

Minutes



ORDINARY MEETING OF COUNCIL

MINUTES

18 MARCH 2026

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ATTENDANCE:

Councillors Present

- Cr Tanya Milligan (Mayor) (Chairperson)
- Cr Chris Wilson (Deputy Mayor)
- Cr Michael Hagan
- Cr Anthony Wilson
- Cr Cheryl Steinhardt
- Cr Julie Reck
- Cr David Neuendorf

Officers Present

- Scott Greensill, Chief Executive Officer
- Dan McPherson, Group Manager People, Customer & Corporate Services
- Amanda Pugh, Group Manager Community & Regional Prosperity
- Micah Edwards, Group Manager Infrastructure
- Dee Stewart, Acting Chief Financial Officer (part of meeting)
- Petrina Metcalf, Council Business Officer
- Susan Boland, Executive Assistant to the CEO
- Neil Wiliamson, Principal Engagement and Communications (part of meeting)
- Alena Higgins, Team Leader Communications
- Madonna Brennan, Risk, Audit and Corporate Planning Advisor (part of meeting)
- Madonna Gibson, Disaster Management Officer (part of meeting)
- John Holdcroft, Principal Disaster Management (part of meeting)
- Michelle Kocsis, Disaster Management Advisor (part of meeting)
- Julie Lyons, Senior Property Officer (part of meeting)
- Annette Doherty, Manager Planning, Policy and Community Wellbeing (part of meeting)
- Tammy Thomas, Technical Planning Officer (part of meeting)
- Brendan Sippel, Manager Facilities (part of meeting)
- Jesse Godwin, Sports and Recreation Project Officer (part of meeting)
- Graham Cray, Manager Information Communication Technology (part of meeting)
- Craig Drew, Manager People and Customer Experience (part of meeting)
- Caitlan Natalier, Principal Governance and Property (part of meeting)
- Eloise Hayes, Governance Officer (part of meeting)

Media Present

- Jesse Hamilton, The Lockyer & Somerset Independent

UNCONFIRMED

1.0 MEETING OPENED

The Mayor, Cr Milligan as Chairperson, opened the meeting at 9:01am and welcomed all present.

1.1 Acknowledgement of Country

The Chairperson acknowledged the traditional owners of the land on which the meeting is being held.

1.2 Opening Prayer

Pastor Robert Howells led the meeting in prayer, following a minute's silence for those persons recently deceased.

2.0 LEAVE OF ABSENCE

No Leave Of Absence.

UNCONFIRMED

3.0 CONDOLENCES/GET WELL WISHES

3.1 Condolences

Author: Petrina Metcalf, Council Business Officer
Responsible Officer: Scott Greensill, Chief Executive Officer

Officer's Recommendation:

THAT letters of condolence be forwarded to the families of the recently deceased persons from within, or associated with, the Lockyer Valley Region.

RESOLUTION

THAT letters of condolence be forwarded to the families of the recently deceased persons from within, or associated with, the Lockyer Valley Region.

Moved By: Cr M Hagan

Seconded By:

Cr C Steinhardt

Resolution Number: 24-28/0501

CARRIED

7/0

4.0 DECLARATION OF ANY PRESCRIBED CONFLICTS OF INTERESTS/DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 2 of the *Local Government Act 2009*, a councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of a local government, or any of its committees must:

- (a) inform the meeting of the prescribed conflict of interest in the matter, including the following about the interest –
 - i. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
 - ii. if it arises because of an application or submission, the subject of the application or submission
 - iii. the name of any entity other than the councillor that has an interest in the matter
 - iv. the nature of the councillor's relationship with the entity that has an interest in a matter
 - v. details of the councillor's and any other entity's interest in the matter; and
- (b) leave the meeting room, including any area set aside for the public, and stay out of the meeting room while the matter is being discussed and voted on unless the subject councillor has written notice from the Minister to participate in the matter.

4.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Chapter 5B, Part 3 of the *Local Government Act 2009*, a councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government or any of its committees must inform the meeting about the personal interest in the matter, including the following particulars about the interests:

- (a) the nature of the interests
- (b) if it arises because of the councillor's relationship with a related party:
 - i. the name of the related party to the councillor
 - ii. the nature of the relationship of the related party to the councillor
 - iii. the nature of the related party's interest in the matter
- (c) if it arises because of a gift or loan from another person to the councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.
- (d) how the councillor intends to handle the matter i.e. leave the meeting or proposes to stay in a meeting.

There were no declarations of conflicts of interest at this time.

5.0 MAYORAL MINUTE

No Mayoral Minute.

6.0 CONFIRMATION OF MINUTES

6.1 Confirmation of Ordinary Meeting Minutes - 18 February 2026

Author: Scott Greensill, Chief Executive Officer

Responsible Officer: Scott Greensill, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 18 February 2026 be taken as read and confirmed.

RESOLUTION

THAT the minutes of the Ordinary Meeting of the Lockyer Valley Regional Council held on Wednesday 18 February 2026 be taken as read and confirmed.

Moved By: Cr M Hagan

Seconded By:

Cr J Reck

Resolution Number: 24-28/0502

CARRIED

7/0

6.2

Confirmation of Special Meeting Minutes - 3 March 2026

Author: Scott Greensill, Chief Executive Officer
Responsible Officer: Scott Greensill, Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Special Meeting of the Lockyer Valley Regional Council held on Tuesday 3 March 2026 be taken as read and confirmed.

RESOLUTION

THAT the minutes of the Special Meeting of the Lockyer Valley Regional Council held on Tuesday 3 March 2026 be taken as read and confirmed.

Moved By: Cr A Wilson **Seconded By:** Cr D Neuendorf
Resolution Number: 24-28/0503

CARRIED
7/0

7.0 BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

UNCONFIRMED

8.0 COMMITTEE REPORTS

8.1 Receipt of the Unconfirmed Minutes of the Local Disaster Management Group Meeting - 5 February 2026

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Scott Greensill, Chief Executive Officer

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Local Disaster Management Group meeting held on 5 February 2026.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Local Disaster Management Group meeting held on 5 February 2026.

Moved By: Cr M Hagan **Seconded By:** Cr C Wilson
Resolution Number: 24-28/0504

CARRIED
7/0

Minutes



LOCAL DISASTER MANAGEMENT GROUP

MINUTES

MEETING THEME: CONTINUOUS IMPROVEMENT

5 FEBRUARY 2026
10:00 AM

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AGENCY DEFINITIONS

LVRC	Lockyer Valley Regional Council
SES	State Emergency Service
QAS	Queensland Ambulance Service
QFD	Queensland Fire Department
QPS	Queensland Police Service
TMR	Transport and Main Roads
BOM	Bureau of Meteorology
QCS	Queensland Corrective Services
UU	Urban Utilities
DDMG	District Disaster Management Group
QRA	Queensland Reconstruction Authority
RFS	Rural Fire Services
QPWS	Queensland Parks and Wildlife Service

ATTENDANCE

Members

Mayor Tanya Milligan (Chair)
Cr Michael Hagan (Deputy Chair)
Scott Greensill, Local Disaster Coordinator
John Holdcroft, LVRC
Michelle Kocsis, LVRC (Deputy)
Cr Chris Wilson, LVRC
Graham Wade, SES
Brett Mountney, SES (Deputy)
Rowland Browne, QPS
Damien Van Den Berg, QPS (Deputy)
Paul Hardie, QAS
Johnathon Ormond, QAS (Deputy)
Leigh Grayson, QFD (Deputy)
Terry Kowald, Queensland Health
Allison McGregor, Queensland Health (Deputy)

Advisors

Jackie Porter, Laidley Community Centre
Anil Dewage, TMR
Anna Wheildon, Australian Red Cross
Belinda Walker, Department of Education (Darling Downs South West)
Chris McMurray, QRA *left at 10:27am*
Craig Berry, XO DDMG *arrived at 10:12am*
Grant Higgs, NBN
Matthew Kelly, QPS
Susan Frost, University of Queensland
Tamera Walsh, Urban Utilities
Trish Cutler, TMR

Nick Waring, GIVIT

Observers/Other Attendees

Petrina Metcalf, Secretariat

Amanda Pugh, Deputy Local Disaster Coordinator

Ruby Washband, LVRC

Chantal Devereaux-Larkin, Community Recovery

Fiona Rose, QFD

Katrina Smith, West Moreton Health

Penelope Philipsen, Seqwater

Michael Piper, QPWS

Lee Hazelwood, West Moreton Health

Felim Hanniffy, BOM (left after presentation)

Apologies

Dan McPherson, LVRC

Taylor Walker, Southern Queensland Correctional Centre

Trish Jeffers, Queensland Corrective Services

1. MEETING OPENED

The meeting commenced at 10:02am and the Chair, Mayor Milligan, welcomed all present.

2. APOLOGIES AND CHANGES IN MEMBERSHIP

Apologies

Refer previous page.

Changes in Membership

Scott Greensill, Lockyer Valley Regional Council, Local Disaster Coordinator
Johnathon Ormond, Queensland Ambulance Service, Deputy Member
Leigh Grayson, Queensland Fire Department, Deputy Member
Brett Mountney, State Emergency Service, Deputy Member
Katrina Smith, West Moreton Health, Deputy Advisor
Lyndall Attwood, Red Cross, Deputy Advisor
Vanessa West, Red Cross, Deputy Advisor
Jackie Porter, Laidley Community Centre, Advisor
Melinda Tunny, Department of Families, Seniors, Disability Services and Child Safety, Advisor
Nick Waring, GIVIT, Advisor

3. PRESENTATIONS

3.1 Bureau of Meteorology – Seasonal Outlook

Felim Hanniffy provided a Seasonal Outlook presentation on behalf of the Bureau of Meteorology. The presentation included key messages regarding long-range weather forecasts, including unusually warmer conditions and increased risk of heat waves.

3.2 Chantal Deveraux Larkin, Department of Families, Seniors, Disability Services and Child Safety (Community Recovery) - Overview of the personal hardship support system template

Chantal Deveraux Larkin provided a presentation on the Personal Hardship Assistance Scheme, on behalf of the Department of Families, Seniors, Disability Services and Child Safety (Community Recovery Assistance). A general discussion was held regarding challenges of sharing information to the community regarding the availability of this support, and the location of information hubs. The Chair enquired about the progress of fellowship research completed by Annabelle Johnstone. It was recommended that the findings of this research be shared at a future meeting of the LDMG.

3.3 Grant Higgs, NBN - Upgrades to the resilience of the NBN network in the Lockyer Valley and temporary network infrastructure available

Grant Higgs from NBN provided a presentation on current NBN technologies available across the region. The presentation also included an overview of temporary network infrastructure options, in the event of network outages / damaged infrastructure. NBN's disaster resilience strategies include use of the network's fixed line, wireless, and satellite technologies, backup power solutions, and emergency management capabilities, including portable satellite kits for evacuation centres and ongoing fibre upgrades to improve network reliability during disasters.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Local Disaster Management Group Ordinary Meeting
Minutes - 2 October 2025

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Scott Greensill, Interim Chief Executive Officer

Officer's Recommendation:

THAT the minutes of the Ordinary Local Disaster Management Group meeting held on 2 October 2025 be taken as read and confirmed.

RESOLUTION

THAT the minutes of the Ordinary Local Disaster Management Group meeting held on 2 October 2025 be taken as read and confirmed.

Moved By: J Holdcroft

Seconded By:

G Wade

Resolution Number: LDMG/0076

CARRIED

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

5 FEBRUARY 2026

5. BUSINESS ARISING FROM MINUTES

No Business Arising from Minutes.

UNCONFIRMED

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LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

6. LOCAL DISASTER COORDINATOR AND COMMITTEE REPORTS

6.1 Actions Arising from Previous Meetings

Author: Michelle Kocsis, Disaster Management Advisor
Responsible Officer: Scott Greensill, Interim Chief Executive Officer
Summary:

The purpose of this report is to provide the Lockyer Valley Local Disaster Management Group (LDMG) an update on actions from the LDMG meeting held on 2 October 2025 and outstanding actions from previous meetings.

Officer's Recommendation:

THAT the Local Disaster Management Group receive and note the Action Register provided separately to this report.

RESOLUTION

THAT the Local Disaster Management Group receive and note the Action Register provided separately to this report.

Moved By: R Browne

Seconded By:

P Hardie

Resolution Number: LDMG/0077

CARRIED

Key Discussion Points:

John Holdcroft (LVRC) provided an update on the status of the action register, noting that most actions have been finalised.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

6.2 Review of Lockyer Valley Local Disaster Management Plan Process

Author: Michelle Kocsis, Disaster Management Advisor
Responsible Officer: Scott Greensill, Interim Chief Executive Officer
Summary:

The purpose of this report is to inform the Local Disaster Management Group (LDMG) that the review of the Lockyer Valley Local Disaster Management Plan (LDMP) will be undertaken and to request all agencies begin an internal review of their roles, responsibilities and functional commitments as outlined in the plan.

Officer's Recommendation:

THAT the Lockyer Valley Local Disaster Management Group note the commencement of the Local Disaster Management Plan review and request all agencies review their roles and responsibilities and provide any proposed updates to support the revised plan.

RESOLUTION

THAT the Lockyer Valley Local Disaster Management Group note the commencement of the Local Disaster Management Plan review and request all agencies review their roles and responsibilities and provide any proposed updates to support the revised plan.

Moved By: G Wade
Resolution Number: LDMG/0078

Seconded By: Cr Hagan

CARRIED

Key Discussion Points:

John Holdcroft (LVRC) asked all agencies to review their roles and responsibilities as currently specified in the Lockyer Valley Local Disaster Management Plan (LDMP). Any deviations or updates, including proposed alternative wording, will need to be communicated with Council's Disaster Management team, to help support finalisation of the revised plan.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

5 FEBRUARY 2026

CARRIED

Key Discussion Points:

John Holdcroft (LVRC) provided an overview of this agenda item, and further explanation to support the removal of irrelevant sub plans. No questions or concerns were raised by the group.

UNCONFIRMED

6.4 Receipt of Agency Status Reports

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Scott Greensill, Interim Chief Executive Officer
Summary:

Agency status reports have been submitted by the following agencies to be received and noted by the Local Disaster Management Group.

Officer's Recommendation:

THAT the Local Disaster Management Group receive and note the following agency status reports:

- West Moreton Health
- Red Cross
- Lockyer Valley Regional Council
- Queensland Police Service
- State Emergency Service
- Queensland Parks and Wildlife Service
- Seqwater
- Department of Transport and Main Roads
- Urban Utilities

And

THAT the following reports have since been provided for the Group to receive and note.

- Queensland Ambulance Service
- Queensland Fire Department

RESOLUTION

THAT the Local Disaster Management Group receive and note the following agency status reports:

- West Moreton Health
- Red Cross
- Lockyer Valley Regional Council
- Queensland Police Service

- State Emergency Service
- Queensland Parks and Wildlife Service
- Seqwater
- Department of Transport and Main Roads
- Urban Utilities

And

THAT the following reports have since been provided for the Group to receive and note.

- Queensland Ambulance Service
- Queensland Fire Department

Moved By: G Wade

Seconded By:

C Wilson

Resolution Number: LDMG/0080

CARRIED

Key Discussion Points:

Agencies listed above provided an overview of their reports as needed.

The Australian Red Cross highlighted to the group Extreme Heat Awareness Day as well as Emergency Ready workshops, the latter currently available through the Red Cross. These workshops can be tailor made to run for thirty minutes to two hours.

Lockyer Valley Regional Council (LVRC) spoke to Get Ready Day, which will again occur in August 2026. Agencies are encouraged to come and participate. The Chair requested the date be confirmed and communicated to agencies as soon as possible. LVRC also provided an update on the flood warning infrastructure network system, noting that five new sites have been installed, however currently awaiting station IDs to allow these sites to be operational. The Bureau has advised an indicative time to provide allocated Station IDs originally requested in August 2025 LVRC also provided an updated on the Laidley Flood Mitigation Project.

The Chair acknowledged the partnership between Council, QRA and TMR regarding collaboration on the Laidley Flood Mitigation Project. The Chair spoke to the importance of engaging with the community regarding the delivery of this project, including completion dates and project outcomes.

The State Emergency Service continues recruitment for its volunteer roles. SES also spoke to continued training, and the receipt of new vehicles, made available through grant funding. The SES raised concerns regarding flood readiness, with limited flood boats available in the region. A request was made for the LDMG to write to the Minister for Police and Emergency Services, Daniel Purdie MP, as well as the State Member for Lockyer, Jim McDonald MP for resourcing assistance to increase operational readiness.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

RESOLUTION

THAT the Local Disaster Management Group write a letter to the Minister for Police and Emergency Services, Daniel Purdie MP, as well as the State Member for Lockyer, Jim McDonald MP seeking resourcing assistance to manage reduced local flood response capability.

Moved By: J Holdcroft

Seconded By:

L Grayson

Resolution Number: LDMG/0081

CARRIED

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

5 FEBRUARY 2026

6.5 Mount Whitestone Quarterly Report

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Scott Greensill, Interim Chief Executive Officer
Summary:

Quarterly report for Mount Whitestone landslip presented by Department of Transport and Main Roads to be received and noted by the Local Disaster Management Group.

Officer's Recommendation:

THAT the Local Disaster Management Group receive and note the Mount Whitestone Quarterly Summary Slope Monitoring Report dated December 2025, as attached to this report.

RESOLUTION

THAT the Local Disaster Management Group receive and note the Mount Whitestone Quarterly Summary Slope Monitoring Report dated December 2025, as attached to this report.

Moved By: Cr Hagan **Seconded By:** R Browne
Resolution Number: LDMG/0082

CARRIED

Key Discussion Points:

Anil Dewage (TMR) provided an overview of the report. Although there have been decreased rates of slope movement, new signs of ground deformation are apparent from the ongoing landslide movement. The pavement surface also continues to show signs of deterioration.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

5 FEBRUARY 2026

6.6 Training Requirements and Participation Including Nomination of Liaison Officers

Author: Michelle Kocsis, Disaster Management Advisor
Responsible Officer: Scott Greensill, Interim Chief Executive Officer

Summary:

This report provides an overview of key actions needed to strengthen the Lockyer Valley Local Disaster Management Group's readiness for disaster operations.

Officer's Recommendation:

THAT all Lockyer Valley Local Disaster Management Group agencies ensure their nominated representatives complete all mandatory training required under the Queensland Disaster Management Training Framework.

And further

THAT Lockyer Valley Local Disaster Management Group agencies formally nominate a trained Liaison Officer capable of supporting Local Disaster Coordination Centre operations during activations.

RESOLUTION

THAT all Lockyer Valley Local Disaster Management Group agencies ensure their nominated representatives complete all mandatory training required under the Queensland Disaster Management Training Framework.

And further

THAT Lockyer Valley Local Disaster Management Group agencies formally nominate a trained Liaison Officer capable of supporting Local Disaster Coordination Centre operations during activations.

Moved By: R Browne

Seconded By:

G Wade

Resolution Number: LDMG/0083

CARRIED

Key Discussion Points:

John Holdcroft (LVRC) provided an overview of this agenda item. There were no further points of discussion.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

5 FEBRUARY 2026

7.0 ITEMS FOR INFORMATION

RESOLUTION

THAT the Local Disaster Management Group receive and note the following items for information:

- 7.1 - Changes to Queensland's Disaster Management Arrangements
- 7.2 - Powers of Local Government over Local Disaster Management Groups
- 7.3 - Training Needs Analysis
- 7.4 - Notice of National Stockpile Flood Mitigation Equipment

Moved By: G Wade

Seconded By:

R Browne

Resolution Number: LDMG/0084

CARRIED

7.1

Changes to Queensland's Disaster Management Arrangements

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Scott Greensill, Interim Chief Executive Officer

Purpose:

The purpose of this report is to inform the Lockyer Valley Local Disaster Management Group of a letter received from Dan Purdie, MP, Minister for Police and Emergency Services advising of changes to Queensland's Disaster Management Arrangements (QDMA).

This document is for the Local Disaster Management Group's information only.

Key Discussion Points:

John Holdcroft (LVRC) provided an overview of this agenda item. There were no further points of discussion.

7.2

Powers of Local Government over Local Disaster Management Groups

Author:

Madonna Gibson, Disaster Management Officer

Responsible Officer:

Scott Greensill, Interim Chief Executive Officer

Purpose:

The purpose of this report is to inform the Lockyer Valley Local Disaster Management Group of advice received by the Local Government Association of Queensland (LGAQ) from King & Co Solicitors regarding the powers of local government over Local Disaster Management Groups under the *Disaster Management Act 2003*.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points:

John Holdcroft (LVRC) provided an overview of this agenda item. There were no further points of discussion.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

7.3 Training Needs Analysis

Author: Madonna Gibson, Disaster Management Officer
Responsible Officer: Scott Greensill, Interim Chief Executive Officer

Purpose:

To provide the Local Disaster Management Group with the Training Needs Analysis report prepared by the Queensland Police Service Emergency Management Coordinator.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points:

Matt Kelly (QPS) provided an overview of this agenda item. There were no further points of discussion.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

7.4 Notice of National Stockpile Flood Mitigation Equipment

Author: Michelle Kocsis, Disaster Management Advisor
Responsible Officer: Scott Greensill, Interim Chief Executive Officer

Purpose:

The purpose of this report is to inform the Local Disaster Management Group (LDMG) of National Emergency Management Agency capability to support the State with flood mitigation equipment.

This document is for the Local Disaster Management Group's information only.

Key Discussion Points:

Michelle Kocsis (LVRC) provided an overview of this agenda item. There were no further points of discussion.

LOCAL DISASTER MANAGEMENT GROUP
MEETING MINUTES

5 FEBRUARY 2026

7. GENERAL BUSINESS

No General Business.

8. MEETING CLOSED

There being no further business, the meeting closed at 12:02pm.

UNCONFIRMED

8.2

Receipt of the Unconfirmed Minutes of the Lockyer Valley Traffic Safety Working Group Meeting - 25 February 2026

Author: Tanya Krieger, Business Support Officer

Responsible Officer: Matthew Lennon, Manager Infrastructure Design and Asset Management

Officer's Recommendation:

THAT Council receive and note the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 25 February 2026.

RESOLUTION

THAT Council receive and note the unconfirmed minutes of the Lockyer Valley Traffic Safety Working Group meeting held on 25 February 2026.

Moved By: Cr M Hagan

Seconded By:

Cr C Wilson

Resolution Number: 24-28/0505

CARRIED

7/0

LOCKYER VALLEY TRAFFIC SAFETY WORKING GROUP

MEETING MINUTES

Lockyer Valley

REGIONAL COUNCIL

GROUP NAME:

Lockyer Valley Traffic Safety Working Group

CHAIRPERSON:

Matthew Lennon

MINUTES:

Tanya Krieger

TIME OF MEETING:

10:00am - 11:00am

DATE OF MEETING:

Wednesday, 25 February 2026

LOCATION OF MEETING:

Gatton Admin Building – Stubs A & B

ATTENDANCE

PRESENT		QPS		TMR	
Matthew Lennon	Glen Thomas (Helidon)	Anita Sullivan	Nathan Ryan – Translink		
Dean Kibble	Rowland Browne (Gatton)	Kerri Rudder			
Tanya Krieger	Damian Van Den Berg (Laidley)	Bryan Freeman			
Cr Michael Hagan	Duncan Miller (Highway Patrol)				

ECM Doc ID:

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APOLOGIES			
LVRC	QPS	TMR	
	Jo Goodwin (Highway Patrol)	Chris Arama	Kimberley Reese - Translink
		Alicia Heritage	Rebecca Roberts
			James Wood - Translink

AGENDA ITEMS

Date Raised	DESCRIPTION	RECORD MATTERS FOR ACTION	RESPONSIBLE OFFICER																						
25/02/2026	Apologies if applicable	Apologies – as noted above.	All to note																						
25/02/2026	Outstanding Actions ECM 3814317	Refer to the outstanding actions items document.	All to note																						
25/02/2026	Traffic Incidents Lockyer Valley Region (QPS Officers)	<table><tr><th colspan="2"></th><th colspan="6">Laidley</th></tr><tr><th>Dates</th><th>Injuries</th><th>Non-Injuries</th><th>Fatalities</th><th>Hit & Runs</th><th>Misc</th><th>Total</th></tr><tr><td>05/11/2025 – 20/02/2026</td><td>22</td><td>11</td><td>1</td><td>29</td><td>3</td><td>67</td></tr></table> - Injuries 6 of which were on the Warrego Highway - Fatality - Single Vehicle into a pole - Misc - Departmental (1 rammed by offenders) - No other contributing circumstances with environment, road or signage identified. All other accidents resulted due to driver error, hooning or careless driving.			Laidley						Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Misc	Total	05/11/2025 – 20/02/2026	22	11	1	29	3	67	All to note
		Laidley																							
Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Misc	Total																			
05/11/2025 – 20/02/2026	22	11	1	29	3	67																			

ECM Doc ID:



Helidon					
Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Total
17/11/2025 – 17/02/2026	10	6	Nil	4	20

- Injury:
 - Toowoomba Connection Rd, single vehicle crash. Vehicle begun to slide out, roadway was damp at the time due to rain.
 - Vehicle was travelling up the range (Toowoomba Connection Rd) and has lost traction and veered off the left side of the road and hit a large tree. Roadway was damp at the time due to rain.
 - Toowoomba Bypass, Balard. Vehicle collided with a rear of the vehicle in front, whilst travelling eastbound.
 - Single vehicle traffic crash with injury occurred on the Warrego Hwy, WB @ Sandy Creek. Driver has lost control of the vehicle which has caused the vehicle to traverse down the centre embankment, up the other side before colliding with the armco on the EB side of the Hwy.
 - Single vehicle traffic crash with injury occurred on the Toowoomba Connection/Range WB. Admission made to wheelie and losing control. TIN issued.
 - Two vehicle crash on Preston Boundary Rd. minor injuries
 - Two vehicle crash, Gatton Helidon Road. Vehicle collided with rear of car awaiting to turn.
 - Motorcycle failed to negotiate a sweeping left bend and has left the road surface, crashing into the embankment. Airlifted with life threatening injuries.
 - Warrego Hwy, Helidon Spa. Vehicle crashed into tree, believed to be a possible suicide attempt.
 - Blanchview Rd, Driver swerved to avoid oncoming vehicle. Minor injuries.
- Non injury:

ECM Doc ID:



ECM Doc ID:

		- Toowoomba Connection Rd. vehicle lost control travelling down the range in the wet. - Toowoomba Connection Rd/Parkridge Rd. Vehicle failed to give way resulting in the collision. - Vehicle lost control whilst adjusting AC. Damaged to wire guard rails. - Toowoomba Connection Rd/Tabletop Rd. vehicle had crashed into the bush area to the left of Tabletop Road and was on fire. Vehicle later identified as recent stolen. Investigation still ongoing. - Vehicle struck the wire barrier. Toowoomba Connection Rd, Postmans Ridge. - Toowoomba Connection Rd, up the range. driver lost control of the vehicle, left the roadway and crashed into a Toowoomba Regional Council Fence. • Hit and run: - Toowoomba Connection Rd, vehicle lost control in the wet, resulting in vehicle behind colliding trying to avoid the vehicle losing control. - Flagstone Creek Rd. driver swerved of the road to avoid oncoming car, minor damage. Details exchanged. - 196 Hartz Rd. Unknown vehicle hooning and lost control, damaging fence. - Vehicle reversed into each other while waiting to turn onto Warrego Hwy, Helidon Spa. • QPS raised that there is an ongoing issue on Toowoomba Connection Road involving a section of pavement that becomes slippery. Residents have also raised concerns about the lack of lighting from property 791 through to the start of the 100 km/h zone, as they feel the unlit area presents a safety risk. TMR has conducted traction and skid resistance testing on the road, and all results met the required standards. Further investigations by TMR are continuing. • No other contributing circumstances with environment, road or signage identified. All other accidents resulted due to driver error, hooning or careless driving.	
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Gatton					
Dates	Injuries	Non-Injuries	Fatalities	Hit & Runs	Total
29/10/2026 – 17/02/2026	14	15	2	16	48

- Fatality
 - Eastern Drive - Speed appears to have been a contributing factor in this single-vehicle crash. The driver over-corrected on a wide bend that has no known history of similar incidents. The vehicle left the roadway and travelled a significant distance before colliding with a tree, suggesting the driver was unable to regain control or reduce speed in time.
 - Davey Bridge - Probable suicide into Lockyer Creek (person been missing for some time, car located in creek by swimmer).
- Injury
 - Warrego Eastbound, Grantham: Single vehicle following blown tyre.
 - 2 x Spencer & William (lights).
 - Feldham/Old College vehicle into pedestrian.
 - Gatton Laidley Rd – lost control on bend not speeding no obvious reason.
 - Forestry Rd, Adare – alcohol contributing. Single vehicle.
 - Eastern Drive – Mobil servo. View of car pulling out obscured by parked truck, car pulls in front of car on Eastern Drive.
 - Eastern Drive – u-turn with traffic coming.
 - Gatton Esk Rd – truck drove into guard rail and debris hit other car. Due care by truck.
 - Warrego highway Gatton – single vehicle possibly fell asleep drink drive.
 - Old Ropeley Rd – single vehicle, drink drive
 - Gatton Heildon/Old Toowoomba Rd – overshot turn off, hit embankment and flipped, single vehicle.
 - Eastern Drive/Golf Links – fail to give way turning right onto eastern
 - Gatton Esk Rd, Spring Creek – lost control on gravel hit power pole.



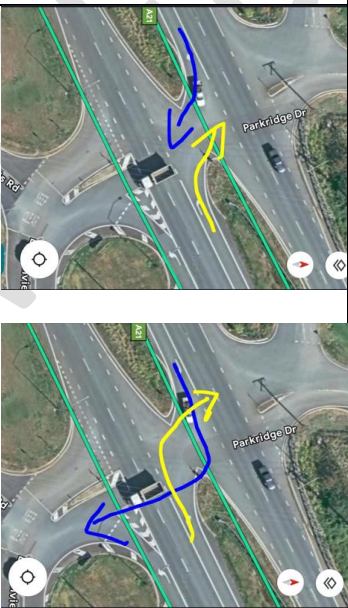
		• Non Injury - 2 Spencer/William however no real pattern or issues apart from that intersection. • Hit & Run - (non – injury) – largely in town/shops/etc • Spencer and William Street was discussed due to recent accidents. TMR advised that detailed designs have been finalised with a view for construction next year. • No other contributing circumstances with environment, road or signage identified. All other accidents resulted due to driver error.	
25/02/2026		A recent crash at this location appears to be related to driver error during a right-turn into Heise Road. There is currently no dedicated turn lane, resulting in gravel tracking across the highway and an increased turning risk. In the recent incident, a vehicle turning right from Heise Road reportedly failed to see oncoming traffic. TMR has advised that a treatment may be considered if crash frequency increases. Should this become an ongoing issue, TMR may close the right-turn movement and instead develop a U-turn treatment for Heise Road. This is not currently planned but would be implemented based on future crash data. Matt will follow up with the North Coast region to confirm whether this intersection is already on their radar.	Matthew Lennon
25/02/2026	Sealing of approaches	LVRG is investigating a program to seal approximately 50–100 metres of the braking zone on lower order gravel side roads where they intersect with the Warrego Highway. These locations currently experience gravel tracking onto the highway and issues caused by graders “nosing out” gravel during maintenance activities. The proposed sealing treatment aims to reduce gravel migration and improve safety on the highway approaches. TMR raised no objections to the proposal.	Matthew Lennon

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		TMR recommended consulting with Roadtek maintenance crews to determine whether they have identified any issues. It was also suggested to check whether an RMPC contribution may be available to support the works.	
25/02/2026	Smithfield Road – Truck Access at Davey's Bridge	Concerns raised regarding heavy vehicle access at Davey's Bridge and requested that signage be installed at the beginning of Old Toowoomba Road noting there is "no truck access to Gatton via Old Toowoomba Road". This would help prevent heavy vehicles from inadvertently attempting to use the restricted route.	Rowland Browne
25/02/2026	Blackspot Working Bee	A FYI - there is going to be a Blackspot Working Bee on 17 March at TMR in Toowoomba. An email will/has been sent to Council's Grants sections.	Antia Sullivan
25/02/2026	Line Marking at Toowoomba Connection Road and Parkridge Drive, Withcott	QPS have raised concerns regarding the current line marking and signage at the intersection of Toowoomba Connection Road and Parkridge Drive. Drivers turning right from Toowoomba Connection Road are experiencing confusion due to the absence of dedicated turning line markings. QPS also advised that the transition from the 100 km/h zone to the 80 km/h zone occurs only approximately 200 metres before the intersection, which limits enforceability and may be contributing to unsafe driver behaviour. When turning left off the highway toward Toowoomba, motorists are required to obey a Give Way sign however, the current configuration may not be sufficiently clear to all drivers.	Glen Thomas

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		 TMR has noted that extending the 100 km/h signage by an additional 300 metres may be a feasible option to improve the approach conditions. The TMP associated with the nearby subdivision was reviewed, and it was noted that current traffic volumes remain within acceptable limits.	
25/02/2026	General Business	Cr Hagan – Footpath/Cycle Path on Laidley–Plainland Road (Cunningham Estate Development): Cr Hagan raised concerns about the need for a safer footpath or cycle path within the Laidley–Plainland corridor, particularly in relation to the new Cunningham Estate development, which is expected to deliver approximately 400–600 new dwellings. TMR advised that a speed review is underway for this section of road. However, even if the area is reclassified as urban rural, the standard treatment would retain an 80 km/h speed limit. It is expected that the new subdivision will deliver intersections built to a high standard. Translink – Sophia College Bus Zone (Sight Distance Issue): It was reported that the trees to the left when exiting the bus zone are obstructing sight	All

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		distance for the bus, particularly during peak hours when student and bus movements are high. The matter will be forwarded to Council for assessment and action. TMR – Kerri – Ready for the Road – L-Permit Program: The Ready for the Road session for kids transitioning into their L-permits is scheduled for 21 July 2026 at the Lockyer Valley Cultural Centre. LVRC has confirmed that Comms is available to help out and will work directly with Bec to support the event. Matt will also provide photos of the Lake View Room for planning purposes. TMR – Alicia – Complaint Regarding Murphys Creek Road (near 1665, mid-90 km/h section): Alicia raised concerns that vehicles are speeding through the 90 km/h section and are not slowing to allow residents to safely enter their properties. QPS advised that the behaviour observed is driver error, and motorists can be fined for unsafe overtaking. QPS confirmed they conduct regular patrols in the area. QPS – Old Grantham Chest Road Access: QPS advised that they will not be attending incidents or conducting patrols on Old Grantham Chest Road due to the poor road conditions and previous instances where police vehicles have been involved in accidents while accessing the area. As a result, no further action will be taken from a policing perspective at this location.	
25/02/2026	Next Meeting	May 2026	
Meeting opened: 10:00am Meeting closed: 11:00am			

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9.0 DEPUTATIONS/PRESENTATIONS

The Mayor, Cr Milligan presented a thank you certificate to Madonna Gibson, on behalf of The Local Government Association of Queensland, in recognition of her participation in the Council2Council Support Program, where she supported McKinlay Shire Council during the North Queensland Monsoon and ex-Tropical Cyclone Koji.

UNCONFIRMED

10.0 EXECUTIVE OFFICE REPORTS

10.1 Summary of Council Actual Performance v Budget 28 February 2026

Author: Dee Stewart, Acting Chief Financial Officer; Kylie King, Financial Accountant
Responsible Officer: Scott Greensill, Chief Executive Officer

Purpose:

The purpose of this report is to provide Council with an update of Council's financial performance against budget for the financial year to 28 February 2026

Officer's Recommendation:

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 28 February 2026.

RESOLUTION

THAT Council receive and note the Summary of Council Actual Financial Performance versus Budget to 28 February 2026.

Moved By: Cr C Wilson

Seconded By:

Cr J Reck

Resolution Number: 24-28/0506

CARRIED

7/0

Executive Summary

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budget is to be presented to Council. This report provides a summary of Council's financial performance against budget for the financial year to 28 February 2026.

At 28 February 2026, revenues are above target and expenditures are under target. Variations are monitored and variances of a permanent nature will be presented to Council for amendment during the next budget amendment.

Proposal

Monthly reporting of Council's financial performance is a legislative requirement and reinforces sound financial management practices throughout the organisation. The following report provides a summary of Council's financial performance against budget to 28 February 2026.

Operating Revenue - Year to date target \$69.15 million actual \$70.59 million or 102.08%

At 28 February 2026, overall operating revenue for the year to date is above target.

Rates and Utility Charges (Gross) on target

The second rates levy for 2025/2026 was issued on the 11 February 2026 with a due date of 18 March 2026. Rates will be closely monitored throughout the year regarding cash flow and overdue balances as well as whether growth targets are being achieved as forecast. 43.34% of the rates levy was collected as at 10 March 2026.

Charges and Fees above budget by \$0.62 million

This favourable variance is predominantly due to

- Development Assessment fees and charges \$0.60 million and
- Building and plumbing fees and charges \$0.18 million.

Operating Grants and Subsidies above budget by \$0.31 million.

This line item is above budget due to a higher than estimated reimbursement of costs for emergency works performed in the 24/25 financial year and a change in the way QRA have treated the trigger point. The trigger point has previously been deducted from emergency works payments but has been deducted from the REPA capital income for this event.

A summary of major variances:

Flood event emergency works over \$0.66 million

Growth and Policy funded operational projects under \$0.47 million

Tourism funded operational projects under \$0.20 million

Community Engagement over \$0.18 million

Operating Expenditure - Year to date target \$56.98 million actual \$53.15 million or 93.27%

Goods and Services under budget by \$4.13 million

Variations are mostly due to timing differences.

- Regional Development operating projects including water initiatives underspent \$2.72 million
- Growth and policy operating projects underspent \$1.48 million
- ICT operating projects and software maintenance underspent \$0.34 million
- Asset Management/Technical Services operating projects and contractors underspent by \$0.31 million
- Civil Operations contractors overspent by \$0.39 million
- Facilities power and contractors overspent by \$0.12 million
- RMPC contractors overspent by \$0.22 million which is offset by increased income

Capital Project Expenditure – Year to date target \$32.86 million actual \$19.32 million or 63.60%

At 28 February 2026, Council has expended \$19.32 million on its capital works program with a further \$11.49 million in committed costs for works currently in progress.

Council has spent \$12.61 million on the delivery of infrastructure projects with the main focus of the 2025/2026 capital works program moving away from the restoration of flood damaged roads under the REPA program and moving towards the renewal of existing assets. \$32.62 million, including carry forwards, has been included in the capital works budget for roads and related infrastructure. Additional detail is provided in the capital works program within the attachment.

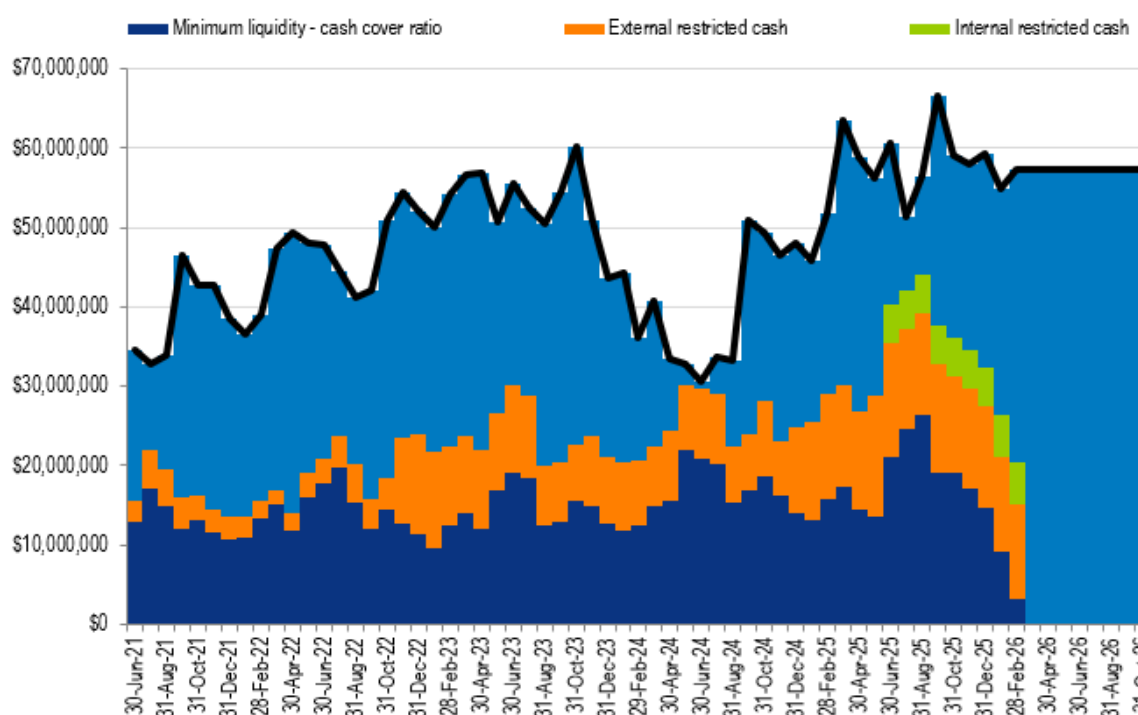
Statement of Financial Position

The Statement of Financial Position provides information on the breakdown of Council's assets and liabilities at a point in time. At 28 February 2026, Council had \$90.70 million in current assets compared to \$18.57 million in current liabilities with a ratio of 4.89:1. This means that for every dollar of current liability, there is \$4.89 in assets to cover it.

Statement of Cash Flows

The Statement of Cash Flows provides information on the amount of cash coming in and going out. As at 28 February 2026, there has been a net cash outflow of \$3.11 million with \$1.76 million inflow from operating activities, a net cash outflow of \$4.87 million from investing activities including capital revenue and expenditure. The Statement of Cash Flows is important as it shows the real movement in Council's cash balances, as opposed to the accounting movements shown in the Statement of Income and Expenditure. Historically, to maintain adequate working capital, it is estimated that Council needs around \$15 million cash at any one time. This is in addition to cash that is constrained for specific purposes. As at 28 February, Council's cash balance was \$57.35 million. Unexpended grant funds, which are restricted to be spent in accordance with the terms of the grant, are \$11.90 million.

Cash Balance Composition



Sustainability Measures

The Local Government Sustainability Framework represents the Department's approach to working with Queensland Councils on sustainability challenges. It covers both financial and non-financial indicators.

The financial sustainability measures are included in Council's monthly financial report. This is not a mandatory requirement of the new sustainability framework, but it is good financial practice to do so.

Council has met or favourably exceeded targets, based on the five-year average, set by the Department for the Lockyer Valley Regional Council. Graphical representation of Council's financial performance for each of the sustainability measures has been included as an attachment to this report.

Strategic Implications

Corporate Plan

Leadership and Council Outcome:

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

- Compliant with relevant legislation

Finance and Resource

Monitoring of budgets and actuals will remain important if Council is to achieve the financial results adopted as part of the 2025-26 Budget

Legislation and Policy

In accordance with section 204 of the Local Government Regulation 2012, a financial report summarising the progress of Council's actual performance against budgeted performance is to be provided to Council

Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Description: Finance and Economic

Consultation

Internal Consultation

Managers and Group Managers

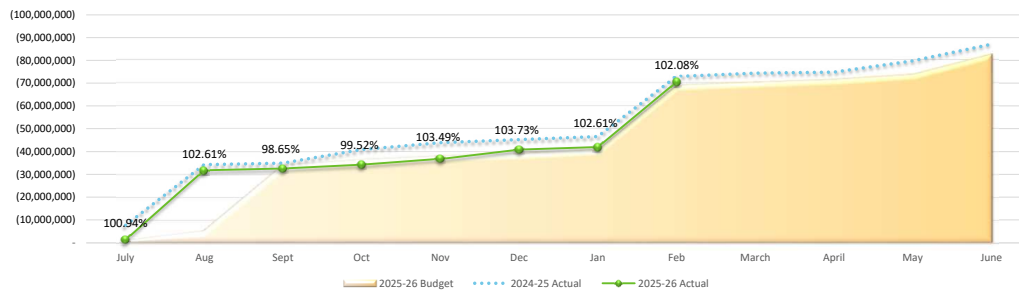
- Finance Team
- Portfolio Councillor Consultation

Attachments

- 1 [↓](#) Monthly Finance Report - February 2026 16 Pages
- 2 [↓](#) Sustainability Indicators - February 2026 1 Page

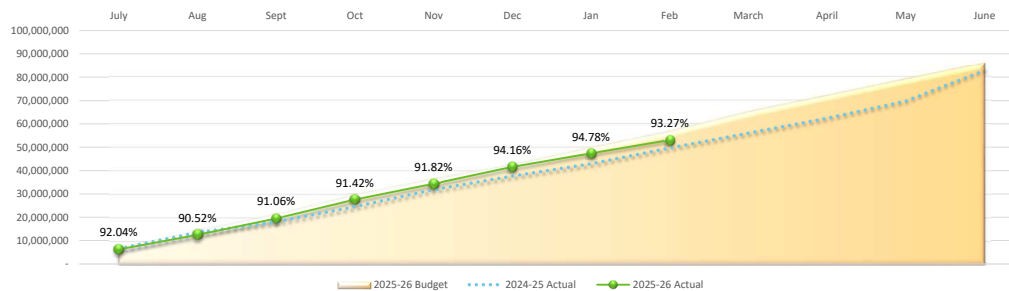
LOCKYER VALLEY REGIONAL COUNCIL
Operating Revenue and Expenditure Dashboard
For the Period Ending 28th February, 2026

Operating Revenue (Cumulative)



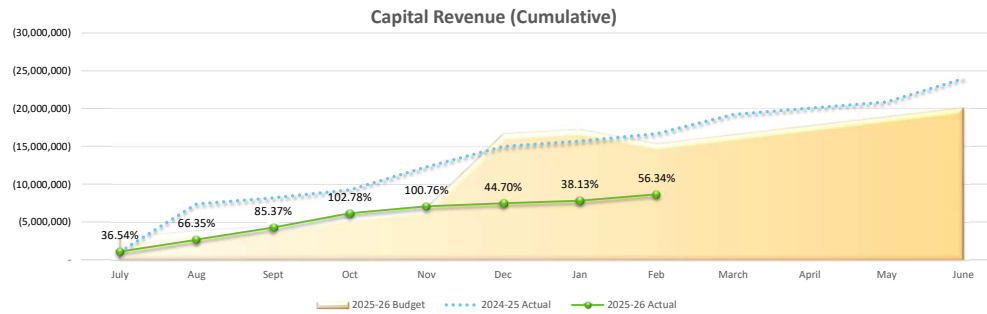
REVENUE TO DATE by Type	Rates and Utility Charges (Gross)	Discount	Charges and Fees	Interest	Operating Grants and Subsidies	Operating Contributions and Donations	Revenue - Contract/Reco verable Works	Other Revenue	Profit from Investments	Total
Actual	(53,232,468)	1,484,928	(4,355,682)	(2,356,769)	(8,225,429)	(795,496)	(1,167,172)	(1,938,582)	-	(70,586,669)
Budget	(52,898,959)	1,534,271	(3,734,296)	(2,540,755)	(7,911,811)	(1,001,600)	(828,000)	(1,766,176)	-	(69,147,326)
Variance	(333,509)	(49,343)	(621,386)	183,986	(313,618)	206,104	(339,172)	(172,406)	-	(1,439,343)
Target %	99.37%	103.32%	85.73%	107.81%	96.19%	125.91%	70.94%	91.11%	-	102.08%
Movement to Prior Month Target %	→	→	→	↑	→	→	→	↓	→	→

Operating Expenditure (Cumulative)



EXPENDITURE TO DATE by Type	Employee Costs	Goods and Services	Finance Costs	Depreciation	Total
Actual	21,710,983	20,279,101	110,611	11,049,250	53,149,946
Budget	21,360,450	24,406,959	84,433	11,132,324	56,984,166
Variance	350,533	(4,127,858)	26,178	(83,074)	(3,834,220)
Target %	98.39%	120.36%	76.33%	100.75%	93.27%
Movement to Prior Month Target %	→	↑	→	→	→

LOCKYER VALLEY REGIONAL COUNCIL
Capital Revenue and Expenditure Dashboard
For the Period Ending 28th February, 2026



REVENUE TO DATE by Type	Capital Grants, Subsidies and Contributions	Profit (Loss) on Disposal of Non Current Assets	Total
Actual	(8,667,397)	-	(8,667,397)
Budget	(15,384,512)	-	(15,384,512)
Variance	(6,717,115)	-	(6,717,115)

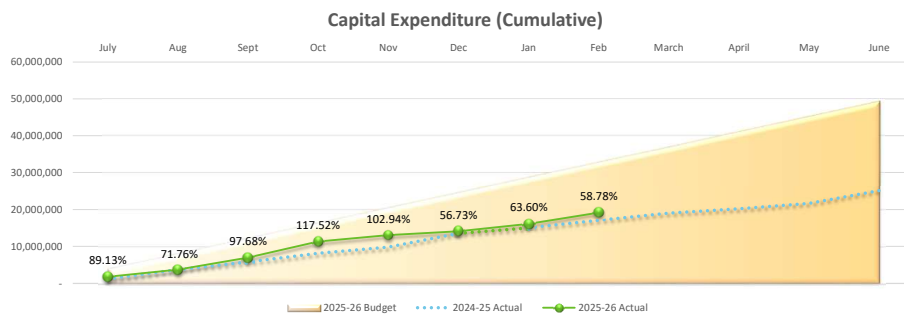
Note: Graph above is
reflecting capital grants and
subsidies and developer
contributed assets only

Target %

56.34%

Movement to Prior
Month Target %

→ → →



EXPENDITURE TO DATE by Group	People, Customer and Corporate Services	Executive Office	Infrastructure	Community and Regional Prosperity	Total
Actual	494,501	186,385	15,636,587	2,999,626	19,317,100
Budget	1,918,527	221,288	26,839,929	3,884,369	32,864,114

Target %

25.78% 84.23% 58.26% 77.22% 58.78%

Movement to Prior
Month Target %

→ → ↑ → ↑

Lockyer Valley Regional Council (Whole Council)
Statement of Comprehensive Income
For the Period Ending February 2026

	Current Annual Budget	Actuals YTD	Budget YTD	Variance Amount YTD	Variance % YTD
Income					
Revenue					
Recurrent Revenue					
Rates and Utility Charges (Gross)	52,895,626	53,232,468	52,898,959	333,509	0.63%
Discount	(2,134,271)	(1,484,928)	(1,534,271)	49,343	-3.22%
Charges and Fees	5,652,944	4,355,682	3,734,296	621,386	16.64%
Interest	3,894,754	2,356,769	2,540,755	(183,986)	-7.24%
Operating Grants and Subsidies	14,894,744	8,225,429	7,911,811	313,618	3.96%
Operating Contributions and Donations	1,161,000	795,496	1,001,600	(206,104)	-20.58%
Revenue - Contract/Recoverable Works	1,190,000	1,167,172	828,000	339,172	40.96%
Other Revenue	2,691,363	1,938,582	1,766,176	172,406	9.76%
Profit from Investments	2,392,047	-	-	-	0.00%
Total Recurrent Revenue	82,648,207	70,586,669	69,147,326	1,439,343	2.08%
Capital Revenue					
Capital Grants, Subsidies and Contributions	20,116,630	8,667,397	15,384,512	(6,717,115)	-43.66%
Gain on Sale	-	533,579	-	533,579	0.00%
Total Revenue	102,774,837	79,787,645	84,531,838	(4,744,193)	-5.61%
Capital Income	-	1,097,787	-	1,097,787	0.00%
Total Income	102,774,837	80,885,432	84,531,838	(3,646,406)	-4.31%
Expenses					
Recurrent Expenses					
Employee Costs	32,449,856	21,710,983	21,360,450	350,533	1.64%
Goods and Services	36,810,361	20,279,101	24,406,959	(4,127,858)	-16.91%
Finance costs	126,650	110,611	84,433	26,178	31.00%
Depreciation	16,698,486	11,049,250	11,132,324	(83,074)	-0.75%
Total Recurrent Expenses	86,085,354	53,149,946	56,984,166	(3,834,220)	-6.73%
Capital Expenses	-	1,186,159	-	1,186,159	0.00%
Total Expenses	86,085,354	54,336,104	56,984,166	(2,648,062)	-4.65%
Net Recurrent Result/Operating Surplus/(Deficit)	(3,435,147)	17,436,723	12,163,160	5,273,563	43.36%
NET RESULT AFTER CAPITAL ITEMS	16,689,483	26,549,328	27,547,672	(998,344)	-3.62%

LOCKYER VALLEY REGIONAL COUNCIL
Statement of Cash Flows
For the Period Ending 28 February, 2025

	2025-2026 Annual Budget	2025-2026 YTD Actuals
<u>Cash flows from operating activities:</u>		
<u>Receipts</u>		
Receipts from customers	82,220,000	52,111,753
Dividend received	-	-
Interest received	3,890,000	2,356,769
<u>Payments</u>		
Payments to suppliers and employees	(69,530,000)	(52,704,368)
Interest expense	-	-
Net cash inflow (outflow) from operating activities	16,580,000	1,764,154
<u>Cash flows from investing activities:</u>		
Capital grants, subsidies and contributions	20,120,000	10,954,179
Payments for property, plant and equipment	(49,290,000)	(18,661,582)
Payments for investment property	-	-
Distributions received from joint ventures and associates	1,760,000	1,110,690
Proceeds from sale of property plant and equipment	350,000	1,723,614
Net cash inflow (outflow) from investing activities	(27,070,000)	(4,873,099)
<u>Cash flows from financing activities:</u>		
Repayment of borrowings	-	-
Proceeds from borrowings	-	-
Net cash inflow (outflow) from financing activities	-	-
Net increase (decrease) in cash and cash equivalents held	(10,491,000)	(3,108,945)
Cash and cash equivalents at beginning of the financial year	60,460,000	60,463,205
Cash and cash equivalents at end of the financial year	49,969,000	57,354,260

LOCKYER VALLEY REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 28 February, 2026

	2025-2026 Annual Budget	2025-2026 YTD Actual
<u>Current Assets</u>		
Cash assets and cash equivalents	49,970,000	50,354,260
Cash investments	-	7,000,000
Trade and other receivables	4,840,000	27,174,962
Inventories	720,000	726,056
Contract Receivable	3,790,000	3,945,358
Non-current assets classified as held for sale	1,870,000	1,501,274
Total Current Assets	61,190,000	90,701,909
<u>Non Current Assets</u>		
Trade and other receivables	14,740,000	14,734,969
Equity investments	34,730,000	32,986,460
Investment properties	-	-
Property, plant and equipment	926,070,000	876,142,515
Intangible assets	20,000	28,673
Total Non Current Assets	975,550,000	923,892,617
TOTAL ASSETS	1,036,740,000	1,014,594,526
<u>Current Liabilities</u>		
Trade and other payables	12,710,000	4,052,131
Provisions	11,060,000	8,029,982
Contract Liability Grants	4,050,000	6,485,227
Total Current Liabilities	27,810,000	18,567,339
<u>Non Current Liabilities</u>		
Provisions	47,260,000	48,783,433
Total Non Current Liabilities	47,260,000	48,783,433
TOTAL LIABILITIES	75,060,000	67,350,772
NET COMMUNITY ASSETS	961,680,000	947,243,754
<u>Community Equity</u>		
Retained surplus (deficiency)	501,135,147	489,829,326
Asset revaluation surplus	463,980,000	437,264,704
Reserves	-	2,713,000
Current Surplus/(Deficit)	(3,435,147)	17,436,723
TOTAL COMMUNITY EQUITY	961,680,000	947,243,754

LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended February, 2026

CAPITAL WORKS PROGRAM

	Budget	Actual	Committed	Total (includes committed asset)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
INFRASTRUCTURE										
Cost Centre: Parks & Open Spaces										
Program: Parks and Open Spaces Projects										
24/25 Lidley Rec Res Shelter Replacement	69,569	63,358	-	63,358	6,211	-	69,569	100	100	Works complete.
25/26 Lidley Rec Res Shelter Replacement	77,000	81,208	-	81,208	(4,208)	-	77,000	100	100	Works complete.
Jean Briggs Redevelopment (SEDCSP 2024-2027)	351,649	7,380	366,887	374,267	(22,618)	240,000	111,649	90	50	Signage install waiting beginning 09/03.
Lidley Recreation Reserve Signage	22,000	10,329	9,205	19,534	2,466	-	22,000	100	100	Works to commence early May.
Lions and Litchton Park Upgrades (LCF)	500,000	3,642	446,690	450,332	49,668	500,000	-	100	30	McTully Park completed. Link scheduled May/June.
Playground Repairs	162,850	30,602	86,767	117,368	45,522	-	162,850	100	30	
Hopehill Comm Sport Cent Shade Shelter	13,000	-	-	-	13,000	-	13,000	Not applicable	0	
Parks and Open Spaces Projects Total	1,196,108	196,519	909,548	1,106,067	90,041	740,000	456,108			
Parks & Open Spaces Total										
	-	-	-	-	-	-	-			
Cost Centre: Capital Program Delivery										
Program: Asphalt Resheet Programme										
25/26 AC Renewal Program	300,000	-	-	-	300,000	-	300,000	Not applicable	0	Incorporated into the resal program.
Asphalt Renewal Programme Projects Total	300,000	-	-	-	300,000	-	300,000			
Program: Bridge Renewal Programme										
24/25 Bridge Renewals - Minor Works	49,799	6,987	-	6,987	42,812	-	49,799	Not applicable	3	Contractor engaged.
25/26 Bridge Minor Works	200,000	169	7,050	7,219	192,781	-	200,000	0	0	
Bridge Improvements	25,691	-	-	-	25,691	-	25,691	100	95	Works complete.
Malton Bridge (BRP)	3,647,227	2,981,141	-	2,981,141	666,086	2,814,595	832,632	100		
Bridge Renewal Programme Projects Total	3,972,717	2,988,297	7,050	2,995,347	927,370	2,814,595	1,108,122			
Program: Culvert Renewal Programme										
Flagstone Ck Rd Livable-Culvert Renew	652,179	2,369	53,094	55,463	596,716	-	652,179	100	0	Issued for constructions complete in 24/25 financial year. To be undertaken internally February/March 2026.
Maitland/Lidley Rd Culvert, Maitland-Renewal	50,000	7,716	-	7,716	42,284	-	50,000	10	Not applicable	Design only.
Spawwater Rd Culvert, Hildonspa-Renewal	74,550	4,228	-	4,228	70,322	-	74,550	0	Not applicable	Design only.
Culvert Renewal Programme Projects Total	776,729	14,313	53,094	67,407	709,322	-	776,729	100	55	The indement weather has resulted in considerable amount of additional works.
Program: Future Design Works Programme										
Anthony Court Summerham Drainage - FDW	42,600	116,710	9,620	126,330	(83,730)	-	42,600	100		
Fairway Drive - Footpath Missing Link (SEDCSP 2024-2027)	43,617	5,126	-	5,126	38,491	-	43,617	100		

	Budget	Actual	Committed	Total includes committed costs	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Footpath Miss Links - Jones Road (SEDCSP 2024-2027)	16,282	7,835	2,650	10,485	5,797	16,282	-	60	0	Concept design has commenced.
Footpath Miss Links - William Street (SEDCSP 2024-2027)	3,833	6,603	-	6,603	(2,770)	3,833	-	80	0	Future Design allocation.
Future Design Bucket, All-Future Design	310,878	-	-	-	310,878	-	-	Not applicable	Not applicable	Works complete.
Gelthie Road, Planland (Dev Funded)	202,246	34,900	80,009	114,909	87,337	-	-	100	100	Stage 1 Complete. Recommencing in the December School Holidays.
John Street South, Laidley	1,778,679	1,132,075	119,158	1,251,233	527,446	-	-	100	20	Tendering ground test geotech survey.
Jones Road, Withcott Widening (FDW)	-	1,450	-	1,450	(1,450)	99,535	-	50	0	
Laidley CBD Accessibility Review (SEDCSP 2024-2027)	99,535	1,829	33,970	35,799	63,736	-	-	100	100	
Mountain Road, Summerholm Drainage (FDW)	-	11,596	-	11,596	(11,596)	-	-	100	100	
Old Laidley - Forest Hill Road (Black Spot 24/25)	402,383	565,453	74,925	640,378	(237,995)	402,383	-	100	100	
Piston Boundary Road Guardrail	13,532	411	-	411	13,121	-	-			Budget from future design bucket.
Rockmount Road Erosion	-	418	-	418	(418)	-	-			
Spa Water Road Culvert	66,900	-	-	-	66,900	-	-			
Spencer Street Garton (CNSG)	11,432	1,567	3,080	4,647	6,785	-	-	95	Not applicable	Works underway.
Subdivision Renewals	196,630	50,154	18,879	69,033	127,597	-	-			These works are incorporated with the Reseal and AC works.
Subdivision Renewals, Various	200,000	1,165	-	1,165	198,835	-	-	75	0	
Summerholm Road Landfill (FDW)	-	1,888	-	1,888	(1,888)	-	-	0	0	
Tenthill Creek Road - Stage 2	-	16,391	75,881	92,271	(92,271)	-	-	5	0	
William Street Garton	-	8,458	-	8,458	(8,458)	-	-	100	Not applicable	
Future Design Works Programme Projects Total	3,388,547	1,964,029	418,171	2,382,200	1,006,347	566,660	2,832,897			
Program: Footpath Renewal Programme										
Alfred Street, Laidley (ATF)	9,500	-	-	-	9,500	4,750	4,750	0	0	
CBD Pavements, Ldly- Footpath Renew	60,000	9,987	45,000	54,987	5,013	-	60,000	10	0	
Edward Street, Laidley (ATF)	8,500	-	-	-	8,500	4,250	4,250	0	0	
Fairway Drive, Hutton Vale (ATF)	674,605	83,998	166,632	250,631	423,974	337,303	337,302	100	10	Works Stage, Stage 1 (culverts) complete. Stage 2 recommence February 2025.
Goodwin Street, Laidley - Stage 1 (ATF)	11,000	-	-	-	11,000	5,500	5,500	0	0	
Goodwin Street, Laidley - Stage 2 (ATF)	371,426	26,652	101,431	128,083	243,343	185,713	185,713	75	0	Under design.
Jones Road, Withcott (ATF)	75,000	247	-	247	74,753	-	75,000	0	0	
Patrick St, Ldly - Footpath Renewal	18,386	5,325	-	5,325	13,061	18,386	-	2	0	
Patrick Street Footpath Renewal (SEDCSP 2024-2027)	13,750	2,315	-	2,315	11,435	6,875	-	5	0	
Thomas Street, Laidley (ATF)	1,289,167	128,524	313,063	441,588	807,579	566,277	682,890			
Footpath Renewal Programme Projects Total										
Program: Floodway Renewal Programme										
MtBerrymar Rd, MtBerrymar-Floodway Renew (NEMA/GRA)	950,000	1,119	6,889	8,009	941,991	-	950,000	100	0	Design completed in previous years. Council has been notified it has been successful with a funding application to complete this work.
Reedbank Ck Rd Floodway, Adair-Renewal	120,000	1,274	-	1,274	118,726	-	120,000	Not applicable	Not applicable	Design only.
Schillers Rd, Bierlein-Floodway Renewal	30,000	5,166	-	5,166	24,834	-	30,000	5	Not applicable	Design only.
Sutcliffe Rd, Ffione Ck-Floodway Renew	30,000	2,244	-	2,244	27,756	-	30,000	0	Not applicable	Design only.
Floodway Renewal Programme Projects Total	1,130,000	9,803	6,889	16,692	1,113,308	-	1,130,000			
Program: Gravel Resheet Programme										
25/26 Gravel Resheet Program (SEDCSP)	1,246,057	347,405	162,258	510,363	735,694	440,681	805,376	0	0	Scheduled.
Gravel Resheet Programme Projects Total						440,681	805,376			

Program: Other Infrastructure Projects	Budget	Actual	Committed	Total		Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
				includes committed costs	Remaining Budget					
Disability Access Program	50,000	4,604	-	4,604	45,396	-	50,000	5	0	Survey being undertaken.
Gatton Central Drainage Upgrade - Design	168,556	-	37,228	37,228	131,328	-	168,556	100	100	Works complete.
Helidon Township Entry	-	712	-	712	(712)	-	517,775	100	95	
Lake Apea Car Park (SEQLP)	631,079	609,473	14,644	624,117	6,962	-	113,304			
Lavelles Road	1,082,882	-	-	-	1,082,882	-	1,082,882			
Luckyer Creek Rd Helidon Profile (LRC4)	94,496	-	-	-	94,496	-	100,000	10	0	
Robinson Road Gatton - Road Upgrades	100,000	10,198	-	10,198	89,802	-	79,827	0	0	Paving underway.
Smith Street Stormwater PLE Upgrade	79,827	-	-	-	79,827	-	86,957	0	100	
Survey Equipment	86,957	67,514	-	67,514	19,443	-	100,000	Not applicable	0	
Survey Equipment GNSS Fleet	100,000	55,325	-	55,325	44,675	-	100,000	Not applicable	0	
William Street, Forest Hill - PWD Parking (SEQCSP 2024-2027)	70,611	12,116	22,041	23,257	47,354	-	70,611	30	0	
Other Infrastructure Projects Projects Total	2,461,408	746,043	78,633	822,955	1,641,453	682,882	1,781,526			
Program: Pavement Renewal Programme										
24/25 Pavement Rehab (SEQCSP 2024-2027)	668,532	568,184	179,405	747,588	(79,056)	668,532	-	Not applicable	75	Otto Road and Unnamed Road 16 pavement rehabilitation complete. Works ongoing around Lower Tenthill.
Berlin Road Pavement Rehab (SEQCSP 2024-2027)	164,285	-	-	-	164,285	-	164,285	100	100	Works complete.
Biggs Road, Wilkott (SEQCSP 2024-2027)	383,936	3,702	6,059	9,761	374,175	383,936	-	0	Not applicable	Design only.
Blundview Rd/Blundview- Landslip/Rehab	50,000	176	-	176	49,824	-	50,000	0	Not applicable	Design only.
Careys Court, Lockrose-Pment Renewal	50,098	747	590	1,337	48,761	-	50,098	0	Not applicable	Design only.
Capital Pavement Repairs	250,000	17,088	152,589	169,676	80,324	-	250,000	0	0	Strategy developed.
Chadwick Rd, Gatton - Pavement Renewal (Design)	36,082	284	1,240	1,524	34,558	-	36,082	5	Not applicable	Design only.
Dipfel Road, Thornton - Pavement Renewal	50,000	5,264	-	5,264	44,736	-	50,000	0	Not applicable	Design only.
Gavin Road, Plainland - Pavement Renewal	26,769	748	60	808	25,960	-	26,769	Not applicable	Not applicable	Design only.
Garran Scrub Road (Black Spot 25/26)	169,000	203,857	5,970	209,827	(40,827)	169,000	-	100	85	Line marking and signage to be completed in mid January.
Jims Road, Blenheim - Pavement Renewal	10,778	729	390	1,119	9,659	-	10,778	0	0	
Kessing Dr, Ldly - Pment Renewal	11,715	748	30	778	10,937	-	11,715	100	100	Works complete.
Lyne Road, Morton Vale (SEQCSP 2024-2027)	113,211	9,313	14,629	23,942	89,269	-	113,211	0	Not applicable	Design only.
Market Drive Gatton Pavement Rehab	57,024	142	-	142	56,882	-	57,024	0	Not applicable	Design only.
Prairie Rd, Mt Sylvia-Pment Renewal	23,430	-	-	-	23,430	-	23,430	0	Not applicable	Design only.
Pile Street, Laidly - Pavement Renewal	53,250	253	-	253	52,997	-	53,250	0	Not applicable	Design only.
Railway St, Ldly - Pavement Renewal	14,620	1,373	390	1,763	12,858	-	14,620	0	Not applicable	Design only.
Summerholme5,Summerholm-Landslip Remediation	75,000	-	-	-	75,000	-	75,000	0	0	
Tenthill Creek Drainage Upgrade (SEQCSP 2024-2027)	500,000	229,285	-	229,285	270,715	500,000	-	100	90	Project mostly completed. Seeking from the funding body to undertake additional works on Tenthill Creek Road with the underspans (resale area with Blacksod).
Tenthill Creek Lower Tenthill (Black Spot 25/26)	187,500	4,751	-	4,751	182,749	187,500	-	50	0	Procurement underway.
Tenthill Ropoley Rockside - Hard (TDS)	1,571,531	400,841	240,123	640,965	930,566	748,983	827,548	80	0	Prelim works underway. Assessing what CUL works can be done in February with remaining budget.
Thillik/S'hard/Ropoley/Rockside Rd (Black Spot 25/26)	36,500	2,268	-	2,268	34,232	36,500	-	50	0	Procurement underway. Design component previously done as part of Black Spot submission.
Thillik/S'hard/Ropoley/Rockside Rd (Black Spot 25/26)	37,000	1,846	-	1,846	35,154	37,000	-	50	0	Procurement underway. Design component previously done as part of Black Spot submission.
Vale Court, Summerholm - Pment Renew	17,069	748	60	808	16,260	-	17,069	0	Not applicable	Design only.
William Street, Gatton - Pavement Rehab	-	1,182	45,345	46,527	(46,527)	-	-	0	Not applicable	
Pavement Renewal Programme Projects Total	4,357,330	1,453,528	646,679	2,100,408	2,256,922	3,009,947	1,553,383			
Program: Seal Renewal Programme										
24/25 Bitumen Reseal Program (RTR)	6,000,000	13,759	-	13,759	(13,759)	-	-	Not applicable	100	Contractor engaged.
25/26 Bitumen Reseal Program (RTR)	3,300,488	3,286,729	3,521,221	6,807,950	(807,950)	1,483,331	4,516,669	Not applicable	20	
Seal Renewal Programme Projects Total	6,000,000	3,300,488	3,521,221	6,821,709	(821,709)	1,483,331	4,516,669			

Program: Stormwater Renewal Programme									
Budget	Actual	Committed	Total committed costs	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
24/25 Stormwater Pit Upgrade Program	30,000	9,306	-	9,306	20,694	30,000	30	0	Alternative solution undertaken and minor works remaining. Design ongoing. Design engaged. Design complete.
Cochrane St, Garton's water Upgrade	42,600	8,193	-	8,193	34,407	42,600	100	95	
Douglas McInnes Dr, Ldly's water Upgrade	520,930	9,162	8,120	17,282	503,648	520,930	75	0	
Garton North Feasibility-5 water Upgrade	18,898	159,206	-	178,104	21,896	200,000	10	0	
Mountain Rd, Ldly - 5 water upgrade	159,750	201	-	201	159,549	159,750	100	0	
Stormwater Renewal Programme Projects Total					953,280	953,280			
Cost Centre: DREA New Event - REPA									
Program: REPA Programme									
DREA - Feb 2022 - LVRC 0070.2122H REC	-	34,857	93,421	128,278	(128,278)	-	100	95	One job outstanding (cultural heritage site).
DREA - Jan 2024 - (sub. TBD)	-	(10,429)	456	(9,973)	9,973	-	Not applicable	Not applicable	
DREA - Jan 2024 - LVRC 0102.2324U REC	-	(6,057)	-	(6,057)	6,057	-	Not applicable	100	
DREA - Jan 2024 - LVRC 0103.2324U REC	-	(134,534)	-	(134,534)	134,534	-	Not applicable	100	
DREA - Jan 2024 - LVRC 0104.2324U REC	-	445,191	-	445,191	(445,191)	-	Not applicable	100	
DREA - Jan 2024 - LVRC 0106.2324U REC	-	234,541	310	234,851	(234,851)	-	Not applicable	100	
DREA - Jan 2024 - LVRC 0107.2324U REC	-	28	-	28	(28)	-	Not applicable	100	
DREA - Jan 2024 - LVRC 0108.2324U REC	-	144,424	-	144,424	(144,424)	-	Not applicable	100	
DREA - Jan 2024 - LVRC 0109.2324U REC	-	187,081	-	187,081	(187,081)	-	Not applicable	100	
DREA - Jan 2024 - LVRC 0114.2324U REC	-	365,714	122,796	488,511	(488,511)	-	Not applicable	100	
DREA - Jan 2024 - REPA Project Mgt	-	98,955	94,809	193,764	(193,764)	-	Not applicable	Not applicable	
DREA - TC Alfreed - LVRC 0117.2425R REC	-	6,451	-	6,451	(6,451)	-			
DREA - TC Alfreed - LVRC 0118.2425R REC	-	5,159	-	5,159	(5,159)	-			
DREA - TC Alfreed - LVRC 0119.2425R REC	-	9,369	0	9,369	(9,369)	-			
DREA - TC Alfreed - LVRC 0120.2425R REC	-	879	-	879	(879)	-			
DREA - TC Alfreed - LVRC 0121.2425R REC	-	489	-	489	(489)	-			
DREA - TC Alfreed - LVRC 0127.2425R REC	-	3,096	-	3,096	(3,096)	-	3	0	
DREA - TC Alfreed - LVRC 0129.2425R REC	-	601,139	22,758	82,897	(82,897)	-			
DREA - TC Alfreed - LVRC 0130.2425R REC	-	6,241	19	6,260	(6,260)	-	3	0	
DREA - TC Alfreed - LVRC 0138.2425R REC	-	101,816	2,391,737	2,493,553	(2,493,553)	-	Not applicable	Not applicable	
DREA - TC Alfreed - REPA Project Mgt	-	-	-	-	-	5,000,000	Not applicable	Not applicable	
REPA	5,000,000	-	-	-	5,000,000	-	Not applicable	Not applicable	
REPA	750,000	-	-	-	750,000	-	Not applicable	Not applicable	
TC Alfreed - RW - Laidley Footpath	-	9,879	-	9,879	(9,879)	-	Not applicable	100	
REPA Programme Projects Total					5,750,000	5,750,000			
Program: REPA Complementary Works Programme									
DREA - Jan 2024 - Comp Works	882,994	45,255	18,166	63,421	819,573	-	Not applicable	2	Some works have begun, full scope to be determined, dependent on ODA approval.
REPA Complementary Works Programme Projects Total					882,994	882,994			
Cost Centre: Depot									
Program: Depot Projects									
Garton Depot Compliance Measures Stage2	200,000	61,646	8,185	69,831	130,169	200,000	50	10	Design ongoing. Completed. Works ongoing.
Replace Ice Machine at Garton Depot	10,000	9,722	-	9,722	278	10,000	Not applicable	100	
Replace Bulb Doors at Laidley Depot	20,000	71,368	28,245	99,713	130,287	20,000	Not applicable	50	
Depot Projects Projects Total					230,000	230,000			

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Fleet										
<i>Program: Fleet Projects</i>										
2023/2024 Fleet Purchases	701,561	347,911	-	347,911	353,650	-	701,561	Not applicable	100	
2025/2026 Fleet Purchases	1,875,000	288,458	1,470,612	1,759,070	115,930	160,000	1,715,000	Not applicable	20	Most fleet for 25/26 procured and awaiting delivery.
24/25 Fleet Purchases	-	349,177	1,899	351,076	(351,076)	-	-	Not applicable	100	
Materials Handler (Asset Sale)	560,000	536,517	20	536,537	23,463	-	560,000	Not applicable	100	Received.
S&S Tractor Carrier	70,000	66,845	-	66,845	3,155	62,246	7,754	Not applicable	100	Received.
Fleet Projects Total	3,206,561	1,588,910	1,472,520	3,061,440	145,121	222,246	2,984,315			
Cost Centre: Cemetery										
<i>Program: Cemetery Projects</i>										
Design Comp-Future Cemetery Work at Ldly	50,000	9,353	19,800	29,253	20,747	-	50,000	70	Not applicable	Ongoing.
Forest Hill Cemetery Fence Replacement	18,000	22,613	517	23,130	(5,130)	-	18,000	Not applicable	100	Completed.
Gatton Cemetery Seam Strips - Section 10	112,127	45,080	44,646	89,726	22,401	-	112,127	100	40	Pre-dig still progressing. 3x seam strips poured.
Gatton Cemetery Shed Installation	113,942	354	50,435	50,790	63,152	-	113,942	100	0	Scheduled for March 2026.
Cemetery Projects Total	291,069	77,400	115,399	192,899	101,170	-	291,069			
Cost Centre: Camping Grounds										
<i>Program: Camping Grounds Projects</i>										
Labelyve Site Improvement Program Stage 1	50,000	1,106	-	1,106	48,894	-	50,000	10	5	Ongoing.
Renovation of Amenities Lake Dye(LD/C4)	184,000	112,890	-	112,890	71,110	-	184,000	100	100	Works complete.
Camping Grounds Projects Total	234,000	113,995	-	113,995	120,005	-	234,000			
Cost Centre: Facilities										
<i>Program: Facilities Projects</i>										
Accessibility Improvements (URCA)	5,000	22,173	-	22,173	(17,173)	-	5,000	100	100	Works complete. Additional budget request in Review 2.
Capital Component Gtm Admin Roof Works & Reduction Costs	45,000	55,631	-	55,631	(10,631)	-	45,000	Not applicable	100	
Disco Building Renewals	-	22,835	-	22,835	(22,835)	-	-	Not applicable	100	Budget in Review 2. Works complete. Insurance claim.
Gatton Admin Build Lighting LED Upgrade	34,510	-	-	-	34,510	-	34,510	Not applicable	0	Currently reviewing LUX levels.
Gatton Shire Hall Doors Replacement	38,349	2,622	-	2,622	35,727	-	38,349	Not applicable	10	
Gatton Shire Hall Ladies Amenities Renewal	-	26,916	-	26,916	(26,916)	-	-	Not applicable	100	Budget in Review 2. Works complete. Insurance claim.
Gatton Shire Hall Projection Room	20,000	-	-	-	20,000	-	20,000	0	Not applicable	Design only 2025/26. Work to be done 2026/27.
Gatton Shire Hall Stage Lift	55,776	29,694	-	29,694	26,082	-	55,776	60	Not applicable	Investigation underway. Design only component.
Gatton Tennis Court -Repairs/Courtesurf	85,000	-	-	-	85,000	-	85,000	10	0	Stakeholder liaison in progress.
Hall Damage Roof Repairs and Camp Works	250,070	113,861	70,125	183,985	66,085	-	250,070	100	70	Complementary works include box gutters and parking.
Labelyve Cultural Centre New Fire Panel	-	8,946	-	8,946	(8,946)	-	-	Not applicable	100	Budget in Review 2. Works complete. Insurance claim.
Labelyve Pool Disability Lift	15,000	14,901	-	14,901	99	-	15,000	Not applicable	100	Work completed.
Labelyve Pool Repairs after TCA	150,000	98,105	-	98,105	51,895	-	150,000	100	100	Insurance claim lodged.
UEC Building Compliance Works	265,000	58,594	17,606	76,200	188,800	-	265,000	30	10	Quotes being obtained.
LVCC Carpet Replacement	16,000	24,382	-	24,382	(8,382)	-	16,000	Not applicable	100	Works complete. Additional costs due to treatment of rising damp through expansion joints.
LVCC Colonial Café Replacement Pipework	47,000	45,414	-	45,414	1,586	-	47,000	Not applicable	100	Insurance claim. Works complete.
LVCC Hot Water & Copper Pipe Replacement	47,608	43,280	-	43,280	4,328	-	47,608	Not applicable	100	Works complete.
LVCC Replace of non-comp Playsoftall	15,758	567	19,515	20,082	(4,324)	-	15,758	100	100	Works complete.
LVSA/C Non-Slip Resurfacing in Seating Area	35,000	-	-	-	35,000	-	35,000	Not applicable	0	
LVSA/C Pool Heating Replacement (SECCSP 2024-2027)	242,825	232,467	-	232,467	10,358	-	242,825	Not applicable	100	Works completed.
Mono Pumps Replacement Grantham	-	20,844	-	20,844	(20,844)	-	-	Not applicable	100	Works complete.

	Budget	Actual	Committed	Total		Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
				(includes committed costs)	Remaining Budget					
Netball Court Design Package	42,000	3,530	-	3,530	38,470	-	42,000	60	Not applicable	Ongoing.
Procurement Building Renovations	100,540	35,906	62,020	97,926	2,614	-	100,540	80	0	Design phase, quotes being obtained.
Replacement of LVAC Pool Blankets	60,000	44,369	12,129	56,498	3,502	-	60,000	100	70	Ongoing.
Replacement of two Ovens LCC	38,000	23,180	-	23,180	14,820	-	38,000	Not applicable	100	Works complete.
Watermain Renewal Laidley Showgrounds	64,546	-	-	-	64,546	-	64,546	50		Ongoing.
Facilities Projects Total	1,672,982	928,214	181,395	1,109,609	563,373	-	1,672,982			
Program: Laidley Showgrounds										
Lily Sleight's Improvement Program	800,000	48,920	1,280	50,200	749,800	-	800,000	60	0	Tender evaluation underway.
Laidley Showgrounds Projects Total	800,000	48,920	1,280	50,200	749,800	-	800,000			
Total for Group	\$ 40,254,949	\$ 15,686,587	\$ 10,823,634	\$ 26,460,222	\$ 13,794,727	\$ 16,269,609	\$ 23,985,340			

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	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget	Total Amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Waste Minimisation										
Program: Waste Minimisation										
Composting Pads Treatment Plant Road	150,000	-	-	-	150,000	-	150,000	Not applicable	0	Project linked to RDGO composting, which was ceased in July 2025.
Waste Minimisation Projects Total	150,000	-	-	-	150,000	-	150,000			
Cost Centre: Public Order & Safety										
Program: Public Order and Safety Projects										
CCTV Hardware Renewals	-	68,033	-	68,033	(68,033)	-	-	Not applicable		
Public Order and Safety Projects Projects Total	-	68,033	-	68,033	(68,033)	-	-			
Total for Group	\$ 2,877,763	\$ 494,501	\$ 590,210	\$ 1,085,211	\$ 1,792,552	\$ -	\$ 2,877,763			

COMMUNITY AND REGIONAL PROSPERITY							Total			
	Budget	Actual	Committed	committed costs	Remaining Budget	Total amount of Funding	Council Contribution	Design Completion %	Construction Completion %	Comments
Cost Centre: Regional Development										
Program: Regional Developments Projects										
Strategic Land Acq-DemoCosts-Napier St	50,000	-	-	-	50,000	-	50,000		0	
Strategic Land Acquisition	2,457,198	2,364,859	3,750	2,368,609	88,589	-	2,457,198		80	
Regional Developments Projects Projects Total	2,507,198	2,364,859	3,750	2,368,609	138,589	-	2,507,198			
Cost Centre: Tourism Initiatives										
Program: Tourism Projects										
PH Rec Grnds Park & View Silo (SLO)	2,085,425	227	-	227	2,085,198	1,650,000	435,425	85	5	
PH Silo Viewing & Camp Areas	138,014	2,723	880	3,602	134,412	-	138,014			
Public Art Sculptures Lake Apex	430,000	-	-	-	430,000	430,000	-	Not applicable	0	
Tourism Projects Projects Total	2,653,439	2,949	880	3,829	2,649,610	2,080,000	573,439			
Cost Centre: Community Events										
Program: Regional Developments Projects										
Christmas Centrepiece	6,252	-	-	-	6,252	-	6,252	Not applicable	100	
Christmas Garland	14,954	4,127	-	4,127	10,827	-	14,954	Not applicable	100	
Regional Developments Projects Projects Total	21,206	4,127	-	4,127	17,079	-	21,206			
Cost Centre: Growth & Policy										
Program: Growth and Policy Projects										
Flood Mitigation Options Laidley	53,879	7,428	8,025	15,453	38,426	-	53,879	Not applicable	35	
Laidley Disaster Ready Project Phase 1 (NEMA/GSA)	590,843	620,263	-	620,263	(29,420)	278,972	311,871	Not applicable	25	
Growth and Policy Projects Projects Total	644,722	627,691	8,025	635,716	9,006	278,972	365,750			
Total for Group	\$ 5,826,565	\$ 2,999,626	\$ 12,655	\$ 3,012,281	\$ 2,814,284	\$ 2,358,972	\$ 3,467,593			

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LOCKYER VALLEY REGIONAL COUNCIL
For Period Ended February, 2026

CAPITAL WORKS PROGRAM SUMMARY

	Budget	Actual	Committed	Total (includes committed costs)	Remaining Budget
INFRASTRUCTURE					
Camping Grounds	234,000	113,995	-	113,995	120,005
Capital Program Delivery	25,988,235	11,001,190	5,370,565	16,371,755	9,616,480
Cemetery	294,069	77,400	115,499	192,899	101,170
Depot	230,000	71,368	28,345	99,713	130,287
DRFA New Event - REPA	6,632,994	1,610,071	2,744,472	4,354,543	2,278,451
Facilities	2,472,982	977,135	182,675	1,159,810	1,313,172
Fleet	3,206,561	1,588,910	1,472,530	3,061,440	145,121
Parks & Open Spaces	1,196,108	196,519	909,548	1,106,067	90,041
Total for Group	\$ 40,254,949	\$ 15,636,587	\$ 10,823,634	\$ 26,460,222	\$ 13,794,727

PEOPLE AND BUSINESS PERFORMANCE

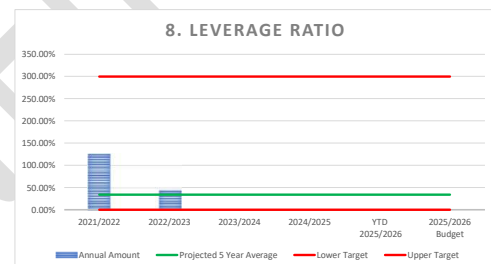
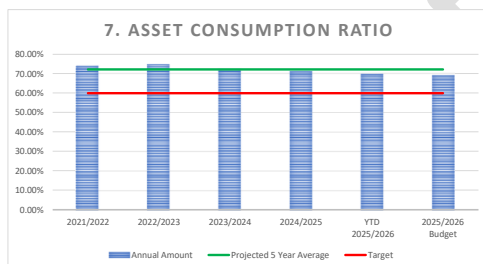
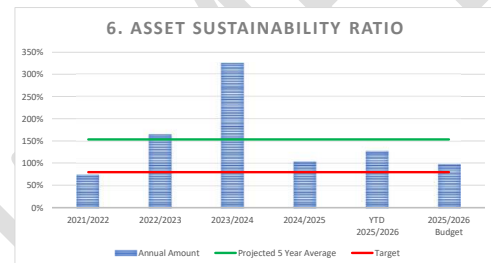
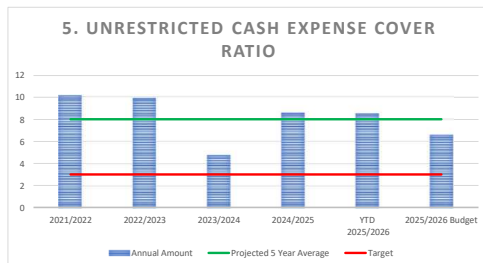
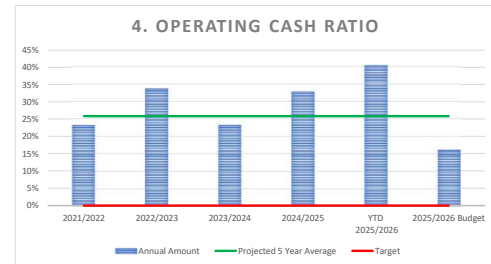
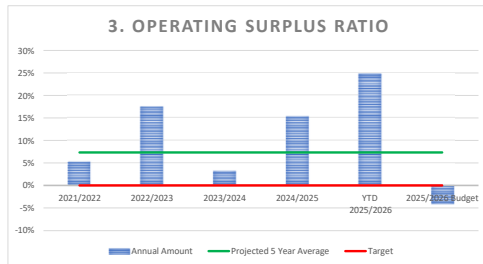
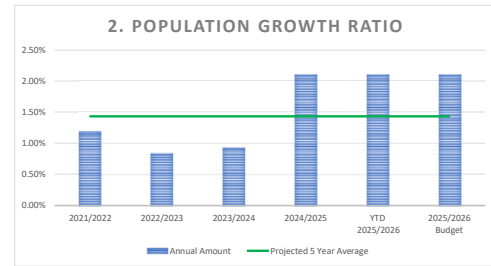
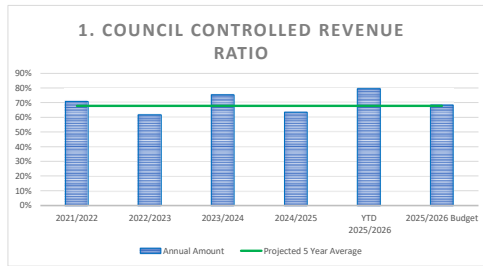
Governance and Property	246,284	9,359	133,381	142,740	103,545
Information Communication Technology	827,901	361,921	3,720	365,641	462,260
Public Order & Safety	-	68,033	-	68,033	(68,033)
Transfer Stations	189,326	9,326	-	9,326	180,000
Waste Disposal	1,464,252	45,863	453,608	499,471	964,781
Waste Minimisation	150,000	-	-	-	150,000
Total for Group	\$ 2,877,763	\$ 494,501	\$ 590,710	\$ 1,085,211	\$ 1,792,552

COMMUNITY AND REGIONAL PROSPERITY

Community Events	21,206	4,127	-	4,127	17,079
Growth & Policy	644,722	627,691	8,025	635,716	9,006
Regional Development	2,507,198	2,364,859	3,750	2,368,609	138,589
Tourism Initiatives	2,653,439	2,949	880	3,829	2,649,610
Total for Group	\$ 5,826,565	\$ 2,999,626	\$ 12,655	\$ 3,012,281	\$ 2,814,284

EXECUTIVE OFFICE

Disaster Management	331,930	186,385	61,165	247,550	84,380
Total for Group	\$ 331,930	\$ 186,385	\$ 61,165	\$ 247,550	\$ 84,380
Total for Council	\$ 49,291,207	\$ 19,317,100	\$ 11,488,164	\$ 30,805,263	\$ 18,485,944



10.2 Corporate Risk Management Policy (inc. Risk Appetite Statement)

Author: Madonna Brennan, Risk, Audit and Corporate Planning Advisor
Responsible Officer: Scott Greensill, Chief Executive Officer

Purpose:

The purpose of this report is to seek adoption by Council of the Corporate Risk Management Policy (inc. Risk Appetite Statement).

Officer's Recommendation:

THAT Council adopt the Corporate Risk Management Policy (including Risk Appetite Statement), as attached to this report.

RESOLUTION

THAT Council adopt the Corporate Risk Management Policy (including Risk Appetite Statement), as attached to this report.

Moved By: Cr C Wilson

Seconded By:

Cr M Hagan

Resolution Number: 24-28/0507

**CARRIED
7/0**

Executive Summary

Under the *Local Government Act 2009*, Council is required to adopt policies, procedures and guidelines that support sound governance. Council must also maintain a documented record of risks and associated control measures. The risk appetite statement outlines the level and nature of risk that Councillors and officers are willing to accept in achieving Council's strategic outcomes and commitments.

Council's Risk Appetite Statement has been reviewed and updated to reflect the current appetite and tolerance of the organisation and is presented to Council for adoption.

Proposal

Managing risk is integral to good governance, effective management practices, and sound decision-making at Council.

The purpose of the Corporate Risk Management Policy and Risk Appetite Statement (the Policy) is to define Council's approach to managing organisational risk, including the identification of risk types and categories and the establishment of risk appetite and tolerance levels.

The Policy also outlines overarching risk management principles and establishes clear organisational responsibilities for the ongoing management and implementation of Council's Corporate Risk Management Framework and risk registers.

The revised Risk Appetite Statement, included with the Corporate Risk Management Policy, defines the level of risk Council is willing to accept, manage, and/or avoid in pursuing its strategic vision, outcomes, and commitments. The Risk Appetite Statement also operationalises Council's risk tolerance by outlining parameters for risk-taking and providing guidance on how the Statement is applied to day-to-day business activities and decision-making.

The updated Corporate Risk Management Policy, including the revised Risk Appetite Statement, is attached to this report for Council's consideration and adoption.

Previous Council Resolutions

Ordinary Meeting of Council 17 March 2021 (20-24/0264)

THAT Council adopt the Draft Risk Appetite Statement, as attached to these Minutes, and remove all references to draft from the document.

Moved by: Cr Wilson

Seconded by: Cr Qualischefski

Ordinary Meeting of Council 17 May 2023 (20-24/0811)

That Council adopt the Internal Audit Policy and Corporate Risk Management Policy, as attached to these minutes

Moved by Cr Wilson

Seconded by Cr Hagan

Strategic Implications

Corporate Plan

Lockyer Leadership and Council;
Compliant with relevant legislation

Finance and Resource

Budget implications will continue to be addressed through existing allocations.

Legislation and Policy

Council's Policy Framework has been adhered to in the development and review of the Policy outlined in this report. It complies with the requirements of relevant legislation and standards, in particular the *Local Government Act 2009* and its *Regulation 2012* and ISO 31000 the international standard for risk management.

Any future policy and legal implications will be addressed as matters arise before Council.

Risk Management

The current risk appetite statement was approved in the previous term of Council, therefore may be ambiguous of the current elected members appetite and tolerance for the management of the organisations risk.

Consultation

Portfolio Councillor Consultation

Deputy Mayor, Councillor Chris Wilson, the Portfolio Councillor for Audit and Risk, was briefed as part of the presentations made to the Councillor Workshops on 10 December 2025 and 3 March 2026. Cr Chris Wilson also participated in Audit and Risk Management Committee discussions on the redevelopment of Council's Corporate Risk Management Policy (inc. Risk Appetite Statement).

Internal Consultation

Subject matter experts, Principals, Managers, and Group Managers were consulted to review Council's risk policy and appetite statement. Input was gathered on the document's usability, risk categories, appetite and tolerance levels, supporting statements, and the risk consequence matrix. Feedback was also requested regarding future engagement for implementing and educating on risk management.

The Corporate Risk Management Policy (inc. Risk Appetite Statement) has been reviewed by Council's Governance Team to ensure compliance with Council's Policy Framework.

External Consultation

The draft Corporate Risk Management Policy (including Risk Appetite Statement) was discussed at the Audit and Risk Management Committee (ARMC) held on Thursday 11 December 2025. The ARMC includes three independent members.

Community Engagement

Once adopted by Council the Corporate Risk Management Policy (inc. Risk Appetite Statement) will be published on Council's website.

Attachments

- 1 [🔗](#) Draft Corporate Risk Management Policy (inc. Risk Appetite Statement) 14 Pages



STRATEGIC

Corporate Risk Management (including Risk Appetite Statement)

Head of Power

Local Government Regulation 2012

International Standard ISO 31000:2018 Risk Management – Principles and Guidelines

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2022-2027):

- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- Compliant with relevant legislation.

Definitions

Corporate Risk Management Framework Guideline (Framework)	The guiding document that outlines and identifies how Council manages risk.
Control	A control is any measure or action in place which modifies or regulates risk.
Council	Lockyer Valley Regional Council
Management	Council's Executive Leadership and Management Teams.
Risk	The effect of uncertainty on objectives.

Group: Executive Office
Unit: Business Improvement
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
ECM: XXXX

Effective Date: 00/00/2000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: Corporate Risk Management Policy (ECM4465096) and Adopted Risk Appetite Statement (ECM4094157)

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Risk Appetite	The level of risk which Council is prepared to accept, absorb or retain in pursuit of its strategic outcomes and commitments.
Risk Category	The category or criteria that describes the risk (ie financial, asset, reputational)
Risk Level	The level of risk is the outcome of conducting a risk assessment based on risk consequence matrix and risk likelihood matrix (ie extreme, high, medium or low)
Risk Management	The coordinated activities to direct and control an organisation with regard to risk.
Risk Registers	The document where Council's identified risks are captured in line with their risk type.
Risk Tolerance	The level of risk which Council is prepared to tolerate outside or above its appetite in pursuit of its strategic outcomes and commitments
Risk Type	The type of risks that affect Council (ie. strategic, operational and project)
Treatment	The additional action required to be undertaken to further mitigate, regulate and control a risk (reduce level of risk).

Policy Objective

The purpose of this policy is to broadly define Lockyer Valley Regional Council's approach to managing risk in the organisation, including defining its risk types, risk appetite and tolerance.

Policy Statement

Managing risks is an integral part of good governance, management practice and decision making at Council.

Council's risks are identified by category, type and the level of risk to Council and are captured in their applicable risk register. Adequacy of current controls is considered within the context of Council's risk appetite. Where the risk appetite threshold has been breached, treatments are required to bring the exposure level back to an acceptable range. Council is committed to providing the necessary available resources to assist those accountable and responsible for managing risk in the organisation.

Management accepts responsibility for managing the organisation's risk and applicable risk registers. Council and its Audit and Risk Management Committee accept responsibility for overseeing risk management in the organisation.

Risk Management Principles

The application of this Policy is defined, guided and supported by the following best practice risk management principles from the Australian Standard *AS/NZS ISO 31000:2018 Risk Management Guidelines*.

- Integrated – risk management is an integral part of all Council's operations and activities.
- Structured and comprehensive – a structured and comprehensive approach to risk management contributes to consistent and comparable results.

Group: Executive Office
Unit: Business Improvement
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- Customised – this Corporate Risk Management Policy and supporting Framework and its processes are customised and proportionate to Council's external and internal context related to its strategic outcomes and commitments identified in the Corporate Plan.
- Inclusive – appropriate and timely involvement of stakeholders enables their knowledge, views and perceptions to be considered. This results in improved awareness and informed risk management.
- Dynamic – risk can emerge, change or disappear as Council's external and internal context changes. Risk management anticipates, detects, acknowledges and responds to those changes and events in an appropriate and timely manner.
- Best available information – the inputs to risk management are based on historical and current information, as well as on future expectations. Risk management explicitly takes into account any limitations and uncertainties associated with such information and expectations. Information should be timely, clear and available to relevant stakeholders.
- Human and cultural factors – human behaviour and Council's culture significantly influence all aspects of risk management at each level and stage.
- Continual improvement – risk management is continually improved through learning and experience.

Human Rights

Council is committed to respecting, protecting and promoting human rights. Council has an obligation under the *Human Rights Act 2019* to consider human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act or decision under this policy may engage human rights, Council will have regard to the *Human Rights Act 2019* in undertaking the act or making the decision.

Document Review

The Corporate Risk Management Policy, Risk Appetite Statement and the Corporate Risk Management Framework are to be reviewed at least every three years and/or by exception to update in response to a change in circumstances and/or to address identified areas of improvement.

Related Documents

Corporate Risk Management Framework
Strategic Risk Register
Operational Risk Registers
Business Continuity and Crisis Management Policy
Business Continuity and Crisis Management Framework.

Group: Executive Office
Unit: Business Improvement
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

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Risk Appetite Statement

Risk Appetite

Council's risk appetite defines how much risk it is willing to take, accept, manage, and/or avoid when working towards achieving its strategic vision and outcomes and the delivery of its services and functions.

Council, its committees, management and staff (including contractors and volunteers) are expected to consider Council's risk appetite in both strategic and operational decision making.

To fulfill its vision and strategic outcomes, Council recognises that taking on some level of risk is necessary for innovation, growth, and meaningful change. Council aims to limit risks that could impact staff safety, reputation, and governance, but at the same time supports and encourages greater risk-taking where it enables opportunities to achieve its strategic commitments

Council defines its risk appetite across four distinct categories, as detailed below:

Risk Averse	Cautious	Moderate	Open
Little to no appetite.	Small appetite.	Medium appetite	Large appetite.
Residual risk should be low.	Residual risk should be low to medium	Residual risk should be medium	Residual risk may be high to extreme.
All reasonably practical and affordable measures to minimise, and where possible eliminate the risk, are to be taken.	Preference is for risk mitigation than risk taking. Continuous improvements and innovative approaches to achieve efficiencies should be taken.	The option to take risk is to be selected based on outcome benefits, however, there should be a reasonable degree of protection.	Willing to consider risk and innovative approaches to achieving anticipated outcomes, with an acceptance of potential for failure.

Risk Tolerance

Risk tolerance establishes the parameters for risk-taking. The Risk Appetite Statement informs the development of risk tolerances for Council and provides guidance on how the Risk Appetite Statement is to be applied to everyday business activities and decisions.

Risk tolerance operationalises the Statement by using quantitative measures where possible to better enable monitoring and review, risk tolerance defines:

- Guidelines for mitigating, accepting, or pursuing various types of risks.
- Limits and thresholds for acceptable risk-taking; and
- Measures or consequences associated with exceeding defined tolerances.

Application of Risk Appetite Statement

Council's approach to managing risk in its daily operations is guided by the risk appetite and tolerance levels defined in this Risk Appetite Statement. This Statement constitutes a fundamental element of Council's Corporate Risk Management Framework, which coordinates the organisation's risk management process.

Group: Executive Office
Unit: Business Improvement
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Risk Category			
 Health and Safety			
Risk Appetite			
Risk Averse			
Risk Appetite Statement			
Council is committed to maintaining a safe and healthy environment for Councillors, employees, volunteers, contractors and community members. Whilst acknowledging that most operations carry risks, Council has a risk averse (zero) appetite for anything which may compromise safety – especially where there is potential for serious injury or fatality.			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will <u>NOT</u> tolerate: - Unsafe work environments. - Actions or behaviours that are deliberate, reckless and willingly contravene WHS legislation, policies or procedures or the councillor/employee Code of Conduct. - Activities and decisions which result in reasonably foreseeable and preventable injuries or illnesses to councillors, employees, volunteers, contractors or our community.	Council will tolerate: - Activities for which risk is unavoidable and has been rigorously assessed and mitigated in accordance with WHS policies and procedures. - Minor or unforeseen incidents or injuries which arise from time to time while undertaking normal activities.	Council encourages: - All workers conduct their duties in a manner that is considerate of WHS. - Hazard and incident reporting and rectification relating to safety and non-compliance in accordance with Council's safety management system. - Active participation in all WHS training (mandatory and non-mandatory) and education programs provided. - Active participation in its WHS Committees (including Wellbeing Committee). - Health and Safety Representatives completing their roles and responsibilities.	

Group: Executive Office
 Unit: Business Improvement
 Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

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Risk Category			
 Financial Sustainability			
Risk Appetite			
Cautious			
Risk Appetite Statement			
<i>To ensure its financial sustainability (short-long term), Council has a cautious appetite for financial risk-taking which supports the achievement of its strategic commitments and outcomes, whilst safeguarding its financial resilience.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will NOT tolerate: - Financial activities and/or investment practices that contravene legislative or policy requirements. - Failure to maintain or implement effective systems, processes and controls which adequately protect council from fraudulent activity. - Fraudulent actions or corrupt behaviour of employees or councillors. - Actions that have a significant negative impact on Council's Long Term Financial Plan or contravenes Council's Debt Policy and/or Financial Sustainability Policy. - Financial commitments and expenditure that does not contribute to meaningful outcomes for the good of the community.	Council will tolerate: - Minor unforeseen and unavoidable budget variations in capital projects within established contingencies. - Minor loss or capital outlays, attributable to new processes or innovation to meet community needs, provide better outcomes and increase value for money. - Investment activities within its Investment Policy which will preserve capital, maintain appropriate cash holdings and maximise interest returns.	Council encourages: - Procurement activities which are compliant and apply the sound contracting principles. - Innovative opportunities which will improve Council's financial sustainability. - Employee awareness of the financial impacts of their activities and decisions. - Compliance with Council's Fraud and Corruption Control Policy. - The use of internal controls which enables improved financial management, including monthly financial performance reporting and budget reviews.	

Group: Executive Office
 Unit: Business Improvement
 Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
 ECM: XXXX

Effective Date: 00/00/2000
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Risk Category			
 Compliance, Governance and Legal			
Risk Appetite			
Cautious			
Risk Appetite Statement			
<i>Council prioritises robust governance, upholds integrity, ensures transparency, and maintains accountability by adhering to its legislative and regulatory requirements. Council has a cautious appetite for risk taking relating to compliance, governance, or legal matters.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will <u>NOT</u> tolerate: - Deliberate or negligent non-compliance with laws, regulations or policies. - Actions by its employees or councillors that expose Council to litigation, regulatory sanctions or reputational harm. - Breaches of ethical standards, including fraud and corruption	Council will tolerate: - Minor, unintentional breaches that arise from ambiguity in legislation or evolving regulatory environments provided they are promptly identified, reported and rectified. - Litigation risk where decisions have been made in accordance with its plans, schemes or strategies and are supported by a risk and opportunity assessment.	Council encourages: - An organisational culture which promotes and supports good governance and compliance. - Active participation in governance and legislative compliance training and awareness programs.	

Group: Executive Office
 Unit: Business Improvement
 Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
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Risk Category		
 Environment (inc. Climate Risk)		
Risk Appetite		
Moderate-Risk Averse		
Risk Appetite Statement		
Council is committed to leading in sustainability and following both environmental regulations and community expectations. Council accepts a moderate level of risk related to environmental and climate issues.		
Risk Tolerance		
Risk Averse	Cautious	Moderate
		
Open		
Risk Tolerance Statement		
Council will <u>NOT</u> tolerate: - Actions or activities that knowingly compromise the environment which are reasonably foreseeable and/or preventable. - Failure to meet environmental commitments or legislative requirements which results in compliance action. - People and property being exposed to intolerable risks from natural hazards.	Council will tolerate: - Minor environmental impacts from unforeseen or uncontrollable events or to deliver enduring benefits to the community well into the future. - Changes to process or practices to improve environmental outcomes.	Council encourages: - Collaborative initiatives, projects and programs with other agencies and stakeholders to address shared climate risk and promote regional resilience. - Development that is responsive to environmental constraints. - Efficient and effective use of constrained land, for example development of houses on stumps to address flood inundation (where risk can be managed to an appropriate degree)The housing industry evolves to support the effective use of constrained land.

Group: Executive Office
 Unit: Business Improvement
 Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
 ECM: XXXX

Effective Date: 00/00/2000
 Version: X
 Review Date: 00/00/20XX
 Superseded/Revoked: Corporate Risk Management Policy (ECM4465096) and Adopted Risk Appetite Statement (ECM4094157)

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Risk Category			
 Digital Assets, Systems and Cyber			
Risk Appetite			
Cautious			
Risk Appetite Statement			
<i>Digital transformation and innovation are encouraged by Council as long as it is balanced with robust security and compliance and do not compromise the operational continuity of its digital resources and information. Council has a cautious appetite for risk taking relating to its digital assets, systems and cyber security.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will <u>NOT</u> tolerate: - Actions and activities which knowingly compromise the security of Council's digital assets, systems and information. - Non-compliance with legislative and policy requirements related to cybersecurity and data protection. - Security breaches resulting from employee or councillor negligence, poor governance or lack of awareness. - Unmanaged third-party risk which may compromise Council's systems or data.		Council will tolerate: - Moderate risk in adopting new technologies or digital platforms where benefits to service delivery and community engagement are supported by a risk and opportunity assessment. - Investment in cybersecurity that balances cost effectiveness and impacts on business operations with risk reduction and resilience.	
		Council encourages: - Compliance with Council's ICT Policy and Standards, as well as information management and privacy policies. - Active participation in cyber security and information management training and awareness programs. - Active exploration of the potential of new technologies and systems that could enhance Council's operations.	

Group: Executive Office
 Unit: Business Improvement
 Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
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Effective Date: 00/00/2000
 Version: X
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 Superseded/Revoked: Corporate Risk Management Policy (ECM4465096) and Adopted Risk Appetite Statement (ECM4094157)

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Risk Category			
 Community (inc. Social and Economic)			
Risk Appetite			
Moderate			
Risk Appetite Statement			
<i>Council is committed to fostering a vibrant, inclusive and economically resilient community and acknowledges that achieving these outcomes may involve taking measured risks. Council has a moderate appetite for risk taking on matters relating to community (social and economic) risk.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will NOT tolerate: - Deliberate, reckless or systemic actions or activities that unreasonably erode community trust, or that compromise equity or safety. - Avoidable failures to plan and deliver proportionate, timely and lawful engagement on matters of significance or disruption to the community. - Actions or activities which undermine community trust, equity or safety. - Failure to engage meaningfully with the community. - Failure to plan for the sustainable growth of the region. - The imposition of personal values that affect interactions with the community that are in conflict with Council's corporate values.	Council will tolerate: - Risk taking which will support the growth of the Lockyer Valley Region. - Minor unforeseen impacts of its decisions on regional and economic development. - Moderate risk taking which may be needed to ensure minority groups are meaningfully included in engagement and community development programs.	Council encourages: - Programs and partnerships which promote social inclusion, economic growth and community engagement. - Active engagement with and consideration of community stakeholders in the planning and development of Council programs.	

Group: Executive Office
Unit: Business Improvement
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
ECM: XXXX

Effective Date: 00/00/2000
Version: X
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Risk Category			
 Reputation and Public Trust			
Risk Appetite			
Cautious-Risk Averse			
Risk Appetite Statement			
<i>Council is dedicated to ensuring open and transparent decision-making, as well as upholding the highest standards of accountability and ethical conduct in all its activities and engagements. Council has a cautious appetite for risk taking which may negatively impact its reputation or erodes the public's trust.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will <u>NOT</u> tolerate: - Improper, unethical, corrupt, unprofessional behaviour or failure to act in accordance with Council's values and policies. - Failure to act or make decisions in a fair, honest, transparent and accountable manner. - Failure to respond in a timely and professional manner to community concerns, complaints and/or incidents. - Failure to avoid or appropriately manage conflicts of interest. - Actions or activities which may damage relationships with key external stakeholders. -	Council will tolerate: - Robust and constructive debate where Council is acting in good faith and in alignment with its strategic outcomes and commitments to the community. - Isolated minor incidents, concerns and complaints which can be resolved by management. - Criticism of misunderstood or unpopular decisions where those decisions have been made in good faith on available information.	Council encourages: - Meaningful community engagement, particularly on complex and sensitive issues where the potential for reputational risk is outweighed by the importance of the issue to the community. - Meaningful communication with the community generally and with specific stakeholders impacted by disruption arising from Council operations.	

Group: Executive Office
Unit: Business Improvement
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
ECM: XXXX

Effective Date: 00/00/2000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: Corporate Risk Management Policy (ECM4465096) and Adopted Risk Appetite Statement (ECM4094157)

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Risk Category			
 People and Culture			
Risk Appetite			
Moderate			
Risk Appetite Statement			
<i>Council recognises that its people are its greatest assets and is committed to fostering a safe, inclusive and high-performing workplace. To enable a commitment to compliance, wellbeing and workforce capability along with encouraging innovation and continuous improvement to attract, develop and retain staff Council has a moderate appetite for risk taking on matters relating to People and Culture.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will NOT tolerate: - Non-compliance with employment legislation, industrial instruments, ethical standards and organisational policies. - Bullying, discrimination, harassment or behaviour which "causes harm". undermines a respectful and inclusive culture. - Actions or activities which contravene the Code/s of Conduct. - Unreasonable management action/culture practices issues resulting in increased employee turnover and/or absenteeism/presenteeism or poor performance and disengagement results.	Council will tolerate: - Enhancements which improve Council's value proposition as an employer such as flexible working arrangements, talent mobility and leadership development initiatives. - Manageable Minor morale or staffing grievances, which can be dealt with by management using internal processes, resulting from an organisational change which resulted in improved processes and outcomes for Council.	Council encourages: - A values-based culture which encourages inclusion, respect, communication, transparency, and continuous learning, high performance and job satisfaction. - The consistent modelling of Council's corporate values by all levels of leadership.	

Group: Executive Office
Unit: Business Improvement
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
ECM: XXXX

Effective Date: 00/00/2000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: Corporate Risk Management Policy (ECM4465096) and Adopted Risk Appetite Statement (ECM4094157)

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Risk Category			
 Assets and Infrastructure			
Risk Appetite			
Moderate-Cautious			
Risk Appetite Statement			
<i>Council is committed to sustainably developing, managing, and maintaining its assets and infrastructure to support the delivery of its services and functions to the community. While prioritising safety, compliance, and long-term value, Council accepts a moderate level of risk to facilitate strategic and resilient investment in its assets and infrastructure.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will <u>NOT</u> tolerate: - Asset failures which pose a risk to public safety, service continuity or environmental harm. - Reduced asset lifespan or higher asset lifecycle expenses due to inadequate asset maintenance. - Failure to administer and manage contracts in accordance with Council's contract management framework (TBD). - Deliberate or negligent non-compliance with relevant standards, regulations and/or policies.	Council will tolerate: - Innovative or "smart" infrastructure solutions and sustainable designs which are supported by a risk and opportunity assessment. - Minor unforeseen and unavoidable cost variations in capital projects within established contingencies. - Unforeseen interruptions to capital and maintenance delivery programs in the event of a significant disaster.	Council encourages: - Strategic asset investment which supports growth, resilience and future service needs. - Proactive asset management and reporting of issues. - Opportunities for project collaboration.	

Group: Executive Office
Unit: Business Improvement
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
ECM: XXXX

Effective Date: 00/00/2000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: Corporate Risk Management Policy (ECM4465096) and Adopted Risk Appetite Statement (ECM4094157)

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Risk Category			
 Service Delivery and Strategic Objectives			
Risk Appetite			
Moderate			
Risk Appetite Statement			
<i>Council is committed to delivering sustainable services and achieving its strategic objectives to enhance the liveability of the community. To enable this Council has a moderate risk appetite for risk taking on matters which will enhance service delivery and enable the achievement of its strategic commitments and outcomes.</i>			
Risk Tolerance			
Risk Averse	Cautious	Moderate	Open
			
Risk Tolerance Statement			
Council will NOT tolerate: - Failure to promptly escalate a critical business impact or outages. - Actions and/or activities which do not align to Council's strategic outcomes and commitments. - Actions and/or activities which compromise legislative, regulatory or policy obligations. - Actions and/or activities which could compromise the integrity and continuity of Council's functions. -	Council will tolerate: - Unforeseen interruptions to business-critical functions of up to 2 days, providing Council responds and communicates promptly to impacted stakeholders. - Innovative approaches which identify opportunities to improve service delivery and community engagement.	Council encourages: - Process improvements which enhance efficiency and customer experience. - A culture of strategic foresight, agility and accountability to enable the achievement of strategic commitments and the delivery of core services to the community.	

Group: Executive Office
Unit: Business Improvement
Approved: Ordinary Meeting (Resolution Number XX-XX/XXXX)

Date Approved: XX/XX/XXXX
ECM: XXXX

Effective Date: 00/00/2000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: Corporate Risk Management Policy (ECM4465096) and Adopted Risk Appetite Statement (ECM4094157)

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10.3 Request for Exemption to Engage a Sole Provider - OneRain Australia Pty Ltd

Author: John Holdcroft, Principal Disaster Management
Responsible Officer: Scott Greensill, Chief Executive Officer

Purpose:

To seek a Council resolution under Section 235(b) of the Local Government Regulation 2012 to enter into a Tier 2 medium sized contractual arrangement without first obtaining written quotes or tenders, enabling Council to procure and implement a like for like replacement for the Bureau of Meteorology (the Bureau) provided flood monitoring software prior to the Bureau ceasing support for the system on 30 June 2026. The contractual arrangement would allow Council to engage OneRain Australia Pty Ltd for an initial period of four (4) years, with options to extend for two (2) years on two occasions.

Officer's Recommendation:

THAT Council, in accordance with section 235(b) of the *Local Government Regulation 2012*, enter into a medium-sized contractual arrangement with OneRain Australia Pty Ltd for an initial period of four (4) years, with Council having the option to extend the arrangement for up to two (2) further periods of two (2) years each.

RESOLUTION

THAT Council, in accordance with section 235(b) of the *Local Government Regulation 2012*, enter into a medium-sized contractual arrangement with OneRain Australia Pty Ltd for an initial period of four (4) years, with Council having the option to extend the arrangement for up to two (2) further periods of two (2) years each.

Moved By: Cr D Neuendorf **Seconded By:** Cr M Hagan
Resolution Number: 24-28/0508

**CARRIED
7/0**

Executive Summary

Section 228 of the Local Government Regulation 2012 requires Council to seek three written quotes for medium sized contractual arrangements valued between \$15,000 and below \$200,000. The Regulation also provides for specific exceptions where seeking competitive offers would be impractical or disadvantageous.

This report seeks approval to apply the exception under Section 235(b) to enable Council to procure and implement a replacement for the Bureau provided flood monitoring software prior to the Bureau ceasing support for the system on 30 June 2026.

Council proposes to enter into a contract with OneRain Australia Pty Ltd for an initial term of four (4) years, with Council having the option to extend for two (2) years on two occasions. This approach supports continuity of Council's real time flood intelligence capability, which underpins the community warning function and Local Disaster Coordination Centre (LDCC) operations.

Proposal

The Bureau is discontinuing its legacy, Bureau-provided real-time flood-monitoring software historically relied upon by councils to display and analyse rainfall and river-level telemetry for flood intelligence. The Local Government Association of Queensland has publicly identified the resulting cost shift to councils and the risk of reduced operational capability if timely replacements are not secured.

The Bureau's flood-warning service relies on partner networks; historically, the Bureau-provided flood-monitoring software was used in shared systems. With this platform being retired, councils must procure replacement systems to maintain local ingestion, display, alerting and analysis of real-time telemetry.

To maintain community safety and operational readiness, Council requires a replacement system that not only replicates the essential functionality of the outgoing platform but is also compatible with, and technically consistent with, the Bureau's contemporary flood-warning approach. This alignment is important as other agencies are adopting this modernised architecture, and interoperability supports consistent data interpretation, efficient inter-agency coordination and improved troubleshooting, particularly during high-risk flood events.

Council's requirement is for demonstrated, evidence-based compatibility with ALERT/ALERT2 telemetry workflows and integration with existing base-station infrastructure prior to the cessation of Bureau support of the current system. Replacement capability must be operational by 30 June 2026 to avoid loss due to the system no longer being a supported service.

Council's evaluation and market scan indicate that only one supplier is reasonably able to deliver the like-for-like scope, compatibility requirements and implementation timeframe.

The procurement of the replacement software will be delivered over two phases:

- Phase 1: Like-for-like capability including ingestion of ALERT/ALERT2 telemetry; integration with existing flood-warning infrastructure; alerting; dashboard functions; and training, with go-live prior to 30 June 2026.
- Phase 2: Further development and enhancements, which are scoped but cannot be delivered before 30 June 2026 due to time and budget constraints. Phase 2 will be considered separately at a later time.

Options

1. Apply an exception under Section 235(b) of the Regulation to enter into a medium-sized contractual arrangement with OneRain Australia Pty Ltd.
- 2.
3. Do not apply an exception under Section 235(b). This option is not recommended, as it would introduce unacceptable operational and community-safety risks due to the 30 June 2026 deadline.

The justification for applying a contracting exception is that only one supplier is reasonably available to provide the specialised integration required for Council's real-time flood-monitoring environment, including

demonstrated compatibility with ALERT/ALERT2 radio telemetry and Council's existing base-station architecture. This level of integration is essential to achieve a like-for-like operational capability within the mandated timeframe.

Continuity of critical public-safety services must be maintained. Real-time telemetry underpins community warnings and Local Disaster Coordination Centre operations, and any delay beyond 30 June 2026 when the Bureau plan to cease supporting the existing system, would create an unacceptable operational and community-safety risk.

On this basis, a contracting exception under Section 235(b) of the Local Government Regulation 2012 is justified.

Strategic Implications

Corporate Plan

Lockyer Community - Foster community resilience and coordinate the community's response to disaster events, with an outcome of enhanced wellbeing and safety of the community.

Finance and Resource

- Budget for replacement software is included in the 2025/26 budget.
- Annual operating and maintenance costs and delivery of Phase 2 will form part of future budget cycles.

Legislation and Policy

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- LVRC Purchasing Policy

Under Section 235, a local government may enter a medium-sized contractual arrangement (between \$15,000 and below \$200,000 excluding GST) without first inviting written quotes or tenders when:

- (a) only one supplier is reasonably available; **or**
- (b) the specialised or confidential nature of the services makes inviting quotes impractical or disadvantageous; **or**
- (c) a genuine emergency exists; **or**
- (d) the purchase is made by auction; **or**
- (e) the contract is for second-hand goods; **or**
- (f) the contract is made with, or under an arrangement with, a government agency.

In the case of the service to be provide by OneRain Australia Pty Ltd, an Exception under Section 235(b) is sought.

Risk Management

Key Corporate Risk Category: FE2

Reference and Risk Descriptor: Finance and Economics – Decision making governance, due diligence, accountability and sustainability.

Consultation

Internal Consultation

The following business units have been consulted in the preparation of this report:

- ✓ Procurement – confirmation no suitable procurement arrangement in place that could be leveraged
- ✓ Information Communication Technology – confirmation of ICT requirements.
- ✓ Disaster Management – Confirmation of software requirements.

External Consultation

- ✓ Bureau of Meteorology
- ✓ Disaster Management Engagement Group
- ✓ Local Government Association of Queensland
- ✓ Real-time flood-monitoring software stakeholders (Local government and response agencies)

Attachments

There are no attachments for this report.

World Cities Summit (WCS 2026)

Purpose:

Officer's Recommendation:

RESOLUTION

CARRIED
7/0

Part of COMSEQ's role as the representative body for eleven South East Queensland Councils is to undertake international engagement and foster opportunities for collaboration which align closely with South East Queensland's (SEQ) ambitions for a future-focused, globally competitive regional economy. The theme for the summit is "Liveable and Sustainable Cities: ACT Now! – Accelerate, Collaborate, Transform". The 10th edition of WCS will be held 14-16 June 2026 in Singapore and since 2008, over 250 cities have participated.

The program includes plenaries, thematic tracks, roundtables, masterclasses, site visits, and the WCS Mayors Forum – an invitation-only platform for city leaders. to exchange insights on shared urban challenges.

Participation offers an opportunity to connect with global peers and learn from Singapore's integrated approach to innovation, sustainability and urban transformation

Options

- Approve the Mayors attendance at the 2026 World Cities Summit (WCS 2026) in the Mayors capacity as a Director of the COMSEQ Board. (Noting that attendance is fully paid for by COMSEQ).
- Not approve the Mayors attendance at the 2026 WCS.

Previous Council Resolutions

A previous resolution approved the Mayors attendance at the COMSEQ international delegation to Dubai, the United Arab Emirates during 2025.

Given this Summit is less than a week and time difference is two (2) hours it is considered not necessary to nominate an Acting Mayor.

Critical Dates

The Summit runs from 14-16 June with travel on 13 and 19 June inclusive.

Strategic Implications

Corporate Plan

Lockyer Business, Farming, and Livelihood:

- Maximise opportunities through engagement and partnership with stakeholders to achieve a strong and resilient economy.
- Promote and market the Lockyer Valley as a destination for commerce, tourism and lifestyle.
- Attract and support education and employment opportunities for the community.

Finance and Resource

There are no financial or resource implications.

Legislation and Policy

There are no legislation or policy implications.

Risk Management

Intergovernmental relationships/relationships with other key stakeholders; P1-1 inadequate relationships with key stakeholders jeopardises positive outcomes for the community.

Consultation

Portfolio Councillor Consultation

Mayor.

External Consultation

COMSEQ CEO

Attachments

There are no attachments for this report.

UNCONFIRMED

10.5 Attendance at the 2026 National General Assembly of Local Government

Author: Scott Greensill, Chief Executive Officer

Responsible Officer: Scott Greensill, Chief Executive Officer

Purpose:

The purpose of this report is to seek Council's endorsement for Lockyer Valley Regional Council (LVRC) representatives to attend the Australian Local Government Association (ALGA) National General Assembly (NGA) of Local Government which is being held in Canberra from Tuesday 23 June- Friday 25 June 2026.

Officer's Recommendation:

THAT Council approve the attendance of the Deputy Mayor - Cr Chris Wilson and Councillor Hagan, at the Australian Local Government Association (ALGA) National General Assembly (NGA) of Local Government to be held in Canberra from Tuesday 23 June- Friday 25 June 2026.

RESOLUTION

THAT Council approve the attendance of the Deputy Mayor - Cr Chris Wilson and Councillor Hagan, at the Australian Local Government Association (ALGA) National General Assembly (NGA) of Local Government to be held in Canberra from Tuesday 23 June- Friday 25 June 2026.

Moved By: Cr D Neuendorf Seconded By: Cr C Steinhardt

Resolution Number: 24-28/0510

CARRIED

7/0

Executive Summary

The NGA is the national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions and most importantly unite and further build on the relationship between local government and the Australian Government.

Proposal

Council sends delegates to National General Assembly as it provides the opportunity to debate and vote on motions submitted by individual Councils. Delegates from each Council will vote on each motion and the Deputy Mayor will be the voting delegate. If Councils proposed motions are successful in being included in the agenda, then the Deputy Mayor has agreed to move the motions and speak to them initially, after which the normal rules of debate will be followed. Those motions that are passed at the Conference form the basis for ALGA priority tasks and lobbying activities for the following twelve months, therefore it is important from the perspective of advancing local government as an industry, to participate in the debate.

Council has submitted the following motions to be considered in the 2026 NGA Motion Agenda:

- Council calls on the Australian Government to undertake a local government-informed review of the DRFA Category C-funded Community Recovery and Resilience Officer program to ensure Guidelines

and funding are made available to councils within two (2) months following a declared disaster, to ensure the goals of immediate and medium recovery and longer-term resilience can be achieved.

- Council calls on the Australian Government to provide a commitment of ongoing funding for the National Fire Ant Eradication Program. This includes urgent funding to the Fire Ant Suppression Taskforce (FAST) to deliver aerial treatment in the suppression zone.

Council resolved to submit these motions at the Ordinary Meeting held on 18 February 2026.

The Conference is titled “Stronger Together: Resilient. Productive. United” and the draft program is attached for Councillors information.

Options

1. Approve the Deputy Mayor, Cr C Wilson and Councillor Hagan to attend the conference.
2. Not approve the Deputy Mayor, Cr C Wilson and Councillor Hagan to attend the conference.

Previous Council Resolutions

Ordinary Council Meeting 20 August 2025
LGAQ Annual Conference Attendance

Critical Dates

The places will need to be booked and paid prior to the Early Bird Registration closure on 30 April 2026.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council – undertake robust and accountable financial resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.

Finance and Resource

Council’s corporate membership with the LGAQ includes two registrations at the Annual Conference. The remaining registrations will be funded through Council’s training and development budget.

At the time of writing, costs for other registrations are yet to be confirmed by the LGAQ.

Accommodation fees are not included and will be additional costs.

Legislation and Policy

There are no specific legal implications in relation to this report. The matters raised in this report are compliant with the Expenses Reimbursement and Provision of Facilities for Councillors Policy.

Risk Management

Key Corporate Risk Category: P1
Reference & Risk Descriptor: Political
Intergovernmental relationships/relationships with other key stakeholders

Consultation

This matter has been discussed with the Mayor, Councillors and Chief Executive Officer.

Attachments

There are no attachments for this report.

UNCONFIRMED

11.0 PEOPLE, CUSTOMER AND CORPORATE SERVICES REPORTS

11.1 Land Asset Management Plan - Sale to Adjoining Landowner

Author: Julie Lyons, Senior Property Officer

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this Report is to seek Council's endorsement to dispose of Property No. 133210 to the adjoining landowner.

Officer's Recommendation:

THAT Council resolves to approve the disposal of 12 Harris Street, Grantham described as Property No. 133210 to the adjoining owner of 14 Harris Street, Grantham in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012* and on the condition that both lots are amalgamated into one lot.

RESOLUTION

THAT Council resolves to approve the disposal of 12 Harris Street, Grantham described as Property No. 133210 to the adjoining owner of 14 Harris Street, Grantham in accordance with Section 236(1)(c)(iv) of the *Local Government Regulation 2012* and on the condition that both lots are amalgamated into one lot.

Moved By: Cr M Hagan

Seconded By:

Cr C Wilson

Resolution Number: 24-28/0511

CARRIED

7/0

Executive Summary

The purpose of this Report is to seek Council's endorsement to dispose of 12 Harris Street, Grantham described as Property No. 133210 (the Land) to the adjoining landowner of 14 Harris Street, Grantham described as Property No. 133240 (adjoining landowner).

Proposal

The Land is Land Swap land and is in the High Hazard Flood Risk Area.

Engagement has occurred with all adjoining landowners of the Land with only one adjoining landowner wishing to proceed to purchase the Land. The adjoining landowner has offered a purchase price of \$10,000.00 which meets market valuation and is agreeable to amalgamating the lots to create one lot.

The Land is shown below outlined in red:

Area Approximately 1012m²

Tenure Freehold
Zoning Limited Development



Options

- Option 1 - Dispose of the land to the adjoining landowner by entering into a REIQ Contract and undertake the amalgamation to create one lot.
- Option 2 - Do nothing and retain the Land.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service
- Compliant with relevant legislation

Finance and Resource

Disposal of the Land will provide some revenue to Council whilst reducing Council's management and maintenance responsibilities. Council's Senior Property Officer will undertake the drafting of the Contract, amalgamation to create one lot and the conveyancing for the sale of the Land.

Legislation and Policy

Council may dispose of the and subject to section 236(1)(c)(iv) of the *Local Government Regulation 2012* which states that a local government may dispose of a valuable non-current asset other than tender or auction if the land is disposed of to a person who owns adjoining land if:

- the land is not suitable to be offered for disposal by tender or auction for a particular reason, for example the size or the existence of particular infrastructure on the land; and
- there is not another person who owns other adjoining land who wishes to acquire the land; and
- it is in the public interest to dispose of the land without tender or auction; and
- the disposal is otherwise in accordance with sound contracting principles.

The land at 12 Harris Street, Grantham is flood affected land that Council acquired through the land swap program following the 2011 and 2013 flood events. It is subject to a high hazard flood overlay under the Temporary Local Planning Instrument 2024 (Flood Regulation) and is zoned for Limited Development. As the use of the land is limited, and it is a good planning outcome for it to be used in conjunction, and amalgamated, with adjoining land, it is considered that it is in the public interest to apply the exception from tendering to enable the land to be sold to the interested adjoining property owner.

Risk Management

Key Corporate Risk Code and Category: FE2

Key Corporate Risk Descriptor: Finance and Economic
Decision making governance, due diligence, accountability and sustainability

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance, litigation, liability and prosecution

Consultation

Internal Consultation

- ✓ Planning, Policy and Community Wellbeing
- ✓ Infrastructure
- ✓ Facilities
- ✓ Finance

Attachments

There are no attachments for this report.

11.2 Renewal of Lease - Gatton Bowls Club - Application of Section 236(1)(c)(iii) of the Local Government Regulation 2012

Author: Julie Lyons, Senior Property Officer

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to apply the exception from tendering under Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a new lease to be offered to the current Lessee for the lease of part of Property No. 110290 situated at 24 Old College Road, Gatton.

Officer's Recommendation:

THAT with respect to the request from the current Lessee to renew the lease over part of Property No. 110290, Council resolve to:

- (a) Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a Lease to be offered to the current Lessee; and**
- (b) Delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council.**

RESOLUTION

THAT with respect to the request from the current Lessee to renew the lease over part of Property No. 110290, Council resolve to:

- (a) Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a Lease to be offered to the current Lessee; and**
- (b) Delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council.**

Moved By: Cr A Wilson

Seconded By:

Cr J Reck

Resolution Number: 24-28/0512

CARRIED

7/0

Executive Summary

The purpose of this report is to apply the exception from tendering under Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a new lease to be offered to the Gatton Bowls Club ('current Lessee') for the lease of part of Property No. 110290 situated at 24 Old College Road, Gatton.

Proposal

The current Lessee leases part of Property No. 110290 for part of their Volleyball Courts which form part of the Gatton Bowls Club. The lease expired on 18 December 2025 with no options to renew.

The current Lessee has requested to enter into a new lease over part of Property No. 110290 for a term of 10 years, noting that options cannot be offered with Trustee Leases.

The lease area is shown below in yellow:

Area	Approximately 239m ²
Tenure	Reserve for Recreation
Zoning	Open Space



Options

- Option 1 - Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* and offer a new lease to the current Lessee.
- Option 2 - Advise the current Lessee that their request has been denied and a new lease will not be granted and provide reasons.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service

- Compliant with relevant legislation

Finance and Resource

The annual rental for the current lease is \$1.00 per annum. It is proposed the new rental will be \$146.86 plus GST per annum which is in line with the State Land Rental Arrangement with an increase of 3% per annum.

The Lessee will be responsible for all outgoings as well as Titles Queensland lease registration fees. The Lessee will also be responsible for obtaining all required insurances.

No further costs are anticipated for Council as the lease document can be prepared internally by Council's Senior Property Officer.

Legislation and Policy

Section 236(1)(c)(iii) of the *Local Government Regulation 2012* provides an exception from the requirement to go to tender if the disposal is for the purpose of renewing a lease to the current Lessee.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance,
litigation, liability and prosecution

Consultation

Internal Consultation

- ✓ Planning, Policy and Community Wellbeing
- ✓ Infrastructure
- ✓ Facilities
- ✓ Finance

Attachments

There are no attachments for this report.

11.3 Renewal of Lease - Promising Paws Inc. (formerly known as Brave Companion Dog Rescue) - Application of Section 236(1)(c)(iii) of the Local Government Regulation 2012

Author: Julie Lyons, Senior Property Officer

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

The purpose of this report is to apply the exception from tendering under Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a new lease to be offered to the current Lessee for the lease of part of Land No. 284870 situated at 2109 Rosewood Laidley Road, Laidley.

Officer's Recommendation:

THAT with respect to the request from the current Lessee to renew the lease over part of Land No. 284870, Council resolve to:

- (a) Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a Lease for the extended area to be offered to the current Lessee; and**
- (b) Delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council.**

RESOLUTION

THAT with respect to the request from the current Lessee to renew the lease over part of Land No. 284870, Council resolve to:

- (a) Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a Lease for the extended area to be offered to the current Lessee; and**
- (b) Delegate authority to the Chief Executive Officer to negotiate a Lease on terms satisfactory to Council.**

Moved By: Cr C Wilson

Seconded By:

Cr C Steinhardt

Resolution Number: 24-28/0513

CARRIED

7/0

Executive Summary

The purpose of this report is to apply the exception from tendering under Section 236(1)(c)(iii) of the *Local Government Regulation 2012* to enable a new lease to be offered to Promising Paws Inc ('current Lessee') for the lease of part of Land No. 284870 situated at 2109 Rosewood Laidley Road.

Proposal

The current Lessee leases part of Land No. 284870 for the purposes of a Dog Rescue Facility. The lease expires on 31 March 2026 with no options to renew.

The current Lease is in the name of Brave Companion Dog Rescue Inc however the new committee members have rebranded and are now known as Promising Paws Inc. The new lease will reflect the name change.

The current Lease area is shown below (yellow and green areas):

Area	Approximately 283.6 m ²
Tenure	Freehold
Zoning	Industry



The current Lessee has requested to increase their lease area so they can fence the area at their cost. The new requested lease area is shown below (yellow area only noting the grey area is not included as it is used by the Vietnam Veterans for storage):

Area	Approximately 1004 m ²
Tenure	Freehold
Zoning	Industry



Options

- Option 1 - Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* and offer a new lease for the extended area to the current Lessee.
- Option 2 - Apply the exception contained in Section 236(1)(c)(iii) of the *Local Government Regulation 2012* and offer a new lease for the current lease area only to the current Lessee.
- Option 3 - Advise the current Lessee that their request has been denied and a new lease will not be granted and provide reasons.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- Excellence in customer service
- Compliant with relevant legislation

Finance and Resource

The annual rental for the current lease is \$156.42 per annum. It is proposed the new rental will continue from the current rental with an increase of 3% per annum.

The Lessee will be responsible for all outgoings, lease costs including survey plan fees if required and registration fees. The Lessee will also be responsible for obtaining all required insurances.

No further costs are anticipated for Council as the lease document can be prepared internally by Council's Senior Property Officer.

Legislation and Policy

Section 236(1)(c)(iii) of the *Local Government Regulation 2012* provides an exception from the requirement to go to tender if the disposal is for the purpose of renewing a lease to the current Lessee.

Risk Management

Key Corporate Risk Code and Category: LCL1

Key Corporate Risk Descriptor: Legal Compliance and Liability
Compliance management – regulatory or contract compliance,
litigation, liability and prosecution

Consultation

Internal Consultation

- ✓ Planning, Policy and Community Wellbeing
- ✓ Infrastructure
- ✓ Facilities
- ✓ Finance

Community Engagement

The extended Lease area has been discussed with the adjoining Lessees (Vietnam Veterans) who do not have any concerns or issues.

Attachments

There are no attachments for this report.

12.0 COMMUNITY AND REGIONAL PROSPERITY REPORTS

12.1 Request for Road Naming (RDN2025/0004) - Unmade Road Reserve off Egert Road, Stockyard

Author: Tammy Thomas, Technical Planning Officer

Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is for Council to consider a request to name an existing road reserve, off Egert Road, Stockyard.

Officer's Recommendation:

THAT Council approve the name Stumkat Road for the road reserve located off Egert Road and along the southern boundary of Lot 81 CC21, and the road name sign be installed only when a constructed road is provided within the road reserve in accordance with the Lockyer Valley Planning Scheme.

RESOLUTION

THAT Council approve the name Stumkat Road for the road reserve located off Egert Road and along the southern boundary of Lot 81 CC21, and the road name sign be installed only when a constructed road is provided within the road reserve in accordance with the Lockyer Valley Planning Scheme.

Moved By: Cr D Neuendorf

Seconded By:

Cr M Hagan

Resolution Number: 24-28/0514

CARRIED

7/0

Executive Summary

Council has received a request for the naming of an unmade road off Egert Road, Stockyard, shown in red on the map below.



Proposal

Council is responsible for assigning an official name to every gazetted road that is used to access properties. All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011. Under Council's policy, road names are to be appropriate and relevant, and from nominated categories.

The applicant has suggested the name of Stumkat Road and this name is recommended for Council's approval. This name accords with Council's policy, as the Stumkat family are owners of the land at the end of this road reserve, Lot 160 CC809. Helmut "Eddy" Stumkat relocated to Flagstone Creek in the 1970s and built a home in the district.

There is currently no constructed road within this road reserve. Officers have advised the applicant that if Council approves the proposed road name, a road name sign will not be installed until the road reserve a road is constructed within the road reserve in accordance with a development approval for Operational Works.

As the road reserve in not made and provides access to one allotment only, Council officers discussed the following options with the applicant:

1. Continue with the application to name the road, however until the road reserve is constructed in accordance with the Lockyer Valley Planning Scheme the road name will not be implemented and the road name sign will not be installed; or
2. Purchase the road reserve and incorporate this land into their allotment to provide direct access to Egert Road. This would provide 'constructed road access' to Lot 160 CC809, and a road name would not be required.

The applicant decided to proceed with the road naming.

A search of existing road names has been undertaken to ensure the recommended name is not currently used elsewhere in the region.

The road type 'Road' is considered appropriate in a rural area and complies with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011.

Options

1. Council approves the road name in accordance with the Officer's recommendation.
2. Council approves a road name other than as recommended.
3. Council does not approve a road name.

Strategic Implications

Corporate Plan

Lockyer Valley Regional Council Corporate Plan 2022–2027:

Plan, design and deliver essential infrastructure for roads, drainage, walkways and cycle paths for connectivity across the region.

Finance and Resource

There will be costs associated with the supply and installation of the road sign. It is not to be installed until other matters are resolved.

Legislation and Policy

All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011.

Risk Management

Officers have researched the suggested road names and made a recommendation that meets Council's policy.

Consultation

Suggestions for the road name were provided by the applicant.

Owners of land with frontage to this road were asked to comment in relation to the proposed road names. One landowner responded with no objections. No response was received from the other landowner. These landowners will be advised of Council's decision.

Attachments

There are no attachments for this report.

12.2 Request for Road Naming (RDN2025/0006) - Development off Rangeview Drive, Gatton

Author: Tammy Thomas, Technical Planning Officer
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is for Council to consider a request to name six (6) new roads associated with a residential development at Rangeview Drive, Gatton.

Officer's Recommendation:

THAT Council approve the following names for the new roads to be created with Stage 1A of the subdivision of land at Rangeview Drive, Gatton, as shown on Overall Development Plan 3925-1A-101 by Leroy Palmer Consulting Engineers:

- Road A – Sanctuary Avenue
- Road B – Babbler Way
- Road C – Pardalote Place
- Road D – Peregrine Court
- Road E – Oriole Circuit
- Road F – Corella Way

RESOLUTION

THAT Council approve the following names for the new roads to be created with Stage 1A of the subdivision of land at Rangeview Drive, Gatton, as shown on Overall Development Plan 3925-1A-101 by Leroy Palmer Consulting Engineers:

- Road A – Sanctuary Avenue
- Road B – Babbler Way
- Road C – Pardalote Place
- Road D – Peregrine Court
- Road E – Oriole Circuit
- Road F – Corella Way

Moved By: Cr M Hagan **Seconded By:** Cr A Wilson
Resolution Number: 24-28/0515

CARRIED
7/0

Executive Summary

Council has received a request for the naming of six new roads being created with Stage 1A of a residential development at Rangeview Drive, Gatton.

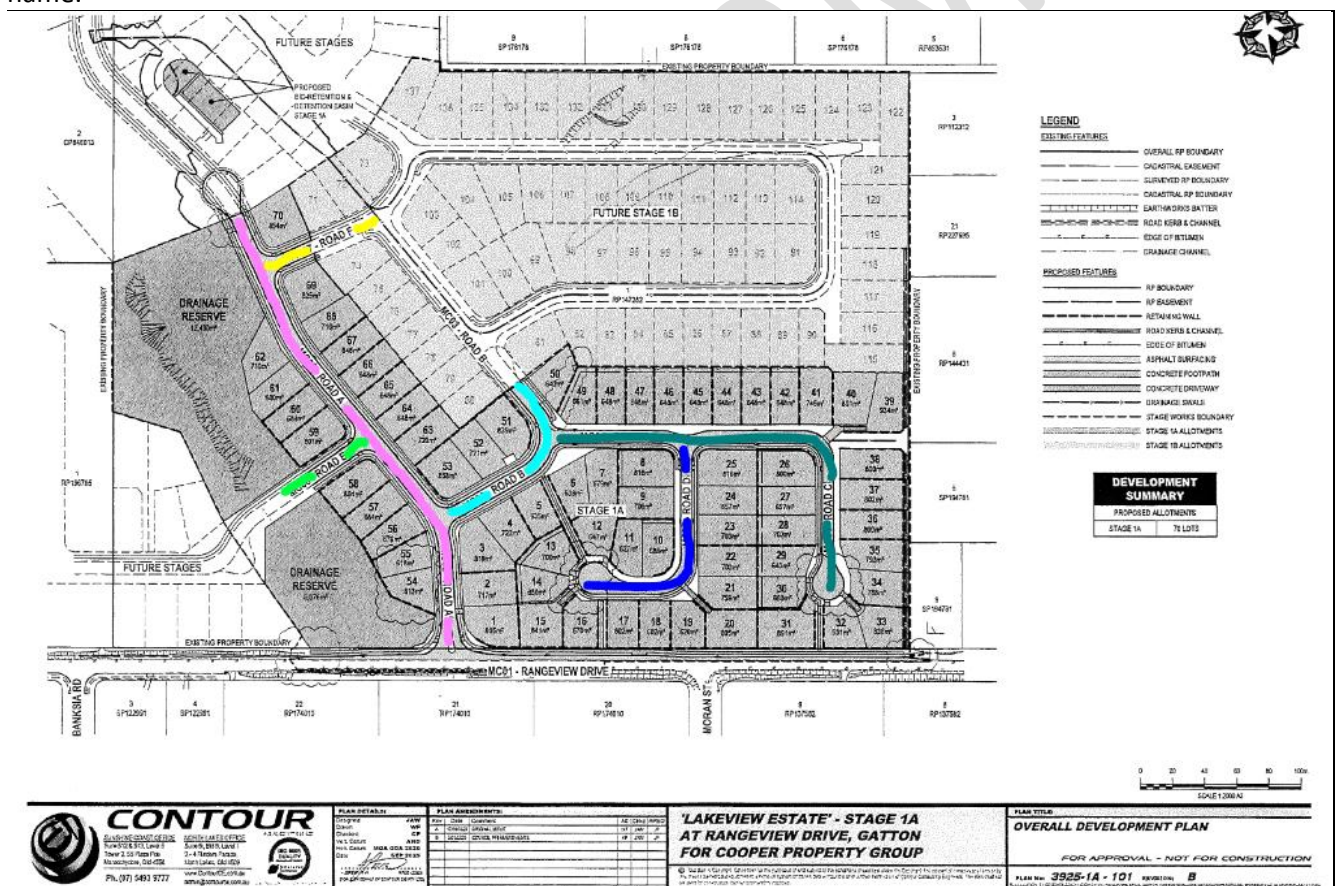
Proposal

Council is responsible for assigning an official name to every gazetted road that is used to access properties. Some of the proposed suggested road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011. Under Council's policy, road names are to be appropriate and relevant, and from nominated categories.

The applicant has suggested the following road names:

1. Road A – Apex Avenue (pink)
2. Road B – Babbler Way (aqua)
3. Road C – Pardalote Place (dark green)
4. Road D – Peregrine Court (dark blue)
5. Road E – Oriole Circuit (light green)
6. Road F – Corella Way (yellow)

As Lake Apex Drive is within proximity of the development, Council Officers are recommending the name Sanctuary Avenue for Road A instead to avoid any confusion. The applicant has advised they agree to this road name.



The road names all accord with Council's policy being fauna, specifically bird species, that have been identified at Lake Apex in high count and 'Sanctuary' represents a link to Lake Apex.

A search of existing road names has been undertaken to ensure the recommended names are not currently used elsewhere in the region.

The road types are considered appropriate and complies with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011.

Options

1. Council approves the road names in accordance with the Officer's recommendation.
2. Council approves road names other than as recommended.

Strategic Implications

Corporate Plan

Lockyer Valley Regional Council Corporate Plan 2022–2027:

- A development assessment process that facilitates sustainable outcomes for the community.

Finance and Resource

There will be no costs associated with the supply or installation of the road signage associated with the subdivision development, as this is the Developer's responsibility under the conditions of their Development Permit.

Legislation and Policy

All proposed road names are considered in accordance with Council's *Naming of Roads, Park, Landmarks and Facilities Policy* and AS/NZS 4819:2011.

Risk Management

Officers have researched the suggested road names and made a recommendation that meets Council's policy.

Consultation

Suggestions for the road names were provided by the applicant, with the exception of 'Sanctuary' which has been recommended by Council officers and agreed to by the applicant.

Internal Consultation

Officer consulted with Council's Environment Project Officer to confirm species of birds are associated with Lake Apex.

Attachments

There are no attachments for this report.

12.3 Amendment Subordinate Local Law No. 2 (Animal Management) 2025

Author: Annette Doherty, Manager Planning, Policy and Community Wellbeing
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

The purpose of this report is to seek a resolution from Council to make *Amendment Subordinate Local Law No. 2 (Animal Management) 2025* ('the ASLL') which will amend *Subordinate Local Law No. 2 (Animal Management) 2011*.

Officer's Recommendation:

THAT Council:

1. **Make *Amendment Subordinate Local Law No. 2 (Animal Management) 2025* (as attached) with amendments to the version that underwent public consultation as follows:**
 - (a) **Changes to item 1 of Schedule 2 to:**
 - (i) **Include an exemption such that an approval is not required for the keeping of a foster dog where the dog is:**
 - the third dog on a lot between 1,500m² and 4,000m²; or
 - the fourth dog on a lot 4,000m² or more, but less than 20,000m²; and
 - (ii) **Remove mention of approval to keep more than four dogs on an allotment of 2ha or more to resolve contradiction with Schedule 1;**
 - (b) **Removal of section 3 of Schedule 4 – Minimum standards for keeping animals generally, relating to consideration of whether three complaints within 30 days from three separate households have been received;**
 - (c) **Removal of section (f) from items 2 and 3 of Schedule 5 Minimum standards for keeping particular animals, relating to a 10 metre setback for bird enclosures; and**
 - (d) **Addition of a new definition for 'foster dog' in Schedule 13.**
2. **Note the amendments are not substantial and public consultation will not need to be undertaken again;**
3. **Adopt a consolidated version of *Subordinate Local Law No. 2 (Animal Management) 2011* as amended by *Amendment Subordinate Local Law No. 2 (Animal Management) 2025*.**

RESOLUTION

THAT Council:

1. **Make *Amendment Subordinate Local Law No. 2 (Animal Management) 2025* (as attached) with amendments to the version that underwent public consultation as follows:**
 - (a) **Changes to item 1 of Schedule 2 to:**
 - (i) **Include an exemption such that an approval is not required for the keeping of a foster dog where the dog is:**
 - the third dog on a lot between 1,500m² and 4,000m²; or

- the fourth dog on a lot 4,000m² or more, but less than 20,000m²; and
 - (ii) Remove mention of approval to keep more than four dogs on an allotment of 2ha or more to resolve contradiction with Schedule 1;
 - (b) Removal of section 3 of Schedule 4 – Minimum standards for keeping animals generally, relating to consideration of whether three complaints within 30 days from three separate households have been received;
 - (c) Removal of section (f) from items 2 and 3 of Schedule 5 Minimum standards for keeping particular animals, relating to a 10 metre setback for bird enclosures; and
 - (d) Addition of a new definition for ‘foster dog’ in Schedule 13.
2. Note the amendments are not substantial and public consultation will not need to be undertaken again;
3. Adopt a consolidated version of *Subordinate Local Law No. 2 (Animal Management) 2011* as amended by *Amendment Subordinate Local Law No. 2 (Animal Management) 2025*.

Moved By: Cr D Neuendorf

Seconded By:

Cr C Steinhardt

Resolution Number: 24-28/0516

CARRIED

7/0

Executive Summary

Amendment Subordinate Local Law No. 2 (Animal Management) 2025, (‘the ASLL’) proposes amendments to *Subordinate Local Law No. 2 (Animal Management) 2011*.

The proposed ASLL has undergone public notification and nine submissions were received. In accordance with Council’s process for making local laws, Council must consider all properly made submissions and decide whether to:

- (a) proceed with the making of the proposed subordinate local law as advertised; or
- (b) proceed with the making of the proposed subordinate local law with amendments (if the amendments are substantial, public consultation will need to be undertaken again); or
- (c) not proceed with the making of the proposed subordinate local law.

Proposal

The ASLL proposes the following amendments to *Subordinate Local Law No. 2 (Animal Management) 2011* including:

- (a) Implementing changes to the number of animals that can be kept including:
 - Adding provisions for keeping dogs and cats on caravan sites and multi-residential premises;
 - Reducing the number of dogs that can be kept on lots less than 4000m²;
 - Increasing (in some cases) the number of livestock that can be kept on lots less than 4ha;
 - Prohibiting keeping a bull on a lot less than 4000m²;
 - Allowing a limited number of pigs on a lot less than 4ha;
 - Prohibiting the keeping of peacocks and guinea fowl on a lot less than 1ha;
- (b) Adding requirements for enclosures for bulls on a lot less than 4ha; and

- (c) Making changes in relation to animal noise and the standards for keeping of birds.

At the Ordinary Meeting of Council on 19 November 2025, Council proposed to make the ASLL and to undertake public consultation in accordance with Council's Local Law Making Process which requires:

- (a) consultation to be conducted for a period of at least 21 days;
- (b) a notice to published in a local newspaper;
- (c) the notice to be displayed at Council's Gatton and Laidley offices and on Council's website; and
- (d) making the proposed subordinate local law available at Council's offices and on Council's website.

Consultation was conducted from 8 January to 6 February 2026, during which time submissions could be made to Council. Nine submissions were received by Council during the consultation period. The matters raised in the submissions are addressed below.

MATTERS RAISED IN SUBMISSIONS	COMMENT
Do not support the proposed amendments We do not support this proposed amendment. The amendment is not an improvement but more a nuisance to property owners. I find the draft confusing and hard to understand especially Schedule 2 - section 3 about large and small animals. Decreasing the number of animals on property is not going to stop complaints, it will cause more people to break the law.	A submitter was requested to provide further information as to which aspects of the proposed amendments they objected to, however no response was received. The proposed amendments don't include any changes to the formatting of the Subordinate Local Law. Information sheets will be made available on Council's website which clearly show how many animals can be kept and when an approval is required. The only proposed amendments that result in a reduction in the number of animals are: • dogs on land less than 4000m²; • the prohibition on keeping a bull on less than 4000m²; • the prohibition on keeping a peacock and guinea fowl on a lot less than 1 hectare. Any amendments will not apply retrospectively, so any animal that is kept in compliance with the current local law can continue to be kept. No change to the ASLL is recommended in response to these submissions.
General support for the proposed amendments The amendments are very positive, including types of animals and required land size and the responsibilities in keeping those animals.	Noted
Objection to stipulating animal numbers based on land area My objection is to the use of blanket, land-size-based limits as a proxy for animal welfare, amenity and responsible ownership. Lot size alone is not an indicator of whether animals are being properly cared for or creating impacts on neighbours. A well-managed small holding can provide significantly better welfare outcomes than a larger property where animals are kept intensively or with minimal oversight. The proposed approach treats all owners equally regardless of competence, time availability or animal husbandry experience. This penalises responsible	It is not feasible to determine the number of animals that can be kept based on the facilities and capabilities of each animal owner. Using land area provides a simple guide to indicate the number of animals which may be acceptable. There are approval processes available should someone feel they have the facilities and capabilities to keep additional animals. It is noted that the subordinate local law is not just concerned about the number of animals being kept, but also the welfare of those animals, as it includes minimum requirements for keeping animals, e.g. proper enclosures

MATTERS RAISED IN SUBMISSIONS	COMMENT
owners while failing to address poor welfare outcomes that can occur on larger properties. Queensland's animal welfare framework already provides mechanisms to respond to neglect, cruelty, biosecurity risks, odour, noise and public health concerns. Introducing rigid animal caps duplicates regulation while reducing flexibility and fairness. Modern local government regulation generally favours outcome-focused, performance-based standards over prescriptive rules. Fixed animal numbers tied solely to lot size do not assess actual impacts, welfare outcomes, or management quality. I strongly encourage Council to consider an approach based on demonstrated animal welfare and amenity outcomes, such as: • Compliance with animal welfare and biosecurity standards; • Adequate housing, cleanliness and waste management; • Complaint-based or inspection-triggered enforcement; • Capacity for Council to assess animal keeping on a case-by-case basis; • Allowances for exemptions or permits where high standards of care are demonstrated. This approach would better protect animal welfare, support responsible ownership, and allow Council to target genuine issues rather than applying arbitrary restrictions.	of an appropriate size, and animals being kept in clean and sanitary conditions. Council does currently: • require compliance with animal welfare and biosecurity standards; • have a subordinate local law that addresses adequate housing, cleanliness and waste management; • operates complaint-based and inspection-triggered enforcement; and • notwithstanding prohibitions, provides an approval process where an animal owner may demonstrate additional animals can be kept with no adverse impact on amenity or animal welfare. No change to the ASLL is recommended in response to this submission.
Keeping of pigs I would like to see Council allow the ownership of pigs as surrounding Councils already allow it.	Subordinate Local Law No. 2 prohibits the keeping of pigs on a lot less than 4 hectares. Amendments are proposed which would prohibit a pig being kept on a lot less than 1 hectare, but would allow 1 pig on a lot of 1 to 2 hectares, and 2 pigs on a lot of 2 to 4 hectares. No change to the ASLL is recommended in response to this submission.
No provision made for the keeping of smaller livestock The draft includes restrictions on larger animals such as cattle, without reasonable accommodation for smaller animals, e.g. miniature breeds of cattle, goats, sheep, alpacas, etc. These smaller animals often have similar behavioural impacts as large dogs but are treated differently under the law. This inconsistency highlights a lack of thoughtful consideration of contemporary pet ownership.	The proposed amendments (and current subordinate local law) do address small animals. Specifically, a small animal includes a sheep, goat, alpaca, llama or similar animal. No change to the ASLL is recommended in response to this submission.
Guinea fowl Guinea fowl should be encouraged as they eat ticks and deter snakes. They cause no harm and are not loud.	The proposed amendments include prohibiting guinea fowl on a lot less than 1 hectare. Local Laws Officers advise that guinea fowl are known for wandering and creating noise nuisance, and recommend

MATTERS RAISED IN SUBMISSIONS	COMMENT
	the prohibition on keeping guinea fowl on lots less than 1 hectare remains. No change to the ASLL is recommended in response to this submission.
Unrealistic criteria to be considered when deciding animal noise nuisance The definition of what constitutes an animal noise nuisance (Sch 4, s 2) is very reasonable; however, the criteria an authorised person must consider when deciding whether an animal makes a noise which disrupts or inhibits activity is not. These criteria should be scrapped or seriously reviewed. It is unlikely three separate households will lodge a complaint with Council within a 30 day period to meet this criteria. This all but ensures no complaint will be considered. If only one or two people are affected will their complaint be dismissed? One complaint should be sufficient for at least basic investigation. The unrealistically high threshold for response will effectively undermine the improvements made to the definition of nuisance, with a potential consequence being an increase in complaints meeting the definition of “nuisance”, with a corresponding decrease in the duty for Council to investigate. Why are multiple complaints needed when credible evidence can be provided, e.g. video and/or audio recording, diaries? How will the three complaints be garnered? Are neighbours to form some kind of alliance? This undermines privacy and trust within a neighbourhood. If the three complaints are required to better respond to vexatious complaints, complainants found to be vexatious can be dissuaded through penalties. If one household is impacted, this should be sufficient grounds for response. Those who work from home are exposed to daytime barking to a much greater degree than others. These people are potentially discriminated against by the multiple complaint rule. Some people do not wish to make a complaint due to fear of retribution. Failure of Council to take compliance action will result in rising hostility within the community.	This matter relates to sections 2 and 3 of Schedule 4 – Minimum standard for keeping animals generally. Both these sections are proposed additions to the Subordinate Local Law, and both are from the model local law. The proposed changes to Schedule 4 include ensuring the keeping of an animal does not cause an animal noise nuisance. Sections 2 & 3 state (in part) as follows: 2. <i>For the purposes of section 1(g), an animal causes an animal noise nuisance if it makes a noise which—</i> (a) <i>occurs more than once; and</i> (b) <i>disrupts or inhibits an activity ordinarily carried out on adjoining or nearby residential premises.</i> 3. <i>The criteria an authorised person must consider when deciding whether an animal makes a noise which disrupts or inhibits an activity ordinarily carried out on adjoining or nearby residential premises include—</i> (a) <i>has the local government received 3 complaints of a contravention of section 1(g) from 3 persons all of whom occupy separate premises in the same or an adjoining street to the premises the subject of the complaints within 30 days of the first complaint being received; and</i> (b) <i>has the local government received 2 complaints of a contravention of section 1(g) in circumstances where the land the subject of the complaints is not located in an area occupied predominantly by residential premises.</i> The objections and grounds raised by the submitters are reasonable. It is considered that section 2 satisfactorily addresses the criteria for an ‘animal noise nuisance’ and it is recommended that section 3 be deleted from the ASLL.
Complaints can be made if dog barks more than once To legislate to say a dog need only bark more than once before a person can lodge a complaint is extreme. I appreciate that a dog barking continuously for hours is annoying and needs investigating, but I would hate to see extreme changes to noise criteria that it becomes open to abuse and exploitation by individuals who have personal problems.	Section 2 of Schedule 4 – Minimum standard for keeping animals generally states as follows: 2. <i>For the purposes of section 1(g), an animal causes an animal noise nuisance if it makes a noise which—</i> (a) <u><i>occurs more than once; and</i></u> (b) <i>disrupts or inhibits an activity ordinarily carried out on adjoining or nearby residential premises.</i> This section does not suggest that a dog creates a noise nuisance if it barks more than once, but rather to be

MATTERS RAISED IN SUBMISSIONS	COMMENT
Continuously barking dogs in suburbia can be a problem but there should be some leeway and tolerance for larger allotments.	considered a nuisance it cannot be a one-off occurrence, and more importantly, the noise must disrupt or inhibit ordinary residential activities. No change to the ASLL is recommended in response to this submission.
Objection to reduction in number of dogs allowed on land less than 4,000 m² The proposal does not consider the breed, training, temperament or behaviour of the dog, or the responsible ownership practices of the individual. A blanket reduction to two dogs ignores these important distinctions. This could negatively affect households with three well-behaved companion dogs, limiting personal freedoms disproportionate to the risk of nuisance. A responsible dog owner could easily take care of 3 dogs on 4000m². Land size doesn't matter; it's the kind of dog owner you are and by restricting numbers it makes it harder for good dog owners to help reduce the number of dogs in shelters. Many residents choose to live in the Lockyer Valley with the expectation that they may keep multiple companion animals. Reducing this without clear evidence of widespread nuisance is restrictive and does not recognise established community values. Other local governments (e.g. Toowoomba) permit two dogs on lots as small as 400m². Therefore, three dogs on 4,000m² is reasonable. The proposed reduction appears arbitrary and inconsistent with broader practices. The proposal does not provide evidence that three dogs on properties under 4,000m² represent a systemic problem requiring change. There is no evidence that reducing dog numbers will significantly improve animal management outcomes or reduce nuisances. This proposed amendment risks penalising responsible owners while doing little to address genuine issues.	Currently Subordinate Local Law No. 2 prohibits the keeping of more than 4 dogs. The ASLL proposes to implement new prohibitions as follows: - the keeping of more than 2 dogs on a lot less than 1,500m² would be prohibited; and - the keeping of more than 3 dogs on a lot between 1,500m² and 4,000m² would be prohibited. The number of complaints received by Council in relation to dogs has been increasing; this includes an increase in the number of serious dog attacks. Reducing the number of dogs allowed can reduce the number of dogs roaming, the level of nuisance from barking, and the number of dog attacks. No change to the ASLL is recommended in response to this submission. In response to the comment about other local governments, a review of the requirements for keeping of dogs in neighbouring local government areas was undertaken. Toowoomba Regional Council allows one dog on land less than 450m², and approval can be obtained for one other dog. The proposed amendments allow for two dogs on land less than 450m².
Proposed Changes to Dog Numbers on Residential Properties and Potential Impact on Carers of Foster Dogs Dog rescue organisations rely heavily on foster carers to provide temporary, safe homes for dogs in need. The proposed restrictions on the number of dogs permitted on residential properties may significantly impact the placing of dogs into foster care. These dogs are not permanently kept animals; they are in care for a limited period while awaiting adoption or further placement. Of particular concern is the proposed amendment that would require a local law approval to keep a third dog on a lot between 1,500m² and 4,000m². This block size is the most common among our foster carers, and the requirement to obtain approval for a third dog would create a significant barrier to fostering within our organisation. Many foster carers routinely care for three	While a particular dog may be with a foster carer for a temporary period only, it is reasonable to assume that most carers will always have a foster dog. It is recommended that provision be made in the ASLL to allow foster carers to keep the following number of dogs without needing a local law approval: - a third dog on a lot between 1,500m² and 4,000m²; and - a fourth dog on a lot 4,000m² or more, but less than 20,000m². This will only apply where a recognised not-for-profit animal welfare organisation identifies the person as a carer of dogs for that organisation.

MATTERS RAISED IN SUBMISSIONS	COMMENT
or more dogs on a temporary basis, including their own pets alongside foster dogs. The added administrative burden, costs and uncertainty associated with local law approvals may discourage existing foster carers from continuing and deter new carers from coming forward. We propose Council introduce an exemption or permit category for foster carers affiliated with registered rescue organisations. This could include, for example: • an exemption for dogs placed into foster care through a registered rescue organisation; • where the placement is temporary; or • a streamlined permit that allows approved foster carers to temporarily exceed standard dog number limits without the need for individual local law approvals for each placement.	

Recommended changes to the version of the ASLL that underwent public consultation

The following changes are recommended in response to submissions:

- (a) Removal of section 3 of Schedule 4 – Minimum standard for keeping animals generally – removal of requirement for 3 complaints, within 30 days, from separate premises for an authorised person to consider if a noise disrupts or inhibits an ordinary residential activity and therefore is an animal noise nuisance; and
- (b) Schedule 2 – inclusion of an exemption for carers of foster dogs such that they do not need to obtain a local law approval for keeping:
 - A third dog on a lot between 1,500m² and 4,000m²; and
 - A fourth dog on a lot 4,000m² or more, but less than 20,000m².

This will necessitate the addition of a new definition for ‘foster dog’ in Schedule 13 Dictionary. The following definition is recommended: **foster dog** means a dog that a recognised not-for-profit animal welfare organisation has placed in the temporary care of a person who is identified as a carer of dogs for that organisation.

Additional changes are recommended as follows:

- (a) An amendment to Schedule 2, item 1, to correct an anomaly by removing mention of approval to keep more than four dogs on an allotment of 2ha or more. This contradicts Schedule 1 which prohibits the keeping of more than four dogs; and
- (b) Amendments are recommended to Schedule 5, items 2 and 3, to remove the requirement for any enclosure for the keeping of birds (e.g. budgerigar, canary, cockatoo, pigeons) to be at least 10 metres from an adjoining residence or a place used for preparation or storage of food (other than that of the bird owner). It is unclear whether these provisions apply only to a standalone aviary or could apply to a bird cage within a dwelling. Further, the 10 metre setback may be difficult to achieve on a standard residential allotment, or for a multiple dwelling. There are other provisions of the Subordinate Local Law which adequately deal with nuisance should Council receive a complaint about the keeping of birds.

Process to Make a Subordinate Local Law

Council has decided on a process for making local laws in accordance with section 29(1) of the *Local Government Act 2009*. For a subordinate local law, the process following public consultation is as follows:

1. Accept and consider every properly made submission;
2. Council resolves to:
 - (a) proceed with the making of the proposed subordinate local law as advertised; or
 - (b) proceed with the making of the proposed subordinate local law with amendments (if the amendments are substantial, public consultation will need to be undertaken again); or
 - (c) not proceed with the making of the proposed subordinate local law.
3. If Council resolves to make the subordinate local law, publish a notice of the making of the local law in the gazette and on Council's website.
4. Ensure the subordinate local law is available for inspection and purchase at Council's Gatton and Laidley offices, and can be viewed and downloaded from Council's website.
5. Give the Minister a copy of the notice and the subordinate local law.
6. Update Council's Local Laws Register.

It is recommended that Council proceed with the making the ALSS with the changes discussed above. These amendments are not considered substantial, therefore public consultation will not need to be undertaken again.

A consolidated version of Subordinate Local Law No. 2, incorporating the amendments of the ALSS, has been prepared and is attached to this report. If Council decides to make ASLL, it is recommended Council also adopts the consolidated version of Subordinate Local Law No. 2.

Previous Council Resolutions

Local Law No. 2 (Animal Management) 2011 and *Subordinate Local Law No. 2 (Animal Management) 2011* were made by resolution on 21 December 2011.

At the Council meeting on 19 November 2025, Council proposed to make the proposed ASLL and undertake public consultation in accordance with Council's Local Law Making Process.

Critical Dates

There are no critical dates.

Strategic Implications

Corporate Plan

Provide regulatory services for the safety of the community.

Finance and Resource

There will be costs associated with publishing notices of adoption.

Legislation and Policy

Local Government Act 2009

Local Government Regulation 2012

Local Law No. 1 (Administration) 2011

Local Law No. 2 (Animal Management) 2011

Subordinate Local Law No. 2 (Animal Management) 2011

Risk Management

Environment and Community (EC1) Environment and the community, including sustainable development, social and community wellbeing, community relationships, public health, recreation, regional profile and identity

Consultation

Councillor Consultation

Proposed amendments to *Subordinate Local Law No. 2* were discussed with Councillors at workshops on 12 November 2024 and 28 October 2025.

The submissions received in relation to the ASLL and potential changes to the ASLL were discussed with Councillors at a workshop on 3 March 2026.

Internal Consultation

Advice regarding the proposed ASLL was sought from Council's Community Wellbeing Team.

Community Engagement

Public consultation of the proposed ASLL was conducted from 8 January to 6 February 2026 in accordance with Council's Local Law Making Process. Nine submissions were received. All submitters will be advised of Council's decision.

Attachments

- | | | |
|-------------------|---|----------|
| 1 | Amendment Subordinate Local Law No. 2 (Animal Management) 2025 | 13 Pages |
| 2 | Consolidated Subordinate Local Law No. 2 (Animal Management) 2011 | 27 Pages |

Amendment Subordinate Local Law No. 2 (Animal Management) 2025

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Amendment Subordinate Local Law No. 2 (Animal Management) 2025*.

2 Subordinate local law amended

This subordinate local law amends *Subordinate Local Law No. 2 (Animal Management) 2011*.

Part 2 Amendment of Subordinate Local Law No. 2 (Animal Management) 2011

3 Amendment of section 22 (Prescribed period for reclaiming animals—Authorising local law, schedule)

- (1) Section (22)(a), 'registered cat'—

omit, insert—

cat

- (2) Section (22)(b), 'unregistered cat'—

omit.

4 Replacement of schedule 1 (Prohibition on keeping animals)

Schedule 1—

omit, insert—

Schedule 1 Prohibition on keeping animals

Section 5

	Column 1 Animal	Column 2 Circumstances in which keeping of animal or animals is prohibited
1	Dog	(a) If the person responsible for the dog is a permanent resident of a caravan park—the keeping of more than 2 dogs over the age of 3 months on a caravan site. (b) If multi-residential premises—the keeping of more than 2 dogs over the age of 3 months. (c) If (a) and (b) do not apply— (i) The keeping of more than 2 dogs over the age of 3 months on an allotment with an area less than 1,500m ² ;

Amendment Subordinate Local Law No. 2 (Animal Management) 2025

		(ii) The keeping of more than 3 dogs over the age of 3 months on an allotment with an area of 1,500m² or more, but less than 4,000m²; (iii) The keeping of more than 4 dogs over the age of 3 months on an allotment with an area of 4,000m² or more. (d) Any of the following breeds anywhere in the local government area: American pit bull terrier or pit bull terrier; dogo Argentino; fila Brasileiro; Japanese tosa; Perro de Presa Canario or Presa Canario. This item 1 does not apply to— (i) the keeping of working dogs, where working dog has the meaning given in the Animal Management Act; or (ii) the keeping of dogs in accordance with a development approval issued by the local government under the planning scheme of the local government.
2	Horse or other member of the Equidae (equine) family	An entire male over the age of 12 months on an allotment with an area less than 4,000m ²
3	Poultry	A rooster, peacock or guinea fowl on an allotment with an area less than 10,000m ²
4	Pig	A pig on an allotment with an area less than 10,000m ²
5	Cattle	A bull over the age of 12 months on an allotment with an area less than 4,000m ²

A prohibition prescribed in this schedule does not apply to the keeping of an animal or animals on premises if—

- (a) the animal or animals were kept on the premises before the commencement of the authorising local law; and
- (b) the keeping of the animal or animals on the premises immediately before the commencement of the authorising local law did not contravene any provision of a local law of the local government that was repealed contemporaneously with the making of the authorising local law.

5 Replacement of schedule 2 (Requirement for approval to keep animal)

Schedule 2—

omit, insert—

Schedule 2 Requirement for approval to keep animal

Section 6

	Column 1 Species or breed of animal	Column 2 Circumstances in which keeping of animal or animals requires approval ¹
1	Dog	(a) If the person responsible for the dog is a permanent resident of a caravan park—the keeping of a second dog on a caravan site over the age of 3 months. (b) If multi-residential premises—the keeping of a second dog over the age of 3 months. (c) If (a) and (b) do not apply, and the dog is not a foster dog— (i) The keeping of a third dog over the age of 3 months on an allotment with an area of 1,500m² or more, but less than 4,000m²; (ii) The keeping of a fourth dog over the age of 3 months on an allotment with an area of 4,000m² or more, but less than 20,000m². (d) Any dog over the age of 3 months if— (i) the dog is being kept on premises for more than 1 month; and (ii) the address for the dog in the registration for the dog is not the premises. This item 1 does not apply to— (i) the keeping of working dogs, where working dog has the meaning given in the Animal Management Act; and (ii) the keeping of dogs in accordance with a development approval issued by the local government under the planning scheme of the local government.
2	Cat	(a) If the person responsible for the cat is a permanent resident of a caravan park—the keeping of more than 1 cat on a caravan site. (b) If multi-residential premises—the keeping of more than 2 cats over the age of 3 months. (c) If (a) and (b) do not apply—the keeping of more than 4 cats over the age of 3 months on an allotment with an

¹ See Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1.5 (Keeping of Animals) 2011 in relation to the requirements and processes for approvals (e.g. form of application for approval, documents and materials that must accompany applications, criteria for granting approval, conditions that must be imposed on approvals, conditions that will ordinarily be imposed on approvals, term of approval, third party certification of applications).

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		area less than 4,000m ² .
3	Horse, deer, donkey, cattle, bison, camel, alpaca, llama, sheep, goat, or other similar animal	(a) The keeping of an animal to which this item 3 applies on an allotment with an area less than 4,000m². (b) If on an allotment with an area of 4,000m² or more, but less than 10,000m², the keeping of more than— (i) 1 large animal (e.g. a horse, deer, donkey, cattle, bison or camel); or (ii) 2 small animals (e.g. a sheep, goat, alpaca or llama); or (iii) 1 large animal and 1 small animal. (c) If on an allotment with an area of 10,000m² or more, but less than 20,000m², the keeping of more than— (i) 2 large animals; or (ii) 4 small animals; or (iii) 2 large animals and 2 small animals. (d) If on an allotment with an area of 20,000m² or more, but less than 30,000m², the keeping of more than— (i) 3 large animals; or (ii) 6 small animals; or (iii) 3 large animals and 3 small animals. (e) If on an allotment with an area of 30,000m² or more, but less than 40,000m², the keeping of more than— (i) 4 large animals; or (ii) 8 small animals; or (iii) 4 large animal and 4 small animals. For this item 3— (i) A large animal is a horse, deer, donkey, cattle, bison, camel or similar animal; and (ii) A small animal is a sheep, goat, alpaca, llama or similar animal. The animals to which this item 3 applies does not include an animal which has not been weaned from its mother.
4	Pig	(a) More than 1 pig on an allotment with an area of 10,000m² or more, but less than 20,000m². (b) More than 2 pigs on an allotment with an area of 20,000m² or more, but less than 40,000m².
5	Bees	The keeping of bee hives on an allotment with an area less

Amendment Subordinate Local Law No. 2 (Animal Management) 2025

		than 4,000m ² otherwise than in accordance with the <i>Biosecurity Act 2014</i> and the Australian Honey Bee Industry Biosecurity Code of Practice (2016).
6	Poultry	(a) The keeping of more than 20 poultry on an allotment with an area less than 4,000m². (b) The keeping of more than 40 poultry on an allotment with an area of 4,000m² or more, but less than 10,000m². (c) The keeping of more than 60 poultry on an allotment with an area more than 10,000m². This item applies to birds over the age of 4 weeks. To remove any doubt, (a) and (b) do not include the keeping of a rooster, peacock or guinea fowl.
7	Budgerigar, canary or other bird of a similar size	The keeping of more than 20 birds to which this item 7 applies on an allotment with an area less than 1,000m ² .
8	Cockatoo, galah, pigeon or other bird of a similar size	The keeping of more than 10 birds to which this item 8 applies on an allotment with an area less than 1,000m ² .
9	Emu, ostrich or other bird of a similar size	(a) The keeping of more than 2 birds to which this item 9 applies on an allotment with an area less than 4,000m². (b) The keeping of more than 4 birds to which this item 9 applies on an allotment with an area of 4,000m² or more, but less than 20,000m. (c) The keeping of more than 6 birds to which this item 9 applies on an allotment with an area of 20,000m² or more but less than 40,000m². This item 9 does not apply to a bird under the age of 3 months.

6 Replacement of schedule 4 (Minimum standards for keeping animals generally)

Schedule 4—
omit, insert—

Schedule 4 (Minimum standards for keeping animals generally)

1. A person who keeps an animal on premises must—
 - (a) ensure that the animal is adequately identified so that the owner's name, and current address and telephone number are readily ascertainable; and
 - (b) ensure that waste waters from enclosures are drained in a nuisance free

manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and

- (c) ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a vermin and fly proof waste container of a kind approved by an authorised person; and
 - (d) ensure that any enclosure in which the animal is kept is properly maintained in—
 - (i) a clean and sanitary condition; and
 - (ii) an aesthetically acceptable condition; and
 - (e) take all reasonable steps to prevent the animal from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of—
 - (i) adjoining premises; or
 - (ii) premises in the vicinity of the land on which the animal is ordinarily kept; and
 - (f) ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept; and
 - (g) ensure that the keeping of the animal on the premises does not cause an animal noise nuisance.
2. For the purposes of section 1(g), an animal causes an animal noise nuisance if it makes a noise which—
- (a) occurs more than once; and
 - (b) disrupts or inhibits an activity ordinarily carried out on adjoining or nearby residential premises.

Example for section 2(b)—

The barking of a dog which disrupts a person—

- (a) holding a conversation; or
- (b) watching television; or
- (c) listening to a radio or recorded material; or
- (d) sleeping.

In order for a nuisance under this section 2 to occur, it is not necessary that the degree of interference from the barking is such as to be continuous, or to make it practically impossible to—

- (a) hold a conversation; or
- (b) watch television; or
- (c) listen to a radio or recorded material at ordinary volumes; or
- (d) fall or stay asleep.

Any occurrence by which a person is woken from sleep, or by which a person is distracted or annoyed during the course of carrying out some other ordinary activity, in a way which would not occur in the absence of the dog barking, is a disruption to or an inhibition of an activity ordinarily carried out on residential premises. It is not necessary that the barking totally drowns out the sound of the conversation, television, radio or recorded material. It is sufficient if attention is merely diverted from this sound by the barking of the dog. It is not necessary that it be a repeated or ongoing interruption of sleep or that it be the total shattering of sleep.

7 Replacement of schedule 5 (Minimum standards for keeping particular animals)

Schedule 5—

omit, insert—

Schedule 5 Minimum standards for keeping particular animals

Section 8(2)

	Column 1 Species or breed of animal	Column 2 Minimum standards for keeping animals
1	Horse, donkey, cattle, bison, camel and other domesticated animals of a similar size, and sheep, goat, alpaca, llama, pig and other animals of a similar size	Each owner of, and responsible person for, an animal specified in column 1, item 1 which is kept on premises must ensure that any enclosure in which the animal is kept is not located within a radius of 10m of— (a) a residence on adjoining premises; or (b) a place used for the manufacture, preparation or storage of food intended for human consumption other than a domestic kitchen used solely for domestic purposes by the owner or responsible person for the animal; or (c) a place used for the storage of food (other than food kept in hermetically sealed packages).
2	Budgerigar, canary, cockatiel, cockatoo, galah and other birds of a similar size	Each owner of, and responsible person for, a bird specified in column 1, item 2 must ensure that— (a) the bird is kept without nuisance; and (b) the bird is contained within an enclosed cage or aviary; and (c) the bird's food is kept in a properly sealed, vermin proof container; and (d) the cage or aviary in which the bird is kept is thoroughly cleaned at least once each week; and (e) if a code of practice for the keeping of birds of a relevant species has been approved by the local government – the bird is kept in accordance with the requirements of the code of practice.
3	Pigeons	Each owner of, and responsible person for, pigeons which are kept on premises must ensure that— (a) the pigeons are kept without nuisance; and (b) the pigeons contained within an enclosed cage, coop or aviary; and (c) the pigeon's food is kept in a properly sealed, vermin proof container; and

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		(d) the cage, coop or aviary in which the pigeons are kept is— (i) thoroughly cleaned at least once each week; and (ii) located at the rear of, and behind, any residence situated on the premises; and (e) if a code of practice for the keeping of pigeons has been approved by the local government—the pigeons are kept in accordance with the requirements of the code of practice.
4	Bees	Each owner of, and responsible person for, bees which are kept on premises must ensure that— (a) the bees are kept without nuisance; and (b) any beehive constructed for the purpose of keeping the bees is not located within a radius of 10m of— (i) a residence on adjoining premises; or (ii) a place used for the manufacture, preparation or storage of food intended for human consumption other than a domestic kitchen used solely for domestic purposes by the owner or responsible person for the bees; or (iii) a place use for the storage of food (other than food kept in hermetically sealed packages); and (c) each beehive constructed for the purpose of keeping bees is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and (d) the bees are kept in accordance with the <i>Biosecurity Act 2014</i> and the Australian Honey Bee Industry Biosecurity Code of Practice (2016).
5	Poultry, peafowl, ostrich and emu	Each owner of, and responsible person for, a bird identified in column 1 item 5 which is kept on premises must ensure that— (a) the bird is kept without nuisance; and (b) the bird is contained within an enclosure; and (c) the bird's food is kept in a properly sealed, vermin proof container; and (d) the enclosure in which the bird is kept is— (i) thoroughly cleaned at least once each week; and (ii) located at the rear of, and behind, any

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		residence situated on the premises; and (e) the enclosure in which the bird is kept is not located within a radius of 10m of— (i) a residence on adjoining premises; or (ii) a place used for the manufacture, preparation nor storage of food intended for human consumption other than a domestic kitchen used solely for domestic purposes by the owner or responsible person for the bird; or (iii) a place used for the storage of food (other than food kept in hermetically sealed packages); and (f) the enclosure in which the bird is kept is not located less than 1m from the side or rear boundaries of the premises.
6	Dogs, if the dogs are kept on premises at a kennel and cats, if the cats are kept on premises at a cattery	Each owner of, and responsible person for, an animal kept on premises in the circumstances specified in column 1, item 6 must ensure that— (a) the keeping of the animals on the premises— (i) does not detrimentally affect the amenity of neighbouring premises; and (ii) does not involve the storage in the open of goods, materials or activities associated with the keeping of the animals; and (iii) does not attract fly breeding or vermin infestation; and (b) the premises are suitably and continuously ventilated to ensure that all areas on which animals are kept are free of dampness, nuisance odours and dust emissions; and (c) only rain water from uncontaminated areas may drain directly into the storm water system; and (d) all spillages of wastes, contaminants and other materials are cleaned up immediately and are not cleaned up by hosing, sweeping or otherwise releasing such wastes, contaminants or materials to any storm water system or waters; and (e) the premises are kept free of vermin and conditions offering harbourage for vermin; and (f) all fixtures, fittings, equipment and facilities at the premises are maintained in a clean, tidy, sanitary

		and hygienic condition; and (g) waste waters from the washing down of floors, surfaces, enclosures and other areas is collected, and drained to, an approved pre-treatment device before discharge to the sewerage system; and (h) waste containers sufficient to accommodate the collection and storage of all waste generated as part of the keeping of dogs or cats on the premises are provided; and (i) all waste containers are regularly cleaned and maintained in a clean, tidy, sanitary and hygienic condition; and (j) all enclosures which form part of the operation of the premises are provided and maintained in a manner so as to— (i) be clean and in a sanitary condition; and (ii) prevent the escape of any animal kept in the enclosure; and (iii) protect the safety of staff and the public; and (iv) be in a state of good order and repair; and (v) avoid injury to any animal kept in the enclosure; and (vi) permit regular cleaning of all internal and external surfaces of each enclosure and regular checking of any animal within the enclosure; and (vii) be impervious and able to be effectively cleaned and sanitised; and (viii) ensure the comfort of any animal kept in the enclosure and prevent the spread of disease; and (k) animal feed is stored in insect and vermin proof containers.
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8 Amendment of schedule 8 (Requirements for proper enclosures for animals)

- (1) Schedule 8, item 1, column 2, after (c)(i)—

insert—

Example of a material which is not of sufficient strength—

Where it is the only material used, electric tape or similar is not of sufficient strength to provide a suitably fenced enclosure.

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- (2) Schedule 8, item 2—

omit, insert—

2	Horse (or other member of the Equine family)	A proper enclosure for the keeping of a horse must, in addition to the requirements specified in item 1— (a) effectively enclose the horse so that the horse cannot reach over or through the fence to adjoining land or any public place; and (b) where the animal is a stallion—the enclosure must be constructed at least 2m within an additional or second suitable and adequate fence or enclosure, that is provided at the land on which the stallion is kept, to a standard approved by an authorised person.
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- (3) Schedule 8, after item 2—

insert—

3	Cattle	A proper enclosure for the keeping of a bull on an allotment less than 40,000m² must, in addition to the requirements specified in item 1, be constructed at least 2m within an additional or second suitable and adequate fence or enclosure, that is provided at the land on which the bull is kept, to a standard approved by an authorised person.
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9 Amendment of schedule 13 (Dictionary)

- (1) Schedule 13, definitions *assistance dog, childproof, guide dog, handler, hearing dog, immediate vicinity*—

omit.

- (2) Schedule 13—

insert—

bull means an uncastrated male bovine over the age of 12 months.

caravan site means a part of a caravan park which is designated for a single accommodation of a particular type.

foster dog means a dog that a recognised not-for-profit animal welfare organisation has placed in the temporary care of a person who is identified as a carer of dogs for that organisation.

- (3) Schedule 13, definition *land, 'Sustainable Planning Act 2009'* —

omit, insert—

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Planning Act 2016

- (4) Schedule 13, definition *keep*—

omit, insert—

***keep*—**

- (a) (an animal)—
- (i) includes board, breed and train; and
 - (ii) in the absence of evidence to the contrary, a person is presumed to keep an animal on land if the person—
 - (A) feeds and cares for the animal on the land; and
 - (B) the animal is observed by an authorised person on the land on more than 1 occasion during a month; and
- (b) kept has a corresponding meaning; and
- (c) for an animal kept on premises, each person who is a responsible person for, or an owner of, the animal, is deemed to keep the animal on the premises.

- (5) Schedule 13, definition *sewerage system*, '*Plumbing and Drainage Act 2002*'—

omit, insert—

Plumbing and Drainage Act 2018

- (6) Schedule 13, definition *stallion*, '*adult male horse*'—

omit, insert—

male horse over the age of 12 months

- (7) Schedule 13, definition *vermin*, '*guinea pigs and other*'—

omit.

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Consolidated Version No. 4

Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 2 (Animal Management) 2011*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 2 (Animal Management) 2011*, which provides for regulation of the keeping and control of animals within the local government's area.
- (2) The purpose is to be achieved by providing for—
 - (a) the circumstances in which the keeping of animals is prohibited or requires approval; and
 - (b) requirements for keeping animals, including minimum standards, mandatory desexing, proper enclosures, koala conservation and identification; and
 - (c) the control of animals in public places; and
 - (d) matters regarding the impounding of animals and the sale or disposal of impounded animals; and
 - (e) the conditions to be complied with by persons who offer animals, or a particular species of animal, for sale; and
 - (f) the declaration of a species of animal as a declared dangerous animal and the criteria for declaration of a specific animal as a declared dangerous animal.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 2 (Animal Management) 2011* (the **authorising local law**).

4 Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 13 defines particular words used in this subordinate local law.

Part 2 Keeping of animals

5 Circumstances in which keeping animals prohibited—Authorising local law, s 5(1)

For section 5(1) of the authorising local law, keeping an animal or animals mentioned in column 1 of schedule 1 is prohibited in the circumstances described in column 2 of schedule 1.

6 Circumstances in which keeping animals requires approval—Authorising local law, s 6(1)

For section 6(1) of the authorising local law, keeping an animal or animals of the species or breed mentioned in column 1 of schedule 2 requires approval in the circumstances described in column 2 of schedule 2.

7 Animals that must be desexed—Authorising local law, s 7

For section 7 of the authorising local law, an animal of the species or breed mentioned in column 1 of schedule 3 must be desexed once it reaches the age specified in column 2 of schedule 3 except in the circumstances described in column 3 of schedule 3.

8 Minimum standards for keeping animals—Authorising local law, s 8(1)

- (1) For section 8(1) of the authorising local law, the minimum standards for the keeping of animals are set out in schedule 4.
- (2) For section 8(1) of the authorising local law, column 2 of schedule 5 sets out the minimum standards for keeping an animal of the species or breed mentioned in column 1 of schedule 5.

9 Identification for cats and dogs in certain circumstances—Authorising local law, s 9

For section 9 of the authorising local law, the identification required for a cat or dog that is at a place other than the address stated in the registration notice for the cat or dog is the registration device mentioned in section 12(3) of the *Animal Management (Cats and Dogs) Act 2008*.

Part 3 Control of animals

10 Public places where animals are prohibited—Authorising local law, s 10(1)

For section 10(1) of the authorising local law, the species or breeds of animals mentioned in column 2 of schedule 6 are prohibited in the public places described in column 1 of schedule 6.

11 Dog off-leash areas—Authorising local law, s 11(1)

For section 11(1) of the authorising local law, the areas described in schedule 7 are designated as dog off-leash areas.

12 Animal faeces in public places—Authorising local law, s 13

For section 13 of the authorising local law, no other species of animal is prescribed as an animal whose faeces must be removed from a public place and disposed of in a sanitary way.

13 Requirements for proper enclosures for keeping animals—Authorising local law, s 14(2)

For section 14(2) of the authorising local law, column 2 of schedule 8 sets out the requirements for proper enclosures for an animal of the species or breed mentioned in column 1 of schedule 8.

14 Koala conservation—Authorising local law, s 15

- (1) For section 15(1) of the authorising local law, schedule 9 sets out the requirements for keeping a dog on land that is within a koala area.
- (2) For section 15(4) of the authorising local law, each area described in schedule 10 is designated as a koala area.

15 Criteria for declared dangerous animals—Authorising local law, s 19(1)

For section 19(1) of the authorising local law, the criteria for declaring an animal as a declared dangerous animal are set out in schedule 11.

Part 4 Seizure, impounding or destruction of animals

16 Place of care for impounded animals—Authorising local law, s 24

For section 24 of the authorising local law, the place of care for animals impounded by the local government will be operated by the local government.

17 Animals that may be disposed of without auction or tender—Authorising local law, s 32(1)(b)

For section 32(1)(b) of the authorising local law, the species, breeds or classes of animal that may be sold by private agreement, destroyed or disposed of in some other way are the following—

- (a) dogs; and
- (b) cats; and
- (c) other small domestic animals.

18 Register of impounded animals—Authorising local law, s 33(3)

For section 33(3) of the authorising local law, the register of impounded animals will be kept at the local government's public office.

Part 5 Appeals against destruction orders

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Part 6 Miscellaneous

19 Conditions regarding sale of animals—Authorising local law, s 42(1)

For the purposes of section 42(1) of the authorising local law, persons who offer for sale an animal of a species or breed mentioned in column 1 of schedule 12 must comply with the conditions set out in column 2 of schedule 12.

20 Animals excluded from application of the local law—Authorising local law, schedule

For the purposes of the definition of "*animal*" in the schedule to the authorising local law, animals of the fish species are excluded from the application of the authorising local law.

21 Species that are declared dangerous animals—Authorising local law, schedule

For the purposes of the definition of "*declared dangerous animal*" in the schedule to the authorising local law, no species of animal is declared to be a declared dangerous animal.

22 Prescribed period for reclaiming animals—Authorising local law, schedule

For the purposes of the definition of “*prescribed period*” in the schedule to the authorising local law, the period within which an animal may be reclaimed is—

- (a) if the animal is a horse, cow, cat, registered dog or other identifiable animal—5 days; and
- (b) if the animal is an unregistered dog or an animal which is not an identifiable animal—3 days.

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Schedule 1 Prohibition on keeping animals

Section 5

	Column 1 Animal	Column 2 Circumstances in which keeping of animal or animals is prohibited
1	Dog	(a) If the person responsible for the dog is a permanent resident of a caravan park—the keeping of more than 2 dogs over the age of 3 months on a caravan site. (b) If multi-residential premises—the keeping of more than 2 dogs over the age of 3 months. (c) If (a) and (b) do not apply— (i) The keeping of more than 2 dogs over the age of 3 months on an allotment with an area less than 1,500m²; (ii) The keeping of more than 3 dogs over the age of 3 months on an allotment with an area of 1,500m² or more, but less than 4,000m²; (iii) The keeping of more than 4 dogs over the age of 3 months on an allotment with an area of 4,000m² or more. (d) Any of the following breeds anywhere in the local government area: American pit bull terrier or pit bull terrier; dogo Argentino; fila Brasileiro; Japanese tosa; Perro de Presa Canario or Presa Canario. This item 1 does not apply to— (i) the keeping of working dogs, where working dog has the meaning given in the Animal Management Act; or (ii) the keeping of dogs in accordance with a development approval issued by the local government under the planning scheme of the local government.
2	Horse or other member of the Equidae (equine) family	An entire male over the age of 12 months on an allotment with an area less than 4,000m ²
3	Poultry	A rooster, peacock or guinea fowl on an allotment with an area less than 10,000m ²
4	Pig	A pig on an allotment with an area less than 10,000m ²
5	Cattle	A bull over the age of 12 months on an allotment with an area less than 4,000m ²

A prohibition prescribed in this schedule does not apply to the keeping of an animal or animals on premises if—

- the animal or animals were kept on the premises before the commencement of the authorising local law; and
- the keeping of the animal or animals on the premises immediately before the commencement of the authorising local law did not contravene any provision of a local law of the local government that was repealed contemporaneously with the making of the authorising local law.

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Schedule 2 Requirement for approval to keep animal

Section 6

	Column 1 Species or breed of animal	Column 2 Circumstances in which keeping of animal or animals requires approval ¹
1	Dog	(a) If the person responsible for the dog is a permanent resident of a caravan park—the keeping of a second dog on a caravan site over the age of 3 months. (b) If multi-residential premises—the keeping of a second dog over the age of 3 months. (c) If (a) and (b) do not apply, and the dog is not a foster dog— (i) The keeping of a third dog over the age of 3 months on an allotment with an area of 1,500m² or more, but less than 4,000m²; (ii) The keeping of a fourth dog over the age of 3 months on an allotment with an area of 4,000m² or more, but less than 20,000m². (d) Any dog over the age of 3 months if— (i) the dog is being kept on premises for more than 1 month; and (ii) the address for the dog in the registration for the dog is not the premises. This item 1 does not apply to— (i) the keeping of working dogs, where working dog has the meaning given in the Animal Management Act; and (ii) the keeping of dogs in accordance with a development approval issued by the local government under the planning scheme of the local government.
2	Cat	(a) If the person responsible for the cat is a permanent resident of a caravan park—the keeping of more than 1 cat on a caravan site. (b) If multi-residential premises—the keeping of more than 2 cats over the age of 3 months. (c) If (a) and (b) do not apply—the keeping of more than 4 cats over the age of 3 months on an allotment with an area less than 4,000m².
3	Horse, deer, donkey, cattle, bison, camel, alpaca, llama, sheep, goat, or other similar animal	(a) The keeping of an animal to which this item 3 applies on an allotment with an area less than 4,000m². (b) If on an allotment with an area of 4,000m² or more, but less than 10,000m², the keeping of more than— (i) 1 large animal (e.g. a horse, deer, donkey, cattle, bison or camel); or

¹ See Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1.5 (Keeping of Animals) 2011 in relation to the requirements and processes for approvals (e.g. form of application for approval, documents and materials that must accompany applications, criteria for granting approval, conditions that must be imposed on approvals, conditions that will ordinarily be imposed on approvals, term of approval, third party certification of applications).

		(ii) 2 small animals (e.g. a sheep, goat, alpaca or llama); or (iii) 1 large animal and 1 small animal. (c) If on an allotment with an area of 10,000m² or more, but less than 20,000m², the keeping of more than— (i) 2 large animals; or (ii) 4 small animals; or (iii) 2 large animals and 2 small animals. (d) If on an allotment with an area of 20,000m² or more, but less than 30,000m², the keeping of more than— (i) 3 large animals; or (ii) 6 small animals; or (iii) 3 large animals and 3 small animals. (e) If on an allotment with an area of 30,000m² or more, but less than 40,000m², the keeping of more than— (i) 4 large animals; or (ii) 8 small animals; or (iii) 4 large animal and 4 small animals. For this item 3— (i) A large animal is a horse, deer, donkey, cattle, bison, camel or similar animal; and (ii) A small animal is a sheep, goat, alpaca, llama or similar animal. The animals to which this item 3 applies does not include an animal which has not been weaned from its mother.
4	Pig	(a) More than 1 pig on an allotment with an area of 10,000m² or more, but less than 20,000m². (b) More than 2 pigs on an allotment with an area of 20,000m² or more, but less than 40,000m².
5	Bees	The keeping of bee hives on an allotment with an area less than 4,000m ² otherwise than in accordance with the <i>Biosecurity Act 2014</i> and the Australian Honey Bee Industry Biosecurity Code of Practice (2016).
6	Poultry	(a) The keeping of more than 20 poultry on an allotment with an area less than 4,000m². (b) The keeping of more than 40 poultry on an allotment with an area of 4,000m² or more, but less than 10,000m². (c) The keeping of more than 60 poultry on an allotment with an area more than 10,000m². This item applies to birds over the age of 4 weeks. To remove any doubt, (a) and (b) do not include the keeping of a rooster, peacock or guinea fowl.
7	Budgerigar, canary or other bird of a similar size	The keeping of more than 20 birds to which this item 7 applies on an allotment with an area less than 1,000m ² .

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8	Cockatoo, galah, pigeon or other bird of a similar size	The keeping of more than 10 birds to which this item 8 applies on an allotment with an area less than 1,000m ² .
9	Emu, ostrich or other bird of a similar size	(a) The keeping of more than 2 birds to which this item 9 applies on an allotment with an area less than 4,000m². (b) The keeping of more than 4 birds to which this item 9 applies on an allotment with an area of 4,000m² or more, but less than 20,000m. (c) The keeping of more than 6 birds to which this item 9 applies on an allotment with an area of 20,000m² or more but less than 40,000m². This item 9 does not apply to a bird under the age of 3 months.

Schedule 3 Requirement to desex animal

Section 7

	Column 1 Species or breed of animal	Column 2 Age at which animal must be desexed	Column 3 Exemptions to the requirement for desexing
1	No species or breed of animal mentioned		

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Schedule 4 Minimum standards for keeping animals generally

Section 8(1)

1. A person who keeps an animal on premises must—
 - (a) ensure that the animal is adequately identified so that the owner's name, and current address and telephone number are readily ascertainable; and
 - (b) ensure that waste waters from enclosures are drained in a nuisance free manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and
 - (c) ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a vermin and fly proof waste container of a kind approved by an authorised person; and
 - (d) ensure that any enclosure in which the animal is kept is properly maintained in—
 - (i) a clean and sanitary condition; and
 - (ii) an aesthetically acceptable condition; and
 - (e) take all reasonable steps to prevent the animal from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of—
 - (i) adjoining premises; or
 - (ii) premises in the vicinity of the land on which the animal is ordinarily kept; and
 - (f) ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept; and
 - (g) ensure that the keeping of the animal on the premises does not cause an animal noise nuisance.
2. For the purposes of section 1(g), an animal causes an animal noise nuisance if it makes a noise which—
 - (a) occurs more than once; and
 - (b) disrupts or inhibits an activity ordinarily carried out on adjoining or nearby residential premises.

Example for section 2(b)—

The barking of a dog which disrupts a person—

- (a) holding a conversation; or
- (b) watching television; or
- (c) listening to a radio or recorded material; or
- (d) sleeping.

In order for a nuisance under this section 2 to occur, it is not necessary that the degree of interference from the barking is such as to be continuous, or to make it practically impossible to—

- (a) hold a conversation; or
- (b) watch television; or
- (c) listen to a radio or recorded material at ordinary volumes; or
- (d) fall or stay asleep.

Any occurrence by which a person is woken from sleep, or by which a person is distracted or annoyed during the course of carrying out some other ordinary activity, in a way which would not occur in the absence of the dog barking, is a disruption to or an inhibition of an activity ordinarily carried out on residential premises. It is not necessary that the barking totally drowns out the sound of the conversation, television, radio or recorded material. It is sufficient if attention is merely diverted from this sound by the barking of the dog. It is not necessary that it be a repeated or ongoing interruption of sleep or that it be the total shattering of sleep.

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Schedule 5 Minimum standards for keeping particular animals

Section 8(2)

	Column 1 Species or breed of animal	Column 2 Minimum standards for keeping animals
1	Horse, donkey, cattle, bison, camel and other domesticated animals of a similar size and sheep, goat, alpaca, llama, pig and other animals of a similar size	Each owner of, and responsible person for, an animal specified in column 1, item 1 which is kept on premises must ensure that any enclosure in which the animal is kept is not located within a radius of 10m of— (a) a residence on adjoining premises; or (b) a place used for the manufacture, preparation or storage of food intended for human consumption other than a domestic kitchen used solely for domestic purposes by the owner or responsible person for the animal; or (c) a place used for the storage of food (other than food kept in hermetically sealed packages).
2	Budgerigar, canary, cockatiel, cockatoo, galah and other birds of a similar size	Each owner of, and responsible person for, a bird specified in column 1, item 2 must ensure that— (a) the bird is kept without nuisance; and (b) the bird is contained within an enclosed cage or aviary; and (c) the bird's food is kept in a properly sealed, vermin proof container; and (d) the cage or aviary in which the bird is kept is thoroughly cleaned at least once each week; and (e) if a code of practice for the keeping of birds of a relevant species has been approved by the local government—the bird is kept in accordance with the requirements of the code of practice.
3	Pigeons	Each owner of, and responsible person for, pigeons which are kept on premises must ensure that— (a) the pigeons are kept without nuisance; and (b) the pigeons contained within an enclosed cage, coop or aviary; and (c) the pigeon's food is kept in a properly sealed, vermin proof container; and (d) the cage, coop or aviary in which the pigeons are kept is— (i) thoroughly cleaned at least once each week; and (ii) located at the rear of, and behind, any residence situated on the premises; and (e) if a code of practice for the keeping of pigeons has been approved by the local government—the pigeons are kept in accordance with the requirements of the code of practice.
4	Bees	Each owner of, and responsible person for, bees which are kept on premises must ensure that— (a) the bees are kept without nuisance; and

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		(b) any beehive constructed for the purpose of keeping the bees is not located within a radius of 10m of— (i) a residence on adjoining premises; or (ii) a place used for the manufacture, preparation or storage of food intended for human consumption other than a domestic kitchen used solely for domestic purposes by the owner or responsible person for the bees; or (iii) a place use for the storage of food (other than food kept in hermetically sealed packages); and (c) each beehive constructed for the purpose of keeping bees is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and (d) the bees are kept in accordance with the <i>Biosecurity Act 2014</i> and the Australian Honey Bee Industry Biosecurity Code of Practice (2016).
5	Poultry, peafowl, ostrich and emu	Each owner of, and responsible person for, a bird identified in column 1 item 5 which is kept on premises must ensure that— (a) the bird is kept without nuisance; and (b) the bird is contained within an enclosure; and (c) the bird's food is kept in a properly sealed, vermin proof container; and (d) the enclosure in which the bird is kept is— (i) thoroughly cleaned at least once each week; and (ii) located at the rear of, and behind, any residence situated on the premises; and (e) the enclosure in which the bird is kept is not located within a radius of 10m of— (i) a residence on adjoining premises; or (ii) a place used for the manufacture, preparation nor storage of food intended for human consumption other than a domestic kitchen used solely for domestic purposes by the owner or responsible person for the bird; or (iii) a place used for the storage of food (other than food kept in hermetically sealed packages); and (f) the enclosure in which the bird is kept is not located less than 1m from the side or rear boundaries of the premises.
6	Dogs, if the dogs are kept on premises at a kennel and cats, if the cats are kept on premises at a cattery	Each owner of, and responsible person for, an animal kept on premises in the circumstances specified in column 1, item 6 must ensure that— (a) the keeping of the animals on the premises— (i) does not detrimentally affect the amenity of neighbouring premises; and (ii) does not involve the storage in the open of goods, materials or activities associated with the keeping of the animals; and (iii) does not attract fly breeding or vermin infestation; and

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		(b) the premises are suitably and continuously ventilated to ensure that all areas on which animals are kept are free of dampness, nuisance odours and dust emissions; and (c) only rain water from uncontaminated areas may drain directly into the storm water system; and (d) all spillages of wastes, contaminants and other materials are cleaned up immediately and are not cleaned up by hosing, sweeping or otherwise releasing such wastes, contaminants or materials to any storm water system or waters; and (e) the premises are kept free of vermin and conditions offering harbourage for vermin; and (f) all fixtures, fittings, equipment and facilities at the premises are maintained in a clean, tidy, sanitary and hygienic condition; and (g) waste waters from the washing down of floors, surfaces, enclosures and other areas is collected, and drained to, an approved pre-treatment device before discharge to the sewerage system; and (h) waste containers sufficient to accommodate the collection and storage of all waste generated as part of the operation of the premises are provided; and (i) all waste containers are regularly cleaned and maintained in a clean, tidy, sanitary and hygienic condition; and (j) all enclosures which form part of the operation of the premises are provided and maintained in a manner so as to— (i) be clean and in a sanitary condition; and (ii) prevent the escape of any animal kept in the enclosure; and (iii) protect the safety of staff and the public; and (iv) be in a state of good order and repair; and (v) avoid injury to any animal kept in the enclosure; and (vi) permit regular cleaning of all internal and external surfaces of each enclosure and regular checking of any animal within the enclosure; and (vii) be impervious and able to be effectively cleaned and sanitised; and (viii) ensure the comfort of any animal kept in the enclosure and prevent the spread of disease; and (k) animal feed is stored in insect and vermin proof containers.
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Schedule 6 Prohibition of animals in public places

Section 10

	Column 1 Public place	Column 2 Species or breed of animals prohibited
	No public place described	No species or breed of animal mentioned

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Schedule 7 Dog off-leash areas

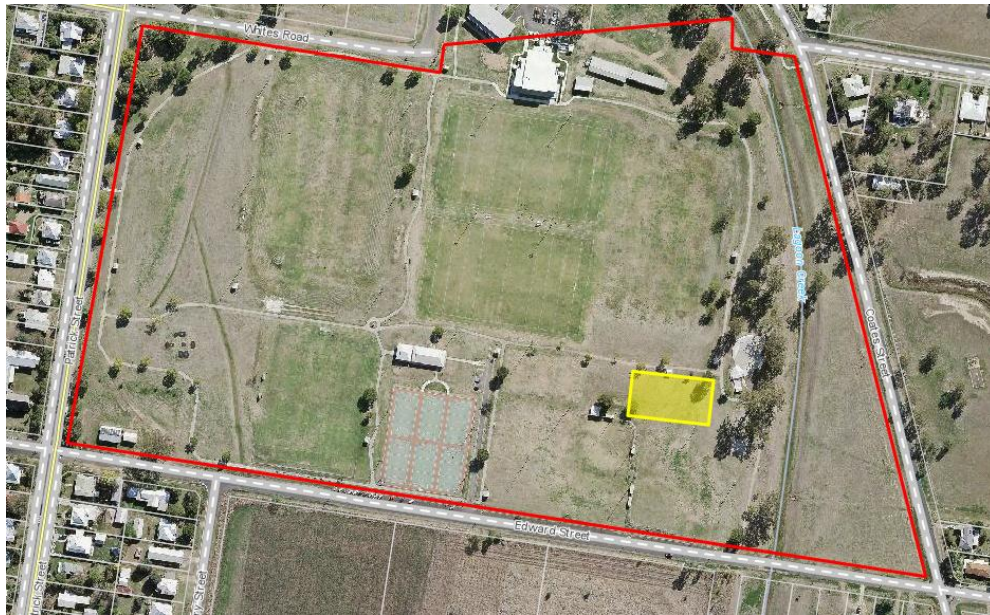
Section 11

Public Area	Description	Off-leash times
Fairways Park	Fairway Drive, Kensington Grove (fenced area as shown in yellow on Map 1)	Off-leash at all times unless sign posted otherwise
Laidley Recreation Reserve	Reserve 859, Edward Street, Laidley (fenced area as shown in yellow on Map 2)	Off-leash at all times unless sign posted otherwise
Lake Apex Park	Lake Apex Drive, Gatton (fenced area as shown in yellow on Map 3)	Off-leash at all times unless sign posted otherwise



Map 1

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Map 2



Map 3

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Schedule 8 Requirements for proper enclosures for animals

Section 13

	Column 1 Species or breed of animal	Column 2 Requirements for proper enclosures
1	All animals regardless of species or breed	(a) A proper enclosure is an area of the land on which the animal is kept, appropriately sized so as to be capable of effectively and comfortably housing the animal. (b) The area must be suitably fenced— (i) appropriate to the species and breed of the animal to be enclosed; and (ii) so as to effectively enclose the animal on the land on which it is kept at all times. (c) For the purposes of this item 1 suitably fenced means enclosed by a fence— (i) constructed of materials which are of sufficient strength to prevent the animal from escaping over, under or through the fence; and <i>Example of a material which is not of sufficient strength—</i> Where it is the only material used, electric tape or similar is not of sufficient strength to provide a suitable fence enclosure. (ii) of a height which is sufficient to prevent the animal jumping or climbing over the fence; and (iii) where the animal has the ability to dig—which includes a barrier installed directly below the fence to prevent the animal digging its way out; and (iv) where the animal has the ability to climb—designed and constructed in such a way as to prevent the animal from climbing over the fence; and (v) of which all gates are kept closed and latched except when in immediate use by a person entering or leaving the land on which the animal is kept.
2	Horse (or other member of the Equine family)	A proper enclosure for the keeping of a horse must, in addition to the requirements specified in item 1— (a) effectively enclose the horse so that the horse cannot reach over or through the fence to adjoining land or any public place; and (b) where the animal is a stallion—the enclosure must be constructed at least 2m within an additional or second suitable and adequate fence or enclosure, that is provided at the land on which the stallion is kept, to a standard approved by an authorised person.
3	Cattle	A proper enclosure for the keeping of a bull on an allotment less than 40,000m² must, in addition to the requirements specified in item 1, be constructed at least 2m within an additional or second suitable and adequate fence or enclosure, that is provided at the land on which the bull is kept, to a standard approved by an authorised person.

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Schedule 9 Requirements for keeping a dog in a koala area

Section 14(1)

No requirements prescribed.

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Schedule 10 Koala areas²

Section 14(2)

No area designated.

² “Koala areas” under section 15(4) of the authorising local law comprise the areas designated in this schedule plus “koala habitat areas” designated by a State planning instrument or a conservation plan made under the *Nature Conservation Act 1992*.

Schedule 11 Criteria for declared dangerous animals

Section 15

There is a high likelihood of the animal causing injury to a person or animal or damage to property, taking into account—

- (a) its prior history of attacking or causing fear to persons or animals or damaging property; and
- (b) the extent of injury or damage that could potentially be inflicted by an animal of its size and species or breed.

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Schedule 12 Conditions for sale of animals

Section 19

	Column 1 Species or breed of animal	Column 2 Conditions that must be complied with when offering animal for sale
1	No species or breed of animal mentioned.	No conditions set out.

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Schedule 13 Dictionary

Section 4

allotment means a single parcel of land, or several contiguous parcels of land where all of the contiguous parcels of land are in—

- (a) the same ownership; or
- (b) the same occupation.

Animal Management Act see *Animal Management (Cats and Dogs) Act 2008*.

building has the meaning given in the *Building Act 1975*.

bull means an uncastrated male bovine over the age of 12 months.

caravan site means a part of a caravan park which is designated for a single accommodation of a particular type.

cat—

- (a) has the meaning given in section 11 of the Animal Management Act; and
- (b) includes a kitten regardless of age.

cattery has the meaning given in the planning scheme of the local government.

destroy, an animal, includes causing it to be destroyed.

dog—

- (a) has the meaning given in section 11 of the Animal Management Act; and
- (b) includes a puppy regardless of age.

domestic purposes means the purposes of—

- (a) human consumption; or
- (b) food preparation; or
- (c) washing; or
- (d) other normal domestic duties.

foster dog means a dog that a recognised not-for-profit animal welfare organisation has placed in the temporary care of a person who is identified as a carer of dogs for that organisation.

horse includes a pony and a miniature horse.

identifiable animal means an animal—

- (a) wearing an identifying tag issued by the local government; or
- (b) otherwise identified so that the local government is able to ascertain the owner of the animal.

keep—

- (a) (an animal)—

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- (i) includes board, breed and train; and
- (ii) in the absence of evidence to the contrary, a person is presumed to keep an animal on land if the person—
 - (A) feeds and cares for the animal on the land; and
 - (B) the animal is observed by an authorised person on the land on more than 1 occasion during a month; and
- (b) kept has a corresponding meaning; and
- (c) for an animal kept on premises, each person who is a responsible person for, or an owner of, the animal, is deemed to keep the animal on the premises.

kennel has the meaning given in the planning scheme of the local government.

land has the meaning given in the *Planning Act 2016*.

local government public health risk has the meaning given in the *Public Health Act 2005*.

multi-residential premises means—

- (a) a residence which forms part of a group of 2 or more residences in circumstances where 2 or more of the residences of the group are directly adjacent to each other and share—
 - (i) a common wall; or
 - (ii) a ceiling in circumstances where 1 residence is directly under the floor of another residence; and
- (b) a residence situated on a lot which forms part of a community titles scheme as defined in the *Body Corporate and Community Management Act 1997*.

Examples of multi-residential premises—

Flats, boarding houses, tenement buildings, home units, townhouses and duplexes.

non-residential premises means premises other than residential premises.

occupier, of premises—

- (a) means the person who has the control or management of the premises; and
- (b) includes the owner of the premises where there is no person in apparent occupation of the premises.

pig includes a miniature pig.

premises means any land, building or structure and includes any part thereof.

registered has the meaning given in the *Animal Management (Cats and Dogs) Act 2008*.

residence means a building, or part of a building, that is—

- (a) fixed to land; and
- (b) a self-contained unit used by, or intended for the exclusive residential use of, one household.

residential premises means premises used, or intended to be used, predominantly as a place of residence.

sewerage system has the meaning given in the *Plumbing and Drainage Act 2018*.

stallion means an uncastrated male horse over the age of 12 months.

structure has the meaning given in the *Local Government Act 2009*.

vehicle has the meaning given in the *Transport Operations (Road Use Management) Act 1995*.

vermin means—

- (a) reptiles, bed bugs, lice, fleas, parasites and cockroaches; and
- (b) rodents capable of carrying or transmitting a notifiable disease; but
- (c) does not include—
 - (i) a protected animal within the meaning of the *Nature Conservation Act 1992*; or
 - (ii) a local government public health risk.

waste has the meaning given in the *Environmental Protection Act 1994*.

working dog has the meaning given in the *Animal Management (Cats and Dogs) Act 2008*.

13.0 INFRASTRUCTURE REPORTS

13.1 Request for Alterations and Additions to Council Assets - Lockyer Tennis Association Inc.

Author: Jesse Godwin, Sports and Recreation Development Officer
Responsible Officer: Micah Edwards, Group Manager Infrastructure

Purpose:

The purpose of this report is to consider a request from the Lockyer Tennis Association Inc. to undertake resurfacing works on Council-owned tennis courts located at 17 Woodlands Road, Gatton (Lot 2 on SP 283661), and for a financial contribution from Council towards the works.

Officer's Recommendation:

THAT Council resolves to:

1. approve the request from the Lockyer Tennis Association Inc., in accordance with Clause 22.5 of the Trustee Lease, to undertake resurfacing of the four (4) Council owned tennis courts at 17 Woodlands Road, Gatton (Lot 2 on SP 283661) that they lease from Council with a synthetic surface;
2. approve a financial contribution of \$70,000 to the Lockyer Tennis Association Inc. from the 2025–26 Capital Budget to be applied to delivery of the tennis court resurfacing works on the basis that these works will provide an improvement of Council assets for the benefit of the community;
3. approve a budget amendment of \$25,000 to accommodate increased project costs associated with resurfacing four courts with a synthetic surface, rather than an acrylic surface originally intended;
4. approve the Lockyer Tennis Association Inc. as Lessee of the facility to be responsible for delivering the works with support from suitably qualified and experienced contractors, including a project manager, and subject to Council approving all contractors as required by Clause 22.5 of the Trustee Lease;
5. require the Lockyer Tennis Association Inc. to enter into a funding agreement with Council to record the scope of works, project requirements and conditions of payment of Council's financial contribution prior to any works commencing; and
6. delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution, including approval of contractors, approval of expenditure in accordance with the approved budget amendment, and entry into a funding agreement with the Lockyer Tennis Association Inc. in accordance with the approved budget amendment, and entry into a funding agreement with the Lockyer Tennis Association Inc.

RESOLUTION

THAT Council resolves to:

1. approve the request from the Lockyer Tennis Association Inc., in accordance with Clause 22.5 of the Trustee Lease, to undertake resurfacing of the four (4) Council owned tennis

courts at 17 Woodlands Road, Gatton (Lot 2 on SP 283661) that they lease from Council with a synthetic surface;

2. approve a financial contribution of \$70,000 to the Lockyer Tennis Association Inc. from the 2025–26 Capital Budget to be applied to delivery of the tennis court resurfacing works on the basis that these works will provide an improvement of Council assets for the benefit of the community;
3. approve a budget amendment of \$25,000 to accommodate increased project costs associated with resurfacing four courts with a synthetic surface, rather than an acrylic surface originally intended;
4. approve the Lockyer Tennis Association Inc. as Lessee of the facility to be responsible for delivering the works with support from suitably qualified and experienced contractors, including a project manager, and subject to Council approving all contractors as required by Clause 22.5 of the Trustee Lease;
5. require the Lockyer Tennis Association Inc. to enter into a funding agreement with Council to record the scope of works, project requirements and conditions of payment of Council's financial contribution prior to any works commencing; and
6. delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution, including approval of contractors, approval of expenditure in accordance with the approved budget amendment, and entry into a funding agreement with the Lockyer Tennis Association Inc. in accordance with the approved budget amendment, and entry into a funding agreement with the Lockyer Tennis Association Inc.

Moved By: Cr A Wilson

Seconded By:

Cr M Hagan

Resolution Number: 24-28/0517

CARRIED

7/0

Executive Summary

The Lockyer Tennis Association Inc. (Club) has requested Council approval and financial support to resurface the Gatton Tennis Courts at 17 Woodlands Road, Gatton. The courts are Council-owned assets situated on trust land and leased to the club.

During detailed investigations, it was identified that the existing court base is unsuitable for acrylic surfacing. As a result, the previously proposed conversion of one of the tennis courts to accommodate pickleball cannot proceed without significant additional reconstruction works, estimated to cost in the order of \$80,000–\$100,000.

In response, it is now proposed to proceed with resurfacing all four courts with a synthetic surface to address asset condition, safety, and ongoing tennis participation. While pickleball cannot be accommodated on the tennis courts as originally envisaged, Council will retain funding to explore alternative, lower-cost pickleball opportunities elsewhere in the region.

Council will contribute \$95,000 to the tennis resurfacing works, comprising \$70,000 from the existing capital allocation and a \$25,000 budget amendment, with the Club contributing the remaining project amount required to complete the works. The Club will manage delivery of the project with an appropriately qualified project manager, and contractors approved by Council, subject to Council oversight.

It is considered that it is appropriate for Council to contribute to the cost of these works as this will improve Council assets for the benefit of the community. If the recommendation in this report is accepted, it is proposed that a funding agreement will be entered into with the Club to clearly set out any project requirements and payment conditions in accordance with the Lease terms.

Proposal

The Gatton Tennis Courts are Council-owned assets located on deed of grant in trust land and leased to the Club until 30 June 2034. Under Clause 22.5 of the trustee lease, the Club may request Council approval to undertake alterations or additions to the premises.

It is noted that Council would ordinarily be responsible for structural maintenance under the terms of the Lease, and therefore it is not unreasonable for Council to provide a financial contribution towards the resurfacing works if Council resolves to approve the Club's request.

Technical investigations have confirmed that the existing pavement and base structure are only suitable for re-laying a synthetic surface. Conversion to an acrylic hard court as originally proposed would require removal of the existing slab and construction of a new reinforced concrete base, resulting in significantly higher costs.

The revised proposal is to:

- resurface all four tennis courts with a synthetic surface;
- remove pickleball court conversion from this project; and
- retain funding to investigate alternative, lower-cost pickleball opportunities elsewhere in the region.

The Club will be responsible to deliver the works, supported by a suitably qualified project manager and contractors approved by Council. Council will provide a financial contribution of \$95,000 to the Club for the tennis resurfacing works, with the Club responsible for managing delivery and contributing the remaining amount towards the total project cost.

Options

- Option A: Council approves the Club's request to undertake resurfacing of all four tennis courts with a synthetic surface and provides a total financial contribution of \$95,000 (including a \$25,000 budget amendment) to the Club.
- Option B: Council does not approve the Club's request and undertakes resurfacing works directly within existing budget constraints, resulting in a reduced or staged scope of works.
- Option C: Council defers the project and considers a future budget bid to reconstruct one or more court bases to accommodate acrylic surfacing and pickleball, subject to competing priorities.

Previous Council Resolutions

There are no specific resolutions relating to this resurfacing request.

Critical Dates

The Club aims to deliver the works within the 2025–26 financial year, subject to execution of the funding agreement and availability of appropriately skilled and qualified contractors. This timeframe would align with the target deadline for Council's capital budget expenditure.

Strategic Implications

Corporate Plan

The proposal aligns with the following outcomes of the Lockyer Valley Regional Council Corporate Plan 2022 – 2027:

- Lockyer Community
 - Council optimises the use of its open spaces and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities
 - Council seeks to understand community needs, resulting in partnerships that realise long-term benefits for the community in a timely manner
- Lockyer Planned
 - Provision of fit-for-purpose infrastructure which meets the current and future needs of the region
- Lockyer Leadership and Council
 - Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community
 - Compliant with relevant legislation.

Finance and Resource

Council has an existing allocation of \$85,000 in the 2025–26 Capital Budget for resurfacing works at the Gatton Tennis Courts. This amount was budgeted with the view to one of the courts being converted to an acrylic surface for pickleball use, however on investigation it has been identified that this is not feasible due to infrastructure constraints. Therefore, it is now proposed that \$15,000 of this existing budget allocation will be retained by Council to explore alternative, lower cost options to accommodate pickleball participation in the region, leaving \$70,000 available for a contribution towards the tennis court resurfacing.

To complete resurfacing of all four courts with a synthetic surface, Council approval of a \$25,000 budget amendment is required, bringing Council's total contribution to the tennis resurfacing works to \$95,000. The Club will be responsible for contributing the remaining project amount required to complete the works.

Council officer resources will be required to support contractor approvals, preparation and execution of the funding agreement, inspections, and payment administration.

Legislation and Policy

The request from the Club is being dealt with as a request for alterations and additions under clause 22.5 of the Lease.

Council can impose reasonable conditions on the delivery of the works (including about what parts of the works are to remain or be removed and what is to be reinstated and to what condition when the Lease ends).

Under the Lease terms, the Club will perform the works at their own risk and they must already maintain \$20 million public liability insurance in relation to the premises. Council can require them to obtain any other insurance Council requires, acting reasonably. For this project, it would not be unreasonable to require them to have volunteers insurance to cover any preparatory work their own members perform (with Council's agreement), or to require that their contractors are appropriately insured to perform the works.

The Club will be required to comply with Clause 22.5 and ensure that the works are performed in a proper and workmanlike manner, by contractors approved by Council, without causing unreasonable disturbance to neighbouring property owners and in accordance with any conditions imposed by Council, any plans, specifications or schedule of finishes approved by Council, with any reasonable requirements and directions of Council and in compliance with all laws and regulatory requirements.

Risk Management

Key risks relate to quality of works performed on a Council asset, lack of project management control and contractor oversight by Council, potential cost overruns, compliance with the Lease obligations, insurance sufficiency, work health and safety and financial exposure. To the extent these risks can be managed by imposing reasonable conditions that align with the Club's lease obligations, this will be written into the funding agreement.

There is a risk that resurfacing works may not meet required technical or legislative standards. This will be managed by requiring the Club to appoint a suitably qualified project manager and to use contractors approved by Council in accordance with clause 22.5(b)(ii) of the Lease.

Potential WHS considerations will be addressed through project manager oversight, contractor approval requirements, and verification of applicable insurances prior to any works commencing.

Financial risks, including cost overruns, will be managed through a staged payment structure tied to milestones and inspections, with the Club responsible for any costs beyond Council's approved financial contribution. Cost overruns exceeding \$150,000 (excluding GST) will also result in the Club being required to pay the QLeave Levy.

If the recommendation is accepted, a funding agreement will be negotiated to clarify scope, ensure lease compliance, identify milestones, provide for inspections, and confirm all accepted works become Council property.

Consultation

Portfolio Councillor Consultation

- ✓ Consultation has occurred with Councillor A Wilson.

Internal Consultation

- ✓ Governance and Property
- ✓ Procurement
- ✓ Facilities
- ✓ Planning
- ✓ Financial Services

External Consultation

- ✓ Lockyer Tennis Association
- ✓ Tennis Queensland (technical input on scope and costings)

Attachments

There are no attachments for this report.

UNCONFIRMED

13.2 Tree Management Policy

Author: Brendan Sippel, Principal Parks, Recreation and Cemeteries
Responsible Officer: Micah Edwards, Group Manager Infrastructure

Purpose:

The purpose of this report is to seek Council's adoption of the Tree Management Policy, for inclusion in Council's policy and procedure/guideline register and has been developed in accordance with the *Local Government Act 2009*, *Land Act 1994*, *Biosecurity Act 2014*, *Environmental Protection Act 1994*, *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*, *Nature Conservation Act 1992*, *Planning Act 2016* and *Vegetation Management Act 1999*.

Officer's Recommendation:

THAT Council adopt the Tree Management Policy, as attached to this report.

RESOLUTION

THAT Council adopt the Tree Management Policy, as attached to this report.

Moved By: Cr C Steinhardt **Seconded By:** Cr D Neuendorf
Resolution Number: 24-28/0518

CARRIED
7/0

Executive Summary

Council recognises the value and important role of Public Trees throughout the region and aims to balance risks against environmental, social and economic benefits. This policy outlines Council's commitment to the responsible management of planting, maintenance, removal, care and protection of Public Trees located on council owned land and council roads.

This policy does not apply to:

- Trees on private property
- Trees on State controlled roads
- Trees on Council Land or Council Roads subject to a lease, permit or other approval where vegetation management is the responsibility of the lessee, permittee or approval holder
- Declared Plant species as listed in the *Biosecurity Act 2014*.

Proposal

Council officers currently aren't guided by a policy on the management of planting, maintenance, removal, care and protection of Public Trees located on Council Land and Council Roads. This policy would provide clarity to officers and residents when considering requests relating to the above.

The policy does not override any conditions stipulated by Council on any development approvals or in other instruments (for example in infrastructure agreements).

This policy will also support Council in managing insurance liability. Council's insurer has advised that implementing a tree management policy is a critical measure for improving and maintaining the health of Council's tree population. By implementing this policy, it will assist in reducing Council's insurance premium and is an audit requirement of the Audit and Risk Management Committee.

The Policy has been reviewed in accordance with Councils policy framework and are presented to Council in this report for adoption.

Options

1. Council adopts the Tree Management Policy as attached to this report.
2. Council adopts the Tree Management Policy with amendments.
3. Council do not adopt the Tree Management Policy.

Critical Dates

Council is required to complete a risk self-assessment survey for insurance by 20 March 2026. If adopted this policy will be submitted as part of the risk self-assessment.

Strategic Implications

Corporate Plan

Lockyer Valley Regional Council Corporate Plan (2022-2027)

Lockyer Community

- Enhanced wellbeing and safety of the community

Lockyer Nature

- Lockyer Valley's natural assets are managed, maintained and protected
- Council's policies and plans support environmentally sustainable development

Finance and Resource

The content of the policies outlined in this report do not alter current budgetary requirements.

Legislation and Policy

The policy has been developed in accordance with the relevant sections of the legislations:

- *Local Government Act 2009*
- *Land Act 1994*
- *Biosecurity Act 2014.*
- *Environmental Protection Act 1994*
- *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*
- *Nature Conservation Act 1992*
- *Vegetation Management Act 1999*

Risk Management

Key Corporate Risk Category: FE2

Reference & Risk Descriptor: Finance and Economic

Decision making governance, due diligence, accountability and sustainability.

Consultation

Portfolio Councillor Consultation

Portfolio Councillor's Michael Hagan and Anthony Wilson have been briefed during Portfolio meetings on 11 March 2026.

Other Councillors have been provided with a copy of the policy prior to the Council meeting for review.

Internal Consultation

- Group Manager Infrastructure
- Principal Governance and Policy
- Governance Officer
- Senior Strategic Planner
- Coordinator Park, Recreation and Cemeteries

External Consultation

Subject to the updated policy being adopted by Council:

- the updated documents will be published on Council's website; and
- the Audit and Risk Management Committee will be advised that the document has been developed.

Attachments

- 1 [↓](#) Tree Management Policy 6 Pages



STRATEGIC

Tree Management Policy

Head of Power

Local Government Act 2009

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2022-2027)

Lockyer Community

- Enhanced wellbeing and safety of the community

Lockyer Nature

- Lockyer Valley's natural assets are managed, maintained and protected
- Council's policies and plans support environmentally sustainable development

Definitions

Arborist an individual who has obtained a minimum of AQF level 3 in Arboriculture.

Council Lockyer Valley Regional Council

Council Land means land that is owned or controlled by Council.

Council Roads means a road as defined in the *Local Government Act 2009* and which is:

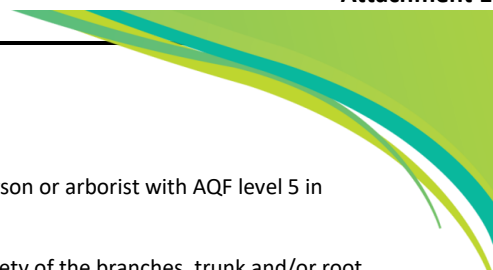
- a Council controlled road; or
- a State controlled road that is managed by Council under the Road Maintenance Performance Contract (RMPC).

Group: Infrastructure
Unit: Parks Recreation and Cemeteries
Approved:

Date Approved: XX/XX/XXXX
ECM: 37XXXX

Effective Date: 00/00/0000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: NA

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Dead or Declining Tree	a tree which has been assessed by a competent person or arborist with AQF level 5 in Arboriculture and have either: a. No evidence of living tissue within the entirety of the branches, trunk and/or root system (dead); or b. Evidence of living tissue but the tree is in terminal decline, beyond economical or restorative intervention.
Public Tree	refers to any tree within Council's Local government area that is situated wholly or mainly on Council Land or Council Roads.

Policy Objective

Council recognises the value and important role of Public Trees throughout the region and aims to balance risks between environmental, social and economic benefits. This policy outlines Council's commitment to the responsible management of planting, maintenance, removal, care and protection of Public Trees located on Council Land and Council Roads.

Policy Statement

This policy applies to all Public Trees on Council Land and Council Roads.

This policy does not apply to:

- trees on private property
- trees on all other State-controlled roads
- trees to which Chapter 3 of the *Neighbourhood Disputes (Dividing Fences and Trees) Act 2001* does not apply (see section 42 of the Act)
- trees on Council Land or Council Roads subject to a lease, permit or other approval where vegetation management is the responsibility of the lessee, permittee or approval holder
- declared plant species as listed in the *Biosecurity Act 2014*.

For clarity, this policy does not apply to override any conditions stipulated by Council on any development approvals or in other instruments (for example in infrastructure agreements).

All employees are responsible for ensuring this policy is understood and adhered to by all those working on Council Land and Council Roads.

Tree Planting

Council will plant suitable trees in locations, with consideration given to the Public Trees whole of life maintenance requirements and the possible impacts to private and Council infrastructure and public safety.

Group: Infrastructure
Unit: Parks Recreation and Cemeteries
Approved:

Date Approved: XX/XX/XXXX
ECM: 37XXXX

Effective Date: 00/00/0000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: NA

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Tree species chosen for planting will be selected based on their suitability to the local climate, soil conditions and the specific characteristics of the planting site. Preference will be given to native species where appropriate, and non-invasive species that will not disrupt local ecosystems.

Trees shall be planted according to industry standards to ensure their healthy establishment. This includes considerations for appropriate spacing, root protection, and appropriate planting depths to prevent damage to underground infrastructure. Trees will be strategically placed to provide benefits such as windbreaks and beautification while minimizing potential conflicts with underground or above ground infrastructure like footpaths, roads, power lines and water pipelines.

Property owners may contact Council and request Public Trees be planted adjacent to their property. Any proposed landscaping is to be assessed and approved by Council in accordance with the Lockyer Valley Planning Scheme.

Where a property owner or other person plants a tree on Council Land or a Council Road without prior approval or in a way that doesn't comply with the conditions of any approval issued by Council, Council may require the property owner or other person to remove the tree. Where the property owner or other person fails to comply with a reasonable requirement of Council, Council may take the required action itself and recover the costs of doing so from the property owner or other person who failed to do so.

Tree Maintenance

Council is committed to preserving, protecting, and improving the health of the region's Public Tree network. As a living asset, Public Trees must be maintained throughout all stages of their lifecycle. Council conducts inspections and risk assessments on Public Trees responsive to complaints and customer requests. Where appropriate, Council may engage a qualified Arborist or competent person to assist with this process.

Council may undertake pruning of Public Trees to:

- provide clearance around Public Trees for vehicle sight lines and public signage
- resolve instances of genuine nuisance
- develop, improve or restore tree structure or health
- reduce risks and hazards to public safety
- reduce risks to Council's infrastructure
- improve aesthetics including management of tree size and/or shape; and
- conserve or enhance wildlife habitat.

Council shall not undertake pruning of Public Trees to:

- benefit private views
- maintain clearances of a private tree on private property around the electricity service wire
- facilitate private construction works including fences
- improve grass growth, shading of property, solar panels, tv, radio or satellite reception

Group: Infrastructure
Unit: Parks Recreation and Cemeteries
Approved:

Date Approved: XX/XX/XXXX
ECM: 37XXXX

Effective Date: 00/00/0000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: NA

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- reduce sap or debris dropping (leaf, bark, fruit, or twigs and branches)
- reduce animal droppings or noise
- remove obstructions to private or commercial signage
- reduce minor allergenic or irritant responses, or
- satisfy personal aesthetic preferences.

Where Council has assessed there is a risk to public health or safety, or a high risk of imminent danger or damage to a residence, Council will arrange for action to be taken as soon as possible to make safe or mitigate risk until a final solution occurs.

All maintenance activities will be responsive to Council's risk assessment, Council resources and budget limitations.

Tree Removal

Council reserves the right to remove Public Trees from Council Land and Council Roads. Decisions as to whether to act on these requests will be made by Council's Infrastructure staff and/or a suitably qualified Arborist. Public Trees will only be removed after consideration of the potential risks and benefits and will be delivered subject to funding and resource availability.

When assessing requests for removal of Public Trees, Council will explore all options of preservation and retention in the first instance. Council may support removal when:

- the tree is a Dead or Declining Tree
- the tree is diseased and beyond remedial treatment and unable to be managed through recognised arboriculture methods
- the tree is causing extensive damage and/or poses an increasing risk of nuisance to property or infrastructure
- the tree is affecting the safe delivery and outcomes of Council's capital or maintenance projects
- the tree unreasonably restricts the development potential of the property/s
- the tree is determined by an appropriately qualified Arborist that an unacceptable hazard is present to pedestrians, vehicular traffic, a residence or property and cannot be mitigated through pruning or isolated works
- the tree is an invasive plant (prohibited or restricted biosecurity matter under the *Biosecurity Act 2014*)
- the tree is hindering visibility and the requirements under the Austroads' Guide to Road Design and the Austroads' Guide to Traffic Management are not met, or
- emergency access or work is immediately required in response to an emergency event.

Residents or property owners wishing to undertake clearing of vegetation within Council Land or Council Roads must apply to and obtain approval from Council via a development approval or Council permitting process (as the case may be) before any works occur. The applicant is responsible for ensuring they comply with all of the conditions of approval, including all applicable State and Federal legislation, for vegetation clearing.

Group: Infrastructure
Unit: Parks Recreation and Cemeteries
Approved:

Date Approved: XX/XX/XXXX
ECM: 37XXXX

Effective Date: 00/00/0000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: NA

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Tree Care and Protection

The protection and retention of Public Trees shall be a high priority during the assessment of development applications, delivery of capital projects, when performing maintenance activities, and when assessing event applications likely to cause impact to Public Trees. These assessments should be reviewed against the Australian Standard for the protection of trees.

Council is committed to ensuring that Public Trees on Council Land and Council Roads are protected from interference to maintain the region's biodiversity, conservation, scenic, amenity and cultural value. Instances of interference with Public Trees may be investigated and managed in accordance with local laws and relevant legislation.

Trees within Unformed Road Reserves

Council maintains an extensive road network across the region. There is also a large number of gazetted roads which are unformed. Council does not undertake regular inspections or routine maintenance of trees on unformed roads.

Where Council is made aware of a particular risk of loss or damage to private property due to a Public Tree, a risk assessment will be conducted and appropriate action to manage the risk will be taken at Council's discretion.

Human Rights

Council is committed to respecting, protecting and promoting human rights. Council has an obligation under the *Human Rights Act 2019* to give proper consideration to human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act or decision under this policy may engage human rights, Council will have regard to *the Human Rights Act 2019* in undertaking the act or making the decision.

Relevant Legislation

- *Biosecurity Act 2014*
- *Environmental Protection Act 1994*
- *Land Act 1994*
- *Local Government Act 2009*
- *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*
- *Nature Conservation Act 1992*
- *Planning Act 2016*
- *Vegetation Management Act 1999*

Group: Infrastructure
Unit: Parks Recreation and Cemeteries
Approved:

Date Approved: XX/XX/XXXX
ECM: 37XXXX

Effective Date: 00/00/0000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: NA

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Related Documents

- Austroads' Guide to Road Design
- Austroads' Guide to Temporary Traffic Management
- Corporate Risk Management Framework Guideline
- Lockyer Valley Planning Scheme
- Provision of Transport Network Policy Australian Standard for protection of trees

UNCONFIRMED

Group: Infrastructure
Unit: Parks Recreation and Cemeteries
Approved:

Date Approved: XX/XX/XXXX
ECM: 37XXXX

Effective Date: 00/00/0000
Version: X
Review Date: 00/00/20XX
Superseded/Revoked: NA

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13.3 Revision of Cemetery Management Policy and Procedure

Author: Brendan Sippel, Principal Parks, Recreation and Cemeteries
Responsible Officer: Micah Edwards, Group Manager Infrastructure

Purpose:

The purpose of this report is to seek adoption by Council of the following updated policies and procedures:

- Cemetery Management Policy; and
- Cemetery Management Procedure.

Officer's Recommendation:

THAT Council adopt the following documents, as attached to this report:

1. Cemetery Management Policy.
2. Cemetery Management Procedure.

RESOLUTION

THAT Council adopt the following documents, as attached to this report:

1. Cemetery Management Policy.
2. Cemetery Management Procedure.

Moved By: Cr A Wilson

Seconded By:

Cr J Reck

Resolution Number: 24-28/0519

CARRIED

7/0

Executive Summary

Council is required under the *Local Government Act 2009* to adopt specific policies, procedures and guidelines for the good governance of the organisation.

Proposal

Cemetery Management Policy

The Cemetery Management Policy was adopted in November 2017 and provides a framework for the management and operation of Council's cemeteries, promoting a safe and respective environment for all users. A revision of the Policy has been undertaken to ensure relevancy.

The following changes are proposed:

- update relevant legislation and related document references.
- update document formatting.

Cemetery Management Procedure

The Cemetery Management Procedure was adopted in November 2017 and assists in providing a consistent decision-making framework for Council controlled cemeteries. The Procedure has been reviewed to ensure relevancy.

The Cemetery Management Procedure has been reviewed to ensure relevance. The following changes are proposed:

- update relevant legislation and related document references.
- update document formatting.

The documents have been reviewed in accordance with Councils policy framework and are presented to Council in this report for adoption.

Options

1. Council adopt the updated policy and procedure as attached to this report.
2. Council request amendments to the policies and procedures.

Previous Council Resolutions

The Cemetery Management Policy and Procedure were initially adopted on 8 November 2017 under resolution 16-20/0722. A revision of both documents was undertaken in 2023, with amendments adopted under resolution 20-24/0815 on 17 May 2023.

Critical Dates

The Audit and Risk Management Committee require these documents to be reviewed by 30 March 2026.

Strategic Implications

Corporate Plan

Lockyer Leadership and Council

- Commit to open and accountable governance to ensure community confidence and trust in Council and our democratic values
- Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community
- Compliant with relevant legislation.

Finance and Resource

The content of the policies outlined in this report do not alter current budgetary requirements.

Legislation and Policy

Consideration was given to the following legislations:

- *Human Rights Act 2019,*
- *Information Privacy Act 2009*
- *Local Government Act 2009*
- *Right to Information Act 2009*
- *Succession Act 1981*
- *Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains)*
- *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads)*

Risk Management

Key Corporate Risk Category: FE2

Reference & Risk Descriptor: Finance and Economic

Decision making governance, due diligence, accountability and sustainability

Consultation

Councillor Consultation

Portfolio Councillor's Michael Hagan and Anthony Wilson have been briefed during Portfolio meetings on 11 March 2026.

Internal Consultation

- Principal Governance and Property
- Cemeteries Officer
- Group Manager Infrastructure

External Consultation

Subject to the updated policy and procedure being adopted by Council:

- the updated documents will be published on Council's website; and
- the Audit and Risk Management Committee will be advised that the review of these documents has been completed.

Attachments

- [1](#) Cemetery Management Policy 3 Pages
- [2](#) Cemetery Management Procedure 11 Pages



STRATEGIC

Cemetery Management

Head of Power

Local Government Act 2009

Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2022-2027):

- 1.2 Council optimises the use of its open space and facilities by improving access to and the quality of the facilities for individuals and groups for cultural, recreational and community activities.

Definitions

Burial or Interment Right	is a legal document which gives the licensee the exclusive right to use the specified piece of land for burials and to place a monument over the grave.
Burial or Interment Right Holder	the person who purchases a gravesite/plot or ashes niche, whether for immediate or future use, and holds a Burial or Interment Right for it.
Niche	a recessed space in the columbarium wall suitable for a container of ashes.
Plot	a small, numbered piece of land used for burial within a section of a cemetery.

Policy Objective

To provide a framework for the management and operation of Council's cemeteries promoting a safe and respectful environment for all users.

Group: Infrastructure
Unit: Parks, Recreation & Cemeteries
Approved: Ordinary Meeting (Resolution Number 20-24/XXXX)
Date Adopted: 18/03/2026
ECM: 4506078

Effective Date: 18/03/2026
Version: 6 Last Updated: 5/03/2026
Review Date: 31/03/2029
Superseded/Revoked: 3491156

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Document Set ID: 4506078
Version: 5, Version Date: 05/03/2026

Policy Statement

Council is committed to:

- The provision of interment and memorialisation services to the community and servicing the deceased and their families with dignity and respect.
- Preserving the history of the region's cemeteries and maintaining records
- Maintaining cemetery grounds to meet customers' needs and expectations
- Planning for future burial and interment needs of the regions communities.

Council is responsible for the administration and management of plot and niches purchases, transfer of burial or interment rights, approvals for monumental works, issuing of licences to work in cemeteries, maintenance of cemetery grounds, and the interment of ashes into the columbarium walls.

For each application made to Council for cemetery services an administrative fee is applied. These fees are reviewed annually and can be found in Councils fees and charge schedule.

A Burial or Interment Right does not grant the holder ownership over that piece of land, rather, it gives exclusive entitlement to the holder to intern the remains of a deceased person in the reserved plot or niche.

Council will collect the information necessary to meet its requirements for a cemetery register which is available to the public on request.

Appropriate maintenance of Council's cemeteries is required so that the essential elements which give the burial grounds their character are preserved in a way that maintains their significance. Maintenance of cemetery grounds excludes the care and repair of monumental work, weeding and general maintenance of individuals plots.

Appropriate materials are to be used to securely contain human remains for disposal. A person must not dispose of human remains in any section of a Council cemetery unless approval has been granted by Council. Disturbance of human remains buried in a Council cemetery must be undertaken by a qualified undertaker. A person must not dispose of human remains (excluding ashes) outside a Council cemetery in the Lockyer Valley region without approval.

Human Rights

Council is committed to respecting, protecting and promoting human rights. Council has an obligation under the *Human Rights Act 2019* to give proper consideration to human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act or decision under this policy may engage human rights, Council will have regard to the *Human Rights Act 2019* in undertaking the act or making the decision.

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Related Documents

Cemetery Management Procedure

LVRC Fees and Charges

Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains)

Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads)

UNCONFIRMED

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Procedure



Cemetery Management

March 2026

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This page will be re-issued every time amendments are made to controlled documents. Amended documents will have their revision status and issue date updated accordingly.

Version	Clause(s)	Changes	Author	Issue Date
1		Initial draft	Corrin Bischoff	
2		Adopted by Council 8/11/2017		8/11/2017
3		Amendment in 4.4 and 4.5 to clarify intent "Burial Right Holder or if the Burial Right Holder is deceased, the family and descendants of the interned person/s."	Corrin Bischoff	10/01/2018
4		Amendments in 3.1 "Fees" clarification of payment plans. 3.3 "Transfer of Burial Right" Council will consider on a case by case Amendment in 4.4 "Plaques interment in columbarium wall" to reflect that Council does not provide plaques	Brendan Sippel	17/10/2019
5		Amendment in 2. Definitions inclusion of "Burial or Interment Right Holder – The person who purchases a gravesite/plot or ashes niche, whether for immediate or future use, and holds a Burial or Interment Right for it.	Brendan Sippel	17/04/2023
6		Amendments in 6, 8 and 9 to correctly reference legislation and fix grammatical error	Brendan Sippel	04/03/2026
7		Governance review	Caitlan Natalier	05/03/2026
8				

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1. Introduction

Lockyer Valley Regional Council is the cemetery operator for seven cemeteries in the Lockyer Valley region, and as such is responsible for the administration and maintenance of these cemeteries.

The cemeteries under Council's authority include:

- Laidley
- Forest Hill
- Gatton
- Caffey
- Murphy's Creek
- Ingoldsby
- Ropeley

For the purposes of this document, the Lockyer Valley Regional Council is the cemetery authority appointed to manage local government cemeteries in the Lockyer Valley region. Council must manage its cemeteries according to provisions outlined in this Procedure.

This Procedure provides information for the proper management and control of public cemeteries in the Lockyer Valley Regional Council area.

Council may, subject to the *Planning Act 2016*, establish a cemetery on land under its control.

A cemetery may include:

- a crematorium
- a columbarium
- a garden of remembrance; and
- other structures and improvements that Council considers appropriate.

2. Definitions

Applicant	Any person making an application for funeral or monumental permission or for a licence to work in cemeteries.
Burial Register	The record of all burial and niche interments in Council cemeteries.
Burial or Interment Right	Is a legal document which gives the licensee the exclusive right to use the specified piece of land for burials or intern ashes and to place a monument.
Burial or Interment Right Holder	The person who purchases a gravesite/plot or ashes niche, whether for immediate or future use, and holds a Burial or Interment Right for it.
Cemetery Operator	The person or body that directs the operations of a cemetery. For the purposes of this policy the cemetery operator is Lockyer Valley Regional Council.
Exhumation	The removal of a dead person's remains from a grave or niche. This does not include their removal for the purpose of reburial in the same grave.
Gravesite	A place of burial also referred to as a plot.
Interment	The placement of a coffin/casket or ashes into a gravesite/plot for the purpose of burial or installation of ashes into a niche.

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Interment site	The allocated space where an interment has or will occur. Also referred to as a gravesite/plot or niche.
Licence	An authorisation from Council that grants permission.
Licensee	The owner of a licence.
Monument	Any structure, plaque, headstone, masonry, metal work or casting placed over, in or around the interment site.
Monument Permit	The approval given by Council to place a monument over, in or around an interment site.
Niche	A recessed space in the columbarium wall or garden suitable for a container of ashes.
Qualified Undertaker or Funeral Director	A person who carries on the business of disposing human remains.
Perpetuity	Lasting indefinitely with no fixed end date.
Plot	A small, numbered piece of land used for the purpose of burial within a section of a cemetery
Reservation	The act of securing in advance a plot for the purpose of burial or niche for the purpose of installing ashes.
Service Provider	A business that supplies funeral services.

3. Management

Council is responsible for the administration and management of plot and niche purchases, transfer of interment rights, approvals for monumental works, issuing of licences to work in cemeteries, maintenance of cemetery grounds, and the interment of ashes into the columbarium walls or gardens.

3.1 Fees

For each application made to Council for cemetery services an administration fee is applied. These fees are reviewed annually and can be found in Councils fees and charges schedule.

Council does not provide pre-payment plans for any funeral activities.

3.2 Application for Plot or Niche

Council offers three burial options within its cemeteries:

- interment into a gravesite/plot or
- interment into a niche in a columbarium wall or
- Interment into a niche in the Laidley Ashes Memorial Garden

At the completion of the application process the applicant will be issued with a Burial or Interment Right. Columbarium Niches are available at Laidley, Forest Hill, and Gatton Cemeteries.

A Columbarium Niche can hold one (1) container of ashes. Container dimensions for ashes are to be 220mm x 110mm x 80mm to fit within a Niche.

There are 3 Niche sizes available – Single, Double, or Family (Gatton only). Niche sizes may vary slightly but approximate size is:

- Single: 85mm x 120mm x 230mm – will fit 1 standard ashes container
- Double: 170mm x 120mm x 230mm – will fit 2 standard ashes containers
- Family: 170mm x 230mm x 230mm – will fit 4 standard ashes containers

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The Laidley Ashes Memorial Garden at the Laidley Cemetery is also available for ashes interment. The gardens cater for Single or Double interments.

Niche size is:

- 350mm x 185mm

With either one or two containers fitting into the niche dependent on the section of garden. All plaques are required to be within the size of 350mm x 185mm and are required to be installed by a monumental mason or Council.

All gravesites within Lockyer Valley Regional Council cemeteries must be prepared by employees or contractors of Council. In either case a representative of Council must be present.

The upper surface of a coffin/casket, once interred, must be no less than one (1) metre from the natural surface of the soil. An existing coffin/casket must not be disturbed for the purpose of deepening the grave.

Council can apply a limit to the maximum number of bodies interred per grave. All requests for subsequent grave interments will be assessed for viability to eliminate the possibility of disturbing remains. Every attempt will be made by Council to prepare new graves to double depth, however on occasion due to geological conditions only single depth may be attainable. In some situations, another grave location will be required. Council will liaise with the funeral director and/or the family if this occasion arises. The Burial or Interment Right Holder may limit a plot to being Single depth, however this must be indicated by the applicant at the time of purchase.

3.3 Burial or Interment Right

A Burial or Interment Right does not grant the holder ownership over that piece of land, rather, it gives exclusive entitlement to the holder to inter the remains of a deceased person in the reserved plot/niche. A Burial or Interment Right will be granted in perpetuity.

Burials and interments will only be permitted in Council cemeteries with written approval issued by Council. Council reserves the right to refuse to grant a Burial or Interment Right and will only issue a Burial or Interment Right for plots that have been surveyed by Council.

Funeral directors and monumental masons must first contact Council to determine the allocation of a plot or niche or confirmation of an existing reservation or re-opening of a burial plot.

Council holds the exclusive right to close a section of any cemetery and to refuse to issue a burial or interment right for a closed section. Although a cemetery may appear to have vacant land available for burials, there may be reserved plots or unknown/unmarked gravesites preventing further use.

3.4 Transfer of a Burial or Interment Right

Burial or Interment Rights may not be transmitted by death, transfer or sold to another person. A Burial or Interment Right for a plot/gravesite or niche may be surrendered to Council by the Burial or Interment Right Holder. Upon surrender, Council will pay the Burial or Interment Right Holder 80% of the purchase price upon the

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presentation of proof of purchase. If no proof of purchase is able to be provided by the Burial or Interment Right Holder, Council will provide a refund of \$200.

On the purchase of Burial or Interment Rights the Burial or Interment Right Holder can indicate the person for whom each plot or niche is reserved on the Application for Reservation of Interment Site Form.

On the death of the Burial or Interment Right Holder the power to authorise interment in a plot or niche reverts to Council unless transfer is authorised by the *Succession Act 1981*. Council will permit in its absolute discretion, a spouse, child, partner, relative, direct descendant or a friend of the Burial or Interment Right Holder to be interred in the plot or niche provided that Council has no reason to believe that the Burial or Interment Right Holder would have objected. A completed Interment Consent Declaration Form needs to be provided to enable this to occur.

An Interment Consent Declaration is a document witnessed by a Justice of the Peace in which the applicant states that all living family and descendants are agreeable to the person being interred in the plot or niche.

Council will consider the transfer of Burial or Interment Rights for pre-existing Burial or Interment Right applicants purchased on a case by case basis. All requests for transfer of Burial or Interment Rights for pre-existing Burial or Interment Right applicants are required to be submitted in writing.

3.5 Exhumation

A Cemetery Service Exhumation Request Form must be completed for exhumation of human remains or disinterment of ashes and will only be accepted when accompanied by the Burial or Interment Right Holder's written consent or other duly authorised representative.

Exhumations of non-cremated human remains are to be carried out in conjunction with a Funeral Director. The disinterment of ashes may be conducted by Council. Ownership rights of the site will revert back to Council unless other interments exist.

3.6 Conduct of funerals

All funerals in a local government cemetery must be conducted by a qualified undertaker.

4. Operations

4.1 Conduct of Funerals

Work must not be undertaken of any kind in a Council cemetery unless a valid licence/permit to undertake works is issued for that specific activity. Works are considered to be any gravesite or niche activity, this includes but is not limited to grave digging, interment and exhumation of remains, and the construction, repair or removal of a monument.

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Note: The placement of floral and other tributes on a gravesite or niche is not considered “work” and therefore a licence is not required for this activity. All tributes must remain within the perimeter of the gravesite or niche.

Anyone who wishes to conduct funeral or monument activities at a Council cemetery must formally apply and receive approval from Council before commencing any work and hold current public liability insurance coverage of \$20 million.

4.2 Hours of Operation

The hours appointed for the performance of interments in a cemetery are to commence no earlier than 9.00am and complete no later than 3.00pm Monday to Friday (excluding public holidays). Outside these hours, interments may be performed by special arrangement. Relevant fees apply.

The size and position of graves, columbarium walls and vaults in cemeteries must be determined, surveyed and approved by an authorised officer.

Council may set apart a portion of a cemetery for the interment of members of any particular religious denomination.

4.3 Flowers and Vases

Graves in lawn areas (as distinct from traditional monumental graves) are intended to have minimal flowers and memorabilia. No more than three receptacles for flowers are permitted on lawn graves or ashes memorials.

Glass or metal containers, solar lights, pot plants, pebbles, plastic windmills and fencing are not permitted on lawn graves or ashes memorials. Any type of planting in lawn graves areas and monumental burial areas is prohibited.

Columbarium vases may be purchased privately and can be installed by Council. Council is to be notified that installation is required when lodging the required application form.

The Laidley Ashes Memorial Garden has an area provided where flowers or small trinkets can be placed.

4.4 Plaques – Interment in Columbarium

Council will provide a list of standard plaques sizes that are allowed to be installed on columbarium walls and in ashes gardens throughout council cemeteries. The purchasing and organising of the plaques is the responsibility of the Burial or Interment Right Holder.

Council will take all reasonable care during the course of maintenance activities in our cemeteries. Council accepts no responsibility for any deterioration in plaques due to the natural elements or the passage of time. The plaque will always remain the responsibility of the Burial or Interment Right Holder or if the Burial or Interment Right Holder is deceased, the family and descendants of the interred person/s.

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4.5 Plaques and Monuments for Graves

Council is not responsible for the arrangement of a plaque or monument and recommends a suitably qualified stonemason is engaged to carry out works. A person who carries out the construction of a memorial in a Council cemetery must have prior approval. The following Australian Standards apply:

- AS4425-1996; 'Above-ground burial structures'
- AS4204-1994; 'Headstones and cemetery monuments'

Council will take all reasonable care during the course of maintenance activities in its cemeteries. Council accepts no responsibility for any deterioration in plaques or granite products due to the natural elements or the passage of time.

Council accepts no responsibility for the maintenance of any monument that has been constructed on a grave. The monument will always remain the responsibility of the Burial or Interment Right Holder or if the Burial or Interment Right Holder is deceased, the family and descendants of the interred person/s. Council reserves the right to remove any monument after due notice to family or descendants (where possible), or if the condition of the monument renders it dangerous to cemetery staff or visitors.

4.6 Maintenance

Appropriate maintenance of Council's cemeteries is required so that the essential elements which give the cemetery grounds their character are preserved in a way that retains their significance. Maintenance of cemetery grounds excludes the care and repair of monumental work, weeding and general maintenance of individual plots or niches.

Council has the right to remove any tribute when it becomes a maintenance and/or safety hazard.

Council will level a grave site as required to repair collapse. Council may temporarily or permanently close a cemetery to further interments.

Council will take reasonable care to protect the property and property rights of owners within the cemetery from loss or damage, but disclaims all responsibility for loss or damage caused by its employees or agents and/or equipment of the Council or from other causes beyond its control (i.e. vandalism or severe weather).

Council reserves the right of a temporary easement at any time on or across any space/plot/grave, for equipment and material access necessary for interment on adjoining lots or other operational purposes.

A person who carries out maintenance of a memorial must have prior approval from Council before any works are carried out. The maintenance of memorials is the responsibility of the family of the deceased or another person who has proper interest in the memorial. If a memorial needs to be removed or reinstated to allow for a subsequent interment it is at cost to the applicant.

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Council may remove a memorial if it has become unsafe or has fallen into a state of disrepair and will replace it with an appropriate marker. In this case, members of the deceased's family known to the Council will be provided reasonable notice and advised of the associated costs.

5. Conduct

A person in a local government cemetery must comply with a reasonable direction given by the local government.

6. Records to be kept

Records will be kept at Council's offices and managed in accordance with standard records practices subject to the *Information Privacy Act 2009* and *Right to Information Act 2009*.

Council maintains a register of burials and interments. A burial or interment must be recorded immediately after Council is notified and may be amended to remove or correct inaccuracies.

7. Containment of human remains

Appropriate materials are to be used to securely contain human remains for disposal.

A person must not dispose of human remains in any section of a Council cemetery unless approval has been granted by Council. Disturbance of human remains buried in a Council cemetery must be undertaken by a qualified undertaker.

A person must not dispose of human remains (excluding ashes) outside a Council cemetery in the Lockyer Valley region without approval.

Council's Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) outlines the requirements for the undertaking of the following regulated activities regarding human remains:

- a) Disturbance of human remains buried outside a cemetery.
- b) Burial or disposal of human remains (excluding cremated remains) outside a cemetery.
- c) Disturbance of human remains in a Local Government cemetery.

8. Relevant Legislation

Human Rights Act 2019

Information Privacy Act 2009

Local Government Act 2009

Right to Information Act 2009

Succession Act 198

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9. Related Documents

Cemetery Management Policy
LVRC Fees and Charges

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14.0 ITEMS FOR INFORMATION

GENERAL BUSINESS

THAT Council receive and note the following items for information:

- 14.1 - Chief Executive Officer's Monthly Report - February 2026**
- 14.2 - Group Manager People, Customer & Corporate Services Monthly Report - February 2026**
- 14.3 - Group Manager Community and Regional Prosperity Monthly Report - February 2026**
- 14.4 - Group Manager Infrastructure Monthly Report - February 2026**
- 14.5 - Councillor Portfolio Monthly Update - February 2026**

Moved By: Cr J Reck

Seconded By:

Cr C Steinhardt

Resolution Number: 24-28/0520

**CARRIED
7/0**

14.1 Chief Executive Officer's Monthly Report - February 2026

Author: Scott Greensill, Chief Executive Officer
Responsible Officer: Scott Greensill, Chief Executive Officer

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Chief Executive Officer's Group during February 2026.

This document is for Council's information only.

Moved By: Cr J Reck

Seconded By:

Cr C Steinhardt

Resolution Number: 24-28/0521

CARRIED 7/0

Executive Summary

The activities covered in this report include Strategic Planning, Internal Audit and Risk, Procurement, Disaster Management, Community Development and Engagement and Advocacy. The Finance function is subject to separate reporting.

Proposal

That this report be received and noted.

Attachments

- 1** [Chief Executive Officer's Monthly Report - February 2026](#) 27 Pages



Executive Office

MONTHLY GROUP REPORT

February 2026



REGIONAL COUNCIL

HIGHLIGHTS

Flood Restoration Program Update

Expenditure incurred during and after declared events that occurred during 2021/2022, 2023/2024 and the 2024/2025 financial years has been substantial, and it is important to ensure all eligible costs are reimbursed. The following tables provide a snapshot of costs submitted for reimbursement and approved for the 2021/2022, 2023/2024 and 2024/2026 events, as at 5 March 2026.

DRFA - South East Queensland Rainfall and Flooding, 22 February - 5 April 2022 event

DRFA - Southern Queensland Flooding, 6-20 May 2022 event

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
Fred Thomas Pedestrian Bridge	\$182,206.85	\$183,714.38	\$55,069.53	\$128,674.65	\$128,644.85
Unsealed Roads Zone 9	\$178,507.07	\$179,798.20	\$58,556.82	\$121,241.38	\$121,241.38
Unsealed Roads Zone 2	\$129,396.93	\$130,484.24		\$130,484.24	\$130,484.24
Unsealed Roads Zone 3	\$294,865.42	\$296,798.42		\$296,798.42	\$296,798.42
Unsealed Roads Zone 1	\$328,135.72	\$330,968.64	\$129,831.45	\$201,137.19	\$201,137.18
Liftin Bridge	\$8,627,068.53	\$8,660,424.52	\$243,428.00	\$8,416,996.52	\$8,416,996.52
Unsealed Roads Zone 8 Part 2	\$454,956.32	\$458,692.90		\$458,692.90	\$458,692.90
Unsealed Roads Zone 8 Part 1	\$583,173.52	\$587,265.87	\$307.91	\$586,957.96	\$586,957.96
Unsealed Roads Zone 8 Part 3	\$348,591.19	\$351,198.63		\$351,198.63	\$351,198.63
Sealed Roads Zones 1,2,and 3 Submission 1	\$371,189.34	\$373,721.21		\$373,721.21	\$373,721.21
Unsealed Roads Zone 10 - Part 1	\$537,584.94	\$540,420.64		\$540,420.64	\$540,420.64
Old Laidley Forest Hill Road CH 1800 - (Betterment and REPA)	\$119,569.44	\$120,407.13	\$2,685.60	\$115,035.93	\$117,721.53
Unsealed Roads Zone 4 - Part 1	\$748,123.21	\$752,078.09		\$752,078.09	\$752,078.09
Unsealed Roads Zone 4 - Part 2	\$985,312.72	\$990,555.97		\$990,555.97	\$990,555.97
Unsealed Roads Zones 11-18	\$140,523.41	\$141,211.83		\$141,211.83	\$141,211.83
Woolshed Creek Road Floodway CH 400	\$354,484.77	\$349,118.36	\$5,767.74	\$349,118.36	\$349,118.36
RCP and RCBC Desilting and Clean Outs	\$185,434.48	\$185,434.48		\$185,434.48	\$185,434.48
East Egypt Road Landslip	\$3,247,619.57	\$3,254,848.11		\$3,254,848.11	\$3,254,848.11
Berlin Road Landslip	\$3,579,023.86	\$3,598,610.21		\$3,598,610.21	\$3,598,610.21
Sealed Roads Zone 9	\$277,968.25	\$279,434.48	\$551.35	\$278,883.13	\$278,883.13
Sealed Roads Zone 5	\$379,969.29	\$381,790.66		\$381,790.66	\$381,790.66
Adare Road Floodway	\$287,840.45	\$288,173.95	\$619.14	\$288,173.95	\$288,173.95
Guardrail Restoration	\$204,059.14	\$204,930.17	\$7,732.50	\$197,197.67	\$197,197.67
Sealed Roads Zone 4	\$219,348.45	\$219,637.50		\$219,637.50	\$219,637.50
Sealed Roads Zone 3	\$192,535.74	\$193,689.19		\$193,689.19	\$193,689.19
Brightview Road (Betterment and REPA)	\$2,271,884.02	\$2,275,956.67	\$168,040.08	\$1,939,876.51	\$2,107,916.59
Sealed Roads Zone 11 - 18	\$185,983.65	\$185,983.65		\$185,983.65	\$185,983.65

HIGHLIGHTS CONTINUED...

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
Mountain View Drive Landslip	\$2,311,587.46	\$2,315,168.99	\$476.18	\$2,315,168.99	\$2,315,168.99
Sealed Roads Zone 1 and Town Extras	\$682,298.63	\$686,035.22		\$686,035.22	\$686,035.22
East Egypt Road Landslip - Site 3	\$1,346,576.46	\$1,353,899.16		\$1,353,899.16	\$1,353,899.16
Unsealed Roads Zone 5	\$838,901.74	\$844,318.97		\$844,318.97	\$844,318.97
Unsealed Roads Zone 6	\$1,115,134.45	\$1,120,785.14		\$1,120,785.14	\$1,120,785.14
Unsealed Roads - Zone 10 - Part 2	\$453,558.09	\$456,006.95	\$297.87	\$455,709.11	\$455,709.11
Sealed Roads Zone 10	\$283,435.93	\$284,889.79		\$284,889.79	\$284,889.79
Sealed Roads Zone 8	\$1,935,114.34	\$991,304.50		\$709,970.06	\$638,973.05
Unsealed Roads Zone 10 - Part 3	\$847,726.79	\$852,187.03		\$852,187.03	\$852,187.03
Sealed Roads Zone 2	\$491,678.73	\$493,603.79		\$493,603.79	\$536,886.20
Sealed Roads Zone 6	\$275,041.20	\$276,489.06	\$78.65	\$276,410.41	\$276,410.41
Sealed Roads Zone 7	\$277,475.14	\$278,909.69		\$278,909.69	\$278,909.69
Unsealed Roads Zone 7	\$1,206,066.16	\$1,212,228.37		\$1,212,228.37	\$1,212,228.37
Flagstone Creek Road Rockfall	\$221,673.10	\$222,595.56		\$222,595.56	\$222,595.56
Reconstruction of Floodway Approaches (Betterment and REPA)	\$908,907.49	\$913,954.85	\$178,000.00	\$639,733.92	\$817,733.92
All Zones Final	\$723,049.69	\$724,436.99		\$724,436.99	\$724,436.99
Steinkes Bridge Railing	\$289,430.57	\$289,430.57		\$289,430.57	\$289,430.57
Flood Gauge Repairs	\$22,748.24	\$22,888.08		\$22,888.08	\$22,888.08
Liftins Road Floodway Approaches	\$37,092.35	\$39,603.09		\$37,603.09	\$37,603.09
Project Management Expenditure included in all submissions	\$252,434.75				
TOTAL FOR REPA	\$39,935,287.59	\$38,894,083.90	\$851,442.82	\$37,499,252.92	\$37,820,234.19
TOTAL FOR DRFA PROGRAM	\$50,234,688.22	\$48,961,728.72	\$1,477,653.25	\$47,396,033.93	\$47,479,815.86

HIGHLIGHTS CONTINUED...

DRFA - Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024.

The following table provides a snapshot of costs submitted for reimbursement and approved, as at 5 March 2026 for the above event which is in the final stages of completion.

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
CDO Claim	\$106,532.19	\$82,898.56	\$23,633.63	\$82,898.56	\$82,898.56
TOTAL FOR CDO	\$106,532.19	\$82,898.56	\$23,633.63	\$82,898.56	\$82,898.56
TOTAL FOR EMERGENT WORKS	\$1,332,740.32	\$1,377,835.21	\$211,572.14	\$1,377,835.21	\$1,166,263.07
Liftins Bridge, Gatton	\$150,223.42	\$150,223.42	\$37,555.86	\$150,223.42	\$112,667.56
TOTAL FOR IMMEDIATE RECONSTRUCTION WORKS	\$150,223.42	\$150,223.42	\$37,555.86	\$150,223.42	\$112,667.56
Pipe Clean Outs	\$89,933.30	\$109,365.97	\$4,080.86	\$96,025.95	\$86,423.36
Major Bridge - Debris Removal	\$66,946.00	\$68,934.57		\$68,934.57	\$62,041.11
Flood Gauge Repairs					
Bonnell Road Floodway Thorton Floodway	\$24,952.33				
Unsealed Zone 10	\$1,529,219.20	\$2,948,297.67		\$1,558,701.18	\$1,554,272.73
Unsealed Zone 8	\$1,259,336.29	\$1,551,988.91		\$1,546,898.91	\$1,231,330.67
Unsealed Zone 5	\$548,845.12	\$932,623.23		\$821,302.86	\$550,435.24
Unsealed Zone 1	\$295,557.65	\$372,755.79		\$325,969.37	\$236,906.35
Unsealed Zone 3	\$421,166.91	\$477,405.40		\$377,213.01	\$339,491.71
Unsealed Zone 7	\$480,961.89	\$839,801.80		\$814,889.78	\$474,653.33
Unsealed Zone 9	\$343,699.58	\$446,138.27		\$446,138.27	\$328,024.95
Unsealed Zone 6	\$1,031,560.14	\$2,052,474.76		\$1,742,970.16	\$1,046,982.17
Unsealed Zone 2	\$32,561.14	\$49,030.19		\$33,075.06	\$29,735.57
Unsealed Zone 4	\$440,181.73	\$1,019,805.86		\$953,674.37	\$394,913.69
Goulds Road Floodway	\$2,166.57	\$413,479.95		\$402,960.75	\$120,888.23
Sealed Roads (all Zones)	\$372,157.63	\$1,238,087.65		\$999,922.30	\$299,976.69
Project Management Expenditure included in all submissions	\$376,090.22				
TOTAL FOR REPA	\$7,315,335.70	\$12,520,190.02	\$4,080.86	\$10,188,676.54	\$6,756,075.80
TOTAL FOR DRFA PROGRAM	\$8,904,831.63	\$14,131,147.21	\$276,842.49	\$11,799,633.73	\$8,117,904.99

HIGHLIGHTS CONTINUED...

DRFA - Tropical Cyclone Alfred, associated rainfall and flooding, March 2025.

The following table provides a snapshot of costs submitted for reimbursement, as at 5 March 2026 for the above event.

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
CDO Claim	\$621,938.45	\$496,180.55		\$496,180.55	\$494,658.32
TOTAL FOR CDO	\$621,938.45	\$496,180.55		\$496,180.55	\$494,658.32
Zone 1	\$89,412.80				
Zone 2	\$101,126.71				
Zone 3	\$213,288.23				
Zone 4	\$283,568.82				
Zone 5	\$197,631.79				
Zone 6	\$325,666.45				
Zone 7	\$48,130.46				
Zone 8	\$24,673.58				
Zone 9	\$97,235.12				
Zone 10	\$242,922.48				
Zone 11	\$97.50				
Zone 12	\$21,355.22				
Zone 13	\$7,985.91				
Zone 14	\$7,122.07				
Zone 15	\$51,776.75				
Zone 16	\$1,730.10				
Zone 17	\$7,178.24				
Zone 18	\$3,511.65				
All Zones	\$236,440.90	\$1,961,339.78		\$1,955,008.63	\$1,955,008.63
Parks Cleanup	\$27,861.40	\$26,653.00		\$26,653.00	\$26,653.00
Facility Cleanup	\$14,694.17	\$51,536.99			\$17,460.00
TOTAL FOR EMERGENT WORKS	\$2,003,410.35	\$2,039,529.77		\$1,981,661.63	\$1,999,121.63
Laidley Footpath Pavers	\$38,432.61	\$38,432.61		\$38,432.61	\$38,432.61
TOTAL FOR IMMEDIATE RECONSTRUCTION WORKS	\$38,432.61	\$38,432.61		\$38,432.61	\$38,432.61
Unsealed Roads Zone 1	\$72,235.71	\$117,032.53	\$10,759.77	\$106,272.76	\$31,881.83
Unsealed Roads Zone 2	\$92,290.15	\$144,046.37		\$144,046.37	\$43,213.91
Unsealed Roads Zone 3	\$246,579.32	\$326,213.11	\$214.07	\$325,999.04	\$97,799.71
Unsealed Roads Zone 4	\$3,532.28	\$780,364.86	\$195,527.57	\$779,783.05	\$148,651.62
Unsealed Roads Zone 5	\$488.85	\$98,662.15	\$718.16	\$97,729.92	\$29,318.98
Unsealed Roads Zone 6		\$568,798.44	\$16,925.82	\$551,872.62	\$165,561.79
Unsealed Roads Zone 7	\$20,073.90	\$76,049.15		\$76,049.15	\$22,814.75
Unsealed Roads Zone 8		\$323,092.26		\$322,126.02	\$74,269.47
Unsealed Roads Zone 9		\$247,564.89	\$966.24	\$247,564.89	\$96,637.81
Unsealed Roads Zone 10		\$1,154,613.16	\$60,806.05	\$1,145,514.35	\$328,142.14
Unsealed Roads Zone 11					
Unsealed Roads Zone 12					
Unsealed Roads Zone 13					

HIGHLIGHTS CONTINUED...

Event/Description	Expenditure	Submission Amount Requested by LVRC	Ineligible Expenditure inc Trigger Points	Approved Amount	Received Amount
Unsealed Roads Zone 14					
Unsealed Roads Zone 15	\$37,866.77	\$47,583.22	\$2,555.24	\$45,027.98	\$13,508.39
Sandy Creek Road Floodway & Gabion Baskets	\$1,525.72	\$1,621,479.55		\$1,621,479.55	\$486,443.87
Laidley Creek West Road	\$60,139.14	\$4,262,069.08		\$4,262,069.08	\$1,278,620.72
Forestry Road Culvert		\$443,713.99		\$443,713.99	\$133,114.20
Sealed Roads	\$6,240.98	\$679,398.83			
Project Management Expenditure included in all submissions	\$145,172.88				
TOTAL FOR REPA	\$686,145.70	\$10,890,681.59	\$288,472.92	\$10,169,248.77	\$2,949,979.19
TOTAL FOR DRFA PROGRAM	\$3,349,927.11	\$13,464,824.52	\$288,472.92	\$12,685,523.56	\$5,482,191.75

BUSINESS IMPROVEMENT & STRATEGY

Delivering the Business Improvement functions as outlined in this report assists Council in achieving the following Corporate Plan Outcomes:

"Undertake robust and accountable financial; resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community"

"Commit to open and accountable governance to ensure community confidence and trust in council and our democratic values"

"Compliant with relevant legislation"



Business Improvement Activities and Projects

The Business Improvement team are developing internal frameworks that will enable us to partner with teams to deliver process analysis and optimisation, project support, change management, assurance and risk services, as well as tools, frameworks and business process documentation. Our goal is to support continuous improvement across the organisation.

Included in the table below is a status update and achievements to date on activities and projects being undertaken by the team.

Business Improvement Activity	Total as at end Feb 26
Improvement ideas generated 	52
Improvement initiatives in progress 	7
Improvement ideas implemented 	2
Business processes analysed 	253
Published business processes Available in ECM. Approved & published in PRIME BPM. 	76
Key Projects	Status
Redefine key activities for Business Improvement team, align with new improvement project framework and introduction of Opportunities Register.	Nearing Completion
Asset Capitalisation processes and documentation.	Nearing Completion
Finalise CRM Process Maps for ICT's CiA Migration Project.	Nearing Completion
Future Opportunities (What's next)	
The BI Team are currently scoping projects for Infrastructure, Service Level Agreements and Accounts Payable.	

BUSINESS IMPROVEMENT & STRATEGY CONTINUED...



Audit and Risk Management Committee

The Annual Planning Day with the Audit and Risk Management Committee (ARMC) and Council's Executive Leadership Team was held on Thursday, 19 February 2026. Presentations and discussions covered global and regional risk trends for 2026 and their potential impacts on LVRC, assurance oversight arrangements for Council's major capital projects, and the annual review of the three-year Internal Audit Plan. The ARMC also conducted a review of its performance for 2025 and re-developed its annual rolling work plan for setting its items for discussion at each meeting during 2026.



Internal Audit Update – Delivery of Council's Internal Audit Plan

Council has engaged O'Connor Marsden and Associates (OCM) to conduct all audits identified on its 3-year Internal Audit Plan. The status of the 2025-2026 audit schedule is outlined below:

2025-2026 Internal Audit Schedule		
Audit/Review	Objective/Scope	Status
Infrastructure Charges	To provide assurance that Council operates its infrastructure charges processes effectively, economically and efficiently and that the internal control framework governing infrastructure charges is adequate.	Completion of fieldwork, including the exit meeting with stakeholders. A draft report is being prepared by OCM.
Asset Maintenance (Roads and Transport)	To assess the adequacy of design and operating effectiveness of internal controls for the oversight, management and execution of asset maintenance planning processes.	This review has been deferred. The ARMC has endorsed this change (in principle).
Grants Management	To provide assurance that the internal control framework governing grants management is adequate and enables effective, economic and efficient operation and management of grants.	This review was proposed to replace the asset maintenance review. A draft term of reference is under development to scope the review.

The annual review of Council's three-year internal audit plan commenced this month. An internal audit planning session was held with the Executive Leadership Team on Tuesday, 10 February 2026, followed by a further session with the Audit and Risk Management Committee on Thursday, 19 February 2026.

A revised three-year internal audit plan will be presented to the Audit and Risk Management Committee at its next meeting on Monday, 30 March 2026, for endorsement.

BUSINESS IMPROVEMENT & STRATEGY CONTINUED...



Audit Register Status Update

This table outlines outstanding audit recommendations by review and level of risk to Council.

Review (audit)	Total No of Rec.	Number of Current Active Recommendations by Risk Level			Completed Rec.
		High	Medium	Low	
Tendered Contract Review	20	0	2	0	18
Lessons Learned from Pandemic	4	0	1	0	3
*Environmental Compliance Management	6	0	4	1	1
Revenue Management Review	12	0	2	1	9
Fuel Management Review	9	0	0	5	4
Project Expense Capitalisation Review	7	0	7	0	0
Corporate Credit Card Review	15	0	0	7	8
Conflict of Interest Management Review	6	0	2	4	0
Records Management Review	3	0	0	3	0
Customer Request Management Review	8	0	5	3	0
External Audit Items	18	0	3	1	14
Total	108	0	27	24	57

An internal review of outstanding audit recommendations has been scheduled for March to assist with finalising these items prior to the next Audit and Risk Management Committee.



Corporate Risk Management Update

The review and update of Council's Risk Appetite Statement has been broken down into the following steps:

Determination of Council's Risk Appetite Statement						
Step one (completed)	Step two (completed)	Step three (completed)	Step four (completed)	Step five (complete)	Step six (completed)	Step seven (in progress)
Develop an initial draft combined Risk Management Policy and Risk Appetite Statement.	Review draft documents with technical content experts (individual meetings)	Review/ workshop revised draft document with Managers and direct reports	Review/ workshop draft document with Executive Leadership Team	Undertake a standalone Workshop with Council to determine risk appetite/ tolerance with Council	Present draft combined policy/ statement to ARMC for review and endorsement	Draft Corporate Risk Management Policy (inc. Risk Appetite Statement) presented for adoption

The draft Corporate Risk Management Policy (inc. Risk Appetite Statement) has been included in the agenda for adoption.

The next stage in embedding Council's Corporate Risk Management Framework is to finalise the implementation of strategic risk.

Key actions include finalising all strategic risk-related documentation in line with Council's updated risk appetite statement, including strategic risk treatment plans for each risk and Council's strategic risk register. Progress reporting against these strategic risks will then commence

BUSINESS IMPROVEMENT & STRATEGY CONTINUED...



Business Continuity and Crisis Management Project Status Update

In response to audit recommendations from the “Lessons Learned from the Pandemic Review”, a project was initiated to create a Business Continuity & Crisis Management Framework, supporting documents and an incident management approach tailored to Council.

Technical support from Consultants O’Connor Marsden and Associates (OCM) was finalised this month. The table below shows the status of each project objective:

Business Continuity and Crisis Management Project Deliverables		
Project Objective	Current Status	
Business Continuity Response and Recovery Plans	ICT Response and Recovery Plan	Draft document supplied by consultants. Sections of this document have been incorporated into Council’s current ICT response plan. The development of a business continuity plan for ICT will be completed by the ICT team.
	Crisis Communication Plan	Draft completed by Principal, Engagement and Communications
	Facility Response and Recovery Plan	To be developed.
	Business-Critical Function BCP’s	Draft business continuity plans have been developed awaiting completion of ICT response and recovery plan to circulate to function owner to complete. Now there is an updated draft ICT incident response plan in place, a final review of these documents will be undertaken prior to being tasked to function owner for completion.
Training and Education	Not yet commenced – advice received from ICT is that there is confidence in the draft ICT incident response plan to complete a whole of organisation incident response exercise. Preliminary discussions are being held with an external provider to assist with conducting this exercise at no charge to Council.	
Other supporting continuity tools (i.e. staff arrangement, productivity and welfare tools)	Not yet commenced - A business continuity and crisis management page will be developed on Council’s information sharing platform “The Source”. All documents and information in relation to this function will be included on this page for the organisation to utilise.	

PROCUREMENT

PROCUREMENT PROJECTS AS AT 28 FEBRUARY 2026

Group			
Infrastructure Delivery	December 2025	January 2026	February 2026
LVRC-25-032 Truck and Trailer (2 x Truck & Dog Trailers)	Awarded to Hino Motor Sales (Wideland Trucks & Equipment Pty Ltd).		
LVRC-25-038 Mowers		Sourcing of Quote (via Local Buy) – opened 12/01/2026. Evaluation of Quote – closed 21/01/2026.	Awarded to RDO Equipment Pty Ltd.
LVRC-25-054 Gatton North Drainage - Concept Design	Awarded to Burchills Engineering Solutions.		
LVRC-25-055 Flagstone Creek Road Lilydale - Culvert Renewal		Sourcing of Quotes – opened 08/01/2026. Evaluation of Quotes – closed 14/01/2026. Awarded to Australian Reinforcement Company.	
LVRC-25-056 Laidley CBD Paver Redevelopment - Footpath Renewal	Evaluation of Quotes – closed 18/12/2025.	Awarded to Burchills Engineering Solutions.	
LVRC-26-010 Concreting Works, Kerb - Jones Rd, Withcott			Planning for procurement process.
LVRC-26-011 Concreting Works Footpath Jones Rd Withcott			Planning for procurement process.
LVRC-25-066 Supply and Delivery of One (1) Press Brake	Planning for procurement process.	Sourcing of Quotes – opened 29/01/2026.	Evaluation of Quotes – closed 12/02/2026. Awarded to Hare & Forbes MachineryHouse.
LVRC-26-002 Concreting Works (Footpath) Fairway Drive Stage 2		Sourcing of Quotes – opened 13/01/2026. Evaluation of Quotes – closed 27/01/2026.	Awarded to Prestige Patterns Concreting & Civil Pty Ltd.
Infrastructure – Operations	December 2025	January 2026	February 2026
LVRC-25-067 Linemarking			Sourcing of quotes – opened 08/01/2026. Evaluation – closed 19/01/2026. Awarded to Global Linemarking Services Pty Ltd.
LVRC-26-006 Concrete Repair Works		Sourcing of Quotes – opened 30/01/2026.	Evaluation of Quotes – closed 08/02/2026. Awarded to Prestige Patterns Concreting & Civil Pty Ltd.

PROCUREMENT CONTINUED ...

Infrastructure – Design & Asset Management	December 2025	January 2026	February 2026
LVRC-25-051 REPA Grading Program	Awarded to Kemjay Earthmoving Pty Ltd.		
LVRC-25-064 William Street, Gatton - Pavement Rehabilitation	Planning for procurement process.	Sourcing of Quotes – opened 21/01/2026.	Evaluation of Quotes – closed 04/02/2026. Awarded to Burchills Engineering Solutions.
LVRC-25-065 Sandy Creek Road and Laidley Creek West Road Bank Reinstatement			Planning for procurement process.
LVRRC-25-069 Goulds Road Culvert and Floodway			Planning for procurement process.
LVRC-26-004 Level 2 Bridge Inspections		Planning for procurement process.	Sourcing of Quote – opened 05/02/2026. Evaluation of Quotes – closed 26/02/2026.
LVRC-26-005 Culvert and Floodway Renewal			Sourcing of Quotes – opened 27/02/2026.
Community Facilities	December 2025	January 2026	February 2026
LVRC-25-041 Fire Equipment and Maintenance Services	Request for Tender documents are with Facilities for input.	Request for Tender documents are with Facilities.	Request for Tender documents in progress with Facilities.
LVRC-25-012 Sanitary and Nappy Bin Service	Negotiation – awaiting supplier advice on contract departures in mid-January 2026.	Negotiation of departures ongoing.	Awarded to Alsco Pty Ltd TA Fresh & Clean.
LVRC-25-048 Laidley Saleyards Improvement Project	Sourcing of Tender – closes 29/01/2026.	Evaluation of Quotes – closed 29/01/2026.	Evaluation in progress with clarification issued.
Community and Regional Prosperity	December 2025	January 2026	February 2026
LVRC-26-008 Approvals Manager - Optimisation Assessment Phase 2.2			Sourcing of Quote (via Local Buy) – opened 05/02/2026. Evaluation of Quote – closed 12/02/2026. Awarded to Sequana Partners Pty Ltd.
Community and Wellbeing	December 2025	January 2026	February 2026
LVRC-25-068 LVRC Flood Risk Management Strategy	Sourcing of Quote (via Local Buy) – opened 19/12/2025.	Evaluation of Quotes – closed 09/01/2026. Awarded to WMA Water Pty Ltd.	
LVRC-26-009 LVRC Climate change project			Sourcing of Quote – opened 05/05/2026. Evaluation of Quote – closed 09/02/2026. Awarded to Alberto Troccoli.

PROCUREMENT CONTINUED ...

Disaster Management	December 2025	January 2026	February 2026
LVRC-26-012 Enviromon Replacement Software			Sourcing of Quote (via State Govt panel) – opened 13/02/2026. Evaluation of Quote – closed 27/02/2026.
Governance and Property	December 2025	January 2026	February 2026
LVRC-25-025 Lease of Council Surplus Vacant Land - Christopher Street, Grantham & Cricket Rd, Regency Downs	On hold until January 2026.	Request for Tender documents with Governance for input.	Request for Tender documents with Governance for input.
Growth and Policy	December 2025	January 2026	February 2026
LVRC-25-009 LGIP Amendment - a new LGIP for the Lockyer Valley	Evaluation of Quotes – closed 10/12/2025.	Evaluation ongoing.	Awarded to IIP Pty Ltd trading as Integrated Infrastructure Planning.
LVRC-26-007 Expert Planner for Flood hazard overlay Planning Scheme amendment			In planning for Request for Quote via Local Buy.
Parks, Recreation and Cemeteries	December 2025	January 2026	February 2026
LVRC-24-065 Jean Biggs Park Upgrade	Awarded to The Landscape Construction Company.		
Procurement	December 2025	January 2026	February 2026
LVRC-25-053 Bulk Fuel Supply	Sourcing of Quote (via Local Buy panel) – opened 8/12/2025.	Evaluation of Quotes – closed 05/01/2026.	Awarded to Zischke Fuel Supplies.
LVRC-26-001 Ad hoc Office Furniture		Sourcing of Quote (via Local Buy) – opened 09/01/2026. Evaluated – closed 16/01/2026.	Awarded to Empire Office Furniture.
LVRC-26-003 Cleaning Products (Stores)		Request for Quote (via Local Buy) – opened 30/01/2026.	Evaluation of Quote – closed 6/02/2026 Awarded to JNL Rapid Clean.
Special Projects and Tourism	December 2025	January 2026	February 2026
LVRC-25-039 Public Art - RFT	Still awaiting funding approval, after providing additional information.	Still awaiting funding approval.	Still awaiting funding approval.
LVRC-25-049 Forest Hill Silo Mural Artist - EOI	Shortlisted artists advised – 23/12/2025.		
LVRC-25-049 Forest Hill Silo Mural Artist – RFT (closed)	Sourcing of closed Tender - opened 23/12/2025.	Sourcing of closed Tender.	Sourcing of closed Tender. Closes 04/03/2026.
LVRC-25-063 Forest Hill Silos Visitor Precinct, Stage 1	Planning for procurement process with GenEng Solutions.	Draft documents with GenEng Solutions awaiting updated plans.	CEO has agreed to provide sign off on the Operational Works Permit under his delegation and the Special Projects Team is awaiting notice of formal approval.

PROCUREMENT CONTINUED ...

Waste Services	December 2025	January 2026	February 2026
LVRC-25-046 Green Waste Mulching	Request for Tender documents in progress. Sitting with Waste.	Request for Tender documents in progress. Sitting with Waste.	Request for Tender documents in progress. Sitting with Waste.
LVRC-25-014 Waste Management Software	Potential probity risk. Process under review.	Request for Tender documents in process, going to open market.	Request for Tender on hold, under review by ICT Manager.
LVRC-25-050 Gatton Waste Demountable	Documents being reviewed by Waste.	Project under review by Waste.	Project under review by Waste.

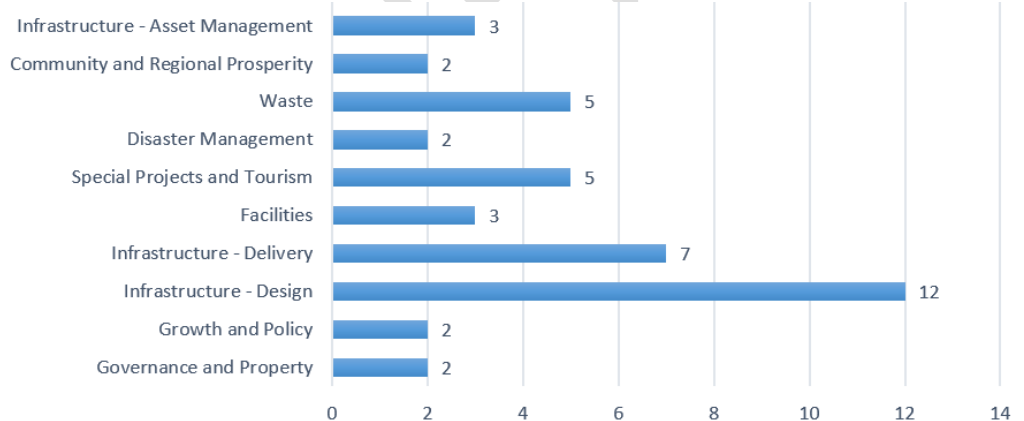
CURRENT PROCUREMENT SCHEDULE

PROCUREMENT STAGE AS AT 28 FEBRUARY 2026	
Not commenced	14
LVRC Delivery	10
In planning	12
Out to Market	2
Evaluation	2
Contract	81
Cancelled	2
No award	3
On hold	3

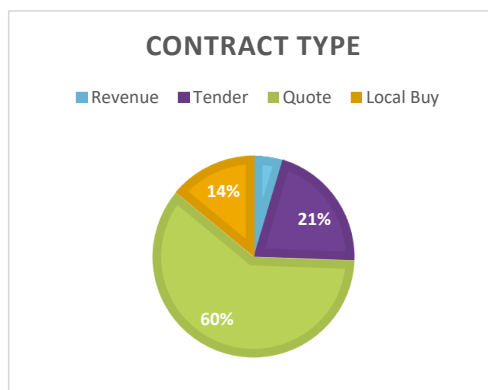
**PROCUREMENT STAGE AS AT
28 FEBRUARY 2026**



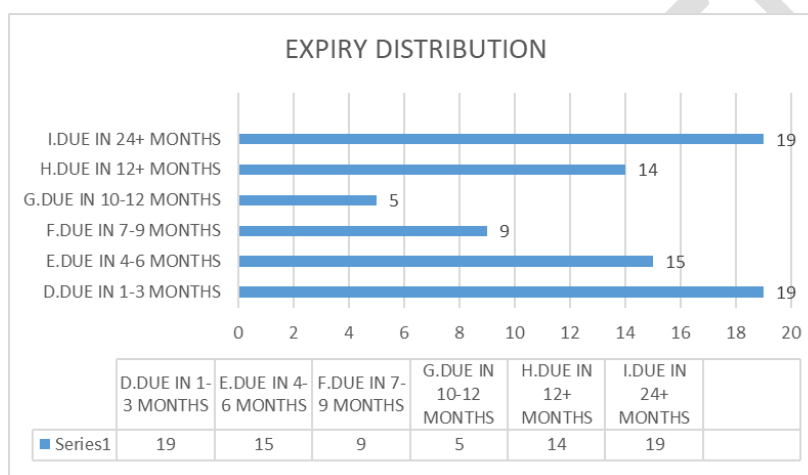
DEPARTMENT



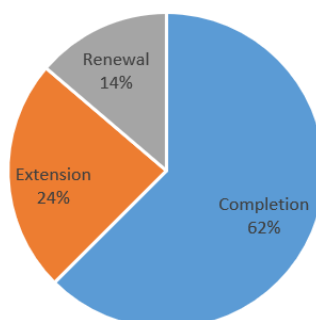
PROCUREMENT CONTINUED ...



FORWARD PROCUREMENT SCHEDULE



SCHEDULE SUMMARY

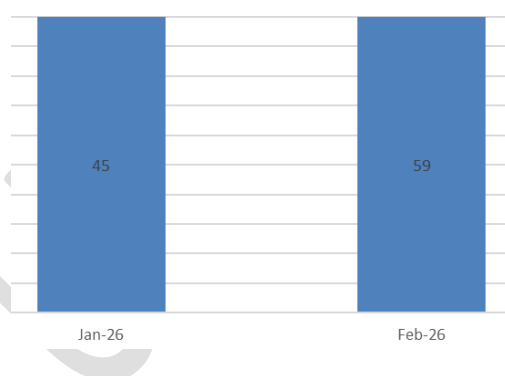


PROCUREMENT CONTINUED ...

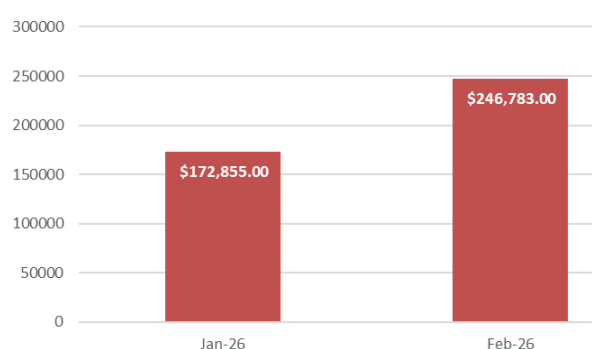
STORES DATA AS AT 28 FEBRUARY 2026

OVERALL PURCHASING DATA	December 2025	January 2026	February 2026
No of Purchase Orders Generated	40	45	59
Total Value of Purchase Orders Generated	\$189,100.00	\$172,855.00	\$246,783.00
Total Value of Largest Spend to a Single Supplier	\$105,134.00	\$113,196.00	\$56,400.00
INVENTORY DATA	December 2025	January 2026	February 2026
No of New Items Added	5	14	21
No of Items made Inactive	0	0	0
No of items re-activated	1	3	6
Total Number of Inventory Items	1485	1502	1529
DECEMBER TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)			
OCWEN ENERGY			\$105,134.00
BORAL CONS			\$17,880.00
GLOBAL SYNTHETICS			\$15,903.00
HUTCHINSON QUARRIES			\$7,488.00
JNL INDUSTRIES			\$6,510.00
JANUARY TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)			
OCWEN ENERGY			\$113,196.00
TRAFFIC CONTROL SUPPLIES			\$15,982.00
JNL INDUSTRIES			\$9,111.00
ELDERS			\$6,508.00
HUTCHINSON QUARRIES			\$5,464.00
FEBRUARY TOP FIVE SUPPLIER SPEND TOTALS (LARGEST \$ TO LEAST \$)			
ZISCHKE FUEL SUPPLIES			\$56,400.00
PRECAST CIVIL IND.			\$48,428.00
ZYNERGY			\$28,180.00
OCWEN ENERGY			\$25,668.00
HOLCIM AUSTRALIA			\$18,964.00

No of Purchase Orders Generated



Total Value of Purchase Orders Generated



COMMUNICATIONS



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

External Media

18 MEDIA RELEASES	5 PAID ADVERTS
Compared to February 2025, Council has had an INCREASE of 1 media release and the same number of paid adverts.	

Media Enquiries

3 RADIO	2 TV	3 PRINT	1 OTHER
Compared to February 2025, Council has had a DECREASE of 3 media enquiries.			

Online Engagement

	32 FACEBOOK POSTS Top performing post: Over 50s Lifestyle Village DA Approved	
	Viewers: 37,614	Shares: 31
	Reactions: 185	Comments: 84
Compared to February 2025, Council has had a DECREASE of 6 Facebook posts.		
	12 INSTAGRAM POSTS Top performing post: Sporting Ambassador Grant Recipients	
	Viewers: 438	Shares: 0
	Reactions: 15	Comments: 0
Compared to February 2025, Council has had a DECREASE of 5 Instagram posts.		
	19 X POSTS Top performing post: IWD Promotion	
	Impressions: 63	Shares: 1
	Reactions: 1	Comments: 0
Compared to February 2025, Council has had an INCREASE of 4 X posts.		
	6 LINKEDIN POSTS Top performing post: POV: You Work for LVRC	
	Impressions: 785	Shares: 1
	Reactions: 17	Comments: 0
Compared to February 2025, Council has had the same number of LinkedIn posts.		

1 PAID SOCIAL MEDIA CAMPAIGN

Paid campaigns help reach new and existing customers, drive engagement, build awareness, and can target specific sub-audiences.

Total Reach: 7924

Total Engagement: 257

Total Link Clicks: 235

Total Investment: \$79.82

COMMUNICATIONS CONTINUED...



The Communications Team manages a range of media and communications products ranging from media releases and social media posts, to design of posters, signs and fact sheets, to videography and media events, as well as website management. Our primary function is to provide meaningful and timely information to the community on Council decisions, programs and services through a range of mediums.

Corporate Website

MOST VISITED WEB PAGES

1. Flood Cameras

2. Current Vacancies

3. Council News

15,583 TOTAL ACTIVE USERS

55.47% ENGAGEMENT RATE

Compared to January 2025, Total Active Users has **DECREASED** by **3673 users**, with the Engagement Rate also **DECREASING** by **2.34%**.

Corporate Design

19 PROJECTS

62 DESIGNS

Compared to February 2025, Council has had a **DECREASE** of **5 projects**, and an **INCREASE** of **4 separate designs**.

6 PHOTOSHOOTS

Compared to February 2025, Council has had a **DECREASE** of **2 photoshoots**.

1 INTERNAL

2 EXTERNAL

Compared to February 2025, Council has had an **INCREASE** of **1 internal video** and a **DECREASE** of **2 external videos**.

Corporate Fixed VMS Sign

0 VMS ACTIVATIONS

Council News

TOP 3 READ ARTICLES

1. Over 50s Village Development Approved

2. Animal Management Consultation

3. Australia Day Awards

1531 subscribers

76.16% open rate

40.99% interaction rate (people who clicked multiple links)

Compared to the January-February 2025 edition, there has been an **INCREASE** of 163 subscribers, a 5.33% **DECREASE** in the open rate, and a 12.09% **INCREASE** in the interaction rate.

We prepped for a forecast severe weather event mid-February that thankfully did not eventuate.

DISASTER MANAGEMENT

Corporate Plan Action - Disaster Management Framework development and implementation

Current review of the Disaster Management framework is underway which will provide currency to the document.

Community Education, External Engagement & Partnerships



Community Recovery and Resilience Officer (CRRO) Partnerships

In collaboration with the Community Recovery and Resilience Officer (CRRO), the Disaster Management Team participated in two key community engagement events: the University of Queensland (UQ) Gatton Market Day and the Gatton PALM Wellness Day.

Engagement with UQ students proved highly valuable, providing opportunities for meaningful conversations that supported increased awareness and preparedness—



particularly around the risks associated with isolation during disaster events. Although attendance at the PALM Wellness Day was more limited, the inaugural event offered an important platform to connect with service providers, engage with community members, and promote the upcoming Seasonal Worker BBQ program.

Seasonal Worker BBQs

Dates have been confirmed for a series of Seasonal Worker BBQs to be held throughout the remainder of 2026. The first event is scheduled for Thursday, 26 March. These BBQs aim to strengthen engagement with seasonal workers by providing accessible information about local hazards, the potential for isolation,

and the importance of preparedness. The events also offer an informal setting to foster community connections and support the wellbeing of seasonal workers across the region.



DISASTER MANAGEMENT CONTINUED...

Training & Exercises



Queensland Disaster Management Arrangements (QDMA)

The Queensland Disaster Management Arrangements (QDMA) provide the framework for a coordinated and effective approach to disaster preparedness, response, and recovery. Training in these arrangements forms the foundation for all further disaster management capability development. During February, personnel from Council and partner response agencies participated in QDMA training delivered by the Emergency Management Coordinator.

Disaster Coordination Centre Training

The Local Disaster Coordination Centre (LDCC) in Gatton is staffed by personnel drawn from various areas across Council and supported by agency Liaison Officers. Council staff and agency representatives undertook LDCC basics training, which introduced key functions, processes, and responsibilities within the Coordination Centre. This training provides the essential groundwork for more specialised, role-specific training to further strengthen operational readiness.

Local Disaster Management Group (LDMG)



The Local Disaster Management Group (LDMG) met on 5 February 2026 to discuss current disaster readiness, partner agencies preparedness, updates and improvement activities across the Lockyer Valley.

Training is extended to the LDMG membership to participate when identified training is delivered.

Flood Intelligence System



Flood Warning Infrastructure Network Upgrade (New Gauges)

As previously report, Council has installed five new rainfall and water-level gauges along the Laidley Creek catchment at Mulgowie, Laidley (Alexander Street system) and Glenore Grove (billabong).

These sites are awaiting Bureau-issued station IDs for commissioning.

The Bureau of Meteorology has confirmed receipt of Council's request to allocate station IDs and advised an indicative timeframe of the week commencing 23 February 2026 to review and progress the request. No station IDs have been issued to date and no response has been received to Council's follow-up request on 27 February 2026.

Until station IDs are issued and commissioning is completed, no data can be captured or shared from these sites — meaning no rainfall or river-level data is available to the Bureau, Council, third parties or the community and the data cannot be used to inform situational awareness, public warnings or flood modelling.

Council officers will continue to seek an update from the Bureau and will commission the sites immediately upon receipt of station IDs.

Flood Intelligence System (Gauge Base Station Upgrade)

Council is undertaking an upgrade of the gauge data base-station equipment to improve the flow of real-time rainfall and river-height data into Council's operational systems and to the Bureau of Meteorology.

DISASTER MANAGEMENT CONTINUED...

Improving Council's base-station capability will help maintain consistent data availability, enhance situational awareness during heavy rainfall, and support more accurate community warnings and operational decision-making.

Enviromon Replacement System

The Bureau of Meteorology has advised councils that its Enviromon platform will be retired, with a proposed national 5minute rainfall and water level data feed expected to be available from October 2026. The Bureau recently briefed councils on this proposed replacement and has invited feedback as part of its consultation process.

It is important to clarify that the upcoming 5minute FTP feed is not a replacement for Council's existing Enviromon style system. The Bureau's product is a data feed only and does not provide visualisation, alerting functions, filtering or the system capability required for Council's operational flood warning activities. Council's flood warning network continues to rely on direct radio telemetry from local gauges, which remains fully available and unaffected by the Bureau's changes.

Council will continue progressing procurement of a like for like replacement system (Phase 1) that retains radio path data collection and provides the visualisation and alerting functions required for flood operations. A future Phase 2 is envisaged to expand capability to ingest additional data sources, including FTP feeds, APIs and other external data services.

State Emergency Service (SES) Monthly Report



The Lockyer Valley SES currently has 35 active members with 4 reserve members, 9 probationary members and additional 8 prospective members progressing through onboarding. Active members for each group:

- Forest Hill – 9
- Gatton – 17
- Laidley – 9

Membership across the Valley remains stable with an increase in active probationary and prospective members progressing through onboarding and competency development. The increase in prospective members can be attributed to a locally led social media recruitment campaign by the SES Local Controller.

During this reporting period Gatton, Laidley and Forest Hill SES Groups maintained consistent operational readiness through structured training and development, ongoing activations, and continued community engagement activities.

DISASTER MANAGEMENT CONTINUED...

Requests for Assistance Summary by SES Groups (Totals)

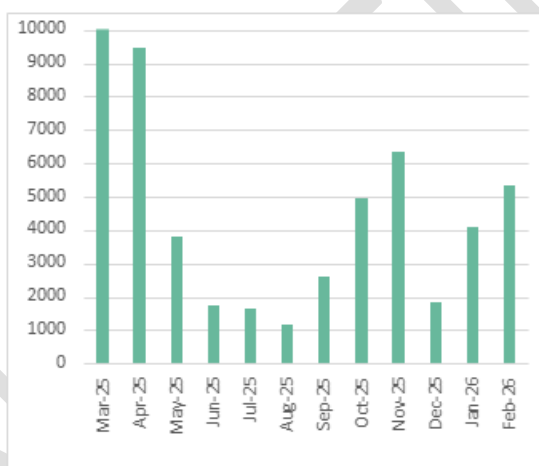
	Tree Down	Structural	Multiple	Total
Forest Hill	1	0	0	1
Gatton	0	1	0	1
Laidley	3	4	1	8
Lockyer Valley Unit Total	4	5	1	10

- Of the four Structural incidents, 1 was cancelled/rejected and 3 were completed.
- All other recorded incidents during the period were completed with no cancellations.

Inter-Group cooperation remained strong, with shared attendance across training activities and operational support where required. Training focused on safety, compliance, flood boat capability, equipment familiarisation and storm damage preparedness.

The Lockyer Valley State Emergency Service continues to maintain a disciplined and structured approach to task management and operational readiness.

Disaster Dashboard During the month of February, views of the Disaster Dashboard were higher than the previous month with 5137 views.

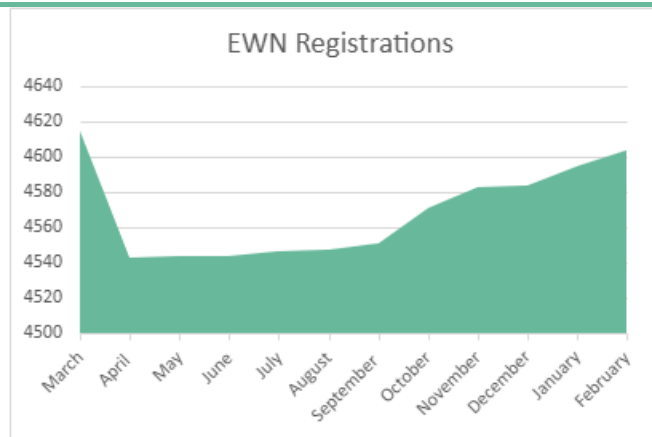


Early Warning Network During February, a total of 21,990 SMS messages were sent to Lockyer Valley subscribers from the Early Warning Network.

Membership is steady at 4604 registrations.
A total of nine new members joined during the month.

Residents can register for this free service at EWN or through the [Disaster Dashboard](#).

DISASTER MANAGEMENT CONTINUED...



COMMUNITY DEVELOPMENT & ENGAGEMENT

Strategic Priority 1 – Engage with the community to ensure the community's views, values and aspirations inform Council decision-making.



7 projects received **engagement support** in February which may include planning for future consultations, or analysing and applying results of recent or previous consultations:

- Lower Tenthill Road Safety Consultation
- Laidley CBD Future Works
- Lockyer Valley Aquatic Snapshot
- Laidley Flood Mitigation Scheme
- Bitumen Reseal Program 2025-26
- Facility Hirer Feedback Survey
- Growth Management Strategy

Councillors and Council Officers attended a **Council Pop-Up** stand at Walter Brunner Park, Preston on 7 February. The pop-up resulted in good engagement from the community and meaningful conversations regarding topics such as disaster management, environmental management, infrastructure and roads. The next Council Pop-Up is scheduled for Saturday, 7 March at Hatton Vale IGA.

Members of the Engagement Team undertake a **liaison role** between other business units and community groups such as progress associations, hall committees and sporting groups to maximise mutually beneficial outcomes.

Council conducted a **youth survey** from late January to 20 February, targeting young people aged 12–17 years and their parents and caregivers. A total of 245 responses were received. Data analysis and collation are now underway and will be presented to Council at a future Workshop.

Strategic Priority 2 – Support community groups to increase their capacity, resilience, and sustainability.



The **inflatable soccer field** was hired by Hatton Vale Apostolic Church for a community games day on 21 February, supporting community-led engagement.

Council's **Sport & Recreation Development Officer** has been seconded to the Facilities Team from late February for six months, in the role of Sports & Recreation Project Officer. As a result, the Engagement Team's level of activities in the sport and recreation space are expected to decrease during that time.

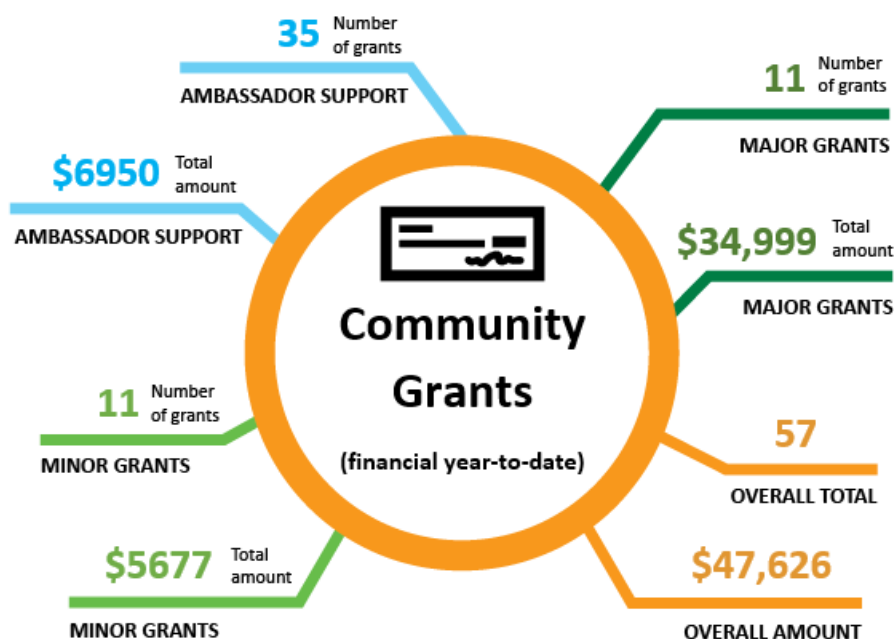
Round 2 of Council's **2025/2026 Major Community Grants** program opened for applications on 15 February. The grant round closes on 15 March with applications being assessed and presented to Council in the weeks following.

A Community Engagement Officer met with representatives from Kambu Health, the Laidley Community Centre and Anglicare to progress the development of a **coordinated Youth Week program**.

A Community Engagement Officer had preliminary discussions with representatives from the Australian Bureau of Statistics in relation to the **2026 Australian Census**, to support early planning for engagement with vulnerable sectors of our community.

A Community Engagement Officer collaborated with Blue Card Services for delivery of their **Blue Card Roadshow Workshop** in Gatton on 18 February. The workshop was well attended by members of local clubs and organisations.

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...



Newsletters			
 Community Connect Newsletter		 On the Ball Newsletter	
269	53.53%	59	33.90%
Number of subscribers	Open rate (industry average < 25%)	Number of subscribers	Open rate (industry average < 25%)
TOP THREE ARTICLES		TOP THREE ARTICLES	
1	STAR Community Services Activities	1	Council News
2	STAR Community Connections	2	Club Contact Form
3	Local Laws Consultation	3	Play On Vouchers

Strategic Priority 3 – Develop and deliver programs, in consultation and collaboration with stakeholders, to promote community wellbeing and resilience, including recovery from adverse events.



Community Recovery and Resilience Officer (CRRO) Program Update

Council's Community Recovery and Resilience Officer (CRRO) continues to engage with community partners to build relationships, explore collaborative opportunities, and understand emerging community needs. Project concepts are being progressed in partnership with Council's Disaster Management team. A summary of February's engagements is outlined below.

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

Engagements		Total No.	Details
Interagency Meetings Attended		3	- Lockyer Valley Service Provider Interagency - Lockyer Valley Older Persons Network - Lockyer Youth Agency Network
Service Provider meetings		10	Individual stakeholder meetings covered multiple key CRRO focus areas including CALD communities, aged care and disability services, and community education programs.
Events Attended		2	Preston Council Pop-Up - Promoted disaster preparedness and shared key messages with community members - Held four conversations relating to disaster management - Dotmocracy activity recorded six votes for "Emergency Preparedness." UQ Market Day (O-Week) - Engaged with more than 50 students on disaster preparedness messaging.
Upcoming Engagements		2	- Participating in the PALM Wellness Day on 1 March 2026 to promote preparedness initiatives. - Hosting Council's first Seasonal Workers BBQ on 26 March 2026, with final planning underway.



Strategic Priority 4 – Strengthen and utilise partnerships with NGOs and government agencies to improve support services and programs for vulnerable members of the community.



Engagement Officers are involved in the following **interagency networks** that aim to identify human and social service gaps and trends and improve service delivery through strategic networking and partnerships.

COMMUNITY DEVELOPMENT & ENGAGEMENT CONTINUED...

INTERAGENCIES YEAR-TO-DATE		Lockyer Youth Agency Network (LYAN)	Lockyer Valley Service Provider Interagency (LVSPi)
Number of meetings		3	4
Organisations in attendance		39	88
Attendees in total		55	128

Council Officers attended the **SEQ CD Youth Network** meeting to engage with Youth Officers and Community Engagement Officers from other councils and to gain insights into effective and innovative youth program initiatives.

Lockyer Lights - coloured lighting of Council's Gatton Administration Building and Laidley Cultural Centre to spread awareness of different causes and initiatives were activated in February:

- Wednesday, 4 February – World Cancer Day (orange and blue)

14.2 **Group Manager People, Customer & Corporate Services Monthly Report - February 2026**

Author: Dan McPherson, Group Manager People, Customer and Corporate Services
Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

Purpose:

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during February 2026.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the People, Customer and Corporate Services performance group during February 2026.

Proposal

That this report be received and noted.

Attachments

[1](#) Monthly Group Report - PCCS - February 2026 10 Pages

People, Customer & Corporate Services



REGIONAL COUNCIL

GROUP MANAGER MONTHLY REPORT
FEBRUARY 2026



NOTE

Data presented in this report is comparative of the same month each year, unless stated otherwise.

Trending indicates between 2026 and 2025 data.

People and Customer Experience Branch

ORGANISATIONAL DEVELOPMENT AND PAYROLL HIGHLIGHTS

The first Joint Consultative Committee meeting for the year was held on 5 February. Preliminary discussions for enterprise bargaining negotiations have commenced with the first meeting set for 10 March.

There was recruitment of 26 positions throughout February, notably the 6 funded trainee positions and the Chief Executive Officer, which was managed in-house.

SAFETY HIGHLIGHTS

The first Work Health and Safety Committee meeting of the year was held on 25 February, with a good attendance rate.

A detailed response and related evidence was provided to the WHS Regulator regarding a claim against Council, which was found to be unsubstantiated.

Quarterly hazard inspections were also undertaken across various sites.

CUSTOMER EXPERIENCE HIGHLIGHTS

Rates notes were issue on 11 February.

The team is working with internal departments to review and improve our Knowledge Base content which will benefit service delivery.

Team members virtually attended te latest LGMA Customer Service Village Exchange.

INFORMATION MANAGEMENT HIGHLIGHTS

The team was inundated with archive boxes of records and files following the completion of the roof restoration project and return of staff based at the Gatton administration building. The team have initially evaluated the majority of these records to prioritise for auditing and disposal or ongoing storage.

UPCOMING

Safety – Audiometric testing booked for field staff attendance between 16-19 March at Gatton Depot.

Customer Experience – Rates are due 18th March. On-boarding staff member at Laidley office in Queensland Government Agent Program (QGAP).

OD and Payroll – First EB Negotiations Meeting on 10 March, currently awaiting submission of Log of Claims from each relevant union. Finalisation of recruitment for key vacancies. Hosting the LGAQ Learning and Training Community of Practice session on 12 March.

People and Customer Experience Statistics

ORGANISATIONAL DEVELOPMENT AND PAYROLL

 **296**
FULL TIME
EQUIVALENT
POSITIONS

In 2025: 294
In 2024: 302
Trend: ↑

 **317**
NUMBER OF
EMPLOYEES

In 2025: 316
In 2024: 332
Trend: ↑

 **22 DAYS**
AVERAGE TIME
TO HIRE

In 2025: 24 days
In 2024: 19 days
Trend: ↓

 **3%**
ABSENTEEISM
RATE

In 2025: 4%
In 2024: 5%
Trend: ↓

 **11%**
TURNOVER
RATE

In 2025: 11%
In 2024: N/A
Trend: --

 **Recruitment Campaigns**

	2026	2025	2024	26/25 Trend
Total Recruitment Campaigns:	26	16	21	↑
Active Campaigns:	21	16	20	↑
Unsuccessful Campaigns:	3	2	1	↑

 **Recruitment Stages**

	2026	2025	2024	26/25 Trend
Advertising Stage:	3	8	3	↓
Shortlisting Stage:	8	5	3	↑
Interview Stage:	5	0	3	↑
Pre-Employment Screening:	5	3	9	↑
Pending Commencement:	0	0	2	--
Applicant Appointed:	2	0	0	↑

 **Training Events**

	2026	2025	2024	26/25 Trend
Participation Rate:	76%	77%	78%	↓
Governance Training:	10	9	3	↑
Disaster Management Training:	3	0	1	↑
Organisational Development Training:	3	1	3	↑
Safety and VOC Training:	12	12	9	--
Other Training:	4	1	0	↑
Total:	32	23	16	↑

People and Customer Experience Statistics

SAFETY



31
NUMBER OF
DAYS LOST

In 2025: 17

In 2024: 36

Trend: ↑



2
PROPERTY
DAMAGE
INCIDENTS

In 2025: 2

In 2024: 2

Trend: --



0
PLANT OR
VEHICLE
INCIDENTS

In 2025: 2

In 2024: 4

Trend: ↓



Incidents by Type

	2026	2025	2024	26/25 Trend
Injury Related:	1	2	7	↓
Asset Related:	2	4	6	↓
Environment Related:	0	0	0	--
Near Miss:	0	3	0	↓
Other:	0	0	0	--
Total:	3	7	13	↓



Workplace Injuries

	2026	2025	2024	26/25 Trend
Reportable Only:	1	1	3	--
First Aid:	0	0	0	--
Medical Treatment:	0	1	2	↓
Lost Time:	0	0	2	--

INFORMATION MANAGEMENT



2350
MAIL AND
EMAIL ITEMS
PROCESSED

In 2025: 1976

In 2024: 2084

Trend: ↓



25
REQUESTS
FOR FILES
AND BOXES

In 2025: 40

In 2024: 48

Trend: ↓



61
NAME AND
ADDRESS
REGISTER AUDIT

In 2025: 118

In 2024: NA

Trend: ↓



0
RTI
APPLICATIONS
RECEIVED

In 2025: 0

In 2024: 1

Trend: --



207
FILES SCANNED,
REGISTERED,
AUDITED

In 2025: 415

In 2024: 80

Trend: ↓



17
CARTONS
PROCESSED FOR
DESTRUCTION

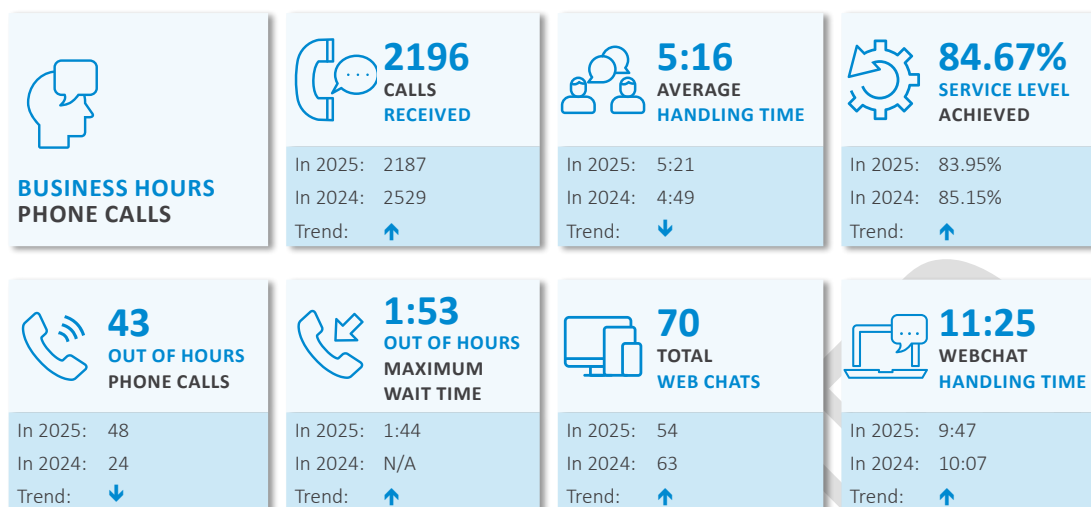
In 2025: 51

In 2024: 10

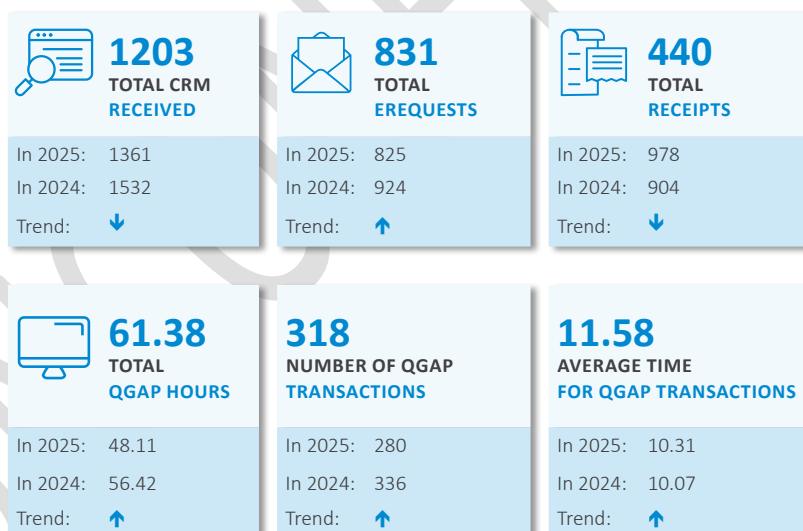
Trend: ↓

People and Customer Experience Statistics

CUSTOMER EXPERIENCE



Out of Hours Main Enquiries		
Animals	Number of Enquiries:	16
Roads	Number of Enquiries:	9
Facilities	Number of Enquiries:	7



Governance and Property

STATISTICS



STATUS OF POLICY BY TYPE

	Current	For Review Within 4 Months	Overdue
Statutory Policies	7	5	0
Strategic Policies	28	6	1
Organisational Policies	40	3	0
Procedures and Guidelines	59	17	8

STATE LAND APPLICATIONS - REQUEST FOR COUNCIL VIEWS



0 FLOATING LAND RESERVATION

In 2025: 1
In 2024: 0
Trend: ↓



0 PERMIT TO OCCUPY

In 2025: 1
In 2024: 0
Trend: ↓



0 PURCHASE STATE LAND

In 2025: 0
In 2024: 0
Trend: --



0 ROAD CLOSURE

In 2025: 0
In 2024: 0
Trend: --

Governance and Property

STATISTICS



Complaints by Type

	2026	2025	2024	26/25 Trend
Administrative Action	1	1	2	--
Information Privacy	0	0	0	--
Staff Complaint	1	0	0	↑
Human Rights	0	0	0	--
Internal Review	0	0	1	--
External Review	0	0	0	--
Total	2	1	3	↑



Complaints by Status

	2026	2025	2024
Substantiated / Partially Substantiated	0	20	10
Not Substantiated	1	15	13
Withdrawn	0	0	1
Discontinued	0	1	2
Awaiting Decision	5	2	0
Total	6	38	26

Note: The data in the above table represents **cumulative** totals for each year. The 2026 data is year to date.

Information Communication Technology

HIGHLIGHTS

Cyber Security Strategy

A new email security platform has been implemented with the cutover from the old system occurring in late February. The new system provides improved functionality to accurately prevent unsafe emails from being delivered and assisting staff in filtering out graymail.

Technology One Ci to CiA Property & Rating Customer Requests Migration Project

The Project Control Group met in February approving the project management plan. A cross team working group have commenced planning workshops with TechnologyOne consultants.

Gatton Administration Building Roof Project

The ICT Team were heavily involved in assisting staff return to the Gatton Admin Building at the start of the month, after the completion of the Roof Project. There was a high number of minor issues that the ICT team were able to rectify quickly, minimising disruption to staff.

STATISTICS



Waste Management

HIGHLIGHTS

This month the Waste Management team welcomed a new team member to the role of Business Support Officer. The team are delighted to have an additional person on board and look forward to the support they will provide to the team during the duration of the secondment.

The go-live date for full access for Lockyer Valley residents for the Recycle Mate app is planned for the 31 March.

WASTE EDUCATION

Council's Waste Education Officer attended Active Kids Laidley Kindergarten for the first of our Waste Warriors Waste Education Sessions. The session was well received and children engaged in songs and activities while learning about what to put in their bins.



What's Coming Up

Following our first waste education visit with Laidley Kindergarten, we received very positive feedback. Looking ahead, we have upcoming waste education sessions scheduled with the Helidon Early Learning Kindergarten on 12 March, Bright Horizons Kindergarten Hatton Vale on 22 April and the Withcott State School on 29 April.

Waste Management

STATISTICS

 61 865 WASTE BINS COLLECTED In 2025: 56 645 In 2024: 57 066 Trend: ↑	 25 675 RECYCLING BINS COLLECTED In 2025: 25 265 In 2024: 25 136 Trend: ↑	 1752.56 TONNES TO LANDFILL In 2025: 1701.47 In 2024: N/A Trend: ↑	 \$219070 TOTAL WASTE LEVY PAID In 2025: \$195 669.05 In 2024: N/A Trend: ↑
--	--	---	--



Waste Facilities Patrons

	2026	2025	2024	26/25 Trend
Gatton	3138	2250	3580	↑
Laidley	3706	3697	3864	↑
Withcott	712	812	845	↓
Grantham	275	307	262	↓
Murphys Creek	218	247	226	↓
Helidon	218	244	199	↓
Lockyer Waters	223	251	280	↓
Total	8490	7808	8956	↑



Waste Customer Requests

	2026	2025	2024	26/25 Trend
Total Received	191	261	272	↓
New Bin Requests	17	27	17	↓
Damaged Bin Requests	103	168	137	↓
Additional Bin Requests	12	12	10	--
Other	32	54	108	↓

14.3 **Group Manager Community and Regional Prosperity Monthly Report - February 2026**

Author: Amanda Pugh, Group Manager Community & Regional Prosperity
Responsible Officer: Amanda Pugh, Group Manager Community & Regional Prosperity

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity's Group during February 2026.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Community and Regional Prosperity Group during February 2026.

Proposal

That this report be received and noted.

Attachments

- [1](#) Monthly Report - Community and Regional Prosperity - February 2026 5 Pages

Community and Regional Prosperity



REGIONAL COUNCIL

GROUP MANAGER MONTHLY REPORT
FEBRUARY 2026



Communities Branch

LIBRARIES AND GALLERIES HIGHLIGHTS

Library Lovers Day

We celebrated 'Library Lovers Day' on February 14. This day is promoted by the Australian Library and Information Association (ALIA). We celebrated by wrapping up Adult Fiction books from the collection and offering 'Blind Date with a Book' for library visitors. Borrowers had the joy of a surprise title in a genre of their choosing, an ALIA bookmark, and a chocolate to enjoy with their read. We also had a visit from the Laidley Community Centre playgroup to celebrate their local library.

Duplo: Read, Build, Play - Dear Zoo

We held Duplo sessions at both branches for children 2-5 years old. These sessions were 'Dear Zoo' themed, and children built zoos to hold the animals featured in the book to foster problem solving, creativity and fine motor skills. We had 23 children in attendance.

Regional Arts Development Fund Applications - Final Round

Our final round for the 2025/26 year will open Monday 16 March, and close on Friday 24 April at 10:00am. Individuals or community groups interested in arts and culture in the Lockyer Valley are invited to make an application for funding under the Lockyer Valley Regional council Regional Arts Development Fund (RADF). Previous grants include musics and/or dance performance, art workshops, professional development activities, film/digital storytelling, art activities for children and events/festivals. Applications can be made [here](#).

TOURISM AND EVENTS HIGHLIGHTS

Feel the Freedom campaign

The refreshed *Feel the Freedom* campaign was launched with Experience Somerset at the Moreton Bay Expo (13-15 February), featuring 20 Lockyer Valley businesses in a cross-regional itinerary aimed at increasing length of stay and visitor spend. Across three days, the team generated more than 700 competition entries, distributed over 600 visitor guides and recorded more than 1,000 engagements, exceeding comparable 2025 results despite wet weather. This activation marks phase one, with a targeted digital rollout and continued in-region promotion to drive bookings.

Tourism and Events Queensland Events Strategy

Officers attended the Tourism Events Qld briefing on 26 February in Toowoomba regarding the new Events Strategy, including discussions on challenges and opportunities to grow events sustainably.

Roundtable with Department of Environment, Tourism, Science and Innovation (DETSI)

Council was invited to an invaluable roundtable discussion on 26 February with Bridget Woods, Deputy Director-General, Tourism Division of DETSI to discuss challenges and opportunities for the Queensland Country Tourism region. Insightful conversations covered topics such as accommodation capacity constraints, attracting and growing regional events, the rise in adventure 4x4 travellers, and local government planning and approval requirements in the region.

2026 GALLERY EXHIBITIONS

Current - 22 March: *Oh MG* by Chloe Wigg

Oh MG is a celebration of community and storytelling while raising awareness for the rare disease Myasthenia Gravis which the artist was diagnosed with in 2021.

17 April - 21 June: *Light Horse Art* by Ron and Jennifer Marshall

These paintings were inspired by true stories from original sources of the Australian Light Horse. Although the setting is war, these paintings are about relationships.

26 June - 16 August: *Beyond the Brushstrokes* by Susan Butler, Linda Senjov and Sharon Ross

This exhibition will present the audience with a collaborative, original and coherent display of artworks produced by three local emerging artists.

Communities Statistics

LIBRARIES AND GALLERIES



TOURISM AND SPECIAL PROJECTS



What's Coming Up

- 19 April 2026: Queensland Transport Museum Open Day**
 Free family-friendly day out with hourly tours, live themed entertainment, kids' activities and 2nd Lighthouse Troop.
 Collaborating with the Lockyer Valley Art Gallery (new exhibition) and Gatton & District Historical Society's heritage activities.

Planning, Policy and Community Wellbeing Branch

DEVELOPMENT ASSESSMENT HIGHLIGHTS

Pipeline of industrial development update

For the period October 2025 – February 2026, Council received development applications for **new warehouses** and **industrial uses** totalling approximately 9,500m² gross floor area distributed around the region, including in **Gatton** (4,000m²), **Helidon** (3,500m²) and **Laidley** (2,000m²).

Approved large scale residential development

Large scale **residential developments** approved in **Gatton** and **Plainland** since last reported in September 2025:

- APPROVED: **267 dwellings in a Relocatable home park** at Golf Links Drive, Gatton.
- APPROVED: **81 lot subdivision** at Golf Links Drive, Gatton.
- APPROVED: **109 lot subdivision** at Gehrke Road, Plainland.
- APPROVED: **137 lot subdivision** at Freemans Road, Gatton (change application).

Other notable lodgements

The demand for residential land remains strong, with numerous operational works and plan sealing applications lodged. This includes **operational works applications** for more than **440 lots** and **plan sealing applications** for more than **65 lots**.

Key statistics

- **Development applications** under assessment - **135**
- **Plan sealing applications** under assessment - **21**
- **Urban residential lots/dwellings** under assessment - approximately **400**

PLUMBING HIGHLIGHTS

Key statistics and activities

- Number of **Applications** for January and February - **86**
- Number of **Inspections** for January and February - **286**
- Average number of **CRMs per month** (over the last three months) - **31**

Plumbing Approvals for **Residential** uses for January and February:

- **37 Dwellings**
- **5 Secondary Dwellings**
- **15 Transportable Buildings**
- **8 upgrades** to onsite sewage facilities
- **2 Outbuildings/sheds**

Current **School projects**:

- **Faith Lutheran School Plainland** - Stage 1 Primary School (Year 5-6 Building)
- **Hatton Vale State School** - Prep Building
- **Peace Lutheran Primary School** - New Prep, Year 1 and Amenities buildings
- **Sophia College** - Stage 3B

Other **Commercial**:

- **Childcare centre** - Biggs Road, Withcott
- **Café** - Shop D, 4424 Warrego Highway, Plainland

INFRASTRUCTURE CHARGES UPDATE

Infrastructure Charges are levied on developments to assist funding the provision of trunk infrastructure for Council's transport, stormwater, parks and community land networks.

For the period 1 January – 1 March 2026, Council has received **payment of \$63,072.03** in infrastructure charges. As at 1 March 2026, **\$222,778.73** in infrastructure charges has been identified as being **outstanding**. Officers have contacted all of these developers, and in some cases have entered into agreements for these charges to be paid in instalments. Where charges remain outstanding, these may be collected as outstanding rates on the land. Outstanding charges relate to Material Changes of Use developments only, as charges associated with subdivision must be paid prior to Council signing off a plan of subdivision.

As part of the Council's 2025-2026 Internal Audit Plan, OCM is carrying out a **review of Infrastructure Charging** to ensure Council's infrastructure charges processes operate effectively, in compliance with legislation, that the internal control framework governing infrastructure charges is adequate. When finalised, the results of the review will be presented to Council's Audit and Risk Management Committee.

Planning, Policy and Community Wellbeing Statistics



What's Coming Up

18 April: How to Plan a Burn Workshop - 9:00am-2:00pm in Thornton

To find out further information, please visit '[Upcoming Events](#)'.

14.4 **Group Manager Infrastructure Monthly Report - February 2026**

Author: Matthew Lennon, Acting Group Manager Infrastructure
Responsible Officer: Micah Edwards, Group Manager Infrastructure

Purpose:

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during February 2026.

This document is for Council's information only.

Executive Summary

This report provides Council with a summary of key operational activities undertaken by the Infrastructure Group during February 2026.

Proposal

That this report be received and noted.

Attachments

[1](#) [↓](#) Group Manager Infrastructure Monthly Report - February 2026 13 Pages

Infrastructure

GROUP MANAGER MONTHLY REPORT
FEBRUARY 2026



REGIONAL COUNCIL



Infrastructure Delivery Branch

PROJECTS UNDERWAY

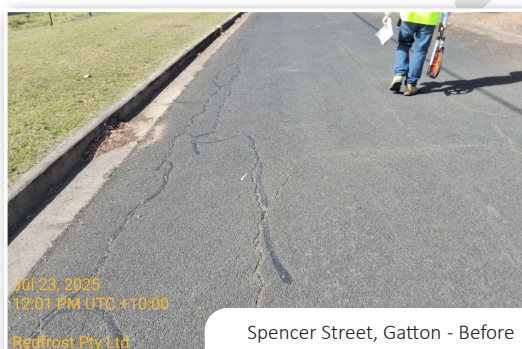
Bitumen Reseal & Asphalt Program

Council commenced the bitumen reseal and asphalt resurfacing program in November 2025. 73 roads consisting of 40.94km have reached intervention and will undergo works to improve rideability and safety for motorist and cyclists, and extend the road useful life.

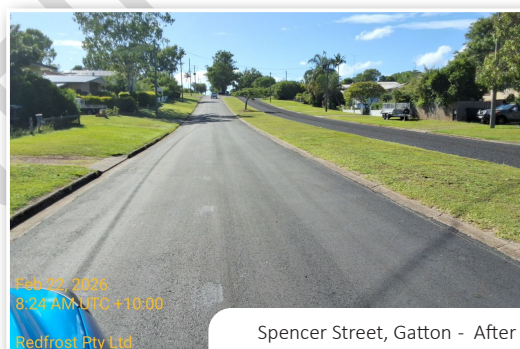
The program is jointly funding by the Council and the Australian Federal Government through the Roads to Recovery Program.

Works comprised of reseal, mill and fill, AC overlay, surface correction, pothole repairs and kerb and channel replacement:

- | | | |
|---------------------|-----------------------|------------------|
| • Forest Hill | • Gatton | |
| ◦ Gill Street | ◦ Beaven Street | ◦ Gassman Street |
| ◦ William Street | ◦ Byrne Street | ◦ Logan Street |
| • Grantham | ◦ Clarkes Lane | ◦ McKay Street |
| ◦ Armstrong Road | ◦ Cochrane Street | ◦ McNeil Street |
| • Laidley | ◦ Crowley Lane | ◦ Murry Street |
| ◦ Coates Street | ◦ Dennis Minson Drive | ◦ Spencer Street |
| ◦ Drayton Street | ◦ Dionysius Street | ◦ Tew Court |
| ◦ John Street North | ◦ Edwards Road | ◦ Wilson Lane |
| ◦ Moonlight Parade | ◦ Falconer Street | ◦ Wilson Street |
| | ◦ Fitzgerald Street | ◦ Woodlands Road |



Spencer Street, Gatton - Before



Spencer Street, Gatton - After



Cochrane Street Gatton - Before



Cochrane Street Gatton - During



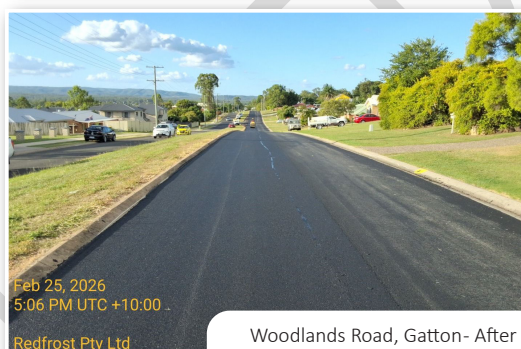
Cochrane Street Gatton - After



Cochrane Street Gatton - After



Woodlands Road, Gatton - Before



Woodlands Road, Gatton- After

Fairway Drive, Hatton Vale - Footpath Missing Link and Drainage Upgrades

Funded by the Active Transport Fund (ATF), this project is aimed at enhancing local infrastructure, promoting safe pedestrian access, and improving drainage systems in the area.

The scope of works include:

- Drainage and culvert upgrades (completed by Lockyer Valley Regional Council crews in December 2025)
- Installation of concrete footpaths with ramps
- Upgrades to street lights
- Service relocations
- Installation of kerb and channel
- Landscaping

Contractors will commence footpath construction works in March 2026.

UPCOMING PROJECTS FOR CONSTRUCTION

- Jones Road, Ballard - Footpath construction
- Capital Pavement Repairs – Caleys Court, Dusky Drive and Hawley Road
- Flagstone Creek Road - Culvert Upgrade

Design and Asset Management Branch

DESIGN HIGHLIGHTS

Designs Underway

- Tenthill Creek Road (Transport Infrastructure Development Scheme) - major road upgrade between Brooking Drive and Prince Road.
- Tenthill Creek Road (Blackspot)- improved signage and delineation along Tenthill Creek Road from Dwyers Road to Ingoldsby Road.
- Tenthill Creek, Steinhardts Road, Ropeley Rockside Road (Blackspot)- intersection safety improvements.
- Tenthill Creek, Winwill Connection Road, Old Ropeley Road (Blackspot)- intersection safety improvements.
- Bridge Renewals – Quinn Bridge, Glenore Grove.
- Ma Ma Creek culvert replacement.
- Road Rehabilitations.
- Laidley Township Accessibility.
- Gatton North Feasibility Stormwater Upgrade Project - Assess stormwater / road condition.

Designs Completed in February

- Hawleys Road, Lake Clarendon pavement rehabilitation.
- Hakea Court, Plainland drainage improvements.

ASSET MANAGEMENT HIGHLIGHTS

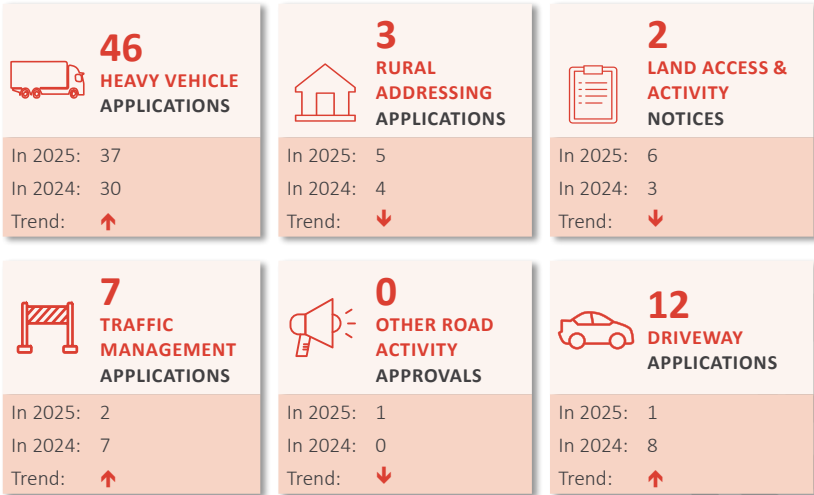
- Two grant applications were submitted under the Active Transport Grant Program on 27 February 2026.
 1. UQ Link Planning Study
 - * Project consists of undertaking a Cycling Options Analysis to determine the optimal route, width, cross-section and surface treatment for a 5.5km shared pathway between the shopping, recreation, professional and health service areas of Gatton CBD and the 2,000 students at the University of Queensland Gatton Campus.
 2. Spencer St Footpath Upgrade
 - * Construction of 300m x 2.5m-wide off-road shared path for pedestrians and cyclists along a busy B-Double route in central Gatton, including priority crossing points at driveways (one raised crossing), bicycle transition ramps, upgraded kerb ramps, new kerb and channel, and improved street lighting.
- The Terms of Reference for the Asset Management Steering Committee and Technical Sub-Committee have been distributed for stakeholder consultation and will be finalised in March 2026.
- Draft Asset Management Plans for Cemeteries and Parks have been produced
- Budget and supporting project briefs are being developed

UPCOMING PROJECTS FOR DESIGN

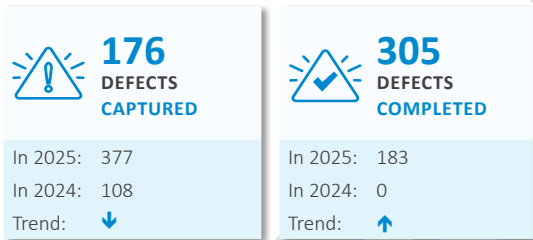
- Designs to be prepared for potential landslips (Summerholm Road, Dolleys Road, Rockmount Road and Blanchview Road).
- Preparing request for quotation documents for Schluter Road floodway, Sutcliffes Road Floodway, Redbank Creek Road floodway and Spa Water Road cross drainage.

Design and Asset Management Statistics

WORKS ON ROADS PERMITS & APPLICATIONS



OPERATIONAL DEFECTS OVERVIEW



Infrastructure Operations Branch

MAINTENANCE WORKS UPDATES

The Infrastructure Operations team is preparing to commence capital gravel resheeting works across the region. The following roads are scheduled to be delivered in the coming months:

- Schadwell Road, Blenheim
- Brassingtons Road East, Carpendale
- Mahons Road, Carpendale
- Crans Road, Flagstone Creek
- Roses Road, Veradilla
- Turner Road, Upper Flagstone
- Morgans Road, Grantham
- Risson Road, Grantham
- Cattos Road (north), Helidon
- Kellys Road, Helidon Spa

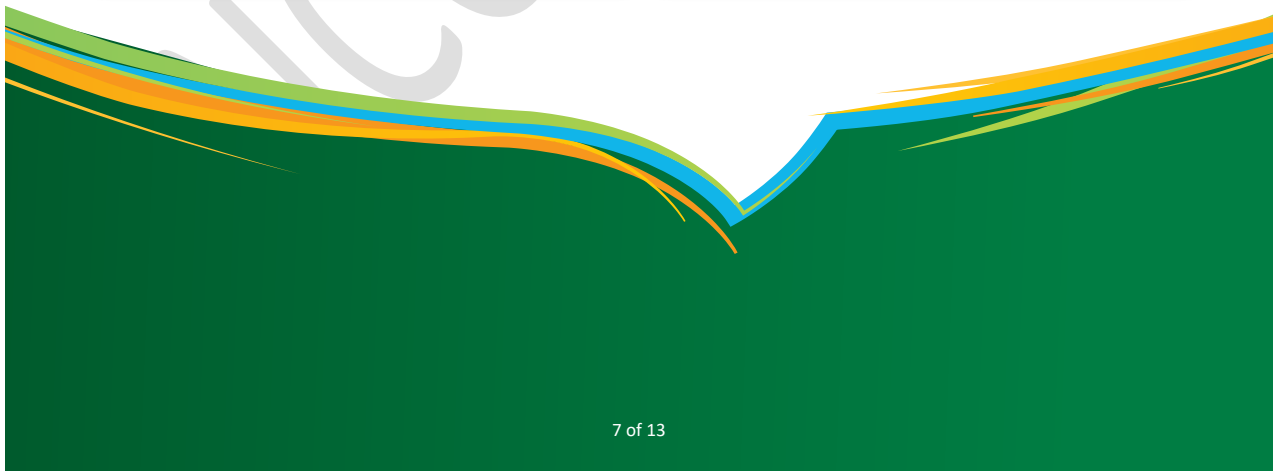
In addition to the capital resheeting, the Operations team is collaborating closely with the Design and Asset Management team and the Infrastructure Delivery team to deliver the capital pavement rehabilitation projects. This integrated strategy brings the rehabilitation program forward, reduces pressure on operational expenditure, and ensures the grader crew remains engaged at full capacity.

The selected projects are currently under investigation will be funded under the 24/25 Pavement Rehab (SEQCSP) and the allocated 25/26 Capital Pavement Repairs.

Infrastructure Operations Branch Statistics

ROAD MAINTENANCE ACTIVITIES BY DEFECT





Parks, Recreation and Cemeteries Branch

CAPITAL PROJECT UPDATES

Gatton Cemetery Shed Installation

A Contractor has been engaged. Due to availability, the shed won't be installed until mid-2026.

Jean Biggs Park, Withcott - Redevelopment

Contractor has been engaged. Currently waiting on contractor to provide a proposed schedule.

Lions Park, Laidley & Littleton Park, Gatton - Upgrades

Equipment has been ordered. The project is expected to be completed by May 2026.

Laidley Recreation Reserve Signage

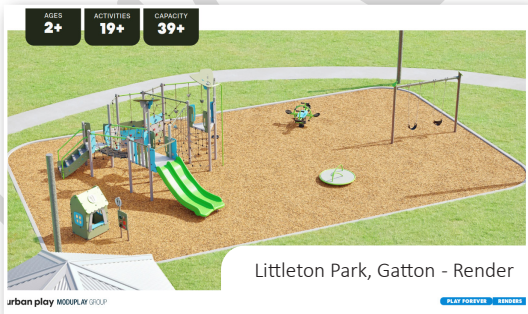
A contractor has been engaged to manufacture and install four signs at the Laidley Recreation Reserve. The design has been approved by key stakeholders. The signs have been fabricated offsite with installation to occur in early March.

McNulty Park, Laidley - Upgrades

The rubber softfall around the playground has been replaced.



McNulty Park, Laidley - After



Littleton Park, Gatton - Render



Lions Park, Laidley - Render

MAINTENANCE UPDATES

Mowing

Urban mowing complete weekly throughout town CBD's.

Roadside Slashing

Zones 6 and 7 – Ropeley, Mt Sylvia, Junction View and Mt Whitestone.

Zone 1 – Lake Clarendon and Lockyer Waters.

Landscape Maintenance

Removal of old vegetation from the CBD garden beds in preparation for new plants.

Furniture Maintenance

Repairs to timber bench seat Laidley CBD.

Repainting timber sun lounge at Laidley Library Greenspace.

Repainting of the Red Rose Foundation bench in Centenary Gardens, Gatton.

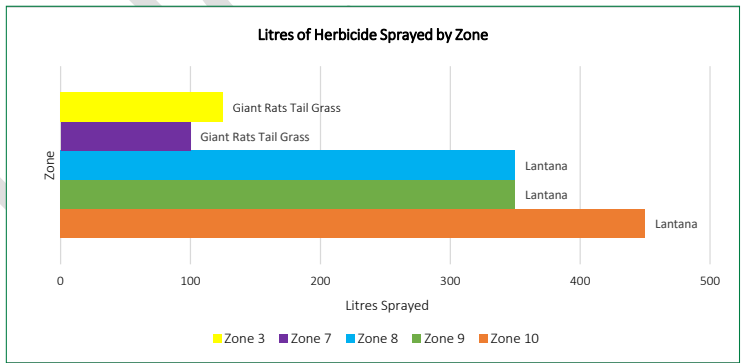
Tree/Vegetation Maintenance

Clearing works at 8 locations across the region.

Cemetery Maintenance

Pre-digging graves at the Gatton Cemetery in section 10.

Parks, Recreation and Cemeteries Branch Statistics



Facilities Branch

CAPITAL PROJECT UPDATES

Gatton Shire Hall - Stage Lift Installation

A concept design has been provided by the contractor which officers are reviewing.

Gatton Shire Hall - Door Replacement

Quotes have been obtained under the Trades Services Panel. Awaiting additional budget to complete the works.

Lockyer Indoor Equestrian Centre - Building Compliance

Scope of works being defined. Quotes are being obtained.

FACILITY MAINTENANCE UPDATES

Lake Apex Park - Pedestrian Bridge

The decking on the pedestrian bridge was replaced and stained.



Lake Apex Pedestrian Bridge - After

Gatton Shire Hall - Ladies Amenities Upgrade

Insurance works were completed in the ladies' amenities, including the replacement of vanities and the relocation of plumbing to outside the wall cavity. The vanities can now be independently isolated from the water supply if the tapware on a particular vanity is damaged, allowing the amenities to remain open.



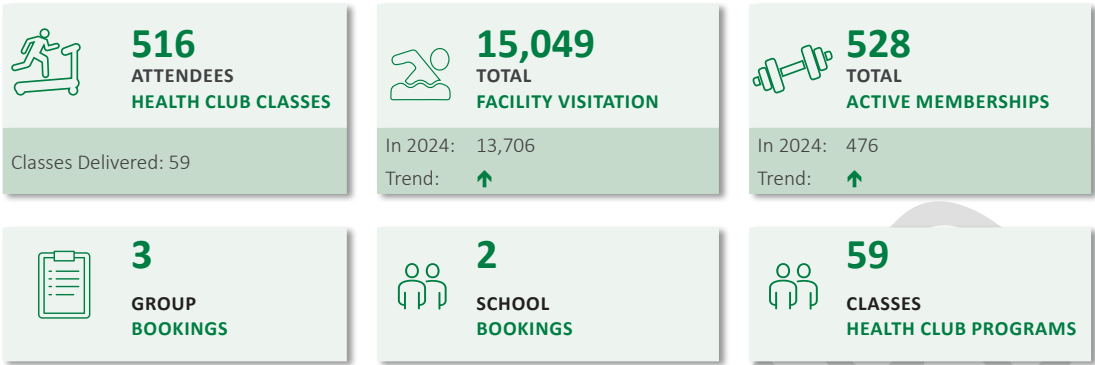
Vanities - Before



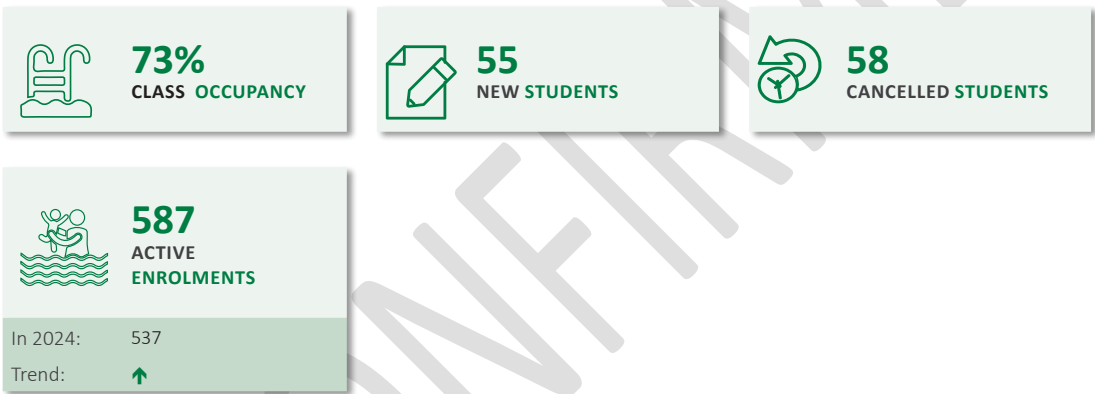
Vanities - After

Facilities Branch Statistics

LOCKYER VALLEY AQUATIC CENTRE - JANUARY 2026



LEARN TO SWIM PROGRAM - JANUARY 2026



DAL RYAN SWIMMING POOL - JANUARY 2026



2022 Weather Events

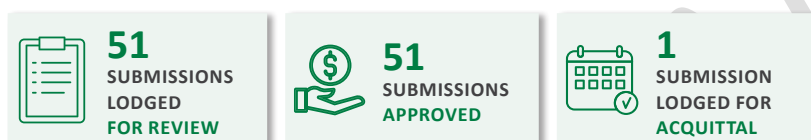
PROGRAM OVERVIEW

- Reconstruction of the floodway approach on Sawpitt Gully Road remains outstanding (submission LVRC.0077).
- A further extension of time to 31 June 2026 has been requested with the Queensland Reconstruction Authority (QRA) to complete this project.
- Progress on the project continues to be impeded by cultural heritage factors.

FINANCIAL OVERVIEW - AS AT 5 MARCH 2026



SUBMISSION STATUS



2024 Weather Events

PROGRAM OVERVIEW

- In February 2024 Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA) under the Ex-TC Kirrily event.
- All REPA assessments have been submitted and approved by QRA. Flood program and finance staff have commenced the closeout process for the completed submissions.

FINANCIAL OVERVIEW - AS AT 5 MARCH 2026



SUBMISSION STATUS



2025 Weather Events

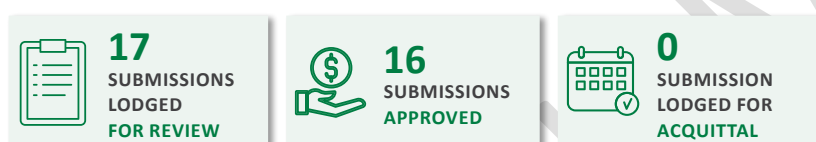
PROGRAM OVERVIEW

- In March 2025, due to Ex-TC Alfred, Council was activated for Counter Disaster Operations, Emergency Works and Restoration of Essential Public Assets (REPA).
- Site works for the 2025 Unsealed Grading Package have been completed in Zones 1, 2, 3, 5, 15 and have commenced works in Zones 6 and 4.
- The Sealed Roads Package of Works has been uploaded into the QRA portal with a second round of feedback received.

FINANCIAL OVERVIEW - AS AT 5 MARCH 2026



SUBMISSION STATUS



13 of 13

14.5 Councillor Portfolio Monthly Update - February 2026

Author: Kayla Gill, Executive Assistant to the Mayor, Deputy Mayor and Councillors
Responsible Officer: Scott Greensill, Chief Executive Officer

Purpose:

The purpose of this report is to inform Council of official elected member portfolio duties undertaken by Councillors during the month of February 2026.

This document is for Council's information only.

Executive Summary

This report provides an outline of duties undertaken by Councillors during the month of February 2026.

Proposal

During the month, Councillors undertook duties as follows:

Mayor, Cr Tanya Milligan

Civic Leadership and Regional Development Portfolio Councillor

- Attended Faith Lutheran College opening service
- CEO recruitment meeting
- Attend Councillor workshop
- Weekly radio chat with 4WK
- Meeting with family re reunion
- Attend former CEO retirement celebration
- Catchup with Councillors
- Meeting with team re Australia Day debrief
- Meeting with UQ
- Photo Op with local athlete
- Chair LDMG meeting
- Attend LDMG training session
- Meeting with engagement officer for Water Collaborative
- Attend Lockyer Valley and Somerset Water Collaborative meeting
- Meeting re unauthorised planning developments
- Meeting with Uniting Church Gatton Minister
- Meeting with community member re subdivision
- River 949 weekend radio
- Attend Council Pop-Up at Preston
- Attend Crime Stoppers
- Meeting with CEO
- Meeting with QFD Inspector

- Attend and speak at Lockyer Valley Jobs and Skills Forum
- Meeting with Baptist Church Minister
- Meeting with community member
- Meeting with community member re Seniors Week 2026
- Weekly radio segment 4WK
- Meet with interested party re passenger rail / inland rail
- Meeting with community members to address concerns
- Disaster management catchup
- Discussion re SEQ Food System Strategy
- Meeting with Kambu representative
- Portfolio meeting with GM's
- Meeting with Bangladeshi volunteers
- Agenda briefing for ordinary meeting
- Meeting with community members re complaint
- Visit Withcott Men's Shed
- Visit to Lockyer Valley Correctional Centre
- River 949 weekend radio
- Attend and present at Gatton Swimming Carnival
- Monthly radio chat with radio 4WK
- Catchup with LOTH Chappy
- Portfolio meeting with engagement and comms
- Pre briefing for CEO interviews
- Meeting with businessperson with interest in our region
- Participate in CEO interviews
- Weekly radio segment with 4WK
- Chair Ordinary Council meeting
- Meeting and review of internal presentation for external party
- Meeting with officer re community and visas
- Meeting with local radio and marketing person
- Speak and present at Lake Clarendon State School
- Attend meeting with the Deputy Premier
- Meeting with Toowoomba Mayor and CEO
- Meeting with TRC and external
- Interviews for CEO
- River 949 weekend radio
- Attend Gatton Gem Show
- Attend Corporate Induction meet & greet
- Attend workshop
- Meeting with LGAQ CEO
- Triple M monthly radio
- Attend Chamber breakfast
- Weekly radio segment 4WK
- Discussion re budget strategy and communications
- Interview with ABC re health and hospital
- Meeting re LGAQ Council Leader
- Meeting with ASRA
- Discussion with DM Re; Presenting at DM conference
- Attend and speak at Growers BBQ
- Meeting with tourism team via teams
- Meeting with Homelessness Ministerial Advisory Council

- Attend community member's 105th birthday celebration
- Meeting with QRA & site visits
- Attend Qld Country Tourism CEO's celebratory farewell
- Attend Leveraging 2032 discussion

Deputy Mayor, Councillor Chris Wilson
Corporate Services Portfolio Councillor

- Meeting about CEO recruitment.
- Council workshop.
- Farewell Morning Tea for outgoing CEO
- Mayor and Councillors catch up discussion.
- Tourism and Australia Day debrief.
- Lockyer Chamber of Commerce, Tourism and Industry meeting.
- Photo with local Athlete following her Council grant.
- Equine Collaborative meeting.
- Lockyer Valley Disaster Management Group meeting.
- Lockyer Valley Disaster Management Group training.
- Planning development meeting.
- Meeting with the Mayor, officers and residents about a potential subdivision.
- Council Pop up stand at Walter Brunner Park.
- Meeting with Cr Hagan, officers and a resident about a drainage issue.
- Meeting with the interim CEO.
- Meeting with the Mayor, interim CEO and consultant regarding passenger rail.
- Portfolio Update – Property, Legal and Governance.
- Meeting with the Mayor, interim CEO and Kambu Health.
- Portfolio meeting – Communications and Engagement.
- Briefing prior to CEO interviews.
- Portfolio meeting – Finance.
- CEO interviews
- Council meeting.
- Badge presentation and speech at the Mount Whitestone SS Senior Student event.
- Review of QRA presentation on the Laidley Flood Mitigation project.
- Audit and Risk committee annual planning day.
- Lockyer Chamber of Commerce quarterly meeting with Council.
- Meeting with the Mayor, interim CEO, Toowoomba Regional Council and consultants regarding passenger rail.
- CEO Interviews.
- Corporate induction with new staff.
- Councillor Tour and workshop
- Lockyer Chamber of Commerce business breakfast.
- Budget communications meeting.
- Equine collaborative meeting.
- Meeting and tour with QRA CEO and Council.
- Meeting with a resident about a building issue.

Councillor Michael Hagan
Infrastructure Portfolio Councillor

- Onsite meeting with the Manager Infrastructure Design & Asset Management and a Local resident regarding Road maintenance – Lilydale
- Attended Councillor workshop.
- Attended the Regional Arts Development Fund (RADF) meeting – Gatton Library
- Meeting with the Mayor, Sports and Recreation Project Officer, Manager Facilities and Community Member regarding Bichel Oval event.
- Attended the Former CEO Retirement Celebration – Gatton Shire Hall
- Attend Councillor Catch Up
- I attended the Tenthill Creek Road drop-in information Session regarding safety upgrades with Council Officers and Community members.
- Attended the Lockyer Valley Rural Fire Brigades Group Meeting at Murphy's Creek Station
- Attend media promotion with Mayor, Councillors and a Community Member
- I attended the Lockyer Valley Local Disaster Management Group Meeting – Porters Plainland
- Attended the Disaster Management Training module 'Disaster Management Planning.'
- Site visit – Gill Street Forest Hill, drainage issues and Forbes Road Forest Hill, road works
- Catch up with Councils CEO
- Attended the Lockyer Valley & Somerset Water Collaborative meeting.
- Meeting with the Mayor and Founders of Kintsugi Ministries
- I attended the Council Pop-Up at Walter Brunner Park Preston
- Site visits to Preston Boundary Road, Sawpit gully Road, Hell Hole Creek Road and Rockside Road – various issues
- Distributed Council Newsletter to Gatton, Forest Hill and Plainland businesses
- Site Visit – Norfolk Road, regarding road maintenance concerns
- I attended the Infrastructure Portfolio Meeting – Council depot.
- Site Visit with the Deputy Mayor, Manager Infrastructure Operations and Community member regarding storm water run-off – Lockyer Waters
- Distributed Council Newsletter to Laidley Businesses
- Attended the Grantham Community Group's monthly meeting – Grantham Butter Factory
- Meeting with the Mayor, Principal Infrastructure Planning and Asset Management and Residents regarding truck movements – Carpendale and Grantham
- Attend and Present leader certificates at Gatton State School
- Visited the Ma Ma Creek community centre markets.
- Meeting with Manager Facilities, Principal Facilities and Administration Officer Facilities regarding community group storage at Laidley Cultural Centre
- Attended the Property Network Working Meeting
- I attended the Gatton Showground Users Group Meeting – Gatton Showgrounds
- Attended the Withcott Progress Association monthly meeting – Postman's Ridge Hall
- Attended the February Council Meeting – Council Chambers
- Site visits at Withcott, Twilight Court – drainage issue and Skyline Drive – Re-seal issues
- Attend the Lockyer Valley Traffic Safety Working Groups agenda catch-up.
- Site visit – drainage issues on Allen Street Gatton
- Attended with Councillors, the Quarterly meeting with members of the Lockyer Valley Chamber of Commerce Committee
- Meet & Greet interstate CEO candidates - Gatton Library
- Visit to the Gatton Gem Show – Gatton Shire Hall
- Telephone Interview with River 94.9 regarding SES drive for new Volunteers
- Attend the Corporate Induction Meet & Greet new Council employees.
- Attended the Councillor Workshop and Tour of Infrastructure projects.
- Attended the Lockyer Valley Chamber of Commerce February Business Breakfast – Porters Plainland
- I attended the Lockyer Valley Traffic Safety Working Group

- Attended the Lockyer Valley Growers Group Information session and BBQ – DPI Research Facility Gatton
- Attended the 105th Birthday Celebration for a local resident – Regis Aged Care
- Meeting with the Mayor, Deputy Mayor, Council Officers and Queensland Reconstruction Authority regarding Flood mitigation projects
- Site visit with previously mentioned delegation to Barden’s Bridge, Glenore Grove Crossroads and the Laidley Flood Mitigation Project
- Visit to the Laidley Country Markets
- Site Visit – drainage issue, Range Crescent Laidley

Cr Cheryl Steinhardt

Environment And Regulatory Services Portfolio Councillor

- Early Morning Environmental Bird Walk at 7 Mile Lagoon for World Wetlands Day
- Tree Planting for World Wetlands Day at 7 Mile Lagoon
- Monthly Portfolio meeting with officers
- Darling Downs Moreton Rabbit Board Meeting – Board member
- CEO Retirement Celebration
- Mayor/Councillor Catch Up
- Councillor Workshop
- Photo Opportunity with Mayor/Councillors from Local Olympian
- Preston Community Pop-up
- Lockyer Waters Country Day Out
- Grantham Community Progress Association meeting
- Laidley Pioneer Village monthly meeting
- Funeral of past LVRC Citizenship Award in Laidley
- Faith Lutheran College Plainland Principal meeting
- Property Network Working Group meeting
- Withcott Progress Association meeting
- Monthly Council Meeting
- Blue Card Regional Roadshow for LVRC Community members
- Lockyer Chambers meeting with Councillors
- Meet and greet interviewed interstate CEO candidates
- Gatton Gem Show of Community Group
- Corporate Induction of new Staff Meet and Greet
- Councillor Tour of various Infrastructure projects
- LCCIT Business Breakfast meeting
- SEQ Catchment Members & SCCC meetings – Healthy Land and Water – Brisbane City
- Justeen Kruger fundraiser event - Laidley
- Laidley Country Markets
- Grantham Community Catchup

Councillor Anthony Wilson

Sport And Recreation Portfolio Councillor

- Attended Lockyer District State High School 2025 Dux awards Ceremony
- Councillor Workshop
- CEO retirement ceremony
- Elected Member Catch up
- Photo with local athlete
- Preston Council Pop Up session

- Facility meeting with CEO and Staff
- Attended Hatton Val State School event
- Sport and Rec Portfolio Meeting
- Attended resident mother's funeral
- Property Networking Meeting
- Gatton Showground Users Meeting
- Council Meeting
- Laidley Rec Reserve Monthly Meeting
- Ambassador Support Photo Op
- First Quarterly LVRC/Chamber Commerce meeting
- Corporate Induction meet and greet
- Councillor Workshop/Tour
- Chamber Commerce Business Breakfast
- Facility Project Meeting
- Springbrook Park/Withcott Sports Centre User Group Meeting
- RDA Exec Meeting

Councillor Julie Reck

Liveability And Circular Economy Portfolio Councillor

- Planting Day – 7 Mile Lagoon
- Councillor Workshop
- RADF Committee Meeting
- Laidley Pioneer Village Executive Meeting
- Ian Church Retirement Celebration
- Mayor/Councillor Catch up
- Tourism – Australia Day debrief
- Lockyer Chamber Commerce Meeting
- Local Athlete – Photo Op
- Laidley Spring Festival 2026 Meeting
- Heritage Festival Mtg
- Stockyard Creek Community
- Council POP Up – Preston, Walter Brunner Park
- MCNHC Meeting
- CWA Meeting
- Crime Stoppers
- Waste portfolio Meeting
- Chair Annual General Meeting– Steve Jones Shed
- Murphys Creek Progress Association Meeting
- Laidley Pioneer Village General Meeting
- Library Portfolio Meeting
- Meeting with Mayor & Oxford Green – Production Facility
- Property Network Working Meeting
- Withcott Progress
- Council Meeting
- Blue Card Regional Roadshow
- DNH Monthly Meeting
- Chamber Commerce Meeting – 1st Quarterly
- Meet & Greet Interstate CEO Candidates

- Gatton Gem Show
- Corporate Induction
- Workshop/Tour
- Chamber Business Breakfast
- Tourism Portfolio Meeting
- Local Resident 105th Birthday Celebration @ Regis
- Queensland Country Tourism – Peter Homan Retirement
- Grantham Butter Factory – Friday Funday – *Post arrival, meeting was cancelled.*
- Helidon Community Centre – Friday Friends
- Preston Peak Wedding Expo – Speak
- Grantham Community Catch Up

Councillor David Neuendorf
Planning Portfolio Councillor

- Councillor workshop
- CEO Farewell
- Councillor catchup
- Portfolio meeting
- Ordinary meeting
- ARMC planning day
- Meet and greet CEO
- Site visit Summerholm
- Meet and greet new staff
- Business breakfast

Attachments

There are no attachments for this report.

15.0 CONFIDENTIAL ITEMS

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, when its Councillors or members consider it necessary to close the meeting.

CLOSED SESSION

THAT the meeting be closed to the public, the time being 10:51am, to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012* for the reasons indicated.

15.1 Update on Internal Review of Administrative Action Complaint - 25/26-18-IR

This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 Queensland Urban Utilities Board Appointments

This item is confidential in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government (Appointment of Board Members for Urban Utilities Board).

Moved By: Cr C Wilson

Seconded By:

Cr C Steinhardt

Resolution Number: 24-28/0522

CARRIED

7/0

OPEN SESSION

THAT Council move into open session, the time being 10:59am.

Moved By: Cr M Hagan

Seconded By:

Cr J Reck

Resolution Number: 24-28/0523

CARRIED

7/0

15.1 Update on Internal Review of Administrative Action Complaint - 25/26-18-IR

Author: Caitlan Natalier, Principal Governance and Property

Responsible Officer: Dan McPherson, Group Manager People, Customer and Corporate Services

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Purpose:

The purpose of this report is to update Council on the review of an administrative action complaint under Council's complaints management system and present a recommendation for finally resolving this matter.

Officer's Recommendation:

THAT Council notes the outcome of the Internal Review into administrative action complaint 25/26-18-IR and resolves to make an offer of an ex-gratia payment of \$1,257.40 to reimburse the owner of Lot 30 on SP197988 for the water connection costs, 3 years' base water charges and interest up to 11 February 2026 calculated at 2.66% in full and final satisfaction of all complaints, claims, demands and proceedings relating to all matters considered as part of the Internal Review, subject to the following conditions being met:

- the Complainant and Owner signing a Settlement Deed and returning it to Council within 5 business days of a request being made;
- payment will be made to the Owner's nominated bank account within 5 business days of receipt of the original signed Settlement Deed.

AND FURTHER THAT in the event the Settlement Deed is not signed and returned within 5 business days, Council resolves that the Internal Review process will be considered closed, Council will have no obligation to make any ex-gratia payment and no further engagement will occur with the Complainant or Owner in relation to the subject matter of the Internal Review.

RESOLUTION

THAT Council notes the outcome of the Internal Review into administrative action complaint 25/26-18-IR and resolves to make an offer of an ex-gratia payment of \$1,257.40 to reimburse the owner of Lot 30 on SP197988 for the water connection costs, 3 years' base water charges and interest up to 11 February 2026 calculated at 2.66% in full and final satisfaction of all complaints, claims, demands and proceedings relating to all matters considered as part of the Internal Review, subject to the following conditions being met:

- the Complainant and Owner signing a Settlement Deed and returning it to Council within 5 business days of a request being made;
- payment will be made to the Owner's nominated bank account within 5 business days of receipt of the original signed Settlement Deed.

AND FURTHER THAT in the event the Settlement Deed is not signed and returned within 5 business days, Council resolves that the Internal Review process will be considered closed, Council will have no obligation to make any ex-gratia payment and no further engagement will occur with the Complainant or Owner in relation to the subject matter of the Internal Review.

Moved By: Cr J Reck

Seconded By:

Cr D Neuendorf

Resolution Number: 24-28/0524

CARRIED

7/0

15.2

Queensland Urban Utilities Board Appointments

Author: Scott Greensill, Chief Executive Officer

Responsible Officer: Scott Greensill, Chief Executive Officer

That the above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 254J (3) (g) of the Local Government Regulation, 2012, as the matter involves negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government (Appointment of Board Members for Urban Utilities Board).

Purpose:

Correspondence has been received from the Chair of the Board of Queensland Urban Utilities requesting Council consideration of Board Appointments for anticipated vacancies on the Board from 1 July 2026.

Officer's Recommendation:

THAT Council endorse the:

- Appoint Jennifer Purdie as a new Board member of Queensland Urban Utilities effective from 1 July 2026 for a term of three years; and
- Appoint Tim Renwick as a new Board member of Queensland Urban Utilities effective from 1 July 2026 for a term of three years.
- Reappointment Carmel Krogh OAM as a Board member of Queensland Urban Utilities effective from 1 January 2027 for a period of 4 years.

Further,

THAT Council authorise the Chief Executive Officer to execute the Instrument of Appointment on behalf of Council.

RESOLUTION

THAT Council endorse the:

- Appoint Jennifer Purdie as a new Board member of Queensland Urban Utilities effective from 1 July 2026 for a term of three years; and
- Appoint Tim Renwick as a new Board member of Queensland Urban Utilities effective from 1 July 2026 for a term of three years.
- Reappointment Carmel Krogh OAM as a Board member of Queensland Urban Utilities effective from 1 January 2027 for a period of 4 years.

Further,

THAT Council authorise the Chief Executive Officer to execute the Instrument of Appointment on behalf of Council.

Moved By: Cr C Wilson

Seconded By:

Cr M Hagan

Resolution Number: 24-28/0525

CARRIED

7/0

16.0 MEETING CLOSED

There being no further business, the meeting closed at 11:00am.

UNCONFIRMED