free morning tea, and Bullroarer painting.

Planning, Policy and Community Wellbeing Branch

RESILIENT RIVERS HIGHLIGHTS

Mount Sylvia Civil Work Project Launch

The official launch of the Mt Sylvia civil work project was conducted on 17 November 2025 with the State Member, the Mayor, Councillors, COMSEQ representatives and media in attendance. This event was held at Site 1 on Blackfellow Creek, with a news item played on Channel 9 WIN news.

A community workshop was held at the Junction View Hall on 26 November 2025 to celebrate the completion of the Mt Sylvia civil works project, with local residents, Councillors and contractors in attendance.

Key Updates

- Revegetation and weed control works are continuing at the Mt Sylvia project sites on Blackfellow Creek, and 200 trees installed at Site 2.
- Maintenance work has also been completed at the 7 Mile Lagoon revegetation area.
- Work has commenced on the Source Protection project with weed control being conducted on the banks of Lockyer Creek. This Resilient Rivers project is funded by SEQWater.
- Work has commenced on the Bunyas to Borders (B2B) project, funded by RRSEQ City Deal, with maintenance being undertaken at existing revegetation sites at Mulgowie and Iredale.

LAND USE COMPLIANCE HIGHLIGHTS

Key Updates

The Development Compliance Officer role within the Building and Plumbing Team has recently been filled. This officer will work on building and plumbing compliance matters, and will also work with the Development Compliance Officer in the Development Assessment Team.

Land use compliance matters are often complex and can sometimes occur for 'good' reason. For example, a hobby-scale home business can grow organically to the point where it may cause a 'material change of use' to occur. This generally means that development approval is required and, in some circumstances, development approval cannot be granted because, at the larger scale, the use is not appropriate for the land. In other circumstances, land uses may 'outgrow' a development approval, causing non-compliance with conditions set by Council.

Unfortunately, land use compliance matters can be highly impactful on the community. On one hand, an enterprising person may feel their business is being stymied (e.g. if they cannot continue to operate it on their property) while on the other, surrounding residents may feel their ability to enjoy their land is being compromised. The Lockyer Valley Planning Scheme and the legislated development assessment process seek to balance these competing priorities.

Officers presented the 'Quarterly Development Compliance Update' with Councillors during a workshop on 5 November. This session allowed discussion on key compliance issues and ways to improve our processes. The next update will be provided in early 2026.

ENVIRONMENTAL HEALTH UPDATE

Mosquito Surveillance: Following the Japanese encephalitis virus (JE virus), Queensland Health has undertaken six months of targeted JE Virus surveillance in the Lockyer Valley region with assistance from Council officers. No JE virus was detected during this period, representing a successful outcome for the region. Routine monthly monitoring is being carried out across established trapping locations as well as several new sites.

Food Safety and Inspections: Annual food premises inspection program commenced in October 2025, prioritising high-risk premises such as childcare centres, aged-care facilities and newly registered businesses. Inspections to date indicate generally good overall compliance with food safety standards.

Mobile Food Vans: Due to current economic pressures and increasing interest in low-overhead business models, the region has experienced a noticeable rise in mobile food vans operating in the region over the past six months. This trend is expected to continue as operators seek additional or alternative sources of income.

Planning, Policy and Community Wellbeing Statistics



What's Coming Up

To find out further information, please visit '[Upcoming Events](#)'.

14.4 **Group Manager Infrastructure Monthly Report - November 2025**

Author: Micah Edwards, Group Manager Infrastructure
Responsible Officer: Micah Edwards, Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during November 2025.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during November 2025.

Proposal

That this report be received and noted.

Attachments

1 [Infrastructure Group Monthly Report - November 2025](#) 15 Pages

Infrastructure

GROUP MANAGER MONTHLY REPORT
NOVEMBER 2025



Infrastructure Delivery Branch

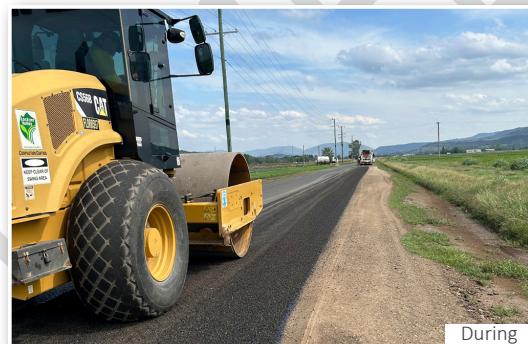
PROJECTS UNDERWAY

Tenthill Creek Road - Road Pavement Repairs

Lockyer Valley Regional Council is undertaking pavement repairs along Tenthill Creek Road, Lower Tenthill (between Dwyers Road and Ingoldsby Road), funded by the South East Queensland Community Stimulus Package, and forms as part of the Roads Upgrade Program.

These works support the delivery of the Blackspot Program works in Lower Tenthill, scheduled for early 2026.

Pavement works are 90% complete with the remainder of the works to be undertaken in early January 2026.



Bitumen Reseal & Asphalt Program

Council commenced the bitumen reseal and asphalt resurfacing program on Monday 24 November. 73 roads consisting of 40.94km have reached intervention and will undergo works to improve rideability and safety for motorists and cyclists, and extend the road surface's lifespan.

The program is jointly funded by the Council and the Australian Federal Government through the Roads to Recovery Program.



Mahon Bridge, Carpendale - Replacement

Lockyer Valley Regional Council hosted the official opening of Mahon Bridge on Tuesday 18 November. The previous bridge sustained flood damage and as a result was reduced to a single lane bridge with a 42.5 tonne load limit.

The new two lane concrete bridge provides a much safer connection for residents and businesses with the removal of load limit restrictions.

The project was funded by Lockyer Valley Regional Council and the Australian Federal Government's Safer Local Roads and Infrastructure Program.



Lake Apex Entrance & Accessibility Upgrades - Stage 2

Lockyer Valley Regional Council delivered Stage 1 of the works in May 2025 which are now completed. An additional Stage 2 has been developed to address the upgrade of footpaths and the non-compliances identified in other areas of the Lake Apex Parklands.

Footpath works are 90% complete with the remainder of the footpath, signs, lines and landscaping to be completed by the end of December 2025, weather pending.



Grantham Scrub Road, Verdilla - Safety Widening

The Grantham Scrub Road project is funded under the Australian Government's 2025-2026 Black Spot Road Safety Program. The scope of works includes improvements on an isolated curve located between Ch 1238 to 1580 Grantham Scrub Road. The works commenced in November and are due for completion by the end of December 2025, with line marking to be undertaken in January 2026, weather pending.



During



During

John Street South, Laidley - Road Rehabilitation

Lockyer Valley Regional Council began staged rehabilitation works on John Street South, Laidley, on Monday 22 September 2025.

The project aims to improve infrastructure, safety, and accessibility. Key upgrades include:

- Stormwater drainage improvements
- Safer pedestrian crossings
- Renewed footpaths for better accessibility
- Modified parking for improved traffic flow
- Pavement reconstruction for smoother driving
- Updated signage for clearer guidance

To reduce disruption, works are split into two stages during school holidays:

Stage 1 has been completed, with Stage 2 works commencing on Monday 8 December consisting of pedestrian, parking, pavement, and signage improvements. Works are expected to be completed by 23 January 2026, weather pending.



During



During

Design and Asset Management Branch

DESIGN HIGHLIGHTS

Designs Underway

- Tenthill Creek Road (Transport Infrastructure Development Scheme) - major road upgrade between Brooking Drive and Prince Road.
- Garbage Truck Turnarounds
 - * Jims Road West, Blenheim
 - * Schadwell Road, Blenheim
- Tenthill Creek Road (Blackspot)- improved signage and delineation along Tenthill Creek Road from Dwyers Road to Ingoldsby Road.
- Tenthill Creek, Steinhardts Road, Ropeley Rockside Road (Blackspot)- intersection safety improvements.
- Tenthill Creek, Winwill Connection Road, Old Ropeley Road (Blackspot)- intersection safety improvements.
- Jones Road, Withcott - widening project (refer to photos on the following page)
- William Street, Laidley - Footpath missing link
- Patrick Street, Laidley - Replacement of footpath adjacent to the ambulance station and planning for footpath upgrades along Patrick Street, from the railway line to William Street.
- Bridge Renewals – Quinn Bridge, Glenore Grove

Designs Completed in November

- Grantham Scrub Road (Blackspot)- safety improvements at the bend near 140 Grantham Scrub Road.
- Koala Park Estate remediation works.

ASSET MANAGEMENT HIGHLIGHTS

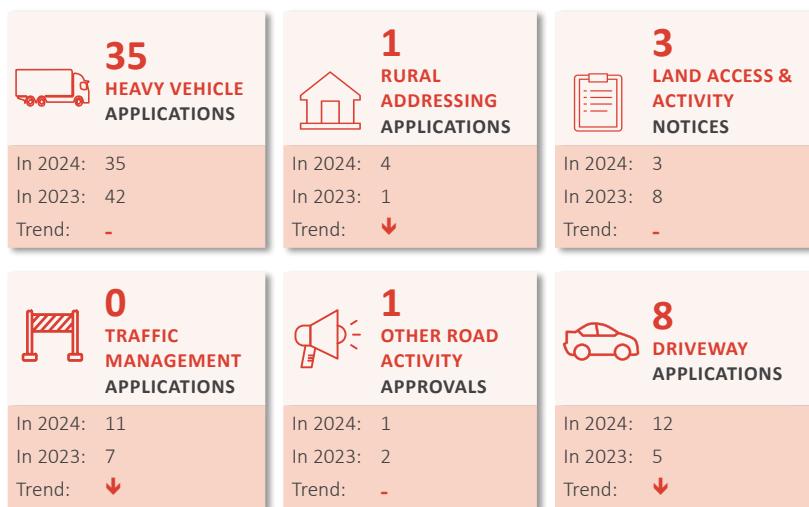
- The Provision of Transport Network, Use of Roads and Sealing of Gravel Roads Policies have been reviewed, with consultation now complete. The policies were be presented at the Council workshop on 2 December 2025 and will be presented at a subsequent Council meeting.
- The Terms of Reference for the Asset Management Steering Committee (AMSC) and newly established Technical Sub-Committee (TSC) have been drafted and are to be distributed for stakeholder consultation. The AMSC will provide strategic oversight of asset management frameworks and integration with financial and risk planning, while the TSC will provide technical review and support implementation of the Asset Management Improvement Program.
- A review of the Principal Cycle Network has been undertaken, with feedback provided to TMR on priorities for the Lockyer Valley.
- A new Technical Coordinator for the Scenic Valleys Regional Roads and Transport Group (SVRRTG) has been appointed.
- Completion of routine defect inspections in Zone 13, and commencement of routine defect inspections in Zone 8
- Routine condition inspection of 125 assets.
- Continued processing of assets resulting from Capital Projects and Developer Contributions (i.e. subdivisions).
- Commencement of routine defect inspections on 'high order' footpaths.
- Completion of routine Level 1 Bridge Inspections on Road Bridges.

DESIGN UNDERWAY - JONES ROAD, WITHCOTT PROJECT**UPCOMING PROJECTS FOR DESIGN**

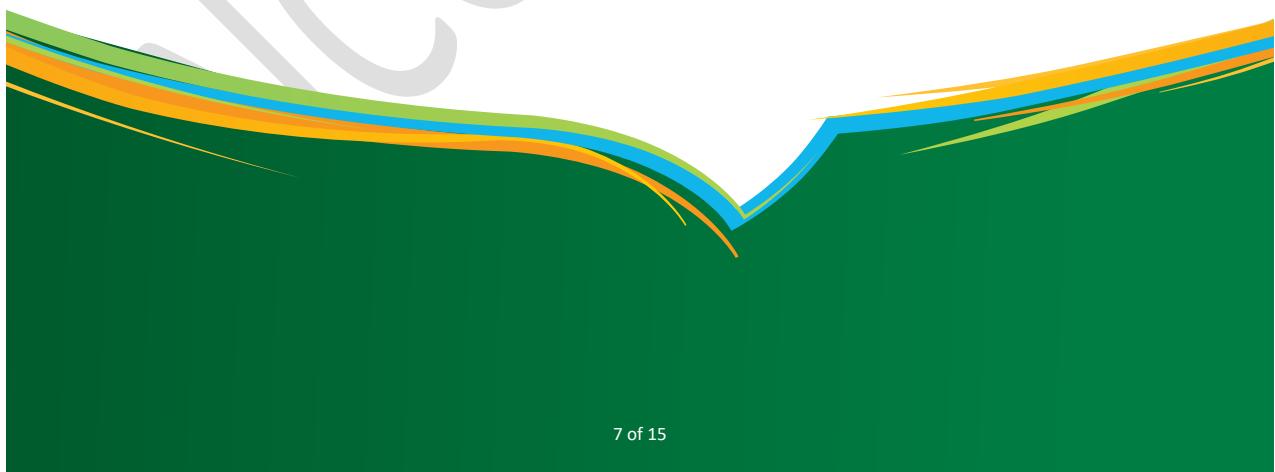
- Laidley Township Accessibility - Project to be released to market by the end of the calendar year.
- Gatton North Feasibility Stormwater Upgrade Project - Assess stormwater / road condition.

Design and Asset Management Statistics

WORKS ON ROADS PERMITS & APPLICATIONS



OPERATIONAL DEFECTS OVERVIEW



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Infrastructure Operations Branch



Blenheim Road, Laidley Creek West - Before



Blenheim Road, Laidley Creek West - After



Weihs Road, Ropeley - Before



Weihs Road, Ropeley - After

Infrastructure Operations Branch Statistics

ROAD MAINTENANCE ACTIVITIES BY DEFECT



Parks, Gardens and Cemeteries Branch

CAPITAL PROJECT UPDATES

Gatton Cemetery Shed Installation

A Contractor has been engaged. Due to availability, the shed won't be installed until mid-2026.

Jean Biggs Park, Withcott - Redevelopment

The tender evaluation is currently underway.

Lions Park, Laidley & Littleton Park, Gatton - Upgrades

Quotations have been received, evaluation in progress.

Gatton Cemetery Seam Strips - Section 10

Pre-dig works for section 10 have commenced onsite. Four rows have been completed so far.

Laidley Recreation Reserve Signage

A contractor has been engaged to manufacture and install four signs at the Laidley Recreation Reserve. A design is currently being developed internally and developed to relevant stakeholders for approval. Once approval has been received, prefabrication will commence.

MAINTENANCE UPDATES

Mowing

Urban mowing complete weekly throughout town CBD's.

Scarifying sporting ovals at the Laidley Recreation Reserve.

Roadside Slashing

Zone 4 - Blenheim - Forest Hill.

Zone 5 - Laidley- Mulgowie.

Zone 6 - Ropeley- Mount Sylvia.

Landscape Maintenance

Gatton and Laidley CBD's.

Gatton Shire Hall gardens.

Furniture Maintenance

Installation of new bin stands at the Lake Clarendon Recreation Reserve and the Gatton Recreation Vehicle Park.

Tree/Vegetation Maintenance

Storm debris removal was undertaken at a few townships across the region.

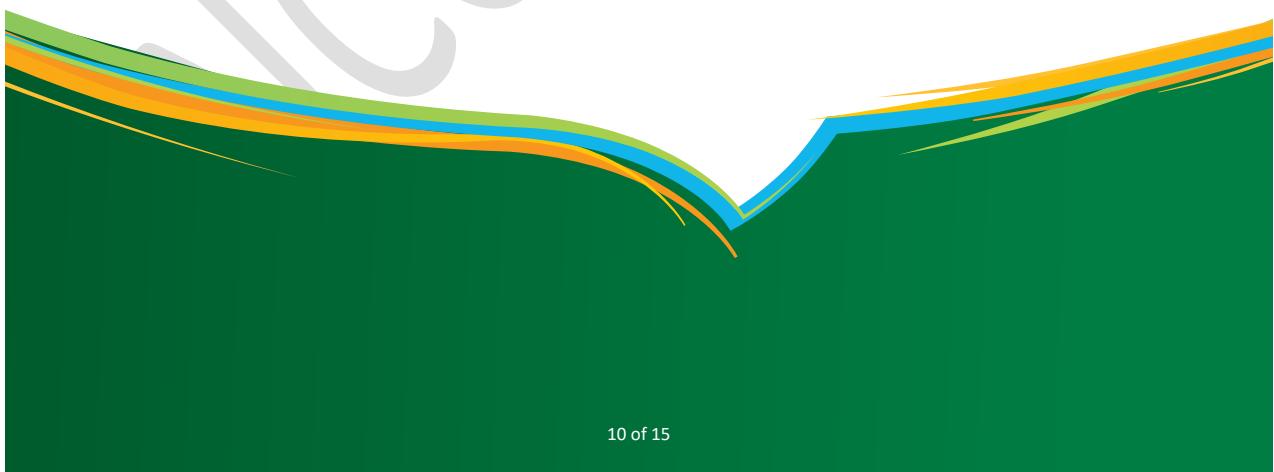
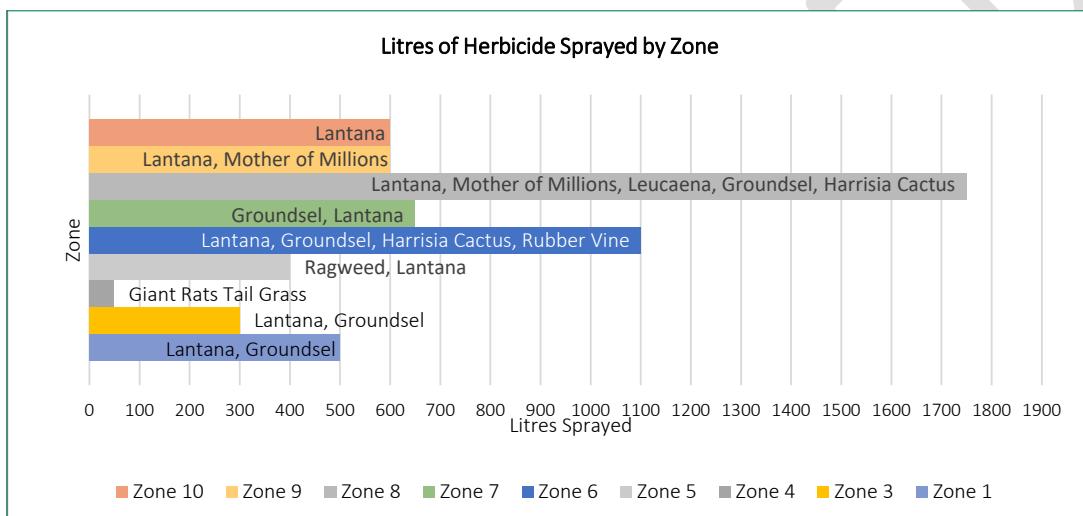


Laidley Recreation Reserve Scarifying



New Bin Stands

Park Recreation and Cemeteries Branch Statistics



Facilities Branch

CAPITAL PROJECT UPDATES

Lockyer Valley Sports & Aquatic Centre - Pool Heating Replacement

The reticulation pump has been installed onsite and the fourth heater is now commissioned for the 50m pool. There are still some minor concreting works to take place and realignment of the fencing around the heaters.

Gatton Shire Hall - Stage Lift Installation

A contractor has been engaged to undertake design works for the proposed stage lift installation at the Gatton Shire Hall.

Gatton Shire Hall - Door Replacement

No quotes were received from the released request for quotation. Officers are in the process of obtaining quotes under the Trades Services Panel.

FACILITY MAINTENANCE UPDATES

Dal Ryan Memorial Swimming Pool, Laidley - Closure

Following extensive repairs to the pool infrastructure, carried out by contractors and Council staff, the pool reopened on Saturday 15 November, with Council offering free entry to visitors. 57 patrons enjoyed the facility that day.

Gatton Sports & Aquatic Centre - Hail Damage Insurance Works

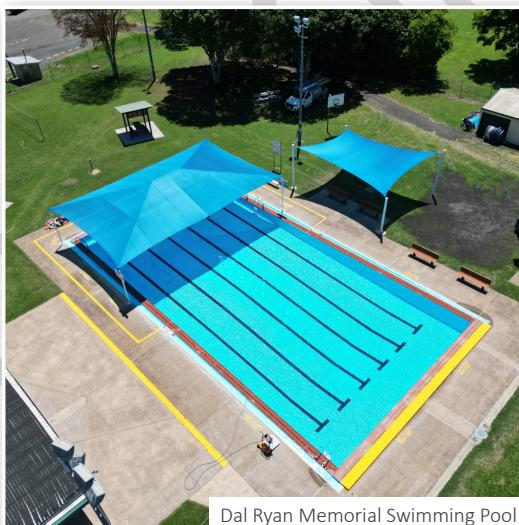
Roof replacement works are progressing with focus on the gym area and entrance roof.

Gatton Administration Building - Hail Damage Insurance Works

Hail damage restoration is progressing well, with Council staff expected to return to the building by 23 January 2026.

Installation of Christmas Decorations

Facilities staff assisted with the installation of Christmas decorations in the Laidley and Gatton CBDs.

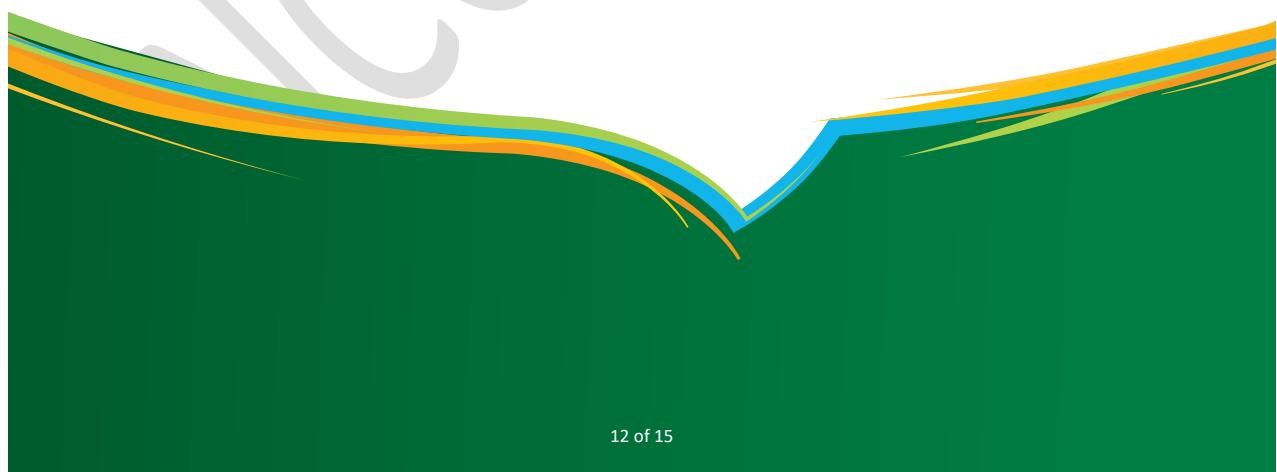
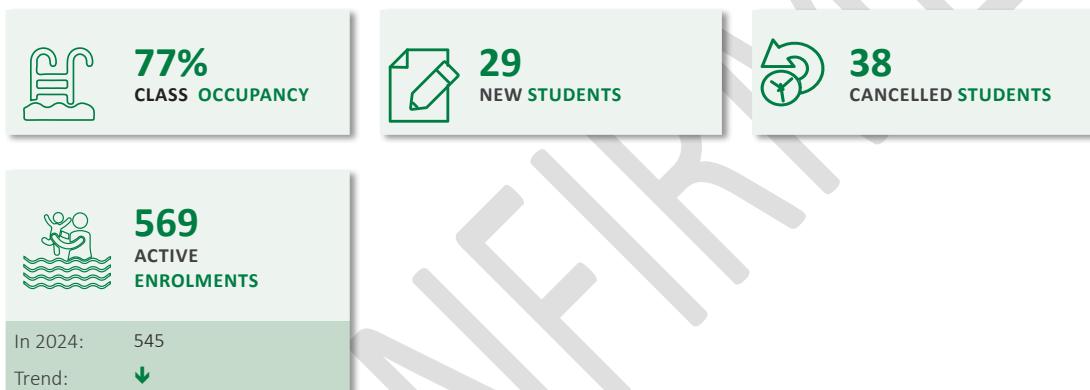


Facilities Branch Statistics

LOCKYER VALLEY AQUATIC CENTRE - OCTOBER 2025



LEARN TO SWIM PROGRAM - OCTOBER 2025



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2022 Weather Events

PROGRAM OVERVIEW

- Reconstruction of the floodway approach on Sawpitt Gully Road remains outstanding (submission LVRC.0077).
- A further extension of time to 31 June 2026 has been requested with the Queensland Reconstruction Authority (QRA) to complete this project.
- Progress on the project continues to be impeded by cultural heritage factors.

FINANCIAL OVERVIEW - AS AT 3 NOVEMBER 2025



SUBMISSION STATUS



2024 Weather Events

PROGRAM OVERVIEW

- In February 2024 Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA) under the Ex-TC Kirrily event.
- All REPA assessments have been submitted and approved by QRA. Flood program and finance staff have commenced the closeout process for the completed submissions.
- The 2024 Sealed Roads program work have begun in Zone 6, with works expected to be completed by late January 2026, weather permitting. It is anticipated that crews will then transition towards the 2025 Sealed Roads Package of works.

FINANCIAL OVERVIEW - AS AT 1 DECEMBER 2025



SUBMISSION STATUS



16
SUBMISSIONS
LODGED
FOR REVIEW



16
SUBMISSIONS
APPROVED



0
SUBMISSION
LODGED FOR
ACQUITTAL



1
SUBMISSIONS
ACQUITTED



Dalton Road, Mount Berryman - Before



Dalton Road, Mount Berryman - After



Lefthand Branch Road - Before



Lefthand Branch Road - After

2025 Weather Events

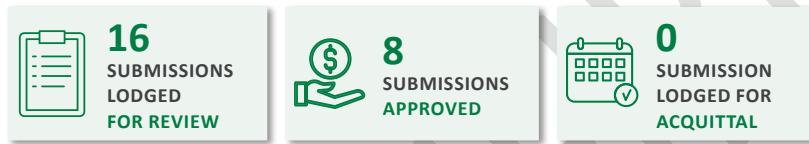
PROGRAM OVERVIEW

- In March 2025, due to Ex-TC Alfred, Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA).
- All of the unsealed road damage assessments submissions have been approved by the QRA.
- The tender submissions for the Road Grading Package of Works has occurred with an evaluation meeting taken place. Awarding of project yet to be undertaken.
- The Sealed Roads Package of Works has been uploaded into the QRA portal for final review prior to submission.

FINANCIAL OVERVIEW - AS AT 1 DECEMBER 2025



SUBMISSION STATUS



14.5

Councillor Portfolio Monthly Update - November 2025

Author:

Kayla Gill, Executive Assistant to the Mayor, Deputy Mayor and Councillors

Responsible Officer:

Dan McPherson, Acting Chief Executive Officer

Purpose:

The purpose of this report is to inform Council of official elected member portfolio duties undertaken by Councillors during the month of November 2025.

This document is for Council's information only.

Executive Summary

This report provides an outline of duties undertaken by Councillors during the month of November 2025.

Proposal

During the month, Councillors undertook duties as follows:

Mayor, Cr Tanya Milligan

Civic Leadership and Regional Development Portfolio Councillor

- Return from COMSEQ delegation Dubai at Asia Pacific City Summit where I was on an SEQ Panel
- Weekend Sunrise interview re storms in the region
- Participate in COMSEQ Executive Meeting
- Meeting with Chairperson of Water Collaborative
- Meeting with SEQ Water Board re Water Collaborative
- Adelaide and Newcastle visit on behalf of Water Collaborative
- Catchup meeting with the Deputy Mayor
- River 949 weekend radio
- Attend the Ma Ma Creek Community event and Time Capsule opening
- Speak and lay wreath at Laidley Remembrance Day service
- Meet with community group re First Nations
- Portfolio meeting with General Manager's and CEO
- Attend 2025 Healthy Land and Water Report Card briefing
- 4WK weekly radio
- Speak and be part of the official opening ceremony of the Fairways Display Village
- Meeting with Deputy Mayor and staff about a community matter
- Meeting with community members in regard to a compliance matter
- Catchup with Disaster Management coordinator and staff
- Meeting with Urban Utilities
- Attend trophy presentation for best float to Laidley District Cricket Club
- Preside over Australia Citizenship Ceremony
- Attend briefing for upcoming council meeting
- Meet with community member re Lighthorse Troop
- Attend meeting with Grantham community re siren
- Site meeting with community member re storm water issues

- River 949 weekend radio
- Attend Resilient Rivers Mt Sylvia media opportunity with Senator Corinne Mulholland
- Site visits with Senator Mulholland to Gatton Esk bridge, Forest Hill silos, discuss Laidley flood mitigation
- Speak and be part of official opening of the new Mahon Bridge, Carpendale Rd
- 4 WK weekly radio
- Chair Ordinary Council meeting
- Attend the 2025 LGMA Rural Management Challenge Team discussion
- Attend DISCO semester 2 Get Set for Work graduation
- Meeting with Tourism team
- Attend the NewsCorp/TRC Rail round table discussion
- Visit to Helidon State School
- Attend the Lights on the Hill debrief
- Attend COMSEQ Board Meeting
- Attend Leveraging 2032 Working Group Meeting
- River 949 weekend radio
- Attend meeting with BlueFit
- Attend TOMNET 1st anniversary
- Interview re staffing matter
- Sit in on interview panels
- Attend COMSEQ delegation to Canberra re Fire Ants
- Attend Canberra to discuss the Water Collaborative project
- Triple M monthly radio news piece
- 4WK weekly radio
- Attend Top Blokes graduation at Laidley High School
- Meeting with Deputy Mayor and Acting CEO
- Attend Handel presentation to council
- Meet with staff member re a cemetery issue briefing
- Attend a discussion/catchup session about disability parking in Forest Hill
- Meet with a community member about a cemetery issue
- Visit Common Ground CEO Sue Pope at Southbank
- Catchup with Gatton OIC
- Attend Laidley Christmas Carnival
- Attend Mayoral Christmas Carols
- Attend Grantham Community Christmas Party
- Attend LASI art show
- River 949 Weekend radio

Deputy Mayor, Councillor Chris Wilson
Corporate Services Portfolio Councillor

- River 949 Radio Interview – regular Mayoral spot.
- River 949 Radio Interview – Land Valuations.
- Queensland Transport Museum Meeting.
- 4WK Radio Interview – regular Mayoral spot.
- Site Tour – Laidley Scout Building.
- Meeting with officers and consultants to discuss a new development.
- Council Workshop
- Lockyer Chamber of Commerce Industry & Tourism Monthly Meeting.
- Governance & Property Portfolio meeting.

- Volunteer Farewell Morning tea.
- Mayor & Deputy Mayor catch up on various issues.
- Crime Stoppers Monthly Meeting.
- Attended and laid wreath on behalf of Council the Gatton Remembrance Day service.
- 2025 Healthy Land & Water report card briefing.
- Opening Ceremony of the Master Builders display precinct at Fairways Estate.
- Briefing with officers about a resident's compliance issue.
- Meeting with Urban Utilities regarding with Withcott Reservoir.
- Meeting with the Mayor and residents about a compliance issue.
- Attended and gave speech at the Laidley High School Aspire awards.
- Grantham Community Consultation regarding the flood siren.
- Site meeting with officers and residents about a drainage issue.
- Resilient Rivers tour and ceremony.
- Meet and Greet with teachers and students at Mount Sylvia State School.
- Official opening of Mahon Bridge.
- Finance portfolio meeting.
- Council meeting.
- Presentation by the LGMA Rural Challenge participants.
- Rail Round Table discussion at Toowoomba Regional Council.
- Meeting with the Gatton Swimming Club committee.
- Meeting with Bluefit regarding the Gatton Swimming Club.
- Corporate induction for new staff.
- Interview with officers and the Mayor.
- Gave a speech to UQ students as party of the rural immersion study tour.
- Met and spoke with participants taking part in a walk around Gatton as part of disability action week.
- TV interview with Channel 7 about passenger rail.
- Council tour to various sites.
- Catch up with Cr Neuendorf and officers regarding various current Council issues.
- Lockyer Chamber of Commerce & Industry Christmas function.
- Mt Sylvia Resilient Rivers end of project Workshop.
- Meeting with Queensland Fire Department officers.
- 2 x Interviews with Mayor and officers.
- Meeting with the Mayor.
- Briefing with officers about rating categories.
- Meeting with officers about upcoming budget amendments.
- Meeting with the Mayor and officers.
- Meeting with Handel company and officers.
- UQ Student visit wrap up presentation.
- Meeting with officers regarding a drainage issue.
- Emcee the Ham Wheel at the Laidley Christmas Carnival.
- Council pop up stand at the Grantham Christmas Event.

Councillor Michael Hagan
Infrastructure Portfolio Councillor

- Visited Mulgowie markets
- Site visit to Edwards Road Gatton, regarding customer concerns of storm damage to new drainage works
- Attended the Forest Hill Community Development Association's monthly meeting

- Attend the Lockyer Valley Traffic Safety Working Group's Agenda Catch-up
- I attended the Councillor site tour of the Laidley Scout Group building
- Attended the Infrastructure Portfolio monthly meeting
- Participated in the Councillor Workshop – Gatton Cultural Centre
- Attended the Lockyer Valley Rural Fire Brigade's Group Meeting – Hatton Vale/Summerholm Station
- 10th – 12th November – I attended with the Group Manager Infrastructure, the National Local Roads, Transport and Infrastructure Congress in Bendigo
 - Session – 'Around the Grounds with State Association Presidents' – What is the 3 most important Infrastructure issues facing your State?
 - ❖ All states had concerns around road funding and the disparities with funding models
 - ❖ Most States reported an urgent need for road repairs, renewals leading to safety
 - ❖ Queensland and Western Australia reported the impact on infrastructure from natural disasters
 - ❖ Queensland – Meeting agriculture, energy, advanced manufacturing, Olympic and Paralympic Games ambitions will depend on reliability of road network
 - ❖ The Northern Territory – funding per km decreases as distance from major cities increases, and Local Government areas with greatest socio-economic disadvantage receive lowest funding
 - ❖ South Australia wants an enabling of infrastructure for housing
 - ❖ Tasmania wants more investment in Active Transport and Victoria wants more in Public Transport
- Attended the 'Shaping Our Future' presentation by Bernard Salt – La Trobe University, Bendigo
- Participated in the Transport & Infrastructure Projects Tour – Bendigo
- Site Meeting with the Mayor, Deputy Mayor, Coordinator Development Assessment, Manager Planning, Policy and Community Wellbeing and residents regarding Pats Road Development/Stormwater issues
- Attended the Lockyer Valley Regional Council's staff Christmas party
- Attended the Resilient Rivers Creek Restoration Project – Mount Sylvia site with the Mayor, Councillors, CEO, State Member for Lockyer, Council Staff and local media
- Visited Mount Sylvia State School – Meet and Greet Teachers and Students with the Mayor and Councillors
- Participated in the Official Opening of Mahon Bridge with the Mayor Councillors, CEO, Council Officers, Federal Member for Wright and invited dignitaries
- Site visit to Laidley Cultural Centre with the Manager Facilities, Administration Officer Facilities and a member of the Lockyer Performing Arts Group regarding facility usage
- Chaired the Lake Apex Community Advisory Committee Meeting – Gatton Cultural Centre
- Phone interview with River 94.9 regarding the Mahon Bridge Opening
- Attended the Gatton Showground Users Group Meeting
- I attended the Stockyard Creek Community Hall Committee's Annual General Meeting
- Attend the November Council meeting
- Attended the Local Government Managers Australia's 'Rural Management Challenge' Presentation/Discussion by Lockyer Valley Regional Council's 'winning team' – Lockyer Cultural Centre
- Catch-up meeting with the Manager Lockyer Community Centre
- Teams meeting for the Property Network Working Group
- Attended the 'Lights on the Hill' (LOTH) debrief meeting with the Mayor, Sport and Recreation Development Officer, Manager Facilities and LOTH Management Committee
- Attended the Queensland Farmers Federation National Ag Day breakfast with the Manager Communities and Members of the Lockyer/Somerset Water Collaborative
- Visited Laidley Country Markets - Ferrari Park
- Visited Forest Hill Christmas Markets – School of Arts
- Attend the Corporate Induction Meet-&-Greet with new employees – Gatton Cultural Centre

- Attended the Lockyer Valley Disability Action Week Accessibility discussion
- Attended the Councillor Workshop and tour of Infrastructure sites.
- I attended the Palliative Care Funding – Vehicle Handover at Gatton Auto
- Attended the Lockyer Valley Chamber of Commerce End-of-year Christmas celebration with the business community and welcoming of UQ Business students
- Attended the Resilient Rivers End-of-Project Community Workshop at Junction View
- Meeting regarding Strengthening relationships between Lockyer Valley Regional Council and Queensland Fire Department with the Deputy Mayor, Principal Disaster Management, Principal Engagement & Communication, Commissioner Queensland Fire Department, Assistant Commissioner Southern Region, and Deputy Chief Officer Rural Fire Service -
- Site visit concerning stormwater drainage issues for properties between Warren Drive and Dawson Phipps Park
- Attended with the Mayor, Councillors and Officers a Presentation relating to Hard Waste & Disaster Management options
- Attended a meeting regarding People with Disabilities (PWD) Parking and Accessibility with the Mayor, Acting CEO, Group Manager Infrastructure and the Manager Infrastructure Design and Asset Management
- Onsite meeting at Tenthill regarding Resident's storm water issues, with Group Manager Infrastructure and the Member for Lockyer
- Meeting to discuss drainage issues relating to development in Plainland with Deputy Mayor, Councillor Neuendorf, Acting CEO, Group Manager Infrastructure, Manager Planning Policy and Community Wellbeing, and the Coordinator Development Assessment
- Site visit regarding Noise Complaint in Helidon
- Participated in Laidley Christmas Carnival
- Attended the Mayoral Christmas Carols - Gatton Shire Hall

Cr Cheryl Steinhardt
Environment And Regulatory Services Portfolio Councillor

- Book Launch (Brisbane) on behalf of the Mayor – “Beating the Odds” Vivina Momoka
- Monthly Portfolio meeting with officers
- Community Environmental Grant Assessment
- Forest Hill Community meetings
- Councillor Site Tour of Laidley Property
- Councillor Workshop
- Phone Interview – Ipswich News
- Book Launch Gatton Library – “The Wish” Heather Morris
- Lockyer Waters Country Day Out
- Ma Ma Creek Community Event – Back to Ma Ma
- Remembrance Day Service at Gatton
- Healthy Land and Water 2025 Report Card Executive Briefing
- Murphys Creek Progress Association monthly meeting
- Opening Ceremony of new Fairways Park at Fairways Estate
- Webinar – Dattner Group – The art of celebration & what it does for staff engagement
- Urban Utilities meeting
- Citizenship Ceremony
- SEQ Committee Management AGM – Healthy Land and Water
- LVRC Staff Event
- Friends of Lake Apex AGM

- Mt Sylvia Resilient Rivers Project Finalization Celebration
- Mt Sylvia State School Presentation and Morning Tea
- Mahon Bridge Official Opening Ceremony
- Lake Apex Community Advisory Committee meeting
- Monthly Council Meeting
- DISCO Graduation Ceremony
- Faith Lutheran College Valedictory Ceremony
- Property Network Working Meeting
- Forest Hill Markets
- Corporate Induction of new Staff Meet and Greet
- Lockyer Valley Disability Action Week Accessibility Commencement of Town Walk
- Councillor Tour of various Facilities projects
- Mt Sylvia Project – End of project workshop with Community at Junction View Community Hall
- Waste and Disaster Management presentation – Handel Model
- Meeting and Tour of Brisbane Common Ground with Sue Pope – Homeless accommodation
- Laidley Christmas Carnival involvement
- Mayoral Carols night
- Grantham Family Christmas Festival
- Council Pop-up at Grantham

Councillor Anthony Wilson

Sport And Recreation Portfolio Councillor

- Attended launch of Boccia 4 Beginners event
- Councillor site tour
- Councillor workshop
- Remembrance Day Service
- Councillor portfolio meeting (Sport & Rec)
- Meeting with Healthy Land & Water
- Attended opening ceremony of new 'Fairways Park' (QM Properties)
- Meeting with Urban Utilities
- LVRC Citizenship ceremony
- Regional Development Australia AGM & Meeting
- Resilient Rivers Mt Sylvia event
- Attended Mt Sylvia State School
- Mahon Bridge Opening
- Cahill Park user group meeting
- Lake Apex Community Advisory Committee meeting
- Councillor portfolio meeting (Parks & Facilities)
- Gatton Showground User group meeting
- Council Ordinary Meeting
- LGMA Rural Ambassador Report
- Laidley Rec Meeting
- Presented award at Lockyer District High School awards night
- Meeting with local sporting club
- Meeting with Bluefit
- Corporate Induction
- Lockyer Valley Disability Action Week discussion
- Councillor Tour

- Mt Sylvia Resilient rivers project community update/meeting
- 'Handel' model presentation
- Major Community Grant recipients meet & greet
- Presented award at Sophia College awards ceremony
- Portfolio workshop (facilities budget review/update)
- Laidley Christmas Carnival

Councillor Julie Reck

Liveability And Circular Economy Portfolio Councillor

- Mulgowie Markets
- Forest Hill Community Assoc
- Site Tour – Laidley Scout Building
- Councillor Workshop
- Chamber Commerce – AGM & General Meeting
- Tourism Team Meeting
- Volunteer Farewell Morning Tea
- SEQ Waste Management – TEAMS
- Lockyer Waters Community Day
- Ma Ma Creek Community – Time Capsule
- MCHNC Mtg Monthly Meeting
- CWA Monthly Meeting
- Crime Stoppers – Laidley
- Lay Wreath Helidon Remembrance Day Service
- 2025 Healthy Land & Water Report Card Exec Briefing
- Grantham Progress Meeting
- Laidley Pioneer Village Executive Meeting
- Laidley Pioneer Village Monthly Meeting
- Urban Utilities update
- Citizenship Ceremony
- DNH Emergency Mtg
- 2nd Lighthorse Troop - Plainland
- ALGWA Masterclass
- Gatton Show – AGM
- Gather & Grow Morning Tea
- Staff Xmas Function
- FOLA – AGM
- Resilient Rivers Mount Sylvia
- Mount Sylvia State School – Meet & Greet
- Mahon Bridge Official opening
- GDHS Monthly Meeting
- Withcott Progress Meeting
- Council Meeting
- LGMA Rural Management Challenge
- DISCO Graduation
- Tourism Meeting
- Property Network Working Meeting
- Radio Interview – Coloured Sand
- Laidley Country Markets

- Forest Hill Xmas Markets
- LV Xmas Craft Fair
- Corporate Induction
- TomNet 1st Anniversary
- Meeting A/GM Planning – new development
- LV Disability Action Week Discussion
- Councillor Tour
- Chamber of Commerce Evening Event
- Mt Sylvia Project – Junction View
- Monthly Waste Services Meeting
- QLD Country Tourism – AGM
- Handel Model Review/Discussion
- Brisbane Common Ground – Meeting & Tour
- Radio Interview – Forest Hill Silos
- Laidley Xmas Street – Ham Wheel
- LASI Art Show
- Mayoral Carols
- Council Pop Up – Grantham

Councillor David Neuendorf
Planning Portfolio Councillor

- QTM meeting
- Council workshop
- Remembrance Day Helidon
- Portfolio Meet
- Urban Utilities Update
- Site Meet Pats Road
- MC Ma Ma Creek State School trivia night
- Resilient Rivers at Mt Sylvia
- Call in and see students at Mt Sylvia School
- Opening Mahon Bridge
- Ordinary meeting LVRC
- LGMA challenge update
- Site inspections Tenthill Rd
 - Wells Rd
 - Bernhagen Rd
 - Beins Rd
- Disability awareness discussion
- Councillor tour
- Meeting with Acting CEO

Attachments

There are no attachments for this report.

15.0 CONFIDENTIAL ITEMS

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, when its Councillors or members consider it necessary to close the meeting.

CLOSED SESSION

THAT the meeting be closed to the public, the time being 10:36am, to discuss the following item, which is considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012* for the reasons indicated.

15.1 Appointment of Interim Chief Executive Officer

This item is confidential in accordance with Section 254J (3) (a) of the Local Government Regulation 2012, as the matter involves the appointment, discipline or dismissal of the chief executive officer (Appointment of the Interim Chief Executive Officer).

Moved By: Cr A Wilson

Seconded By: Cr M Hagan
Resolution Number: 24-28/0475

CARRIED
7/0

Scott Greensill, Senior Advisor to the Acting CEO, informed the meeting that he has a conflict of interest in Item 15.1 'Appointment of Interim Chief Executive Officer'. The nature of the interest is that the Senior Advisor to the Acting CEO is an applicant in the matter. The Senior Advisor to the Acting CEO left the meeting room at 10:36am (including any area set aside for the public) while the matter was discussed and voted upon.

OPEN SESSION

THAT Council move into open session, the time being 10:41am.

Moved By: Cr A Wilson

Seconded By: Cr J Reck
Resolution Number: 24-28/0476

CARRIED
7/0

15.1

Appointment of Interim Chief Executive Officer

Author: Dan McPherson, Acting Chief Executive Officer
Responsible Officer: Dan McPherson, Acting Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (a) of the Local Government Regulation, 2012, as the matter involves the appointment, discipline or dismissal of the chief executive officer (Appointment of the Interim Chief Executive Officer).

Purpose:

The purpose of this report is to request Council appoint an Interim Chief Executive Officer from 18 December 2025 to 31 March 2026. It is also requested that the Interim Chief Executive Officer is also appointed as the Local Disaster Coordinator.

Officer's Recommendation:

THAT Council:

1. **Approve the appointment of Scott Greensill as the Interim Chief Executive Officer for the period 18 December 2025 to 31 March 2026, in accordance with section 195 of the *Local Government Act 2009*;**
2. **Delegate authority to the Mayor and Deputy Mayor to make variation to the term should the circumstance arise;**
3. **Delegate to the Interim Chief Executive Officer, the powers referred to in the document titled "Council to CEO – Statutory Delegations Register" pursuant to section 257 of the *Local Government Act 2009*;**
4. **Endorse the submission to the Chair of the Lockyer Valley Local Disaster Management Group, Mayor Milligan, to appoint the Interim Chief Executive Officer as the Local Disaster Coordinator.**

RESOLUTION

THAT Council:

1. **Approve the appointment of Scott Greensill as the Interim Chief Executive Officer for the period 18 December 2025 to 31 March 2026, in accordance with section 195 of the *Local Government Act 2009*;**
2. **Delegate authority to the Mayor and Deputy Mayor to make variation to the term should the circumstance arise;**
3. **Delegate to the Interim Chief Executive Officer, the powers referred to in the document titled "Council to CEO – Statutory Delegations Register" pursuant to section 257 of the *Local Government Act 2009*;**
4. **Endorse the submission to the Chair of the Lockyer Valley Local Disaster Management Group, Mayor Milligan, to appoint the Interim Chief Executive Officer as the Local Disaster Coordinator.**

Moved By:	Cr Milligan	Seconded By:	Cr M Hagan
Resolution Number: 24-28/0477			

CARRIED
7/0

UNCONFIRMED

Scott Greensill, Senior Advisor to the Acting CEO, returned to the meeting at 10:42am.

16.0 MEETING CLOSED

Mayor Cr Tanya Milligan formally acknowledged and thanked the Acting Chief Executive Officer, Dan McPherson, for undertaking the role since 19 November 2025.

There being no further business, the meeting closed at 10:43am.

UNCONFIRMED